

**Edward Farrar Utility District**  
**Commissioners Meeting**  
Wednesday, June 12, 2024  
4:30pm in the Steel Community Room

Attendance: P.H. "Skip" Flanders, Natalie Sherman, Cindy Parks, Bob Finucane, Rick Weston  
Staff: Tom Leitz, Bill Woodruff, Kia Winchell Nealy  
Public Attendance: Valerie Rogers via Zoom

The monthly meeting of the Edward Farrar Utility District was called to order at 6:35pm.

It was noted the evening's agenda needed to be amended to include:

- 1) a One Leak Rule exception for Michael Abare of Railroad Street
- 2) a request from Clark Ferris to abate his EFUD account balance
- 3) address the Kneeland Flats Trailer Park easement information

Rick Weston made the motion to amend the agenda with the addition of Abare, Ferris and easement information.  
Bob Finucane seconded the motion.  
A vote was taken and passed unanimously.

**EFUD CHAIRMAN AND VICE-CHAIRMAN APPOINTMENT**

Natalie Sherman made the motion to nominate Skip Flanders to be the Chairperson for the ensuing year.  
Bob Finucane seconded the motion.  
A vote was taken and passed unanimously.

Natalie Sherman made a motion to nominate Bob Finucane as the Vice Chairperson for the ensuing year.  
Rick Weston seconded the motion.  
A vote was taken and passed unanimously.

**APPOINTMENT OF AN EFUD CLERK**

Bob Finucane made the motion to re-appoint Karen Petrovic as the EFUD Clerk.  
Natalie Sherman seconded the motion.  
A vote was taken and passed unanimously.

**PUBLIC COMMENT**

Tom Leitz notified the EFUD board there is a new Open Meeting Law that will require meetings be recorded and posted for 30 days. This takes effect July 1, 2024.

**MINUTES OF THE MEETING FROM MAY 8, 2024**

Bob Finucane made the motion to approve the minutes of the meeting from May 8, 2024.  
Natalie Sherman seconded the motion.  
A vote was taken and passed unanimously.

Skip Flanders inquired about the minutes from the Annual Meeting - held on May 8th. Those minutes were not available ... but will be for the next meeting scheduled July 10, 2024.

## **ONE LEAK RULE EXCEPTIONS**

**Brian Kravitz** of Randall Street requested a One Leak Rule exception for his high-water bill from May 1 – July 31, 2023. It was found Mr. Kravitz – along with several other residents in the Randall Street area – had already received an adjustment on their water bill when the EFUD commissioners had directed the “former Utility Billing Clerk and Public Works Director to adjust the bills as needed by comparing with the previous quarter”. We will advise Mr. Kravitz that he has already received the credit.

**Michael Abare** requested a One Leak Rule exception for a burst water pipe on February 27, 2024.

There was discussion about the \$50.00 administrative fee that is added to the One Leak Rule exception. Bob Finucane made the motion we suspend collecting the \$50.00 administrative fee until further notice. Natalie Sherman seconded it. A vote was taken and passed unanimously.

Bob Finucane then made the motion to approve the One Leak Rule exception for Mr. Abare without the administrative fee. Rick Weston seconded the motion. A vote was taken and passed unanimously.

After a series of tragedies, **Clark Ferris** - on behalf of the late Theresa Christie – requested the EFUD commissioners waive the balance due on Ms. Christie’s account. Tom Leitz explained Mr. Ferris wants to pay the balance, but the house on North Main Street is unlivable, has had non-paying tenants staying there, the property is in the middle of a FEMA buyout, the bank is foreclosing on the property, and now it appears there are squatters occupying the house.

Natalie Sherman commended Mr. Ferris for “his admirable efforts and behavior in his attempt to pay the balance” but made the motion for the EFUD board to “approve the abatement of \$1,063.74 (or the balance as of this evening) of the account for simplices sake and doing the right thing in this particular situation”. Bob Finucane seconded the motion. A vote was taken and passed unanimously.

## **SUMMARY REPORT OF EFUD SOLAR PROJECTS**

Tom Leitz shared the Solar Reconciliation report for the Waterbury wastewater plant for 2022 and 2023.

## **UDAG LOAN COMMITTEE**

Tom Leitz explained the loan policy committee is five members. There are three members from Revitalizing Waterbury, one member at large, and a vacancy. Leitz asked if the EFUD board wanted a town Select Board member on the UDAG Loan Committee.

Valerie Rogers asked why are we not considering a community member. She believes there would be value in having someone outside of a current board be a participant.

Tom Leitz will post a message on Front Porch Forum and the Waterbury Roundabout.

## **FINANCIAL STATEMENTS**

Tom Leitz presented:

- 1) the EFUD cash balance statement through June 1, 2024
- 2) budget reports for both the water and waste-water departments
- 3) Edward Jones states for the EFUD capital reserve investments, general property management fund, sewer fund, loan fund investments, and water fund investments.

## **HAZARD MITIGATION STUDY**

The hazard mitigation grant is for the study of flood mitigation projects (projects that can lessen the impact of future floods) ... and the State of Vermont has asked the Town Manager if the town would consolidate everything into one grant, if possible.

Tom Leitz explained there are two potential projects that could affect EFUD:

- 1) The bathrooms at Dascomb P. Rowe Recreation Field. The toilets currently act as a funnel when the water is high.
- 2) A post hydrology study looked at land around Waterbury ... but did not take an in-depth look at the land around the sewer plant.

- \* We could also look at the State's corn field ... as it appears water is now directed towards homes in the village.
- \* And look at the Ice Center and the fields in that area.

Tom Leitz would like permission to apply for the hazard mitigation grant as the town, unless the state says EFUD should apply. Rick Weston made the motion to authorize the approval of the Town Manager to apply for these hazard mitigation grants.

Bob Finucane seconded the motion.

A vote was taken and passed unanimously.

## **WATER AND SEWER PROJECTS UPDATE**

### ***Kneeland Flats Trailer Park***

John Pitrowski from TCE updated the EFUD commissioners on the Kneeland Flats Trailer Park project:

- \* King's Trucking was awarded the contractor for the sewer main. Construction is scheduled to start after July 4<sup>th</sup>.
- \* Quotes for meters and related equipment have been received.
- \* The Piping contractor has proposed a change in the type of pipes used. They would like to use HDPE fusion pipes. The town's Public Works Director will need to approve that change.
- \* Gary Dillon has been hired as the resident engineer or "clerk of the works".
- \* The service lines will be done by King's Trucking.

As for the Easement Deed for the Kneeland Flats Trailer Park project, Tom Leitz would like a meeting with the Town's attorneys. There are also questions on the wording of the Irrevocable Offer of Dedication.

It was decided Tom Leitz will work on comments from the EFUD board and address the topic again during the July 10, 2024 EFUD meeting.

### ***Blush Hill and Ashford Lane***

Bill Woodruff updated the board that the second sprinkler line to the Best Western+ has been installed.

### ***Route 100***

Route 100 plans are approximately 2/3 complete.

## **DEPARTMENT REPORTS**

April and May 2024 water and waste water reports were presented to the EFUD board.

## **OTHER BUSINESS**

Kia Winchell Nealy – the new utility billing clerk – asked why EFUD offers a ten-day grace period when the invoices and the EFUD website says payments are due on the 20<sup>th</sup> of March, June, September and December. Skip Flanders explained "it was for people who were a day or two late ... to make it easier ... housing is expensive ... they thought it was the right thing to do". Natalie Sherman added; "so we don't have to field a lot of requests, like the mail, part of covid, and to give a buffer to people". Nealy was informed the payment date is really the 30<sup>th</sup> ... with the interest and penalty applied ten days after the 20<sup>th</sup> but before the 1<sup>st</sup> of the month. When asked about when the tenth day of the grace period falls on a

weekend do we extend the end date to the 11<sup>th</sup> day? Flanders informed Nealy the due date is the 30<sup>th</sup> regardless of what day it falls on.

**ADJOURN**

Natalie Sherman made a motion to adjourn the meeting at 7:05pm

Rick Weston seconded the motion.

A vote was taken and passed unanimously.

# **Edward Farrar Utility District**

## **Commissioners Meeting**

Wednesday June 12, 2024

4:30 pm in the Steele Room

28 North Main St, Waterbury VT

### **Agenda**

- 4:30 pm Call to Order:
- 4:00 pm Elect a Chairman and Vice Chair of the Board of Commissioners
- 4:05 pm Appointment of EFUD Clerk (if necessary)
- 4:10 pm Public
- 4:15 pm Approve EFUD Annual Meeting minutes May 8<sup>th</sup>, 2024
- 4:20 pm Consider report of One Kravitz leak relief request
- 4:30 pm Summary report on the finances of each of the three EFUD Solar projects
- 4:50 pm Review of UDAG loan Committee procedure and current members
- 5:10 pm Review EFUD First quarter financial statements
- 5:25 pm Consider access to EFUD property for study of Hazard Mitigation
- 5:35 pm Water and Sewer Projects updates
- 5:45 pm Department Monthly Reports
- 6:00 pm Adjourn

# Edward Farrar Utility District Commissioners Meeting

Wednesday, May 8, 2024  
6:00pm in the Steel Community Room

Attendance: P.H. "Skip" Flanders, Natalie Sherman, Cindy Parks, Mark Alberghini, Bob Finucane  
Staff: Tom Leitz, Bill Woodruff, Kia Winchell Nealy  
Public Attendance: Tom Gloor, Rick Weston, and Anne Imhoff via Zoom

The monthly meeting of the Edward Farrar Utility District was called to order at 6:03pm.

## UDAG LOAN REQUEST

Tom Leitz presented a packet of information from Central Vermont Habitat for Humanity, Inc. ... which included an application for a UDAG loan in the amount of \$35,000. If approved, the money would be used in assisting with opening a new retail store (ReStore) at 149 South Main Street. The loan would be used to purchase a 2022 Ford E350 box van.

