

WATERBURY PLANNING COMMISSION
Approved Minutes
Tuesday, November 12, 2024
6:00 P.M.

Planning Commission: Robbie Adler, Kati Gallagher, Martha Staskus, Dana Allen, Billy Vigdor
Staff: Neal Leitner
Public in attendance: No public in attendance.

The meeting was called to order at 6:00 p.m. in the municipal offices at 28 N. Main Street.

AGENDA REVIEW AND MODIFICATIONS

No modifications were made to the agenda.

ANNOUNCEMENTS AND COMMENTS FROM THE GENERAL PUBLIC

No comments from the general public were made at this time.

APPROVAL OF MINUTES

Dana Allen motioned to approve as amended the minutes of October 29th.

The motion was seconded by Kati Gallagher.

Motion approved 4-0. 1 abstention.

REVIEW TOWN PLAN UPDATE SURVEY RESPONSES

The PC reviewed Town Plan Survey responses received so far. In an effort to document where and how the survey has been disseminated. Flyers have been distributed at the library, K.C.'s Bagels, Village Market, Dave's Gym, Bridgeside Books, the food shelf, churches, recreation and sports committees, the laundromat, Maxi's, Crossroads and Black Cap.

Responses are beginning to highlight the main concerns from residents. A discussion about how to reach under-represented populations began with an action plan of places and people to reach out to. For example, the Brookside Blast, an e-newsletter for Brookside parents will be published in the next weekly newsletter.

Data has been received from many of the "experts" and are still waiting on others. The timeline was reviewed and modifications to it were suggested.

The visioning process was generally discussed. A deadline was discussed to conclude the survey before presenting to the Selectboard in January. The PC assigned specific chapters to members of the PC. Robbie: Facilities & Services (w/ Martha), Local Economy, and Recreation Kati: Housing and Transportation Billy: Energy and Local Government Dana: Land Use Flood

Resilience and Mitigation, and Demographics. Martha: Facilities & Services (w/ Robbie),
Historic and Natural Resources and Regional Context.

RFQ REVIEW

A draft RFQ for consultants to assist with the Town Plan Update process was reviewed. The final RFQ will be sent to Tom Leitz, the Town Manager for review.

7:55 p.m. Adjournment