

Special Meeting of the Waterbury Select Board

Tuesday December 10, 2024

**In Person: Steele Community Room
28 North Main Street**

Join Zoom Meeting

<https://www.zoom.us/join>

Meeting ID: 861 4897 3751

Passcode: 815512

Dial by your location

- +1 305 224 1968 US
- +1 309 205 3325 US

- 7:00pm Approve Agenda
- 7:05pm Consent Agenda Items:
a.) Minutes of Meeting December 2, 2024
- 7:10pm Public
- 7:15pm Budget Overview / Questions
Recreation
Local Options Tax
ARPA Funding
Skatepark
- 8:00pm Approve Have your Say Day schedule
- 8:10pm TextMyGov
- 8:20pm Parking
Methodist Church
- 8:40pm Natural Disaster Response Coordinator
- 8:55pm Next Meeting Agenda
- 9:05pm Executive Session – if needed
- 9:20pm Adjourn

Next Meeting of the Select Board: Monday December 16, 2024

Parking Lot:

- 3 Year Budget Plan
- Parade and Event Permits
- ACO Fee Structure
- Natural Disaster Preparedness Committee Handbook

Memo: 2025 Draft Budget

Date: 12/1/24

From: Tom Leitz, Manager

To: Selectboard, Commissioners, Department Heads

The draft 2025 budget is attached for your initial consideration and discussion tomorrow night. I will summarize some of the major drivers below:

General Government:

I was (unpleasantly) surprised by the disappointing PILOT revenues the Town received in 2024, and have not budgeted an increase. PILOT payments from the state are funded through local option tax revenues, and are based on our respective share of insured buildings owned by the state. This is a logical mechanism to reimburse towns for the lost grand list in areas utilized by state property. Several new towns have recently enacted local option taxes, so I am hopeful that will drive 2025 revenues.

General governmental expenses contain two new items. The first is minor, and it is the 0.44% payroll tax enacted by the state as a means to fund a child care program. While the Town has the option of shifting 50% of this cost to employees, I do not recommend that option given the competitive labor market we face.

The second item is significant: the budget contains \$95,000 in Town deductible expenses, which includes the recent decision to assist employees with transitional costs. I believe this number is quite conservative, but want to err on the side of caution given this is a change in how employee health care is financed by the Town.

There are also transfers to finance our reappraisal, and ongoing efforts to seek grants to mitigate the impact of future floods. These transfers will likely persist for several years.

Throughout the budget, salaries and wages are increased by 3.0%, which would be provided to employees roughly 30-days after (and if) the budget is approved at Town Meeting day.

Finally, the municipal building operating fund contains \$20,000 to purchase a building security system. Staff have formed a safety committee and made this request, and the funding should allow for a card access system and several security cameras.

Public Safety

The major story of this budget pertains to public safety expenses. The state police contract, as agreed upon, has substantially increased in price. The good news is the contract has a fixed-price for three years, so 2026 will not see a further increase.

I am also recommending a major increase for the ambulance service, which has had several years of negative or narrow operating margins. The Town obviously needs to ensure this service is provided to residents, and our contribution to the ambulance service is an important factor in maintaining their financial stability.

If a contract, MOU, or other form of long-term agreement exists between the Town and the ambulance service neither I, nor the ambulance service director, are able to locate the document (I note this is not uncommon, many towns have informal agreements). I will spend the next several months working with the director to develop a fair contract that ensures their continued stability, while insulating the town from the level of cost increases that have been a challenge in recent years.

In researching costs to towns of similar size it is difficult to objectively identify an average. Generally speaking, towns that operate a municipal ambulance service tend to have very high costs. Towns with not-for-profit ambulance services tend to be dramatically lower, particularly if their geography allows for meaningful revenue opportunities not available in Waterbury. Richmond, for example, pays a low cost as their local provider is the first responder to injuries at Bolton, which drives their revenue.

Recreation

The recreation budget reflects a decrease in revenues, and a near corresponding decrease in expenses. While the Town has strived to maximize the size of its summer program, we have been unable to secure reliable staff with sufficient supervisory experience, or a strong background in childhood education. As a result, the 2025 budget proposed to scale down the program to a level we believe is manageable. In reviewing prior years, Katarina and I agree the Town's operations did not focus sufficiently on safety for the children, and this budget corrects that issue going forward. I note the Town works with a wide swath of children, and must be prepared to address and manage the same behaviors that have compelled school districts to hire specialist and interventionists.

I note that, in the event we are able to find staff, the 2025 program would be substantially similar to prior years, and we would be able to manage both revenues and expenses to the net bottom line approved by taxpayers.

There is a meaningful injection of LOT funds into the recreation capital fund. This finances capital repairs and painting to the shallow end of the pool, and an estimated \$60,000 to study the feasibility of constructing a new recreational facility. I note the \$60,000 is not envisioned for engineering, but rather to work with a consultant team to estimate costs. At this stage, I see little value in working on formal engineering, which is very expensive, before the Town has a reasonable understanding of future construction costs.

Highway

The highway department is entering a period of transition. We recently made a new hire, who replaced a 30-year veteran of the department. Similarly, we have several other employees who are nearing

retirement, and we will incur some transitional costs when this occurs. While this may not be a dramatic budgetary impact, it will have a large impact on operations.

The highway budget is level funded in many areas because the capital budget contains LOT funding. Historically, the Town's budget for stone and gravel is not for improvements, but rather to address mud season concerns. Those line items are budgeted for an average mud season, but we also have a dramatic increase in funding for gravel roads in the capital fund, courtesy of the LOT. I note the long-term LOT plan has substantial funding for gravel roads every other year; the intent is to give the road crew sufficient time to trim brush and ditch roads in advance of utilizing the gravel. In short, I believe they will need time to "catch up."

Debt service is also decreased as 2024 funds were used to eliminate debt from future years. Further, the budget proposal envisions a new dump truck purchased (and financed) via the LOT. In the capital fund there is a reduction for bridge maintenance. Again, this is related to the ability to use the LOT in future years. It is also related to the 2024 flood, and bridge repairs will be completed with FEMA reimbursement, allowing for the Town's appropriations to be reduced.

Library and Cemetery

I note the library and cemetery budgets, due to the shortened budget cycle, have not yet been presented or approved by the elected Commissioners.

There is little notable change in the library budget. I believe the staff raises in 2024 were well received, and the budget holds true to the "handshake" agreement to reduce the use of the library trust fund from \$45,000 to \$30,000.

The cemetery budget has spending reductions, which is notable. This summer we were able to hire a reliable and effective team of part-time employees, and the intent is to hire the same individuals next year. Thus, there are some notable shifts from utilizing contractors to employees. The use of the cemetery trust is also reduced, consistent with the 2024 "handshake."

Fire

The budget for the fire department features a meaningful decrease due to the aforementioned use of LOT funds to reduce future year debt. Excepting the change in debt, the department is generally level funded. The fire capital budget does contain \$380,000 to purchase a new fire truck, as presented by Chief Dillon, and this is (again) funded via the LOT.

Planning

The planning department has a reduction in expected zoning fees based on actuals. Although fees were increased in 2024, the development world remains hamstrung by high labor and materials costs.

The budget also envisions the Town successfully being awarded a grant to assist with updating our municipal plan. In the event that grant is not awarded, or awarded at a sufficient level, there should remain sufficient LOT funds to assist the Planning Commission and staff.

Other

The solid waste authority is level funded, and the budget for health and social services is reduced. The current model of not employing an animal control officer appears to be meeting the needs of the Town.

Additional Considerations

I have included in the budget packet a (very rough) 5-year forecast for the use of LOT funds. I note this is based on internal meetings with department heads, rather than selectboard priorities. The 2024 budget, in total, contains nearly \$730,000 in LOT funds, none of which are used to offset operational expenses.

I note that, in 2026, annual town debt services payments decrease by a minor amount – roughly \$12,000. However, in 2027 the decrease is \$63,000 and in 2028 a further \$45,000. If the Town can use the LOT to avoid having future debt impact the tax rate, we can enjoy these future decreases and have a meaningful opportunity to limit property tax increases below the rate of inflation. The LOT plan presented as a part of this budget is generally centered around this approach, and leaves a substantial amount of funding uncommitted.

I do want to make a particular note about the Town's tax stabilization fund, which has a balance of roughly \$1.0 million. Traditionally, 5% of the fund is used as a revenue to offset property taxes. The bulk has been utilized for internal loans to reduce borrowing costs, and that is envisioned for 2025 and years beyond. However, given the size of the Town's LOT, I think we should think of the tax stabilization fund differently in 2026 and years beyond. In the event of a large debt issuance, it may be wise to utilize a large portion of the tax stabilization fund as a down payment. In effect, the LOT is another form of tax stabilization fund.

Tax Rate

In the final analysis, the budget contains a net increase to the taxpayer of \$58,000. When I apply a conservative growth rate to the Town's grand list, I am pleased to report the net increase is offset and there is no need to increase the Town's tax rate.