Natalie Sherman made the motion to "approve Central Vermont Habitat for Humanity's request for the UDAG loan in the amount of \$35,000, at 1 percent for 3 years. Bob Finucane seconded the motion. A vote was taken and the motion passed unanimously.

## ONE LEAK RULE REQUEST

Bill Woodruff summarized the situation at 6 Huntington Place: a total consumption of 31,700 cubic feet of water used between November 1, 2023 – January 31, 2024. (Approximately 2,400 +/- gallons per day).

Bob Finucane made the motion to "approve the calculation application for a One Leak Rule for 6 Huntington Place. And waive the administrative fee of \$50.00." Mark Alberghini seconded the motion. A vote was taken and the motion passed as presented.

## KNEELAND FLATS TRAILER PARK UPDATE

Bill Woodruff update the EFUD board on the progress being made to the water system at the Kneeland Flats Trailer Park:

- \* The state of Vermont (water and waste water departments) is asking for a fee of \$13,000 to review the project plans.
- \* TCE engineer, John Pitrowski, has asked for those fees to be waived.
- \* The Town and the Edward Farrar Utility District have asked Pitrowski and the park owner to have their lawyer draft a letter to EFUD to agree to have those fees waived.
- \* Bids on phase one (the park's water main and service lines to the homes) have been received.
- \* There are concerns about the contractor with the lowest bid having little pipeline experience.
- \* Phase two (metering the trailer park) is now out to bid.

## MINUTES FROM THE APRIL 10<sup>TH</sup> MEETING

Bill Woodruff requested a changing in working to the department reports discussion:

"There was a brief discussion about an issue with a cracked WASTE water pipe at the ROUND-ABOUT END of Union Street. TV'ing shows GROUND water is SEEPING in ... and flow has increased AT THE WASTE WATER PLANT. "

Bob Finucane made the motion to "approve the minutes with the changes". Cindy Parks seconded the motion. A vote was taken and passed unanimously.

### **OTHER BUSINESS**

Tom Leitz informed the Edward Farrar District commissioners about a meeting with Jeff Poitras (formerly with the Duxbury-Moretown Fire Protection District) at the last selectboard meeting.

\* Tom and Mr. Poitras met and discussed the possible merger of the Duxbury-Moretown Fire Protection District and the Edward Farrar Utility District.

\* Attorneys advised a district cannot dissolve itself ... and is only dissolved by an act of the Vermont Legislature.

\* Shortly afterwards, Mr. Poitras submitted a check to the town of Waterbury and a notice that the Duxbury-Moretown Fire Protection District had dissolved.

\* In May 2023 the Vermont House passed and the Governor signed a bill that officially dissolved the Duxbury-Moretown Fire Protection District.

\* At that time, a letter from the Edward Farrar District was sent to members of the former Duxbury-Moretown Fire Protection District notifying them of the change.

\* Mr. Poitras now claims there are unpaid legal bills that need to be paid.

\* Tom Leitz spoke with the attorneys and has found there is NO outstanding invoice.

### **ADJOURN**

Natalie Sherman made the motion to adjourn the meeting at approximately 6:35pm. Bob Finucane seconded the motion. A vote was taken and it passed unanimously.

APPROVED

Tom Leitz, Municipal Manager  
Town of Waterbury  
28 North Main St., Waterbury VT 05676  
(802) 244-4300  
he/him/his



**From:** Skip Flanders <[wtbskip@comcast.net](mailto:wtbskip@comcast.net)>  
**Sent:** Tuesday, June 04, 2024 8:57 AM  
**To:** 'BRIAN KRAVITZ' <[briankravitz@comcast.net](mailto:briankravitz@comcast.net)>  
**Cc:** Thomas Leitz <[tleitz@waterburyvt.com](mailto:tleitz@waterburyvt.com)>; Kia Nealy <[KNealy@waterburyvt.com](mailto:KNealy@waterburyvt.com)>; Bill Woodruff <[bwoodruff@waterburyvt.com](mailto:bwoodruff@waterburyvt.com)>  
**Subject:** RE: Request for "One Leak Rule" Exemption

Brian thanks for the information I will put it on the agenda for our meeting on June 12.

---

**From:** BRIAN KRAVITZ <[briankravitz@comcast.net](mailto:briankravitz@comcast.net)>  
**Sent:** Friday, May 31, 2024 11:56 AM  
**To:** [natalieisherman@gmail.com](mailto:natalieisherman@gmail.com); [bobfinucane@hotmail.com](mailto:bobfinucane@hotmail.com); [wtbskip@comcast.net](mailto:wtbskip@comcast.net); [cynthiap299@gmail.com](mailto:cynthiap299@gmail.com)  
**Cc:** Jessica Burrill <[jessieburrill13@gmail.com](mailto:jessieburrill13@gmail.com)>  
**Subject:** Request for "One Leak Rule" Exemption

Dear EFUD,

I'm writing to request an adjustment under the "one leak rule." The other day I was at the Town offices and requested a 2-year breakdown of my usage and saw that my usage for the 8/2/23 bill was 5,000 gallons, almost double my average of 2,723. This was solely due to the flooding event in July, when my hot water heater sheared off and the line to it spewed water for over 18 hours. As soon as the water levels dropped, I waded through chest-high water to shut the valve off to that line. As you can see by the excess usage, the damage was already done.

This was truly a one-time occurrence due to a flooding event.

Please consider my request for a rebate for that excess water usage under the "one leak rule."

Thanks,

Brian



ACCOUNT NUMBER:  
920-0017-V  
KRAVITZ, BRIAN  
15-17 RANDALL STREET  
WATERBURY VT 05676

BILLING PERIOD:  
05/01/23 TO 07/31/23  
LOCATION OF SERVICE:  
15-17 RANDALL-KRAVITZ

METER READINGS:  
CURRENT : 42300  
PREVIOUS: 37300  
USAGE : 5000 =  
AVG DAILY USE: 450.7 gallons

ACH DIRECT DEBIT WILL BE WITHDRAWN ON THE DUE DATE  
PLEASE CALL WITH ANY QUESTIONS ABOUT YOUR ACH OR INVOICE

DESCRIPTION	AMOUNT
VILLAGE RES BASE	=OK 93.84
VILLAGE WATER	123.65
SEWER BASE RESIDENTIAL	523.21 =OK 113.52
SEWER	192.20
WATER ApplCred	-165.50
WATER CashRcpt	-357.71
DUE ON OR BEFORE: 09/20/23	AMOUNT DUE: 0.00

AVERAGE 2.300

WATER to 1.499 @ .0206 = 30.88

1500-2300 @ 800 @ .0265 = 21.20

SEWER to 1.499 @ .0350 = 53.21

1500-2300 @ 800 @ .0350 = 28.00

Due Date: 09/20/23

137.05  
ADJUST

KRAVITZ, BRIAN  
15-17 RANDALL STREET  
WATERBURY VT 05676

Total Due: 0.00

Account Number: 920-0017-V

Amount Submitted: \_\_\_\_\_

# Edward Farrar Utility District Commissioners Meeting

Wednesday August 09, 2023

4:30 pm in Steele Room

Present in the Steele Community Room: P.H. Flanders, L. Sayah, R. Finucane, C. Parks, N. Sherman; Commissioners. B. Woodruff, T. Leitz, D Calle; staff. Members of the public attending: A. Imhoff

**Chairperson Flanders called the meeting to order at 4:42 P.M.**

**Approve Agenda: C. Parks made a motion to approve the amended agenda; L. Sayah seconded the motion; a vote was held and passed unanimously.**

**Public Comment: A. Imhoff mentioned a number of houses, included hers, will have higher than usual water meter readings due to the flood and that she was asking for a reduction on her water usage. After some discussion L. Sayah made a motion that if water readings were high due to the flood, then the Utility Billing Clerk and the Public Works Director would adjust the bills as needed by comparing with previous quarter. N. Sherman seconded the motion; a vote was held and passed unanimously.**

**Update on offer of short-term flood relief UDAG loans:** T. Leitz approached flood impacted businesses to gauge interest in a potential UDAG loan. Three businesses would like to be consider for this loan: the owner of the Prohibition Pig building, Waterbury Sports and Jeremy Ayers Pottery. T. Leitz will meet with them to iron out the details of the loan.

**Update on flood impacts on Water and sewer systems and future bills:** While the department reports paint a detail picture of the work-done during the flood, T. Leitz noted that he is working on a list of potential equipment Waterbury should buy for future floods. Whether this is a 100% own purchase or a joined purchase with other towns has not been decided. T. Leitz also informed the board that FEMA's reimburse is at 75% of our costs and it will be done thru the town. Another item that has been in discussion is a Flood Management Plan depending on river height and that is updated every year with key contact information. There were a number of homes that got flooded and their water meter readings will be high for the upcoming quarter.

**Consideration on staff response appreciation awards: L. Sayah made a motion to authorize the Town Manager to give the EFUD staff appreciation awards to the for their extra efforts as he considers appropriate. R. Finucane seconded the motion; a vote was held and passed unanimously.**

**Department Reports – attached to these minutes.**

**Consider Minutes of previous meetings: minutes for the July 17<sup>th</sup> meeting were not available and will be considered for approval next meeting.**

**L. Sayah made a motion, seconded by C. Parks to adjourn the meeting at 5:40p.m. The motion was approved and the meeting adjourned.**

The next meeting of the Edward Farrar Utility District is scheduled for Wednesday September 13<sup>th</sup>, 2023 at 4:30 p.m.

AUGUST 15TH, 2023

---

**TO:** MICHELLE RYAN

**FROM:** DIANA CALLE

**SUBJECT:** FLOOD CREDITS

**CC:**

---

Hi Michelle,

The EFUD Commissioners decided to give a credit to all customers that had a higher than usual water and sewer bill due to the flood. I am attaching the list of customers with their account numbers, name and credit amounts to this memo. I am also attaching the minutes from the August 9<sup>th</sup> meeting when the motion was made. Please adjust every account accordingly.

