

**WATERBURY PLANNING COMMISSION
UNAPPROVED MINUTES**

**Monday, February 10, 2025
6:00 P.M.**

Agenda review and possible modifications

Move ZA report and Tech Amendments discussion to next PC meeting on February 24, 2025.

Announcements and public comments

none

Approval of January 27, 2025 Minutes

Billy Vigdor motioned to approve as amended, it was seconded by Robbie.

Motion approved 5-0.

Technical Amendment Discussion and Review – moved to 2/24/25.

ZA Report – moved to 2/24/25.

Municipal Plan Update Tasks:

Facilitator outreach update

Logistics of how many facilitators would be needed for the 4 separate visioning sessions was discussed. The goal is for 5 facilitators for each session. The PC discussed the topics that would be covered at each visioning session. Some topics can be grouped together to improve the efficiency of the sessions. Discussion of the groups ensued. Cross connections exist between all topics. The grouping was decided as follows: Housing is a stand-alone topic. Natural Resource, Flood Resilience and Land Use. Cross connections exist between all topics. Economic, Cultural, History and Recreation. Utilities and Facilities. Transportation and Energy.

Locations of the visioning sessions were decided. Brookside School 3/29 1:00-3:00 p.m. March 13, Steele Room 6-8. Grange Hall April 2nd, 6-8 p.m. Virtual 3/20, 6-8 p.m. An additional brief recorded zoom call with all the facilitators can be set up to inform them of the process.

Materials for the visioning sessions was the next topic. Boards on easels with maps specific to the topics will be used with sticky notes for feedback. 3 will be maps, 3 boards will have questions. The boards will be 24" x 36".

Ways to get the word out for these sessions was discussed. Printing of 4'6" cards for distribution throughout the town will happen. Staff will reach out to the Waterbury Roundabout for posting about the events with the card. Pop-ups

Discussion of MPG application and consultant RFQ response

The RFQ from the SE Group was reviewed. Details and timelines of the overall town plan update process were discussed. A meeting with staff and the chair will be scheduled to discuss scheduling and details with the SE Group.

Adjournment at 9:00 p.m.