Town of Waterbury - 2025 Operating and Capital Budget Summary

Summary of All Revenues	2024 Adopted	2025 Proposed	Change from 2024	% Change from 2024	Notes
Tax Interest, Penalties & Fees	106,750	120,000	13,250	12.4%	Sign of higher taxes and economic conditions
Edward Farrar Utility District Charges	114,958	118,407	3,449	3.0%	
Payments on State Lands & Buildings	628,393	635,843	7,450	1.2%	
Clerk's Fees, Planning & Zoning Fees	110,000	130,000	20,000	18.2%	
Historical Society & Cemetery Revenue	45,200	37,000	(8,200)	-18.1%	Reduction based on need to priority safety
Recreation & Parks	345,779	254,500	(91,279)	-26.4%	
Library Fees and Grants	16,825	16,900	75	0.4%	
Highway State Aid and Misc. Revenue	127,949	152,750	24,801	19.4%	
Fire Department Contracts	131,190	128,740	(2,451)	-1.9%	
Interest Earnings & Misc. Revenue	30,700	45,200	14,500	47.2%	
Use of Fund Balances & Reserves					
Use of Tax Stabilization Fund	50,000	50,000	-	0.0%	
Use of Cemetery Trust Fund	40,000	30,000	(10,000)	-25.0%	As per verbal agreement in 2024
Use of Library Trust Fund	45,000	30,000	(15,000)	-33.3%	As per verbal agreement in 2024
Use of General Fund Balance	100,000	81,000	(19,000)	-19.0%	Desire is to reduce to \$0 over several years
Use of Fire Equipment Fund Balance	10,000	-	(10,000)	-100.0%	
Use of Reappraisal Fund	-	29,499	29,499	NA	Pays for lister to become full-time
Use of Flood Reserve	-	30,000	30,000	NA	\$100,000 set aside in 2024
Total Revenues	1,902,745	1,889,839	(12,906)	-0.7%	
Summary of All Expenditures	2024 Adopted	2025 Proposed	Change from 2024	% Change from 2024	
General Govt, Including Debt Service	1,199,342	1,318,803	119,461	10.0%	Includes all HRA costs
Police & Ambulance Expenses	543,511	676,591	133,080	24.5%	Major increase for ambulance, police
Fire Department, Including Debt Service	814,317	737,595	(76,722)	-9.4%	Debt paid off in 2024
Solid Waste, Health Officer & Social Services	67,864	58,079	(9,786)	-14.4%	
Parks & Recreation, Including Debt Service	668,166	605,094	(63,072)	-9.4%	See note above
Planning & Zoning	247,737	285,190	37,452	15.1%	
Highway, Including Debt Service	1,393,716	1,401,708	7,992	0.6%	
Library, Including Debt Service	636,018	631,572	(4,445)	-0.7%	
Cemeteries	90,020	72,401	(17,620)	-19.6%	We have now found the appropriate summer crew
Capital Expenses					
Highway Capital (Roads, Bridges, Equipment)	565,000	510,000	(55,000)	-9.7%	Non LOT Expenses
Recreation Capital	26,000	10,000	(16,000)	-61.5%	Non LOT Expenses
Fire Capital	10,000	-	(10,000)	-100.0%	
Special Articles	43,483	43,483	-	0.0%	Assume no change
Total Expenses	6,305,174	6,350,515	45,341	0.7%	
Tax Levy: Difference Between Revenues and Expenditures	4,402,429	4,460,676	58,247	1.3%	

Town of Waterbury 2025 Tax Rate Based on Proposed General Fund Budget

	2024	2025	Change from Prior Year	% Change from Prior Year
Property Taxes	4,402,429	4,460,676	58,247	1.3%
Total Value of Grand List (1)	\$ 7,975,557	\$ 8,037,965	62,408	0.8%
Municipal Tax Rate	0.5550	0.5550	(0.0000)	0.0%
Impact on \$300,000 Home	\$ 1,665.00	\$ 1,664.85	\$(0.15)	0.0%

Notes:

The final tax rate is set by the Selectboard.

General Government, Public Safety and Municipal Building Draft 2025 Budget: 12-1-24										
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 as of 12-1-24	2025 Budget	Change from Prior Year	% Change from Prior Year	Notes	
Revenues										
11-6-00-1-003.00 TAX INTEREST	23,877	27,708	26,277	28,500	30,843	33,000	4,500	15.8%		
11-6-00-1-004.00 TAX PENALTY	39,426	38,636	46,283	48,000	40,367	46,000	-	0.0%	Sign of economic times.	
11-6-00-1-005.00 TAX SALE COSTS	86	292	1,510	250	616	1,000	750	300.0%		
11-6-00-1-010.00 .225 OF 1% SCHOOL TAXES	27,360	26,983	29,977	30,000	35,291	38,000	8,000	26.7%		
11-6-00-2 OTHER GOVERNMENTS										
11-6-00-2-001.00 VILLAGE ADMIN SERVICE FEE	91,800	96,390	111,610	114,958	-	118,407	3,449	3.0%		
11-6-00-2-002.00 TRAFFIC CONTROL INCOME	441	1,506	582	1,500	622	1,500	-	0.0%		
11-6-00-2-010.00 PILOT	330,765	388,635	400,163	420,000	383,027	420,000	-	0.0%	0.0% I believe 2024 was an aberration, but want to be careful in 2025.	
11-6-00-2-012.00 MILEAGE REIMB-FED EXCISE	95	158	100	100	905	100	100	0.0%		
11-6-00-2-013.00 FOREST & PARKS	91,660	92,843	92,843	92,843	92,843	92,843	-	0.0%		
11-6-00-2-014.00 CURRENT USE	106,426	107,643	115,636	115,550	120,235	123,000	7,450	6.4%	Stable, mild annual increases	
11-6-00-2-014.01 CURRENT USE CHANGE TAX	6,577	-	-	-	-	-	-	-		
11-6-00-2-015.00 RAILROAD TAX	2,679	1,339	2,679	2,600	-	2,600	-	0.0%		
11-6-00-2-016.00 GG-PZ RE-WRITE	31,268	3,408	17,500	-	-	-	-	-		
11-6-00-2-016.02 STATE GRANT-GG-VTRANS Lia	2,328	(638)	4,030	-	-	-	-	-		
11-6-00-2-016.03 STATE GRANT PZ-RESERVOIR	-	-	-	-	-	-	-	-		
11-6-00-2-016.04 STATE GRANT-PZ TREES	-	-	-	-	-	-	-	-		
11-6-00-2-016.07 Covid Relief Grants	-	-	-	-	4,000	-	-	-		
11-6-00-2-016.11 MERP Grant	-	-	-	-	-	-	-	-		
11-6-00-3 USER FEES	25	25	25	-	35	-	-	-		
11-6-00-3-001.02 Leases & Rent-BLDG & GROU	-	-	-	-	-	-	-	-		
11-6-00-4 SERVICE FEES										
11-6-00-4-001.00 TOWN CLERK FEES	101,493	75,435	63,588	60,000	55,675	60,000	-	0.0%	Interest rates lowering should help, but also driven by lack of housing for sale	
11-6-00-4-002.00 ANIMAL CONTROL INCOME	6	-	-	-	-	-	-	-		
11-6-00-4-010.00 FROM HISTORICAL SOCIETY	3,000	-	20,046	27,350	7,722	15,000	(12,350)	-45.2%	Equals expense. Reimbursement for employing historian	
11-6-00-7-001.01 FROM REAPPRAISAL FUND	-	-	-	-	3,793	29,499	29,499	NA	75% of cost of lister moving to full-time. Will phase out over time.	
11-6-00-8 DEBT SERVICE										
11-6-00-8-001.00 INT ON SWEEP & CDs	1,787	6,918	55,379	25,500	37,650	40,000	14,500	56.9%	Based on actuals	
11-6-00-8-002.00 FROM TAX STABILIZATION FU	-	50,000	50,000	50,000	-	50,000	-	0.0%	5% of fund as per prior years. But I question the need for a tax stabilization fund now that the town has a local option tax. I suggest thinking about this fund as a potential down payment on a large, future capital expense.	
11-6-00-9 MISCELLANEOUS										
11-6-00-9-001.00 Interest	-	-	-	5,500	7,500	7,500	2,000	36.4%		
11-6-00-9-001.01 Transfer in LOT	-	-	459,515	-	104,800	-	-	-		
11-6-00-9-003.00 Trans in ARPA-Eligible Us	-	-	-	-	-	-	-	-		
Transfer in - Flood funding as set aside by SB	3,769	614	1,930	1,000	5,867	30,000	30,000	\$100,000 set aside in 2024 from undesignated fund balance. Pays for consultant/grant writing fees, plus natural disaster coordinator		
11-6-00-9-099.00 MISCELLANEOUS	-	-	-	-	-	1,000	-	0.0%		
11-6-00-9-099.01 Clerk Grant	-	-	-	-	5,000	-	-	-		
Subtotal Revenue	864,867	917,895	1,459,572	1,018,151	1,018,151	1,111,449	93,298	9.2%		
Subtotal Excluding ARPA	864,867	917,895	1,040,058	1,018,151	1,018,151	1,111,449	93,298	9.2%		