Thank you very much!

**Diana Calle**

Utility Billing Clerk

Town of Waterbury

Edward Farrar Utility District



ACCOUNT	NAME	Location	Previous quarter usage	Previous quarter water usage	Previous quarter sewer usage	Current quarter usage	Current quarter water usage	Current quarter sewer usage	Credit towards water	Credit towards sewer	Total amount of credit
916-0131-3V	WEBBER TIMOTHY	131 S. Main St Apt 3	600	\$ 12.36	\$ 21.30	1500	\$ 30.90	\$ 53.25	\$ 18.54	\$ 31.95	\$ 50.49
916-0137-V	JNKPRO PROPERTIES LLC	137 S. Main St.	4800	\$ 118.35	\$ 184.26	6500	\$ 170.30	\$ 261.35	\$ 51.95	\$ 77.09	\$ 129.04
940-0005-V	HODGE, WADE	5 Healy Ct	800	\$ 16.48	\$ 28.40	1200	\$ 24.72	\$ 42.60	\$ 8.24	\$ 14.20	\$ 22.44
940-0004-V	ELIASON, ERIK	4 Healy Ct	2600	\$ 60.05	\$ 96.92	4100	\$ 99.80	\$ 156.47	\$ 39.75	\$ 59.55	\$ 99.30
916-0165-V	SIMMERS AARON & LAUREN	165 S. Main St	1100	\$ 22.66	\$ 39.05	1900	\$ 41.50	\$ 69.13	\$ 18.84	\$ 30.08	\$ 48.92
916-0144-V	GRACE, ROBERT & KATHRYN	144 S. Main St	600	\$ 12.36	\$ 21.30	1200	\$ 24.72	\$ 42.60	\$ 12.36	\$ 21.30	\$ 33.66
916-0134-V	GRACE, ROBERT & KATHRYN	134 S. Main St	2600	\$ 60.05	\$ 96.92	3500	\$ 83.90	\$ 132.65	\$ 23.85	\$ 35.73	\$ 59.58
938-0003-V	FOLEY, KRISTIN	3 Batchelder St	600	\$ 12.36	\$ 21.30	1700	\$ 36.20	\$ 61.19	\$ 23.84	\$ 39.89	\$ 63.73
938-0007-V	MORGAN, NICOLE	7 Batchelder St	1100	\$ 22.66	\$ 39.05	1400	\$ 28.84	\$ 49.70	\$ 6.18	\$ 10.65	\$ 16.83
938-0010-V	BIRMINGHAM GEORGIANA	10 Batchelder St	1100	\$ 22.66	\$ 39.05	2300	\$ 52.10	\$ 85.01	\$ 29.44	\$ 45.96	\$ 75.40
932-0002-V	WASHINGTON COUNTY MENTAL HEALTH	10 Moody Ct	9000	\$ 248.05	\$ 376.60	32800	\$ 1,010.85	\$ 1,529.16	\$ 762.80	\$ 1,152.56	\$ 1,915.36
916-0032-V	STEINER, PAUL	32 S. Main St	12100	\$ 344.46	\$ 519.51	16600	\$ 484.41	\$ 726.96	\$ 139.95	\$ 207.45	\$ 347.40
900-0033-V	FERRIS, CLARK	33 N. Main St	2800	\$ 65.35	\$ 104.86	4700	\$ 115.70	\$ 180.29	\$ 50.35	\$ 75.43	\$ 125.78
918-0015-V	TORREZ, MATTHEW	15 Elm St.	3300	\$ 78.60	\$ 124.71	4400	\$ 107.75	\$ 168.38	\$ 29.15	\$ 43.67	\$ 72.82
918-0017-V	MEYER, USA	17 Elm St.	3900	\$ 94.50	\$ 148.53	9100	\$ 251.43	\$ 381.21	\$ 156.93	\$ 232.68	\$ 389.61
920-0001-V	BOYLE, RICHARD	1 Randall St	2900	\$ 68.00	\$ 108.83	3300	\$ 78.60	\$ 124.71	\$ 10.60	\$ 15.88	\$ 26.48
920-0017-V	KRAVITZ, BRIAN	15-17 Randall St.	2500	\$ 57.40	\$ 92.95	5000	\$ 123.65	\$ 192.20	\$ 66.25	\$ 99.25	\$ 165.50
920-0021-V	MCKENZIE, MATTHEW	21 Randall St	1100	\$ 22.66	\$ 39.05	1200	\$ 24.72	\$ 42.60	\$ 2.06	\$ 3.55	\$ 5.61
920-0034-V	GNANAPIRAGASAM, ANTONY	34 Randall St.	2907	\$ 59.21	\$ 93.15	3204	\$ 76.06	\$ 120.90	\$ 16.85	\$ 27.75	\$ 44.60
920-0016-V	MCHUGH, PATRICK	16 Randall St	1600	\$ 33.55	\$ 57.22	1900	\$ 41.50	\$ 69.13	\$ 7.95	\$ 11.91	\$ 19.86
920-0010-V	PAGAN, LUCY	10 Randall St	900	\$ 18.54	\$ 31.95	1300	\$ 26.78	\$ 46.15	\$ 8.24	\$ 14.20	\$ 22.44
920-0008-V	DINNEEN, RYAN	8 Randall St	1500	\$ 30.90	\$ 53.25	2100	\$ 46.80	\$ 77.07	\$ 15.90	\$ 23.82	\$ 39.72
920-0004-V	CLAPP, ROGER	4 Randall St	1000	\$ 20.60	\$ 35.50	2800	\$ 65.35	\$ 104.86	\$ 44.75	\$ 69.36	\$ 114.11
918-0018-V	EVERS FAMILY LEGACY LLC	18 Elm St	2300	\$ 52.10	\$ 85.01	3500	\$ 83.90	\$ 132.65	\$ 31.80	\$ 47.64	\$ 79.44
918-0002-V	RICH, CHAD	2 Elm St	8400	\$ 229.39	\$ 348.94	9600	\$ 266.71	\$ 404.26	\$ 37.32	\$ 55.32	\$ 92.64
924-0006-V	IMHOFF, ANNE	6 Parker Ct	300	\$ 6.18	\$ 10.65	1600	\$ 33.55	\$ 57.22	\$ 27.37	\$ 46.57	\$ 73.94
916-0047-V	WATERBURY SERVICE CENTER LLC	49 S. Main St	400	\$ 8.24	\$ 14.20	700	\$ 14.42	\$ 24.85	\$ 6.18	\$ 10.65	\$ 16.83
916-0056-V	WESLEY METHODIST CHURCH	56 S. Main St	300	\$ 6.18	\$ 10.65	600	\$ 12.36	\$ 21.30	\$ 6.18	\$ 10.65	\$ 16.83
5-0048-V	P&P FUNERAL SERVICES INC	48 S. Main St	0	\$ -	\$ -	1900	\$ 41.50	\$ 69.13	\$ 41.50	\$ 69.13	\$ 110.63
7046-V	SUPERIOR DEVELOPMENT LTD	46 S. Main St	1600	\$ 33.55	\$ 57.22	2200	\$ 49.45	\$ 81.04	\$ 15.90	\$ 23.82	\$ 39.72
42-V	GROSS, ERIC	42 Union St	200	\$ 4.12	\$ 7.10	2900	\$ 68.00	\$ 108.83	\$ 63.88	\$ 101.73	\$ 165.61
3-V	GATES, TERRY	38 Union St	1000	\$ 20.60	\$ 35.50	1800	\$ 38.85	\$ 65.16	\$ 18.25	\$ 29.66	\$ 47.91
1	GERNAND, BENJAMIN	34 Union St	1000	\$ 20.60	\$ 35.50	1500	\$ 30.90	\$ 53.25	\$ 10.30	\$ 17.75	\$ 28.05

Subtotal \$ 4,560.28

Michael Abare  
#950-0005-V

(802) 279-4504

Mr. Abare has requested a One Leak Rule exception for "excessive" water usage.

February 1 – April 30, 2024 meter reading showed usage of 1300 cubic feet

Fire happened on February 27<sup>th</sup>

Water pipes burst on March 2<sup>nd</sup> ... and Kyle turned off the water

-0-

1300 cubic feet of water was used/lost between February 1 – March 2 ... and the invoice for that usage:

Village Residential Baset	\$49.97
Village Water	\$28.47
Sewer Base Residential	\$62.44
Sewer	<u>\$50.83</u>
<b>TOTAL DUE for Feb – Apr</b>	<b>\$191.71</b>

-0-

Previous two cycles of water show an average of 50 cubic feet or 374.

November – January 2024 = 0

August – October 2023 = 100

Village Water / 50 cubic feet x .0219 water = \$1.095 or \$1.10

Village Sewer / 50 cubic feet x .0391 sewer = \$1.955 or \$1.96

-0-

Village Residential Base	\$ 49.97
Village Water	\$ 1.10
Sewer Base Residential	\$ 62.44
Sewer	<u>\$ 1.96</u>
<b>Revised TOTAL DUE for Feb – April</b>	<b>\$115.47</b>
Administrative Fee	<u>\$ 50.00</u>
<b>TOTAL PER ONE LEAK RULE EXCEPTION</b>	<b>\$165.47</b>



Waterbury Water and Sewer Commissioners  
March 28, 2016  
4:30pm, 28 North Main St - Municipal Center  
Minutes

Present: P. H. Flanders, R. Finucane, C. Parks, Commissioners; B. Woodruff, Public Works Director; K. King, Staff; C. Nelson, Board Secretary.

Flanders called the meeting to order at 4:30pm. The board considered the agenda and by consent, approved the agenda as written.

