Town of Waterbury Open Meeting Law Complaint Form

Factual Description of the Complaint:

When an alleged violation of open meeting law has occurred Vermont law requires any person aggrieved by such action to provide the public body with a written notice that alleges a specific violation and requests a specific cure of such violation.

The complaint should be submitted to:
Thomas Leitz, Municipal Manager
28 North Main Street, Suite 1, Waterbury, VT 05676
tleitz@waterburyvt.com
(802) 244-4300

The complaint should include the following:

- Date and time of the occurrence
- Name of the Public Body (i.e. selectboard, library trustees, etc.)
- Specific Violation Alleged
- Specific Cure Requested

Please provide any additional facts that may assist the Town of Waterbury in its investigation below:

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If you need more space, please attach sheets to this form. Please submit this document, and any supporting documentation, to the Municipal Manager. Email submissions are encouraged.

If this action is taken, and you are not satisfied with the outcome, your complaint should be taken to the Civil Division of the Superior Court for Washington County.