General Government, Public Safety and Municipal Building Draft 2025 Budget: 12-1-24									
Revenues	2024 as of 12-1-24				2025 Budget	Change from Prior Year	% Change from Prior Year	Notes	
	2021 Actual	2022 Actual	2023 Actual	2024 Budget					
Expenditures									
11-7-10-1-110.00 GG-Regular Pay	352,314	310,985	314,726	296,938	301,952	5,014	1.7%		
11-7-10-1-111.00 GG-Natural Disaster Coordinator			8,125	10,000	5,000	(5,000)	-50.0%	Planned advertisement in December/January	
11-7-10-1-115.00 GG-Sales/Board	6,500	6,500	6,500	6,500	6,500		0.0%		
11-7-10-1-115.02 GG-Clerk/Assistant	58,043	84,343	70,763	90,731	93,907	3,176	3.5%		
11-7-10-1-115.03 GG-Liters	1,500	1,500	1,500	1,500	1,500		0.0%		
11-7-10-1-120.01 GG-HISTOR-Reg Pay	48,530	50,636	53,246	55,507	86,901	31,394	56.6%	Partially funded by reappraisal fund	
11-7-10-1-120.02 GG-HISTORIAL Society-Cle	8,472	9,915	26,105	27,350	15,000	(12,350)	-45.2%	Expenses and revenues match. This is a zero sum line item	
11-7-10-1-210.00 GG-Ins-Health	84,463	95,194	100,832	101,244	80,803	(20,441)	-20.2%		
11-7-10-1-210.11 GG-Ins-Deductibles/Transition Costs					95,000		NA	Entire amount budgeted in this account, includes one time transition costs	
11-7-10-1-210.03 GG-Life, Disability, LTC I	3,777	4,577	4,302	4,200	4,200		0.0%		
11-7-10-1-220.00 GG-Ins-Social Sec	36,082	35,729	38,757	37,372	39,073	1,701	4.6%		
11-7-10-1-220.02 GG-Child Care Contribution					7,500	7,500	NA	New tax as of 7/1/24	
11-7-10-1-230.00 GG-Retirement	21,055	23,381	25,944	28,453	32,577	4,124	14.5%	Mild rate increases	
11-7-10-1-250.00 GG-Ins-Unemployment	1,676	1,658	1,826	1,780	1,780		0.0%		
11-7-10-1-260.00 GG-Workers Compensation	3,221	3,017	2,532	2,900	3,200	300	10.3%		
11-7-10-2-330.00 GG-Computer Services	15,107	20,443	15,571	18,000	17,000	(1,000)	-5.6%		
11-7-10-2-330.01 GG-Tax Mapping		1,200	1,500	5,000	5,000		0.0%		
11-7-10-2-330.03 GG-Prof Services-Other	7,279	13,354	11,635	10,000	32,000	22,000	220.0%	Flood grants manager. Pay out of floods fund. See line 49	
11-7-10-2-330.4 GG-Payroll System						(3,500)	-100.0%	Embedded in recreation budget	
11-7-10-2-333.00 GG-Legal Service	11,247	3,765	10,700	10,000	10,000		0.0%	Major drivers of 2024 are now behind us.	
11-7-10-2-340.00 GG-Clerical/Video Meeting	1,635	1,515	400	1,850	1,850		0.0%		
11-7-10-2-340.01 GG-Voting Machine/Electio	5,220	4,492	1,287	5,200	2,067	(3,133)	-60.3%		
11-7-10-2-530.00 GG-Utilities-Tel/Interne	5,243	6,537	6,492	6,800	8,000	1,200	17.6%		
11-7-10-2-531.00 GG-Postage	6,134	7,460	6,355	7,000	7,000		0.0%		
11-7-10-2-540.00 GG-Advertising	330	500	472	700	1,100	400	57.1%		
11-7-10-2-550.01 GG-Website	8,070	1,707	1,675	2,000	2,000		0.0%		
11-7-10-2-550.02 GG-Printing/Annual Report	1,293	1,759	1,545	1,850	1,875	25	1.4%		
11-7-10-2-610.00 GG-Office Supplies	11,340	14,221	9,863	12,500	11,500	(1,000)	-8.0%		
11-7-10-3-430.00 GG-to MBOF	53,245	68,000	62,085	59,331	58,780	(551)	-0.9%		
11-7-10-5-240.00 GG-Training	4,433	361	2,235	3,500	2,500	(1,000)	-28.6%		
11-7-10-5-240.01 GG-Manager's Prof Dev	190	3,287	239	2,000	1,750	(250)	-12.5%		
11-7-10-5-241.00 GG-Association Dues	1,120	1,124	1,542	1,200	1,200		0.0%		
11-7-10-5-330.00 Trans to Reappraisal Fund		75,000	15,000	15,000		(15,000)	-100.0%	Will restart once reappraisal begins to wind down	
11-7-10-5-580.00 GG-Travel & Meals	438	823	1,000	1,000	1,500	500	50.0%		
11-7-10-6-330.00 GG-Commercial Audit	23,580	24,340	25,000	28,416	28,500	3,500	14.0%		
11-7-10-6-490.00 GG-County Taxes	84,519	65,233	69,505	68,300	69,750	1,450	2.1%		
11-7-10-6-520.00 GG-Ins-Prop & Liability	19,617	17,135	19,781	15,150	17,250	2,100	13.9%		
11-7-10-6-560.00 GG-VLCT Dues	7,390	7,840	8,132	8,225	8,450	225	2.7%		
11-7-10-6-830.00 GG-Bank Charges	942	768	42	1,000	1,500	500	50.0%		
11-7-10-6-950.00 GG-Memorial Day/July 4th	12,000	14,015	17,676	16,000	18,000	2,000	12.5%		
11-7-10-6-960.00 MISC Expenses			4,170						
11-7-10-6-990.00 GG-Unclassified/Tax abate	28	31	50	50	250	200	400.0%		
11-7-10-7-741.00 GG-New Equipment	3,085	1,890		6,500	5,000	(1,500)	-23.1%		

General Government, Public Safety and Municipal Building Draft 2025 Budget: 12-1-24										
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 as of 12-1-24	2025 Budget	Change from Prior Year	% Change from Prior Year	Notes	
Revenues										
11-7-10-9-950.01 GG-Senior Citizens	12,500	12,500	32,500	32,500	32,500	32,500	-	0.0%	No requested increase	
11-7-10-9-950.05 GG-To Cemetery Fund	5,000	15,000	15,000	-	-	-	-	0.0%		
11-7-10-9-950.06 GG-To Historical Society	2,040	1,870	1,940	2,400	2,300	2,400	-	0.0%		
11-7-10-9-950.07 GG-ECON DEV TO RW	53,170	54,355	51,289	91,166	75,680	95,000	3,834	4.2%	Assume 4%. ED reports increase will be inflationary	
11-7-10-9-950.08 APRR EFUD/CV FIBER	-	50,000	-	-	-	-	-	-		
11-7-10-9-950.12 APRR WASI	-	-	-	-	76,000	-	-	-		
11-7-10-9-950.09 ARPA Downstreet	-	-	150,000	-	-	-	-	-		
11-7-10-9-950.10 ARPA EFUD	-	-	20,000	-	-	-	-	-		
11-7-10-9-950.14 ARPA Stowe St. Alleyway	-	-	10,551	-	10,005	-	-	-		
11-7-10-9-950.13 ARPA Sr. Center Kitcher	-	-	-	-	-	-	-	-		
Subtotal General Government Expenses	984,327	1,117,962	1,234,129	1,097,197	1,083,300	1,221,748	124,551	11.4%		
Subtotal Excluding ARPA	984,327	1,067,962	1,053,578	1,097,197	997,295	1,221,748	124,551	11.4%		
General Government Debt: Municipal Building				102,145		97,056	(5,089)	-5.0%	Cost will slowly decline, but bond has many years	
11-7-20 PUBLIC SAFETY	-	-	-	-	-	-	-	-		
11-7-20-5-330.00 PS-Contracted Services	374,251	287,949	385,000	415,000	313,513	477,222	62,222	15.0%	As per contract. We may receive credit in the event of turnover	
11-7-20-5-330.04 WASI	39,770	54,064	79,070	128,511	128,511	199,369	70,858	55.1%	Believe we can have future increased that are inflationary.	
Public Safety Subtotal	414,020	342,013	464,070	543,511	442,024	676,591	133,080	24.5%		
Fund 76: Municipal Building Operating Fund										
Revenue										
76-6-00-1-002.00 MBOF-TRANSFERS FROM GF	158,490	174,460	163,489	59,311	59,311	58,780	(531)	-0.9%		
76-6-00-1-002.01 MBOF-TRANSFERS FROM UB	181,615	194,140	179,325	64,272	64,272	67,358	3,086	4.8%		
76-6-00-1-002.02 MBOF-ROOM RENT	860	1,720	2,505	2,500	3,705	3,600	1,100	44.0%		
Transfer in LOT Revenue	-	-	-	-	-	20,000	20,000	-	Card access/security system for town hall. Paid for by LOT	
76-6-00-9-001.00 MBOF-INTEREST	(7)	(11)	(221)	-	-	-	-	-		
Subtotal Revenue	340,958	370,309	345,319	125,083	127,288	149,738	23,655	18.8%	2023 Ended with fund balance of \$66,611 in MBOF. 2024 will likely end with balance of \$50,000 due to costs associated with maintenance of heating system	
Expenditures										
76-7-34-3-411.00 MBOF-Water/Sewer	1,194	1,285	1,486	2,005	1,308	2,000	(5)	-0.2%		
76-7-34-3-622.00 MBOF-Electricity	31,581	25,410	22,030	29,000	24,775	30,000	1,000	3.4%		
76-7-34-3-623.00 MBOF-Propane-Heat	6,489	6,273	7,040	6,500	2,962	7,200	700	10.8%		
76-7-34-5-310.00 MBOF-Public Works Directo	12,960	17,785	12,745	15,988	15,988	15,988	-	0.0%		
76-7-34-6-424.00 MBOF-Grounds Maintenance	1,147	17,785	4,152	5,000	4,800	4,800	(200)	-4.0%	Some 2024 expenses in public works will be moved	
76-7-34-6-430.00 MBOF-Building Maintenance	58,068	57,041	67,176	55,110	91,536	67,000	11,890	21.6%	Heating/cooling challenges	
76-7-34-6-440.00 MBOF-Card Access/Security System	-	-	-	10,000	2,445	20,000	(7,250)	-72.5%	Card access/security system for town hall	
76-7-34-6-520.00 MBOF-Ins-Prop & Liability	12,252	10,510	11,211	10,000	2,445	2,750	-	-		
76-7-34-7-741.01 MBOF-Trans to Reserve	-	20,000	-	-	-	-	-	-		
Subtotal Expenditures	123,692	156,089	175,840	123,603	139,034	149,738	26,135	21.1%		