Recap of Village Meeting: Flanders provided an overview of business conducted at the 2016 Village meeting. Parks was reelected to the board for a 3-year term. \$100,000 was approved by the voters for pump station upgrades. It was suggested that the board research the potential to change the Village charter to eliminate municipal business, with the exception of water and sewer. If successful, the board would become the authoritative board for funding decisions. At this time, the Trustees have initiated meetings to research potential outcomes.

**Clarification on One-Leak Rule:** King asked for clarification on the board's policy regarding adjusted bills for customers who have experienced a leak during the billing quarter. The following items were discussed:

- 1. Definition of "Leak":** Effective May 1, 2016, a "leak" as determined by the policy would be defined as "a catastrophic break in infrastructure", as determined on a case by case basis by the board.
- 2. Documentation Required:** The board would accept a statement in writing from the property owners detailing when and how the leak was repaired, in order to be considered for an adjustment. An invoice, or memo signed by the homeowner would suffice.
- 3. Adjustment Guidelines:** If determined as a true leak, the two quarters that would be considered when applying the adjustment would be the two quarters immediately preceding the quarter in which the leak was fixed.
- 4. The "one leak" allowance** would be granted to each property owner, and not with the account/property. If a property changes ownership, the one leak allowance would reset.

**Finucane moved to accept the changes to the "One Leak Policy" effective May 1, 2016, as stated above. The policy would allow a one-time adjustment to a high bill due to a true leak, determined by the average of the two quarters prior to the repair of the leak plus a \$50 administrative cost. Parks seconded the motion, a vote was held, and the motion passed unanimously.**

Update on Water Loss Procedures: Woodruff is in the final steps of collecting data regarding system wide water loss. A new master meter was installed in summer 2015 at the treatment plant, and the water department staff has been monitoring total use vs. metered use for several billing periods. New quarterly readings should bring more conclusive data. The system leaks

## Memo

Date: May 23, 2024  
From: Tom Leitz, Manager  
To: EFUD Commissioners  
Cc: Kia Nealy, Bill Woodruff

Theresa Christie, the former owner of 33 North Main Street, passed away in April of 2023. At the time of her passing the water/sewer account had an outstanding balance of roughly \$4,400.

Mr. Clerk Ferris was her partner and he now owns the property. However, Mr. Ferris is retired and has very limited income to repay the bill. He is also a disabled veteran. He abandoned the property after the July flood as he was unable to afford any repairs. He also had a non-paying renter and was unable to manage the complexities of an eviction. Because of all of the above, he was not able to pay the mortgages, and the bank has initiated a foreclosure proceeding.

The Town has taken action with respect to the property. A "substantial damage" assessment has been made, meaning the property cannot be renovated without elevating the structure above the floodplain. This obviously makes redevelopment difficult and clouds the title. Further, the Town has submitted a buyout request to FEMA. The Town did grant Mr. Ferris a tax abatement for roughly half of his 2023 taxes.

Whether a FEMA buyout occurs, or a foreclosure occurs, I believe the estate is insolvent. The outstanding balance on the mortgages, before bank and legal fees are inevitably added, is approximately \$230,000.

In the fall of 2023 Mr. Ferris elected to rescind the water and sewer allocation, which has avoided any future charges (although interest accrues on outstanding balances). He felt strongly about paying the outstanding balance, and for many months he worked diligently to reduce the bills. The current balance as of today is \$1,063.74. With interest added, that will increase slightly by the time of your next meeting.

Mr. Ferris no longer has the resources to pay the balance as he is now renting. After conversation with him and on his behalf, I am requesting the EFUD Commissioners waive the outstanding interest and penalties in full.



Phone: 802.371.9435 Fax: 802.244.1244 E-mail: cparsons@crestoneacoustical.com  
Address: 1820 Waterbury-Stowe Rd., Waterbury Center, VT 05677

February 6, 2023

## **Solar Reconciliation**

Waterbury Wastewater Plant  
187 US Rte 2  
Waterbury, VT 05676

### **For Months January – December, 2022**

Total generation for period: 223,722 kWh  
Generation rate of \$0.16413 + \$0.03 Siting and Renewable Energy Credit (REC), through August and rate adjusted to \$0.17141 + \$0.03, from September to present.

Credit Generated to Offtaker: \$43,786.98 – 10% discount = \$39,408.28 gross invoice to offtaker.

EFUD earns 7.5% of gross revenues of \$39,408.28 = \$2,955.62 payable to EFUD

Please see attached GMP bills detailing monthly generation, and attached GMVS (offtaker) invoice spreadsheet, as backup.

Thank you!

Chris Parsons  
Crestone, LLC  
1820 Waterbury-Stowe Rd  
Waterbury Center, VT 05677  
802-371-9435





tone

Phone: 802.371.9435 Fax: 802.244.1244 E-mail: cparsons@crestoneacoustical.com  
Address: 1820 Waterbury-Stowe Rd., Waterbury Center, VT 05677

March 25, 2024

## **Solar Reconciliation**

Waterbury Wastewater Plant  
187 US Rte 2  
Waterbury, VT 05676

### **For Months January – December, 2023**

Total generation for period: 186,406 kWh  
Generation rate of \$0.17141 + \$0.03, from September to present.

Credit Generated to Off-taker: \$37,544.03 – 10% discount = \$33,789.63 gross invoice to off-taker.

EFUD earns 7.5% of gross revenues of \$33,789.63 = \$2,534.22 payable to EFUD

Please see attached GMP bills detailing monthly generation, and attached GMVS (off-taker) invoice spreadsheet, as backup.

Thank you!

Chris Parsons  
Crestone, LLC  
1820 Waterbury-Stowe Rd  
Waterbury Center, VT 05677  
802-371-9435

# EFUD Month Ending Cash Balances: January 2021 - January 2024



Q1 2024 Budget to Actual				
Revenues	Budget	Actual	% of Budget	Notes
22-6-00-2-011.02 Solar Lease	2,000	2,534	126.7%	
22-6-00-3-001.00 SEWER RENT BILLING	990,188	250,692	25.3%	First quarter only
22-6-00-3-002.00 SEWER RENT INTEREST	4,500	1,206	26.8%	
22-6-00-3-003.00 SEWER PENALTY	4,500	1,508	33.5%	
22-6-00-7-001.00 SEWER OPERATIONS REVENUE	5,000	-	0.0%	
22-6-00-7-002.00 Sales of Assets/Equipment	20,000	14,845	74.2%	Used truck
22-6-00-9-001.00 INTEREST	-	305	NA	
<b>Subtotal</b>	<b>1,026,188</b>	<b>271,090</b>	<b>26.4%</b>	
22-7-32 SEWER DEPT	Budget	Actual	% of Budget	Notes
22-7-32-1-110.00 SW-Regular Pay	180,403	33,813	18.7%	
22-7-32-1-115.00 SW-Commissioners Pay	3,125	-	0.0%	
22-7-32-1-120.00 SW-Part-time Pay	1,000	-	0.0%	
22-7-32-1-210.00 SW-Ins-Medical	36,250	10,574	29.2%	
22-7-32-1-210.02 SW-Life Disability LTC I	1,332	338	25.4%	
22-7-32-1-220.00 SW-Social Sec	14,116	2,501	17.7%	
22-7-32-1-230.00 SW-Retirement	12,267	-	0.0%	
22-7-32-1-250.00 SW-Ins-unemployment	250	107	42.6%	
22-7-32-1-260.00 SW-Ins-Workers Comp	12,000	3,289	27.4%	
22-7-32-1-290.00 SW-Clothing Allowance	2,000	362	18.1%	
<b>Subtotal: Payroll &amp; Benefits</b>	<b>262,743</b>	<b>50,984</b>	<b>19.4%</b>	
22-7-32-2-330.00 SW-Engineering	10,000	-	0.0%	
22-7-32-2-330.01 SW-Testing Services/lab	7,000	2,701	38.6%	
22-7-32-2-333.00 SW-Legal Fees	2,000	500	25.0%	
22-7-32-2-340.00 SW-Clerical Services	500	80	16.0%	
22-7-32-2-340.01 SW-Profess Service-Other	20,000	2,878	14.4%	
22-7-32-2-441.00 SW-Railroad Leases	800	557	69.6%	
22-7-32-2-530.00 SW-Utilities-Tele	7,372	2,063	28.0%	
22-7-32-2-531.00 SW-Postage	1,265	345	27.3%	
22-7-32-2-540.00 ADVERTISING	800	-	0.0%	
22-7-32-2-610.00 SW-Office Supplies	1,000	246	24.6%	
22-7-32-2-611.00 SW-Chemicals	70,000	14,758	21.1%	
22-7-32-2-611.01 SW-Lab Supplies & Maint	5,400	543	10.0%	
22-7-32-2-660.00 SW-State Fees	2,800	-	0.0%	
22-7-32-3-411.00 SW-Water	4,000	1,183	29.6%	
22-7-32-3-424.00 SW-Grounds	5,200	43	0.8%	
22-7-32-3-430.00 SW-Building Maintenance	15,000	2,133	14.2%	
22-7-32-3-622.00 SW-Utilities-Elect/Solar	84,250	31,879	37.8%	Will research unusual bill in March: \$14k vs regular \$5-\$6k
22-7-32-3-623.00 SW-Fuel-Propane	2,200	1,074	48.8%	
22-7-32-3-624.00 SW-Fuel-heat	9,600	4,826	50.3%	
22-7-32-3-624.01 SW-Fuel-Equip & Service	2,500	2,316	92.6%	
22-7-32-4-432.00 SW-Vehicle Maintenance	1,250	2,443	195.5%	
22-7-32-4-626.00 SW-Fuel-Gas	2,600	536	20.6%	
22-7-32-4-627.00 SW-Fuel-Diesel	1,200	723	60.2%	
22-7-32-5-240.00 SW-Tuition	1,200	-	0.0%	
22-7-32-5-241.00 SW-Dues	1,167	250	21.4%	
22-7-32-5-310.00 SW-Admin Service Fee-Town	29,880	-	0.0%	Will be paid by year end to sewer dept.
22-7-32-5-320.00 SW-Training	1,000	209	20.9%	
22-7-32-5-431.00 SW-Plant & Process Maint	100,000	11,235	11.2%	

