

WATERBURY PLANNING COMMISSION MINUTES

**Monday, January 27, 2025
6:00 P.M.**

Planning Commission: Martha Staskus, Kati Gallagher, Dana Allen, Billy Vigdor, Robbie Adler
Staff: Neal Leitner
Public in attendance: Cheryl Casey, Joe Camarata, Stacey Askew, Evan Hoffman (Historical Society members)

The meeting was called to order at 6:00 p.m. in the municipal offices at 28 N. Main Street.

Agenda Review and Modifications

none

Announcements and public comments

No announcements were made.

Approval of January 13, 2025 Minutes

Billy Vigdor moved to approve as amended the minutes of January 13th. Dana Allen seconded the motion.

Motion approved 5-0.

Municipal Plan Update Tasks:

Discussion with Waterbury Historical Society members

Historical Society members presented to the PC their thoughts and critiques on the Historic Resource Chapter in the 2018 Town Plan. A draft Historic Resources chapter was received previously by the PC. Overall, The Historic Society believes the revised Historic Chapter should be reorganized along themes, rather than a chronological listing, of the Town's history; this would help the residents see the current value of the Town's rich history. The PC encouraged the Historical Society to highlight potential goals and actions for their chapter. The overall process of the town plan update was generally discussed so the Historical Society had a better understanding of the next steps and encouraged them to continue to participate.

PC Members Update on Chapters

Land Use and Mapping – Dana Allen described various land use maps that could be important for the Town Plan Update. He created a document with links to other maps from other towns as

examples that can show what is existing, but also explaining what the data in a map means. A discussion ensued about types of maps that can be useful in the Town Plan update. Dana has been working on map templates for some consistency.

PC discussed land use and mapping. They will review the information that was uploaded to the shared drive.

Economic Development – Robbie Adler described the data in economic development that he was able to find. Tax receipt data, census data, and other data sources were discussed.

Transportation – Kati Gallagher discussed things that were not included in the 2018 Transportation Chapter that may be beneficial. Traffic counts, road classifications, pedestrian and bicycle infrastructure, public parking, transit ridership, SSTA rides, commuter mode share, EV charger locations, wildlife crossings and other transportation related data. The Montpelier Transportation Chapter in their town plan was reviewed as an example.

Discussion of MPG application preparation and RFQ consultant responses.

An RFQ was submitted by the SE Group to the Town of Waterbury. The PC discussed the RFQ.

Discussion of Visioning Phase

Steps and scheduling were discussed. The steps leading to the visioning sessions were outlined. Neal Leitner will reserve spaces Brookside, Grange Hall April 2, March 13 Steele Room? Ask Katarina to swap.

Facilitators are being searched for. Visioning would be used by the SE group for data analysis and recommendations.

8:56 p.m. Adjournment

Next meeting: Task assignment, reserving meeting spaces, facilitator outreach