Waterbury Public Library Draft 2025 Budget: 12-1-24										
Revenues	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 as of 12-1-		2025 Proposed	Change from Prior Year	% Change from Prior Year	Notes
					24					
13-6-00-1-001.00 CURRENT YEAR TAXES	-	-	-	3,500	3,500	3,500	3,500	-	0.0%	
13-6-00-2-001.00 TOWN OF DUXBURY LIBRARY GRANTS	3,000	4,785	936	800	300	800	800	-	0.0%	
13-6-00-3-001.00 RENT-BLDG & GROUNDS	50	25	100	25	100	100	100	75	300.0%	
13-6-00-4-001.00 FEES AND MISC	672	1,081	800	1,000	2,550	1,000	1,000	-	0.0%	
13-6-00-4-001.01 DONATIONS	11,328	11,565	8,544	10,000	9,220	10,000	10,000	-	0.0%	
13-6-00-4-001.02 NON-RESIDENT FEES	4,425	5,250	5,175	1,500	375	1,500	1,500	-	0.0%	
13-6-00-8-001.00 FROM TRUST FUND	26,365	30,000	21,033	45,000	375	30,000	30,000	(15,000)	-33.3%	As per verbal agreement with Commissioners
Total Revenue	45,839	52,706	36,589	61,825	16,045	46,900	46,900	(14,925)	-24.1%	
Expenditures										
13-7-60-1-110.00 LB-Regular Pay	201,539	227,710	249,299	278,500	252,724	289,053	289,053	10,553	3.8%	No above standard raises, but increase in hours for one employee from 37.5 to 40
13-7-60-1-120.00 LB-Part Time Pay	8,668	6,165	4,781	5,000	2,381	4,500	4,500	(500)	-10.0%	
13-7-60-1-210.00 LB-Ins-Health	12,012	9,726	26,887	49,188	38,269	37,876	37,876	(11,312)	-23.0%	
13-7-60-1-210.02 LB-Life Disability,LTC In	2,597	3,033	3,021	3,120	3,369	3,400	3,400	280	9.0%	
13-7-60-1-220.00 LB-Ins-Social Sec	16,015	17,903	19,780	21,688	19,515	22,457	22,457	769	3.5%	
13-7-60-1-230.00 LB-Retirement	10,372	13,314	15,640	12,800	12,249	13,060	13,060	260	2.0%	
13-7-60-1-240.01 LB-Commissioner Training	1,485	1,342	1,264	1,100	1,093	500	500	500	NA	Minor, but meaningful for new Commissioners
13-7-60-1-250.00 LB-Ins-Unemployment	2,577	2,800	2,460	3,150	3,379	3,400	3,400	250	7.9%	
13-7-60-1-260.00 LB-Ins-Workers Comp	6,202	3,740	4,074	5,500	1,751	5,500	5,500	-	0.0%	
13-7-60-2-330.00 LB-Computer Service	3,274	2,760	2,723	3,350	3,028	3,350	3,350	-	0.0%	
13-7-60-2-330.01 LB-Software Licensing	1,674	2,043	2,113	1,900	1,730	1,900	1,900	-	0.0%	
13-7-60-2-431.00 LB-Equip Lease & Maint	2,923	3,464	3,478	3,500	3,478	3,500	3,500	400	11.4%	
13-7-60-2-530.00 LB-Telephone-Internet	2,549	1,445	2,360	2,200	2,543	2,550	2,550	350	15.9%	
13-7-60-2-531.00 LB-Postage	5,146	3,619	1,807	3,000	2,732	3,000	3,000	-	0.0%	
13-7-60-2-610.00 LB-Office Supplies	182,965	72,190	63,034	64,272	64,272	67,358	67,358	3,086	4.8%	
13-7-60-3-430.00 To-MBOF	107	215	564	750	744	1,250	1,250	500	66.7%	
13-7-60-5-240.00 LB-Professional Development	338	360	49	300	300	300	300	-	0.0%	
13-7-60-5-241.00 LB-Dues	3,651	3,547	3,020	3,500	2,700	3,500	3,500	-	0.0%	
13-7-60-5-550.00 LB-Programs	51	380	644	500	505	750	750	250	50.0%	
13-7-60-5-610.01 LB-Mileage Reimb	1,341	2,271	2,708	3,000	1,990	3,000	3,000	-	0.0%	
13-7-60-5-640.00 LB-Program Supplies	28,926	27,464	28,622	31,500	24,929	31,500	31,500	-	0.0%	
13-7-60-6-640.00 LB-Books/E-Books/Collection	1,100	1,140	1,543	950	1,065	1,100	1,100	150	15.8%	
13-7-60-6-520.00 LB-Ins-Prop & Liability	-	-	2,255	-	32	100	100	100	NA	
13-7-60-6-990.00 LB-Unclassified	11,328	13,023	7,226	10,000	7,839	10,000	10,000	-	0.0%	
13-7-60-6-990.01 LB-Purchased by Donation	-	4,737	461	800	787	800	800	-	0.0%	
13-7-60-6-990.02 Grant Funded Expenses	3,791	4,702	2,238	4,500	234	5,000	5,000	500	11.1%	
13-7-60-7-743.00 LB-New Equipment	-	121,950	116,201	121,950	112,802	111,218	111,218	(10,732)	-8.8%	Slow and steady reduction until bond paid off.
13-7-60-8-820.00 LB - Debt Principal & Interest	-	-	-	-	-	-	-	-	-	
Total Expenditures	510,632	551,044	568,251	636,018	566,534	631,572	631,572	(4,445)	-0.7%	