<b>Q1 2024 Budget to Actual</b>				
<b>Revenues</b>	<b>Budget</b>	<b>Actual</b>	<b>% of Budget</b>	<b>Notes</b>
22-7-32-5-431.01 SW-Equipment Maintenance	1,200	32	2.7%	
22-7-32-5-460.00 SW-Collection Sys Maint	80,000	4,900	6.1%	
22-7-32-6-520.00 SW-Ins-Prop & Gnral Libil	15,000	7,509	50.1%	
22-7-32-6-830.00 SW-Bank Charges	500	-	0.0%	
22-7-32-6-990.00 SW-Unclassified	100	-	0.0%	
22-7-32-7-460.00 SW-Lagoon Cleanout	8,500	-	0.0%	
22-7-32-7-460.05 SW-Sewer Main Repair/Repl	90,000	-	0.0%	
22-7-32-7-460.06 SW-Aeration System	22,500	-	0.0%	
22-7-32-7-741.00 SW-New Equipment	10,000	-	0.0%	
22-7-32-8-820.00 SW-Plant & Line Debt Serv	104,906	-	0.0%	Majority of debt paid in May & November
22-7-32-8-830.00 SW-Interest Expenses	12,510	295	2.4%	
22-7-32-8-840.00 Contribution to Fund Bala	28,244	-	0.0%	
<b>Subtotal</b>	<b>1,026,187</b>	<b>147,240</b>	<b>14.3%</b>	
<b>Net Position</b>	<b>1</b>	<b>123,850</b>		

Q1 2024 Budget to Actual				
Revenues	Budget	Actual	% of Budget	Notes
21-6-00-2-001.00 FROM SEWER DEPT	29,880	-	0.0%	Will be received by year end
21-6-00-2-002.00 FROM TOWN HYW DEPT	69,647	-	0.0%	Will be received by year end
21-6-00-2-003.00 GAS TAX REFUND	500	-	0.0%	
21-6-00-2-011.02 SOLAR LEASE	5,500	-	0.0%	
21-6-00-3-001.00 WATER RENT BILLING	1,080,791	282,925	26.2%	Includes rate increase
21-6-00-3-001.01 LABOR/EQUIPMENT/MATERIALS	1,600	288	18.0%	
21-6-00-3-002.00 WATER RENT INTEREST	5,500	1,619	29.4%	
21-6-00-3-003.00 WATER PENALTY	5,000	1,558	31.2%	
21-6-00-7-001.00 WATER OPERATIONS REVENUE	10,000	1,273	12.7%	
21-6-00-8-003.03 Debt Proceeds	-	681,735	NA	Budgeted in 2023, received in 2024
21-6-00-9-001.00 INTEREST	3,500	4,765	136.1%	
21-6-00-9-001.00 Interest from Investment Funds	30,000	-	0.0%	Will be withdrawn at year end
21-6-00-9-009.01 Use of Reserves	122,600	-	0.0%	Used as necessary
<b>Subtotal</b>	<b>1,364,518</b>	<b>974,163</b>	<b>71.4%</b>	
<b>Excluding Debt Proceeds</b>	<b>1,364,518</b>	<b>292,428</b>	<b>21.4%</b>	
Expenditures	Budget	Actual	% of Budget	Notes
21-7-31 WATER DEPT				
21-7-31-1-110.00 WR-Regular Pay	317,928	78,224	24.6%	
21-7-31-1-115.00 WR-Commissioners Pay	3,125	-	0.0%	
21-7-31-1-120.00 WR-Part-time Pay	500	6,868	1373.6%	
21-7-31-1-210.00 WR-Ins-Health	24,500	719	2.9%	
21-7-31-1-210.02 WR-Life, Disability LTC I	2,750	600	21.8%	
21-7-31-1-220.00 WR-Ins-Social Sec	24,599	6,528	26.5%	
21-7-31-1-230.00 WR-Retirement	21,619	-	0.0%	
21-7-31-1-250.00 WR-Ins-unemployment	3,250	195	6.0%	
21-7-31-1-260.00 WR-Ins-workers Comp	19,000	6,034	31.8%	
21-7-31-1-290.00 WR-Clothing Allowance	2,250	1,070	47.6%	
<b>Subtotal: Pay &amp; Benefits</b>	<b>419,521</b>	<b>100,238</b>	<b>23.9%</b>	Total payroll includes \$6,200 that will be moved to Town.
21-7-31-2-330.00 WR-Engineering & Prof Ser	55,000	643	1.2%	
21-7-31-2-330.01 WR-Lab Testing	5,500	715	13.0%	
21-7-31-2-333.00 WR-Legal Fees	11,000	5,950	54.1%	Grayson, etc.
21-7-31-2-340.00 WR-Clerical Services	500	80	16.0%	
21-7-31-2-340.01 WR-Professional Ser-Other	21,000	2,658	12.7%	
21-7-31-2-431.00 WR-Equip & Instru.Main PI	15,000	15,361	102.4%	End of SCADA upgrade: bux fixes
21-7-31-2-431.02 WR-Equip Maint-Old Plant	500	-	0.0%	
21-7-31-2-431.03 WR-Equip Maint-Wells	7,200	-	0.0%	
21-7-31-2-431.04 WR-Equip Maint-Other	1,000	-	0.0%	
21-7-31-2-431.05 WR-Meter Repair & Replace	5,000	-	0.0%	
21-7-31-2-441.00 WR-Lease Cv Railroad	400	-	0.0%	
21-7-31-2-490.00 WR-Property Taxes	18,250	482	2.6%	
21-7-31-2-530.00 WR-Utilities-Tele/Interne	7,000	3,541	50.6%	
21-7-31-2-531.00 WR-Postage	2,450	345	14.1%	
21-7-31-2-535.00 WR-Public Relations & Edu	100	-	0.0%	
21-7-31-2-540.00 WR-Advertising	500	-	0.0%	
21-7-31-2-610.00 WR-Office Supplies	2,150	400	18.6%	
21-7-31-2-611.00 WR-Chemicals & Purificati	20,000	3,907	19.5%	
21-7-31-2-611.01 WR-Lab Chemicals	4,500	2,049	45.5%	
21-7-31-2-660.00 WR-State Fees	6,500	-	0.0%	
21-7-31-2-741.00 WR-Small Tools	2,000	333	16.6%	
21-7-31-3-424.00 WR-Grounds Maintenance	7,500	-	0.0%	

Q1 2024 Budget to Actual				
Revenues	Budget	Actual	% of Budget	Notes
21-7-31-3-430.00 WR-Building Maintenance	8,000	722	9.0%	
21-7-31-3-622.00 WR-Utilities-Elect	60,000	18,512	30.9%	
21-7-31-3-623.00 WR-Propane-Heat/Generator	130	1,874	1441.5%	
21-7-31-3-623.01 WR-Propane-Well/Generator	6,500	2,259	34.8%	
21-7-31-4-432.00 WR-Vehicle Maintenance	5,000	146	2.9%	
21-7-31-4-626.00 WR-Fuel-Gas	17,000	1,861	10.9%	
21-7-31-5-240.00 WR-Training	2,000	423	21.2%	
21-7-31-5-241.00 WR-Dues	3,000	458	15.3%	
21-7-31-5-310.00 WR-Admin Fee-Town	115,516	-	0.0%	Will be paid to Town by year end.
21-7-31-5-460.00 WR-Water Main Maint-Sourc	600	-	0.0%	
21-7-31-5-460.01 WR-Water Main Maint-Distr	30,000	510	1.7%	
21-7-31-5-460.02 WR-Water Shed Management	100	-	0.0%	
21-7-31-5-580.00 WR-Mileage Reimb	650	19	3.0%	
21-7-31-6-520.00 WR-Ins-Building & Other	17,500	7,742	44.2%	
21-7-31-6-830.00 WR-Bank Charges	300	30	10.0%	
21-7-31-6-990.00 WR-Unclassified	150	4	2.6%	
21-7-31-7-500.00 Purchase Real Property	-	1,000	NA	
21-7-31-7-741.00 WR-New Equipment	4,500	-	0.0%	
21-7-31-7-741.01 WR-Pick-up #1	-	80	NA	
21-7-31-7-741.05 WR-Backhoe	4,000	-	0.0%	
21-7-31-7-741.06 WR-Equip,Computers,Furnit	3,000	-	0.0%	
21-7-31-7-743.00 WR-Bldg Improvements	35,000	-	0.0%	
21-7-31-7-743.02 WR-CAPITAL OUTLAY	100,000	3,013	3.0%	
21-7-31-8-820.02 WR-Other Debt	236,000	-	0.0%	Majority of debt paid in May & November
21-7-31-8-830.00 WR-Interest Expenses	103,000	13,562	13.2%	
Subtotal	1,364,517	188,916	13.8%	
Net Position	785,246			
<b>Net Position Excluding Debt Proceeds</b>	<b>103,511</b>			

Edward Farrar Utility District  
Capital Reserve Investments

### Think long term

Whether it's the economy, politics or market fluctuations, there will always be headlines that can distract you from your investment strategy. A short-term market decline is normal and usually doesn't change your long-time goals. Your financial advisor can help you measure your portfolio's performance as progress toward your goals rather than in day-to-day fluctuations.

## Corporate - Select

Portfolio Objective - Account: Balanced Growth and Income

Account Value	
<b>\$431,155.97</b>	
<b>1 Month Ago</b>	\$423,568.10
<b>1 Year Ago</b>	\$384,225.62
<b>3 Years Ago</b>	\$394,689.65
<b>5 Years Ago</b>	\$438,530.78

Value Summary		
	This Period	This Year
Beginning value	\$423,568.10	\$416,254.15
Assets added to account	0.00	0.00
Assets withdrawn from account	0.00	0.00
Fees and charges	0.00	0.00
Change in value	7,587.87	14,901.82
<b>Ending Value</b>	<b>\$431,155.97</b>	

For more information regarding the Value Summary section, please visit [www.edwardjones.com/mystatementguide](http://www.edwardjones.com/mystatementguide).

### Rate of Return

Your Personal Rate of Return for Assets Held at Edward Jones	This Quarter	Year to Date	Last 12 Months	3 Years Annualized	5 Years Annualized
	-0.48%	3.47%	12.41%	2.99%	8.11%

**Your Personal Rate of Return:** Your Personal Rate of Return measures the investment performance of your account. It incorporates the timing of your additions and withdrawals and reflects commissions and fees paid. Reviewing Your Personal Rate of Return is important to help ensure you're on track to achieving your financial goals.

The performance of your investments is tracked since they have been held in the current account, but no earlier than Jan. 1, 2009. This also includes investments you owned during this time period but have since sold. Certain events, including a transfer of an investment between accounts, share class conversion, or change in an investment's identification code (CUSIP) caused by a corporate action, will impact the time frame over which the investment's rate of return is calculated.

Rate of Return information on account statements uses the dollar-weighted calculation. Time-weighted Rate of Return numbers for Advisory Solutions Fund and UMA accounts can be found on your Quarterly Performance Report through Online Account Access. If you are not an Online Access user, visit [edwardjones.com/access](http://edwardjones.com/access) to sign up.

Information used to calculate performance may have been obtained from third parties and Edward Jones cannot guarantee the accuracy of such information.

For the most current information, contact your financial advisor or visit [edwardjones.com/performance](http://edwardjones.com/performance).

Edward Farrar Utility District  
Gen Property Management Fund

**Trades now settle in one business day**

As previously communicated, on May 28, 2024, the settlement cycle for most trades shortened from two business days to one business day. This means when you sell securities, you can expect to be paid sooner, and when you purchase securities, you'll be required to provide payment earlier. This change affected the entire financial industry. Please contact your financial advisor if you have questions.

**Corporate - Select**

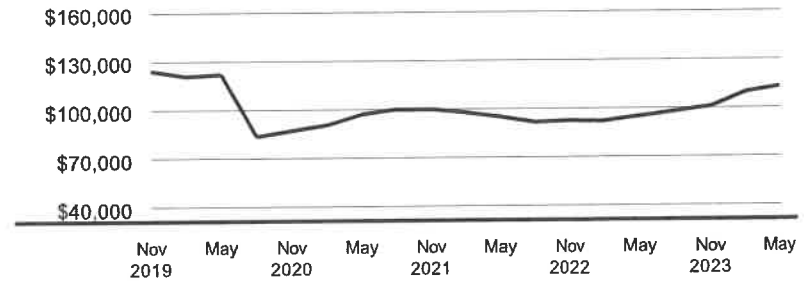
Portfolio Objective - Account: Growth Focus

**Account Value**

**\$112,545.45**

<b>1 Month Ago</b>	\$110,585.91
<b>1 Year Ago</b>	\$95,056.58
<b>3 Years Ago</b>	\$96,739.01
<b>5 Years Ago</b>	\$0.00

**Value of Your Account**



**Value Summary**

	<b>This Period</b>	<b>This Year</b>
Beginning Value	\$110,585.91	\$105,156.50
Assets Added to Account	0.00	0.00
Assets Withdrawn from Account	0.00	0.00
Fees and Charges	0.00	0.00
Change In Value	1,959.54	7,388.95
<b>Ending Value</b>	<b>\$112,545.45</b>	

For more information regarding the Value Summary section, please visit [www.edwardjones.com/mystatementguide](http://www.edwardjones.com/mystatementguide)

**Rate of Return**

<b>Your Personal Rate of Return for Assets Held at Edward Jones</b>	<b>This Quarter</b>	<b>Year to Date</b>	<b>Last 12 Months</b>	<b>3 Years Annualized</b>	<b>5 Years Annualized</b>
	-0.08%	7.03%	18.94%	5.17%	—



Edward Farrar Utility District  
Attn Sewer Fund

**Already saving in a 529 plan?**

Consider adding money over the summer months - either as a one-time contribution or by increasing automatic monthly contributions. Remember, in addition to the account owner, anyone can contribute to the account. This includes grandparents, family friends, parents and others, regardless of their income.

**Corporate - Select**

Portfolio Objective - Account: Growth Focus

Account Value	
<b>\$70,012.16</b>	
<b>1 Month Ago</b>	\$68,803.84
<b>1 Year Ago</b>	\$57,843.67
<b>3 Years Ago</b>	\$60,318.65
<b>5 Years Ago</b>	\$41,993.90

Value Summary		
	This Period	This Year
Beginning value	\$68,803.84	\$65,105.83
Assets added to account	0.00	0.00
Assets withdrawn from account	0.00	0.00
Fees and charges	0.00	0.00
Change in value	1,208.32	4,906.33
<b>Ending Value</b>	<b>\$70,012.16</b>	

For more information regarding the Value Summary section, please visit [www.edwardjones.com/mystatementguide](http://www.edwardjones.com/mystatementguide)

Rate of Return					
Your Personal Rate of Return for Assets Held at Edward Jones	This Quarter	Year to Date	Last 12 Months	3 Years Annualized	5 Years Annualized
		-0.54%	7.54%	21.81%	8.03%

**Your Personal Rate of Return:** Your Personal Rate of Return measures the investment performance of your account. It incorporates the timing of your additions and withdrawals and reflects commissions and fees paid. Reviewing Your Personal Rate of Return is important to help ensure you're on track to achieving your financial goals.

The performance of your investments is tracked since they have been held in the current account, but no earlier than Jan. 1, 2009. This also includes investments you owned during this time period but have since sold. Certain events, including a transfer of an investment between accounts, share class conversion, or change in an investment's identification code (CUSIP) caused by a corporate action, will impact the time frame over which the investment's rate of return is calculated.

Rate of Return information on account statements uses the dollar-weighted calculation. Time-weighted Rate of Return numbers for Advisory Solutions Fund and UMA accounts can be found on your Quarterly Performance Report through Online Account Access. If you are not an Online Access user, visit [edwardjones.com/access](http://edwardjones.com/access) to sign up.

Information used to calculate performance may have been obtained from third parties and Edward Jones cannot guarantee the accuracy of such information.

For the most current information, contact your financial advisor or visit [edwardjones.com/performance](http://edwardjones.com/performance).

Edward Farrar Utility District  
Loan Fund Investments

**Rule No. 1: Develop your strategy**

Every investor is unique - but we believe certain "rules of the road" can apply to any investing journey. Our first rule is to develop a strategy: The more you can outline what you're trying to achieve, the more your financial advisor can tailor your strategy just for you. For our complete list of investing guidelines, visit [edwardjones.com/rules](http://edwardjones.com/rules).

**Corporate - Select**

Portfolio Objective - Account: Growth Focus

Account Value	
<b>\$190,147.91</b>	
<b>1 Month Ago</b>	\$186,119.63
<b>1 Year Ago</b>	\$256,793.77
<b>3 Years Ago</b>	\$271,936.36
<b>5 Years Ago</b>	\$281,626.96

Value Summary		
	This Period	This Year
Beginning value	\$186,119.63	\$177,679.86
Assets added to account	0.00	0.00
Assets withdrawn from account	0.00	0.00
Fees and charges	0.00	0.00
Change in value	4,028.28	12,468.05
<b>Ending Value</b>	<b>\$190,147.91</b>	

For more information regarding the Value Summary section, please visit [www.edwardjones.com/mystatementguide](http://www.edwardjones.com/mystatementguide).

Rate of Return					
Your Personal Rate of Return for Assets Held at Edward Jones	This Quarter	Year to Date	Last 12 Months	3 Years Annualized	5 Years Annualized
	-0.05%	7.02%	20.31%	2.42%	7.86%

**Your Personal Rate of Return:** Your Personal Rate of Return measures the investment performance of your account. It incorporates the timing of your additions and withdrawals and reflects commissions and fees paid. Reviewing Your Personal Rate of Return is important to help ensure you're on track to achieving your financial goals.

The performance of your investments is tracked since they have been held in the current account, but no earlier than Jan.1, 2009. This also includes investments you owned during this time period but have since sold. Certain events, including a transfer of an investment between accounts, share class conversion, or change in an investment's identification code (CUSIP) caused by a corporate action, will impact the time frame over which the investment's rate of return is calculated.

Rate of Return information on account statements uses the dollar-weighted calculation. Time-weighted Rate of Return numbers for Advisory Solutions Fund and UMA accounts can be found on your Quarterly Performance Report through Online Account Access. If you are not an Online Access user, visit [edwardjones.com/access](http://edwardjones.com/access) to sign up.

Information used to calculate performance may have been obtained from third parties and Edward Jones cannot guarantee the accuracy of such information.

For the most current information, contact your financial advisor or visit [edwardjones.com/performance](http://edwardjones.com/performance).

Edward Farrar Utility District  
Water Fund Investments

**Many goals. One you.**

Sure, you may be saving for retirement - or retired and working to ensure your money lasts. But we know those aren't your only goals. Maybe it's affording your first house, a vacation home or a retirement community. Or maybe you just want to make sure your loved ones are taken care of should the unexpected happen. Whatever your goals, we can help you develop strategies to achieve them. Ask your financial advisor today.