Public Works Capital Needs Draft 2025 Budget: 12-1-24										
Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 as of 12-1-		2025 Proposed	Change from Prior Year	% Change from Prior Year	Notes
					24	25				
70-6-00-1-002.01 STATE GRANTS		175,000	102,310		61,713					
70-6-00-1-002.02 Transfer from Hwy Fund	584,755	794,000	1,055,000	565,000	565,000		510,000	(55,000)	-9.7%	
70-6-00-1-002.03 Transfer from Reserve Fnd										
70-6-00-2-010.00 PILOT	20,000									
70-6-00-9-001.00 INTEREST	(96)	(1,778)	(10,623)							
70-6-00-9-001.01 SECURITIES GAIN/LOSS										
70-6-00-9-099.00 MISC INCOME										
70-6-00-1-002.00 SALE OF ASSETS	850	22,600	17,200							
70-6-00-1-002.05 Downtown Grant-State		170,000								
70-6-00-8-003.00 LOAN PROCEEDS										
70-6-00-1-022.04 HWY VEH CIP FROM PARKS	1,500	3,300		155,000			310,000	310,000	NA	\$310,000 for new tandem dump truck. Financed over 3-years with LOT
70-6-00-1-022.05 Transfer from Cemetery		500	3,000				150,000	150,000	NA	\$150,000 for gravel roads, \$103,333 for first year of truck payment
LOT Proceeds - Gravel Roads							25,000			
LOT Proceeds - Rebuild Fund Balance										
Total Revenue	607,009	1,163,622	1,166,887	565,000	781,713		995,000	430,000	76.1%	
Expenditures										
70-7-30-7-460.00 Class III Paving	382,992	83,773	135,000	180,000			180,000		0.0%	Kneeland flats, top of Barnes Hill.
70-7-30-7-460.01 Class II Paving	38,609	292,098	270,000	270,000			270,000		0.0%	Kneeland flats, top of Barnes Hill.
70-7-30-7-450.00 Downtown Projects	30,024	65,777								
70-7-30-7-450.01 Main Street Projects	231,065	13,921	30,000							
70-7-30-7-460.00 Sidewalk Repair/Replace	61,761	16,276								
70-7-30-7-460.01 Bridge Improvements	52,856	22,127	75,000	20,000			25,000	(50,000)	-66.7%	FEMA matching funds
70-7-30-7-460.02 Culvert Improvements		37,429	20,000				20,000		0.0%	FEMA matching funds
70-7-30-7-460.03 Upgrade to Structures	6,008									
70-7-30-7-460.05 Building Improvements	61,452	33,977	45,000	20,000			15,000	(5,000)	-25.0%	
70-7-30-7-460.08 Reservoir Rd		159,592								
70-7-30-7-460.09 ARPA Bridges			435,000							
70-7-30-7-460.10 Gravel Road Rebuild			60,000				150,000	150,000	NA	5,000 yards of gravel/stone, plus road fabric as needed. Cost includes delivery. Our department will do overlay of material on gravel roads
70-7-30-7-460.11 Quarry Study			20,000							
70-7-30-7-990.00 Unclassified	6,000									
York Rate										
70-7-30-7-740.00 Loader		115,900								
70-7-30-7-740.08 Roadside mower										
70-7-30-7-742.00 Trucks	148,585	4,157	140,000							
70-7-30-7-742.05 One Ton										
70-7-30-7-742.06 Pick-up		77,673								
70-7-30-7-742.08 Excavator	91,000		95,000							
70-7-54-7-740.00 Gravel/Tractor	13,800									
70-7-54-7-740.03 Hydro Seeder/Trailer	16,207	10,500	8,500							
70-7-54-7-740.11 Chloride Trailer										
New 15-yard Tandem Dump Truck							310,000	310,000	NA	Request is to order vehicle in December 2024 pending voter approval.
70-7-54-7-740.12 Cemetery Vehicle			15,000							
Total Expenditures	1,140,358	933,200	1,253,500	565,000	853,047		970,000	405,000	71.7%	

	A	C	D	E	F	G	H	I	J	K	L
		2021 Actual	2022 Actual	2023 Actual	2024 Adopted	2024 as of 12-1-24		2025 Budget	Change from Prior Year	% Change from Prior Year	Notes
2											
44	Expenditures: Parks & Recreation Non-Pool Programs										
45	11-7-52-1-110.00 Recreation Salaries	58,073	89,410	77,824	126,500	113,049		134,691	8,191	6.5%	
46	11-7-52-1-120.00 DC-Summer Program Pay	83,980	157,849	174,305	160,000	116,396		88,000	(72,000)	-45.0%	See note above
47	11-7-52-1-120.01 After School Programs	20,917	17,191	7,918	24,000	11,460		15,000	(9,000)	-37.5%	
48	11-7-52-1-120.02 Other Programs	244	501	447	-	3,757		3,800	3,800	NA	
49	11-7-52-1-210.00 Health Insurance	9,732	6,026	8,865	36,350	20,872		26,955	(9,395)	-25.8%	
50	11-7-52-1-210.02 Life, Disability, LTC Ins	517	605	687	1,000	4,055		3,800	2,800	280.0%	
51	11-7-52-1-220.00 DC-Ins-Social Sec	12,431	18,256	19,823	23,753	18,540		18,474	(5,279)	-22.2%	
52	11-7-52-1-250.00 DC-Ins-Unemployment	1,378	1,145	1,108	1,196	1,194		1,300	104	8.7%	
53	11-7-52-1-230.00 Retirement	3,566	5,085	4,750	8,602	5,265		9,597	995	11.6%	
54	11-7-52-1-260.00 DC-Ins-Workers Comp	10,395	12,905	8,441	12,500	13,437		13,500	1,000	8.0%	
55	11-7-52-1-290.00 DC-Clothing & Safety Wear	2,717	2,514	1,782	2,250	2,598		2,250	-	0.0%	
56	11-7-52-2-423.00 DC-Supplies & Cleaning	895	647	2,750	2,750	3,003		3,250	500	18.2%	
57	11-7-52-2-431.00 DC-Equipment Maintenance	218	106	334	200	640		2,000	1,800	900.0%	
58	11-7-52-5-240.00 DC-Training & Red Cross	195	990	152	500			1,000	500	100.0%	
59	11-7-52-5-320.00 DC-Field Trips	-	10,101	10,156	3,000	2,077		2,500	(500)	-16.7%	
60	11-7-52-5-610.00 DC-Programs	49,201	5,647	8,069	5,000	7,010		5,000	-	0.0%	
61	11-7-52-5-610.01 MC-Mini Camps	2,537	3,809	2,815	3,000	1,729		3,000	-	0.0%	
62	11-7-52-6-520.00 DCMC-Ins-Prop & Liability	137	1,470	1,878	1,600	1,755		1,755	155	9.7%	
63	11-7-52-6-990.00 DCMC-Unclassified	2,171	-	443	1,000	705		1,000	-	0.0%	
64	11-7-52-7-741.00 DC-New Equipment	3,215	4,835	7,621	4,500	6,674		2,250	(250)	-10.0%	
65	11-7-53-2-930.00 REC-Computer Services	365	653	1,232	1,250	2,091		6,750	2,250	50.0%	
66	11-7-53-2-530.00 REC-Tele/TV/Internet	152	226	219	200	162		2,200	950	76.0%	
67	11-7-53-2-531.00 REC-Postage	1,087	-	1,034	1,250	939		200	-	0.0%	
68	11-7-53-2-540.00 REC-Advertising	1,326	638	166	750	601		1,250	-	0.0%	
69	11-7-53-2-610.00 REC-Office Supplies	1,260	1,271	1,330	1,325	742		1,250	(75)	-5.7%	
70	11-7-53-3-411.00 REC-Water & Sewer	646	643	825	1,500	2,185		3,000	1,500	100.0%	
71	11-7-53-3-430.00 REC-Building Maintenance	552	1,179	790	1,200	608		1,100	(100)	-8.3%	
72	11-7-53-3-622.00 REC-Electricity	772	1,851	814	1,900	1,182		1,900	-	0.0%	
73	11-7-53-3-624.01 REC-Fuel-Equip & Service	1,273	714	1,401	500	-		500	-	0.0%	
74	11-7-53-3-624.01 REC-Fuel Equip & Service	503	3,420	2,516	2,250	706		1,500	(750)	-33.3%	
75	11-7-53-4-626.00 REC-Gasoline & Mileage	2,000	-	-	500	640		500	-	0.0%	
76	11-7-53-5-240.00 Training	190	-	609	500	260		500	-	0.0%	
77	11-7-53-5-241.00 REC-Association Dues	1,150	-	2,300	2,300	2,300		2,300	-	0.0%	
78	11-7-53-5-310.00 REC-Public Works Director	1,773	2,725	91	-	-		-	-	-	
79	11-7-53-6-520.00 REC-Ins-Prop & Liability	-	-	943	960	529		-	(960)	-100.0%	
80	11-7-53-7-741.00 REC-New Equipment	-	-	186	170	156		-	(170)	-100.0%	
81	11-7-53-7-820.00 REC Debt Principal	10,000	75,000	59,500	26,000	7,405		10,000	(16,000)	-61.5%	Reduction, but LOT used for pool repairs
82	11-7-53-7-830.00 REC Debt Interest	-	-	-	-	-		-	-	-	
83	11-7-53-9-960.00 REC-To Capital Fund	-	-	-	-	-		-	-	-	
84											
85	Expenditures Subtotal	285,568	431,967	409,832	462,756	356,911		372,822	(89,934)	-19.4%	