**Corporate - Select**

Portfolio Objective - Account: Balanced Growth and Income

Account Value	
<b>\$1,019,396.07</b>	
1 Month Ago	\$1,002,471.37
1 Year Ago	\$895,571.26
3 Years Ago	\$853,039.00
5 Years Ago	\$880,403.83

Value Summary		
	This Period	This Year
Beginning value	\$1,002,471.37	\$973,304.39
Assets added to account	0.00	0.00
Assets withdrawn from account	0.00	0.00
Fees and charges	0.00	0.00
Change in value	16,924.70	46,091.68
<b>Ending Value</b>	<b>\$1,019,396.07</b>	

For more information regarding the Value Summary section, please visit [www.edwardjones.com/mystatementguide](http://www.edwardjones.com/mystatementguide).

Rate of Return					
Your Personal Rate of Return for Assets Held at Edward Jones	This Quarter	Year to Date	Last 12 Months	3 Years Annualized	5 Years Annualized
	-0.21%	4.66%	14.05%	3.25%	7.52%

**Your Personal Rate of Return:** Your Personal Rate of Return measures the investment performance of your account. It incorporates the timing of your additions and withdrawals and reflects commissions and fees paid. Reviewing Your Personal Rate of Return is important to help ensure you're on track to achieving your financial goals.

The performance of your investments is tracked since they have been held in the current account, but no earlier than Jan. 1, 2009. This also includes investments you owned during this time period but have since sold. Certain events, including a transfer of an investment between accounts, share class conversion, or change in an investment's identification code (CUSIP) caused by a corporate action, will impact the time frame over which the investment's rate of return is calculated.

Rate of Return information on account statements uses the dollar-weighted calculation. Time-weighted Rate of Return numbers for Advisory Solutions Fund and UMA accounts can be found on your Quarterly Performance Report through Online Account Access. If you are not an Online Access user, visit [edwardjones.com/access](http://edwardjones.com/access) to sign up.

Information used to calculate performance may have been obtained from third parties and Edward Jones cannot guarantee the accuracy of such information.

For the most current information, contact your financial advisor or visit [edwardjones.com/performance](http://edwardjones.com/performance).

**From:** Alexander J. LaRosa <[ajlarosa@mskvt.com](mailto:ajlarosa@mskvt.com)>

**Sent:** Tuesday, May 14, 2024 3:33 PM

**To:** John Pitrowiski, PE <[John.Pitrowiski@tcevt.com](mailto:John.Pitrowiski@tcevt.com)>; Thomas Leitz <[tleitz@waterburyvt.com](mailto:tleitz@waterburyvt.com)>; Bill Woodruff <[bwoodruff@waterburyvt.com](mailto:bwoodruff@waterburyvt.com)>; wtbskip@comcast.net

**Cc:** Jeff Peck <[jhpeck60@gmail.com](mailto:jhpeck60@gmail.com)>

**Subject:** RE: C-6691-24.0 RE: 22-247 Kneeland Flats MHP RE: PTC

Hello Tom and Bill,

Per my email last week, what I have drafted – as a solution to the matter – is an easement deed and irrevocable offer of dedication. This is what we have typically done when a municipal entity is taking over control of a system constructed by a private party. The municipality of course may inspect the line and only assume control once satisfied with the construction, but effectively, as it is being built (for water permit processes) it is an EUFD controlled line.

Please pass along to counsel for their comments.

A.J.

MSK Attorneys

275 College Street, P.O. Box 4485

Burlington, VT 05406-4485

Tel: 802-861-7000 ext 1270 | Fax: 802-861-7007

[www.mskvt.com](http://www.mskvt.com)

## EASEMENT DEED

KNOW ALL PERSONS BY THESE PRESENTS, that Donald J. Peck 2020 Revocable Trust , a Vermont Trust with an address in Milton, Vermont ("Grantor") and the owner of the Kneeland Flats Mobile Home Park in Waterbury, Vermont, in consideration of the sum of Ten and More Dollars paid to its full satisfaction by the **Edward Farrar Utility District**, a Vermont municipal entity in the Town of Waterbury, County of Washington and State of Vermont ("Grantee"), by these presents, does freely GIVE, GRANT, SELL, CONVEY and CONFIRM unto the said Grantee, the **Edward Farrar Utility District**, and its successors and assigns forever, perpetual easements and rights-of-way for the purpose of using, maintaining, repairing and replacing a water line and related infrastructure over, on and through property known as the Kneeland Flats Mobile Home Park, which easements and rights-of-way are described as follows, viz:

Being a ~~twenty-foot (20')~~ wide easement and right-of-way for Grantee to install, construct, access, maintain, repair and replace an underground water line ~~and above-ground service connection for domestic (residential) use as authorized in Permit No. C-6691-24, dated April 5, 2024, issued by the State of Vermont, Department of Environmental Conservation, Drinking Water and Groundwater Protection Division and as more fully depicted on a site plan entitled Sheet C2-01, "Site Plan Kneeland Falts MHP Water Distribution System," dated November 27, 2023 prepared by Trudell Consulting Engineers, a copy of which is attached hereto as "Exhibit A" and incorporated by reference herein and made a part hereof.~~ The reference to the foregoing plan is for informational purposes and reference only; ~~as stated above,~~ the easement shall be centered on the as-constructed water line. ~~The easement shall also include so-called service lines and curb stops from the point where the service line connects to the main to and through the curb stop; the service line from where it exits the curb stop and the structure being served thereby is not included within the easement.~~ Also granted hereby are such temporary rights for access onto Grantor's Property ~~from Grantee's Premises and premises~~ as may be reasonably required to exercise the maintenance, repair, and replacement rights granted hereby, provided that all construction activities performed by Grantee or by Grantee's contractors or agents on Grantor's Property shall only be performed in compliance with the terms and requirements of this Easement Deed.

Grantor owns the real property over and through which the herein granted easement is conveyed (the "Property") by Warranty Deed from \_\_\_\_\_ dated \_\_\_\_\_, \_\_\_\_\_ and recorded in Volume \_\_\_ at Page \_\_\_ of the Waterbury Land Records.

Grantor and its successors and assigns shall have the right to make use of the surface of the Property such as shall not be inconsistent with the use of the easement by the within Grantee. Grantor and its successors and assigns shall place no structures within said easement area which shall prevent or interfere with Grantee's ability to exercise its rights granted hereunder; however, Grantor and its successors and assigns shall have the right to construct a driveway and to landscape the surface of the easement area described above, provided such driveway and landscaping do not interfere with Grantee's rights described hereunder or the aforesaid municipal water line.

By its recording of this Easement Deed, Grantee agrees, for itself and its successors and assigns, that any premises of Grantor lying outside the easement area disturbed or affected by Grantee's exercise of the rights granted it hereunder shall be restored as near as reasonably practicable to their condition prior to such entry at Grantee's own cost and within a reasonable time.

The rights and easements granted hereby are subject to: (a) all easements, rights of way and encroachments of record, not meaning to reinstate any claims barred by operation of the Vermont Marketable Record Title Act, 27 V.S.A. § 601 et seq.; (b) the terms and conditions of all permits and approvals issued for the Property, and (c) the provisions of municipal ordinances, public laws, and special acts.

Reference is hereby made to the above-mentioned plan and deeds and the records thereof, and the references therein made all in further aid of this description.

TO HAVE AND TO HOLD the rights and easements conveyed hereby, with all the privileges and appurtenances thereto, to Grantee, and its successors and assigns, to their own use and behoof forever; and Grantor, for itself and its successors and assigns, does covenant with the said Grantee and its successors and assigns, that until the ensealing of these presents, Grantor is the sole owner of the Property, and has good right and title to convey the same in the manner aforesaid, that the Property is FREE FROM EVERY ENCUMBRANCE, except as aforementioned; and it hereby engages to WARRANT and DEFEND the same against all lawful claims whatever, except as aforementioned.

IN WITNESS WHEREOF, the parties do hereby execute this Irrevocable Offer as of the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Formatted: Left

IN PRESENCE OF:

Donald J. Peck 2020 Revocable Trust

Commented [DWR1]: We either need to add a trust certification to this deed, or the IOD and Easement Deed needs to be given to the Town with a signed Trust Certificate.

By: \_\_\_\_\_

Jeff Peck, Trustee

STATE OF VERMONT  
COUNTY OF WASHINGTON, SS.

On this \_\_\_ day of \_\_\_\_\_, 2024, personally appeared Jeff Peck, Trustee of the Donald J. Peck 2020 Revocable Trust, to me known to be the person who executed the foregoing instrument, and he acknowledged this instrument, by him signed, to be his free act and deed and the free act and deed of the Donald J. Peck 2020 Revocable Trust.

Before me, \_\_\_\_\_  
My commission expires: \_\_\_\_\_  
Credential Number: \_\_\_\_\_

Edward Farrar Utility District

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

STATE OF VERMONT  
COUNTY OF WASHINGTON, SS.

On this \_\_\_\_ day of \_\_\_\_\_, 2024, personally appeared \_\_\_\_\_, Duly  
Authorized Agent of the Edward Farrar Utility District, to me known to be the person who  
executed the foregoing instrument, and he/she acknowledged this instrument, by him/her signed,  
to be his/her free act and deed and the free act and deed of the Edward Farrar Utility District.