	A	C	D	E	F	G	H	I	J	K	L
		2021 Actual	2022 Actual	2023 Actual	2024 Adopted	2024 as of 12-1-24		2025 Budget	Change from Prior Year	% Change from Prior Year	Notes
2											
86	Parks Maintenance Expenditures										
87	11-7-54-1-110.00 PARKS-Regular Pay	23,240	29,002	37,136	31,437	12,656		48,451	17,014	54.1%	
88	11-7-54-1-120.00 PARKS-Part-time Pay	21,658	17,003	3,281	8,500	46,816		15,000	6,500	76.5%	2024 costs will be distributed between parks, cemeteries, and EFUD
89	11-7-54-1-210.00 PARKS-Ins Health	8,135	11,284	16,902	11,000	23,694		11,633	633	5.8%	
90	11-7-54-1-210.02 PARKS-Life, Disability, I	267	482	544	450	599		550	100	22.2%	
91	11-7-54-1-220.00 PARKS-Ins-Social Security	4,038	3,519	2,522	3,055	4,854		4,854	1,799	58.9%	
92	11-7-54-1-230.00 PARKS-Retirement	1,425	1,885	-	2,138	759		3,452	1,314	61.5%	
93	11-7-54-1-250.00 PARKS-Ins-Unemployment	689	558	331	156	154		175	19	12.2%	
94	11-7-54-1-260.00 PARKS-Ins-Workers Comp	2,618	2,105	548	650	694		750	100	15.4%	
95	11-7-54-3-411.00 PARKS-Water	2,924	4,431	3,643	3,070	2,160		3,000	(70)	-2.3%	
96	11-7-54-3-424.00 PARKS-Grounds Maint	22,224	22,067	22,090	20,000	16,512		20,000	-	0.0%	
98	New - Field Maintenance				5,000	1,836		2,500	(2,500)	-50.0%	
99	New - Tennis Court Maintenance				1,000	1,365		1,500	500	50.0%	
100	New - Playground Maintenance				3,000	136		250	(2,750)	-91.7%	
101	New - Community Garden Maintenance	1,007	1,988	2,986	1,000	904		1,000	-	0.0%	
102	11-7-54-3-431.00 PARKS-Equip Maint	3,224	3,636	2,923	2,250	5,727		2,500	250	11.1%	
103	11-7-54-3-622.00 PARKS-Electricity	3,339	3,833	1,842	3,500	3,025		3,500	-	0.0%	
104	11-7-54-3-626.00 PARKS-Fuel-gas	690	590	2,365	2,000	4,098		4,000	2,000	100.0%	Reflects actuals
105	11-7-54-3-310.00 PARKS-Public Works Direct	1,118	1,960	1,878	1,450	2,365		2,365	-	0.0%	
106	11-7-54-6-520.00 PARKS-Ins-Prep & Liabilit	647	2,249	619	1,750	1,267		1,500	50	3.4%	
107	11-7-54-7-741.00 PARKS-New Equipment	1,500	3,300	-	-	3,226		1,000	(750)	-42.9%	
108	11-7-54-9-960.00 PARKS-To Capital Fund										
109											
110	Parks Expenditures Subtotal	98,744	109,894	99,611	103,771	132,542		127,980	24,209	23.3%	
111											
112	Grand Total	290,343	279,681	303,992	345,779	262,537		254,500	(91,279)	-26.4%	
113	Revenues	458,915	637,299	605,160	669,119	591,934		605,094	(64,025)	-9.6%	
114	Expenditures										
115											
116	Net Impact on Tax Levy: All Recreation Programs	168,572	357,618	301,168	323,340	329,397		350,594	27,254	8.4%	Capital fund is healthy. Option to reduce transfer by \$10,000
117											
118											
119	Capital Fund - Revenues										
120	75-6-00-1-002.02 Transfers from GF-Rec Dep	20,000	75,000	7,039	26,000	7,405		10,000	(16,000)	-61.5%	
121	75-6-00-9-001.00 INTEREST	(5)	83	544	-	-					
122	75-6-00-1-002.01 Grants		1,355	60							
123	Donations & Garden Fees					1,035					
124	LOT Transfer							115,000	115,000	NA	Use of LOT funds to coat pool. Hope to buy several years with this maintenance

	A	C	D	E	F	G	H	I	J	K	L
		2021 Actual	2022 Actual	2023 Actual	2024 Adopted	2024 as of 12-1-24		2025 Budget	Change from Prior Year	% Change from Prior Year	Notes
2											
125	Revenues Subtotal	19,995	76,438	7,642	26,000	8,440		125,000			
127	Capital Fund - Expenditures										
128	129 75-7-34-7-430.00 Recreation Buildings	761	670	1,821	2,000	2,015			(2,000)	-100.0%	
130	75-7-54-7-460.00 Field Improvements	14,850	4,197	385	3,000	15		5,000	2,000	66.7%	
131	75-7-54-7-460.01 Pool Improvements	4,064	88	53				55,000	55,000	NA	Use of LOT funds to coat pool. Hope to buy several years with this maintenance
132	75-7-54-7-460.02 Tennis Court Improvement	-	1,502	570							
133	75-7-54-7-460.03 Playground Equipment	-	-	1,100	1,000				(1,000)	NA	
134	75-7-54-7-460.04 Skatepark			1,111							
135	75-7-54-7-460.09 Community Gardens	1,011	1,063	786		130					
136	75-7-54-7-460.10 Rec Van	66,194	205			4,100					
137	75-7-54-7-460.11 Pool Study	-	-	2,956							
138	New - Mowers							20,000	20,000	NA	
139	New - Rec Facility Study							60,000			
140	Hope Davey Accessibility Improvements	-			20,000	1,245		5,000	(15,000)	NA	
141	Unclassified					2,537					
142											
143											
144	Expenditures Subtotal	86,879	7,825	8,783	26,000	7,505		145,000			
145											
146	Net Gain (Loss) of Capital Fund	(66,884)	68,614	(1,141)	-	935		(20,000)			

Waterbury Planning & Zoning Draft 2024 Budget: 12-15-24									
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 as of 12-1-24	2025 Proposed	Change from Prior Year	% Change from Prior Year	Notes
Revenue									
11-6-00-4-070.01 PLANNING FEES	20,622	25,854	16,393	50,000	31,151	40,000	[10,000]	-20.0%	
New Line Item - Bylaw Modernization Grant	-	3,408	10,000	-	-	-	-	-	
New Line Item - Municipal Planning Grant	-	-	-	-	-	30,000	30,000	NA	Revenue matches expense. Believe we are in a good position to be awarded a grant
Total Revenues	20,622	29,262	26,393	50,000	31,151	70,000	20,000	40.0%	
Expenditures									
11-7-70-1-110.01 PZ-Regular Pay	68,783	74,242	73,105	75,912	75,836	82,415	5,503	7.2%	
11-7-70-1-110.01 PZ-Temp Help	-	-	-	-	2,422	-	-	NA	
11-7-70-1-116.00 PZ-Zoning Administrator	32,325	46,067	50,754	61,808	56,281	65,804	3,996	6.5%	
11-7-70-1-210.00 PZ-Ins-Health	30,850	17,597	4,688	6,000	16,585	27,155	21,155	352.6%	Change in plan selections
11-7-70-1-210.02 PZ-Life, Disability, LTC	1,092	1,233	930	1,600	1,625	1,650	50	3.1%	
11-7-70-1-220.00 PZ-Ins-Social Sec	7,155	9,204	9,748	10,612	10,070	11,339	727	6.8%	
11-7-70-1-230.00 PZ-Retirement	7,372	8,671	8,853	9,433	7,729	12,495	3,062	32.5%	
11-7-70-1-250.00 PZ-Ins-Unemployment	372	404	563	536	534	536	-	0.0%	
11-7-70-1-260.00 PZ-Ins-Workers Comp	805	660	673	770	829	830	60	7.8%	
11-7-70-2-330.00 PZ-Professional Service	2,220	1,807	3,601	10,000	18,750	5,000	(5,000)	-50.0%	
New - Special Project - Town Plan Update	-	-	-	-	-	30,000	30,000	NA	Revenue matches expense. Believe we are in a good position to be awarded a grant
11-7-70-2-330.01 PZ-Special Proj-By-Law Wr	-	-	35,916	-	1,322	-	-	-	
11-7-70-2-330.02 PZ-Spec Proj-Reservoir	3,328	3,200	4,090	-	-	-	-	-	
11-7-70-2-330.03 PZ-Spec Proj-Trees	-	-	-	-	-	-	-	-	
11-7-70-2-330.05 PZ-SPECIAL PROJ-GREEN MNT	500	500	500	-	500	500	500	-	
11-7-70-2-330.06 Spec. Proj-Rec Master Pla	-	28,660	18,975	-	-	-	-	-	
11-7-70-2-333.00 PZ-Legal Service	9,816	7,073	3,879	20,000	7,299	9,000	(11,000)	-55.0%	
11-7-70-2-530.00 PZ-Telephone	730	1,033	970	1,050	1,247	1,350	300	28.6%	
11-7-70-2-531.00 PZ-Postage	475	443	547	600	174	600	-	0.0%	
11-7-70-2-540.00 PZ-Advertising	3,309	1,605	4,457	4,000	1,567	2,000	(2,000)	-50.0%	
11-7-70-2-550.00 PZ-Printing	-	13	-	100	15	100	-	0.0%	
11-7-70-2-610.00 PZ-Office Supplies	676	795	748	1,000	427	1,000	-	0.0%	
11-7-70-3-424.00 PZ-Beautification	4,264	1,660	2,201	8,000	-	-	(8,000)	-100.0%	Embedded in public works
11-7-70-5-240.00 PZ-Training-tuition	540	1,474	175	1,500	769	3,000	1,500	100.0%	
11-7-70-5-241.00 PZ-Publications	-	-	323	200	-	200	-	0.0%	
11-7-70-5-330.00 PZ-Mapping	2,400	2,800	1,519	3,000	3,000	3,000	-	0.0%	
11-7-70-5-560.00 PZ-Dues-Regional Planning	6,598	7,090	7,170	7,091	7,090	7,091	-	0.0%	
11-7-70-5-560.01 PZ-Central VT Economic De	2,000	2,000	2,000	2,000	2,000	2,000	-	0.0%	
11-7-70-5-560.02 PZ-Dues VEDA	245	262	325	325	75	325	-	0.0%	
11-7-70-5-580.00 PZ-Travel	80	151	714	1,000	5	1,000	-	0.0%	
New 11-7-70-5-600.00 Software Suite	-	-	549	19,500	14,794	16,000	(3,500)	-17.9%	
11-7-70-6-990.00 PZ-Unclassified	700	700	700	700	-	100	100	NA	
11-7-70-9-950.00 PZ-Conservation Comm & Or	17,000	32,600	33,350	-	-	-	-	0.0%	
11-7-70-9-950.01 PZ-Revitalizing Waterbury	-	-	-	-	-	-	-	-	
Total Expenditures	203,637	251,945	271,138	247,737	228,944	285,190	37,452	15.1%	
Impact on Property Taxes	183,015	222,683	244,744	197,737	197,793	215,190	17,452	8.8%	

Waterbury Fire Department Draft 2025 Budget: 12-1-24									
	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 as of 12-1-24	2025 Proposed	Change from Prior Year	% Change from Prior Year	Notes
Revenue									
11-6-00-2-021.00 DUNBURY FIRE CONTRACT	115,362	113,000	114,190	127,560	127,560	125,000	(2,560)	-2.0%	May be refined later in December
11-6-00-2-021.01 MCRETOWN FIRE CONTRACT	2,500	2,500	3,525	3,631	-	3,740	109	3.0%	3% Inflation added
Local Option Tax Revenue									
Miscellaneous Revenue					1,618				
Total Revenue	117,862	115,500	117,715	131,190	129,178	128,740	(2,451)	-1.9%	
Expenditures									
11-7-21-1-116.00 FD-Regular Pay	22,296	27,510	28,704	29,852	-	30,000	148	0.5%	
11-7-21-1-120.00 FD-Part-time Pay	47,739	50,000	50,000	58,000	45,725	54,000	(4,000)	-6.9%	
11-7-21-1-210.00 FD-Ins-Life & Disability	2,724	2,900	2,950	3,068	2,605	3,000	(668)	-2.2%	
11-7-21-1-220.00 FD-Ins-Social Sec	5,358	5,930	6,021	6,721	3,498	6,426	(295)	-4.4%	
11-7-21-1-250.00 FD-Ins-Unemployment	74	95	75	324	334	324	-	0.0%	
11-7-21-1-260.00 FD-Ins-Workers Comp	6,745	7,635	7,190	8,000	8,604	8,700	700	8.8%	
11-7-21-1-290.00 FD-Physicals & Vaccination	-	1,000	1,000	1,000	-	1,000	-	0.0%	
11-7-21-2-330.00 FD-Dishpaching	84,060	86,600	92,860	104,100	88,759	107,223	3,123	3.0%	Estimate - will be refined later in December
11-7-21-2-431.00 FD-Equipment Maintenance	17,994	14,700	14,700	15,000	8,610	15,000	-	0.0%	
11-7-21-2-431.01 FD-Communications	6,889	7,000	7,500	8,500	8,500	8,500	-	0.0%	
11-7-21-2-530.00 FD-Tele/TV/Internet	9,989	10,340	10,500	10,500	10,096	10,500	-	0.0%	
11-7-21-2-610.00 FD-Office Supplies	325	500	550	550	260	550	(125)	-50.0%	
11-7-21-2-630.00 FD-Canteen	-	125	250	250	2	500	-	0.0%	
11-7-21-2-741.00 FD-Small Tools	-	500	500	500	-	3,300	-	0.0%	
11-7-21-3-411.00 FD-Utilities-Water	2,612	3,300	3,300	3,300	2,643	3,300	-	0.0%	
11-7-21-3-430.00 FD-Building Maintenance	30,519	30,580	30,580	39,580	39,818	33,580	-	0.0%	
11-7-21-3-632.00 FD-Utilities: Elec/Solar	8,169	8,470	9,500	9,500	11,596	11,500	2,000	21.1%	
11-7-21-3-623.00 FD-Heat/Generator	8,248	8,670	8,750	8,750	5,634	8,750	-	0.0%	
11-7-21-3-624.01 FD-Fuel Equip & Service	1,850	2,000	2,000	2,000	-	2,000	-	0.0%	
11-7-21-4-432.00 FD-Vehicle Maintenance	49,531	16,500	25,700	26,500	28,645	25,700	(800)	-3.0%	
11-7-21-4-626.00 FD-Fuel-gasoline	178	200	300	300	265	300	-	0.0%	
11-7-21-4-627.00 FD-Fuel-diesel	4,144	4,150	6,200	6,200	3,566	5,200	(1,000)	-16.1%	
11-7-21-5-241.00 FD-Dues	255	600	600	600	-	600	-	0.0%	
11-7-21-5-310.00 FD-Public Works Director	965	1,570	1,855	1,612	1,855	1,612	-	0.0%	
11-7-21-5-320.00 FD-Training	315	4,000	4,000	4,000	1,880	4,000	-	0.0%	
11-7-21-5-535.00 FD-Public Relations	-	350	350	350	334	350	-	0.0%	
11-7-21-5-580.00 FD-Travel	1,428	500	500	500	-	500	-	0.0%	
11-7-21-6-520.00 FD-Ins-Prop & Liability	16,000	15,555	21,046	16,500	18,535	18,750	2,250	13.6%	
11-7-21-6-990.00 FD-Unclassified	110	-	-	-	-	-	-	-	
11-7-21-7-741.00 FD-New Equipment	47,510	81,250	82,500	87,850	71,030	87,850	-	0.0%	
11-7-21-8-820.00 FD-Debt Principal	160,000	160,000	300,165	308,510	277,673	235,433	(69,077)	-22.4%	Lower due to use of 2024 LOT funds
11-7-21-8-830.00 FD-Debt Interest	54,593	50,160	61,970	57,900	57,273	48,321	(9,579)	-16.5%	Lower due to use of 2024 LOT funds
11-7-21-9-960.00 FD-To Capital Fund	192,000	206,010	-	-	-	-	-	-	
Total Expenditures	782,420	808,700	782,116	814,317	689,238	737,595	(76,712)	-9.4%	
Net Impact on Property Taxes	664,558	693,200	664,401	683,126	560,060	608,855	(74,272)	-10.9%	

Fire Department Capital Needs Draft 2025 Budget: 12-1-24

	2021 Actual	2022 Actual	2023 Actual	2024 Adopted	2024 as of 12/1	2025 Proposed	Change from Prior Year	% Change from Prior Year	Notes
Revenue									
73-6-00-1-002.00 SALES OF ASSETS	-	-	-	-	150,000	-	-	-	
73-6-00-1-002.02 Transfers from GF-Fire	192,000	206,010	-	-	-	-	-	-	
73-6-00-1-002.03 Transfer from Reserve Fnd	-	20,000	-	-	-	-	-	-	
73-6-00-8-003.00 LOAN PROCEEDS	-	-	-	-	-	-	-	-	
73-6-00-9-001.00 INTEREST	395	2,639	-	-	-	380,000	NA	NA	
Transfer from LOT Fund	-	-	-	-	-	-	-	-	
Total Revenue	192,395	228,649	-	-	150,000	380,000	NA	NA	
Expenditures									
73-7-21-7-742.03 Pumper E2	-	-	-	-	-	-	-	-	
73-7-21-7-742.04 Pumper E3	-	-	-	-	-	-	-	-	
73-7-21-7-742.11 SCBA Cascade System	-	-	80,569	-	0	-	-	-	
73-7-21-7-990.00 Unclassified	-	-	-	-	-	-	-	-	
73-7-34-7-430.02 Maple St Station Improvem	8,025	-	-	10,000	-	-	NA	NA	
73-7-34-7-430.03 Main St Station Improvem	-	-	-	-	-	-	-	-	
New Fire Vehicle	-	-	-	-	-	380,000	NA	NA	
Total Expenditures	8,025	-	80,569	10,000	-	380,000	370,000	3700.0%	