Before me, \_\_\_\_\_  
My commission expires: \_\_\_\_\_  
Credential Number: \_\_\_\_\_

# Waterbury Water Monthly Report April 2024

## Items of Interest

Sampling

Maintenance

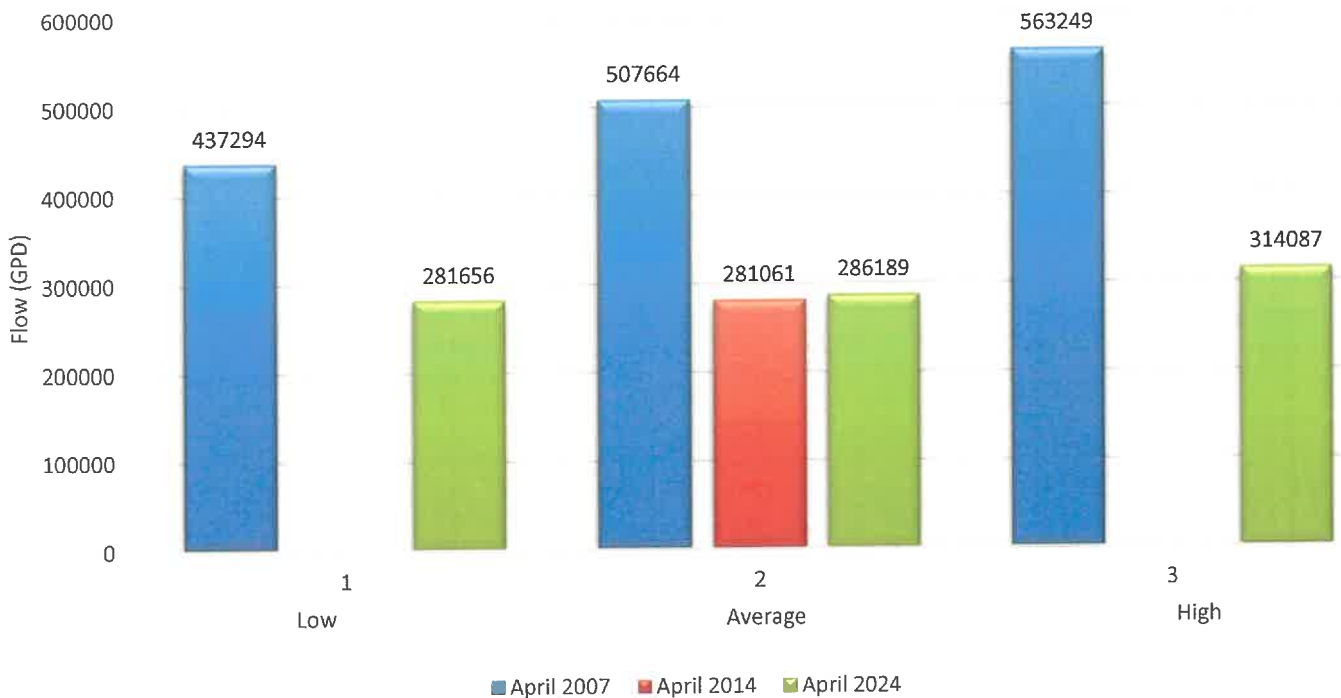
Personnel

Weather

## Flow Data

High Day	Low Day	Average Day	Peak Flow
04/08/2024	04/22/2024		04/15/2024
314087 Gallons	281656 Gallons	286189 Gallons	776 GPM

Low, Average and High Flow (GPD) for April 2007, 2014 and 2024



There was no data available for low, and high flows from April 2014



## Sampling

All Seven monthly coliform samples were submitted and came back favorable. The weekly fluoride samples were sent to the state lab and although waiting on some results, so far all have come back favorable.

## Maintenance

The water operators investigated a water leak at 108 Howard Ave. Upon further investigation it was found that there was water percolating up from the driveway. The water was tested for fluoride and chlorine which both came back negative. It was determined that the source was ground water from a perimeter drain.

The hydrant at the end of Mountain View Dr was struck by the town grader. The hydrant has been removed and the hydrant valve has been closed. The Water Department has made contact with EJ Prescott who is going to assist with the repair. Although this situation is unfortunate, it will be a good opportunity for the water operators to learn how to fix broken hydrants.

The collection dams at Merrium and Tyler Brooks are in the process of being cleaned out after the heavy rain and snowmelt from last month. The water department will be borrowing the towns excavator to remove loose material on the up-stream side of the dams in an attempt to prevent needing to clean out the dams as often in the future.



The water department supervised a new water tap on April 9th at the top of High St. for the new 9-unit apartment building that is nearing completion.



The water department with assistance from the wastewater department completed meter readings for the second quarter.

The department continues to make progress on the Lead Service Line Inventory (LSLI). we have completed over half of what is required. Currently 657 of the 1165 service connection have been accounted for.

## **Personnel**

Cross training efforts have continued throughout the month of April. Water operators have spent a considerable amount of time learning about the wastewater plant and how the overall CoMag process operates. Kenny spent April 29<sup>th</sup> with Matt Jones and Brad Roy from Vermont Rural Water visiting the St. Johnsbury and Lyndonville Wastewater plants. The purpose of the trip was to inspect how other town process their sludge.

Grant as begun working with Stan Morse, maintaining town owned properties. In his new role he will be shared between the town and EFUD.

## **Weather**

During the month of April there was 3.61 inches of rain fall. The temperatures ranged from 23.5°F as the low and 68.5°F as the high. Our average temperature for the month was 43°F. Humidity high was 97% and the low was 20% with an average of 70%.

# Waterbury Water Monthly Report May 2024

## Items of Interest

Sampling

Maintenance

Lead Service Line Inventory

Personnel

Weather

## Flow Data

High Day	Low Day	Average Day	Peak Flow
05/29/2024	05/27/2024		05/21/2024
343159 Gallons	277159 Gallons	303421 Gallons	829 GPM

Low, Average and High Flow (GPD) for May 2007, 2014 and 2024



## Sampling

All Seven monthly coliform samples were submitted and came back favorable. The weekly fluoride samples were sent to the state lab and although waiting on some results, so far all have come back favorable.

## Maintenance

On May 7<sup>th</sup> the main plants recycle tank was cleaned out. The sludge buildup from the winter has been sent to the drying bed. The water discharged from the drying bed met all current permit requirements.



A curb stop that is no longer in use has been removed at the Dacsomb Rowe Recreation Fields. The curb stop was previously used to supply water to behind one of the baseball fields.



## **Personnel**

The Water Department personnel were delighted to provide Rick Weston, the newest Water Commissioner, with a tour of our water treatment facility. This tour was a great opportunity for Water Department staff to showcase our daily tasks. Additionally, it was a pleasure to meet Mr. Weston.

Grant McCracken and Kenny Ryan attended the Vermont Rural Water Annual Conference on May 9<sup>th</sup>. During the conference the water operators attended multiple classes two of them were regulatory updates for water and wastewater departments. The conference was a great opportunity for the operators to better understand current issues and upcoming changes in water and wastewater regulations and practices.

On May 30<sup>th</sup>, Kenneth Ryan conducted a tour of the water and wastewater facilities for Ben Demers. Ben, who is pursuing a career in water or wastewater, wanted to know what water and wastewater operators did on a daily basis.

## **Lead Service Line Inventory**

The Lead Service Line Inventory is slowly moving along. To date the water department has completed 650 of the 1096 service lines within the utility district. This number represents just under a 60% completion rate. In the coming months the water department staff will need to start scheduling in person meetings with users to gather the information necessary to complete the inventory by mid-October.

## **Weather**

During the month of May there was 3.02 inches of rain fall. The temperatures ranged from 39.4°F as the low and 88.6°F as the high. Our average temperature for the month was 59°F. Humidity high was 96% and the low was 31% with an average of 72%.

# Wastewater Progress Report

## April 2024

- **Process and Operations:**

- Process running well and meeting permit limits.
- Cleaning drying beds from winter. Ready for spring.
- Site visits in Bellows Falls, St. Johnsbury, Lyndonville to look at their sludge drying equipment.
- Applied 20,400 gallons of sludge to drying beds.
- April 2024 Flows:
  - Influent average: .273 MGD
  - Influent total: 8.191 MG
  - Effluent average: .420 MGD
  - Effluent total: 7.982 MG
  - Precipitation: 4.00 inches/month
  - Maximum daily precipitation: .84 inches
  - Discharging days/month = 19

- **Collection System:**

- Flows remain higher than in previous years possibly due to increased infiltration.

- **Office & Personnel**

- Tony finished water class. Taking paper test in May

- **2024 Projects List**

- Manhole infiltration repairs-
- Park Row West- new manholes and change to PVC line
- Union St N Main St line repair MH 122-121
- Union St manhole replacement/repair #123, 124, 126
- Stream bank stabilization around MH 116-27 Dac Rowe Field
- Repair washout and road behind cemetery
- Install manhole and plug valve leaving ball field bathrooms

# Wastewater Progress Report

## May 2024

### • Process and Operations:

- Process running well and meeting permit limits.
- BDP and Slack Chemical on site to assist getting Rotary Drum Thickener up and running.
- Started using RDT to apply sludge to beds. Sludge in holding tank 1.37% solids, after going thru RDT at 45 GPM sludge is 3.78% solids. When running at 60 GPM sludge was 2.49% solids.
- Applied 58,596 gallons of sludge to drying beds.
- Sludge Storage Tank levels remain high, minimal solids shipping out.
- Turning over drying beds. One bed being cleaned 16% solids before going to storage.
- When starting up CoMag operators are dealing with sludge coming into the reaction tanks. This is possibly due to increased sludge depths in lagoon 3.
- Sludge barge will be put into lagoon 3 at the beginning of use to help with sludge depths.
- May 2024 Flows:
  - Influent average: .202 MGD
  - Influent total: 6.260 MG
  - Effluent average: .349 MGD
  - Effluent total: 4.885 MG
  - Precipitation: 3.86 inches/month
  - Maximum daily precipitation: 1.67 inches
  - Discharging days/month = 14

### • Collection System:

- Annual spring line jetting and MPS cleanout with Manosh. Found a few small clogs/blockages.
- Contractor completed sewer service repair at 74 N Main St. Broken pipe was on customer side of ROW.
- EFUD staff completed sewer service repair at 13 High St. Damage was within EFUD ROW.

### • Office & Personnel

- Tony took paper water test, waiting on results.

### • 2024 Projects List

- Manhole infiltration repairs-
- Park Row West- new manholes and change to PVC line
- Union St N Main St line repair MH 122-121
- Union St manhole replacement/repair #123, 124, 126
- Stream bank stabilization around MH 116-27 Dac Rowe Field
- Repair washout and road behind cemetery
- Install manhole and plug valve leaving ball field bathrooms