Cemetery Draft 2024 Budget: 12-15-24									
Revenues	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 as of 12-1	2025 Budget	Change from Prior Year	% Change from Prior Year	Notes
11-6-00-1-001.00 PROPERTY TAXES-FROM GF	5,000	15,000	15,000	-	-	-	-	-	
11-6-00-1-002.00 CEMETERY LOT SALES	9,200	3,100	7,575	5,500	11,953	7,500	2,000	36.4%	
11-6-00-5-001.00 VAULT FEES	600	600	1,800	600	1,200	1,000	400	66.7%	
11-6-00-5-001.01 GRAVE OPENINGS	13,725	11,603	15,250	11,000	15,132	13,500	2,500	22.7%	No major changes
11-6-00-8-001.00 INTEREST	-	-	-	250	-	-	-	-	
11-6-008-001.01 FROM CEMETERY TRUST	-	70	-	-	-	-	-	-	
11-6-00-9-003.00 GAS TAX REFUND	980	1,300	-	500	-	-	-	-	
11-6-00-9-099.00 MISC	-	-	-	-	-	-	-	-	
Total Revenues	29,505	31,673	39,625	17,850	28,285	22,000	4,150	23.2%	
Expenditures									
11-7-73-1-110.00 CEM-Regular Pay	3,600	4,300	3,593	5,000	5,900	7,000	2,000	40.0%	
11-7-73-1-120.00 CEM-Part-time Pay	6,042	525	1,200	5,000	1,500	20,000	15,000	300.0%	More use of 2024 parks crew
11-7-73-1-220.00 CEM-Social Security	581	316	344	765	298	2,066	1,301	170.0%	
11-7-73-1-250.00 CEM-Insurance-Unemployment	74	78	81	40	40	40	40	0.0%	
11-7-73-1-260.00 CEM-Insurance-Worker Comp	628	316	508	350	377	350	350	0.0%	
11-7-73-2-741.00 CEM-Small Tools	-	-	114	-	-	-	-	-	
11-7-73-3-411.00 CEM-Utilities - Water	420	420	548	420	888	1,000	580	138.1%	
11-7-73-3-424.00 CEM-Grounds Maintenance	23,308	20,160	34,500	21,000	41	15,000	(6,000)	-28.6%	Major work done in 2023/2024
11-7-73-3-626.00 CEM-Fuel-Gasoline	300	600	1,000	600	-	(600)	(600)	-100.0%	
11-7-73-5-310.00 CEM-Public Works Director	445	510	960	1,545	960	1,545	-	0.0%	
11-7-73-5-330.00 CEM-Tree Maintenance	6,542	4,565	1,452	3,500	1,250	3,500	-	0.0%	
11-7-73-5-450.00 CEM-Contractors	22,481	29,848	96,600	50,000	552	20,000	(30,000)	-60.0%	Reduction from 2024 as we have found a solid summer crew
11-7-73-7-41.00 CEM-Ins. Prop & Liability	348	1,010	1,954	800	897	900	100	12.5%	
11-7-73-7-41.00 CEM-New Equipment	-	500	3,078	1,000	31	1,000	-	0.0%	
Transfer Out	-	-	14,400	-	-	-	-	-	
Total Expenditures	64,868	63,147	160,313	90,020	12,744	72,401	(17,620)	-19.6%	

Solid Waste, Health & Social Service Draft 2025 Budget									
Expenditures	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 as of 12-1-24	2025 Budget	Change from Prior Year	% Change from Prior Year	Notes
Landfill									
11-7-33-3-410.00 Landfill	35,448	37,317	37,317	37,317	37,317	37,317	-	0.0%	
11-7-33-3-450.00 Green Up Day	825	896	823	800	552	800	-	0.0%	
11-7-33-3-990.00 Unclassified					86				
Subtotal: Landfill	36,273	38,213	38,140	38,117	37,955	38,117	-	0.0%	
11-7-40 HEALTH & SOCIAL SERVICE									
11-7-40-1-116.00 Community Service Officer	-	-	15,000	8,000	-	1,000	(7,000)	-87.5%	
11-7-40-1-116.01 Health Officer	250			1,200	1,200	1,200		0.0%	
11-7-40-1-220.00 HS-Social Security	19		1,148	612	77	77	(536)	-87.5%	
11-7-40-1-250.00 HS-Unemployment	29			50	25	50		0.0%	
11-7-40-1-260.00 HS-Animal Control-Ins-WC	120		150	150	87	150		0.0%	
11-7-40-4-626.00 HS-Gas & Mileage	-		1,500	1,500		250	(1,250)	-83.3%	
11-7-40-5-330.00 HS-Pound Service	-	425	500	500		1,500	1,000	200.0%	
11-7-40-5-580.00 HS-Travel & Training	200		1,000	1,000	20	500	(500)	-50.0%	
11-7-40-6-520.00 HS-Ins-Prop & Liability	-		300	235	658	235		0.0%	
11-7-40-6-610.00 HS-Signs & Equipment	-		1,000	1,000	1,327	500	(500)	-50.0%	
11-7-40-6-990.00 HS-Damage Claims/Enforcem	-	768	2,000	2,000	-	1,000	(1,000)	-50.0%	
11-7-40-9-950.03 HS-Public Health	13,500	13,534	13,500	13,500		13,500		0.0%	
Subtotal: Health & Social Services	14,118	14,727	36,098	29,747	3,443	19,962	(9,786)	-32.9%	

2025 Capital Plan

Action Item	Estimated Cost	Notes
Gravel Roads	150,000	Gravel Road Rebuilds - includes trucking. Estimated 5,000 yards of material to utilize.
New Fire Truck (A)	126,667	Finance 2025 truck, LOT pays over 3-years. Can be financed internally.
Highway Capital Fund	25,000	Fund will end 2024 with estimated -(\$500,000). Plan to rebuild slowly. Develop sketch plans and estimate costs. Plan on 2027 bond vote if end result suggests a feasible and desirable facility
Recreation Facility Planning/Estimating	60,000	
Recreation Infrastructure	75,000	Pickleball: 3 new courts in 2024, financed over 2-years
Public Works Vehicle (A)	103,333	15-year tandem dump truck, financed over 3-years. Can be financed internally.
Skatepark	42,500	Financing gap for skatepark, plus funds to repave basketball court. Financed over 2-years
Housing Trust Fund	75,000	Injection of funding Town Hall card access system consistent with staff request Includes ease of entry for renters.
Card Access/Security System	20,000	
Pool	55,000	Painting with flexicoat multi surface paint as per 2024.
Total 2025 Cost	732,500	Should be able to fund consultant work on municipal plan if grant funds not awarded.
Estimated Balance: Beginning of Year	120,000	
Estimated Annual Revenues	750,000	
Estimated Balance: End of Year	137,500	

2026 Capital Plan

Action Item	Estimated Cost	Notes
Gravel Roads	50,000	Gravel Road Rebuilds - includes trucking. Reduction from 2025 to give crew time to recover and prepare for next round of material.
New Fire Truck (A)	126,667	2nd year of payments.
Pickleball	75,000	Pay off new courts: no debt beyond 2026.
Public Works Vehicle (A)	103,333	Pay off 2025 Truck. Year 2 of 3.
Public Works Vehicle (B)	100,000	New 6-wheel truck estimated @ \$300,000. Financed over 3-years.
Skatepark	42,500	Final year of skatepark funding.
New Fire Pickup	45,000	New command vehicle. Finance over 2-years
Housing Trust Fund	25,000	Injection of funding.
Highway Capital Fund	25,000	Fund will end 2024 with estimated -(\$500,000). Plan to rebuild slowly.
Pool	30,000	New Pool Filter
Total 2026 Cost	622,500	
Estimated Balance: Beginning of Year	137,500	
Estimated Annual Revenues	768,750	
Estimated Balance: End of Year	283,750	

2027 Capital Plan

Action Item	Estimated Cost	Notes
Gravel Roads	175,000	Gravel Road Rebuilds - includes trucking. Estimated 5,000 yards of material to utilize. Guptil Rd. bridge project financed over 3-years. Estimated at \$330,000 total cost. Repair spalling, repave deck, widen bridge to the extent possible.
Bridge 3	110,000	
Public Works Vehicle (A)	103,333	Final payoff
Public Works Vehicle (B)	100,000	Year 2 of 3
Housing Trust Fund	100,000	Injection of funding
New Fire Truck (A)	126,667	3rd year of payments
New Fire Pickup	45,000	Year 2 of 2
Highway Capital Fund	25,000	Fund will end 2024 with estimated -(\$500,000). Plan to rebuild slowly.
Pool	30,000	Pool house renovations
Total 2027 Cost	815,000	
Estimated Balance: Beginning of Year	283,750	
Estimated Annual Revenues	791,813	

Estimated Balance: End of Year 260,563

2028 Capital Plan

Action Item	Estimated Cost	Notes
Bridge 3	110,000	Guptil Rd. bridge project financed over 3-years. Year 2 of 3
Highway Capital	60,000	Gravel road rebuild
Public Works Vehicle (B)	100,000	Year 3 of 3
Housing Trust Fund	100,000	Injection of funding
Public Works Vehicle (C)	115,000	Estimated \$345,000, financed over 3-years.
Highway Capital Fund	50,000	Fund will end 2024 with estimated -(\$500,000). Plan to rebuild slowly.

Total 2028 Cost 535,000

Estimated Balance: Beginning of Year 260,563
 Estimated Annual Revenues 815,567
 Estimated Balance: End of Year 541,130

2029 Capital Plan

Action Item	Estimated Cost	Notes
Bridge 3	110,000	Guptil Rd. bridge project financed over 3-years. Year 3 of 3
Housing Trust Fund	100,000	Injection of funding
Gravel Road Rebuild	185,000	
Public Works Vehicle (C)	115,000	Year 2 of 3

Total 2029 Cost 510,000

Estimated Balance: Beginning of Year 541,130
 Estimated Annual Revenues 840,034
 Estimated Balance: End of Year 871,164

2025 - 2029 Summary

Action Item	Estimated Cost	Notes
Gravel Roads	620,000	Total 5-year investment. Plan has relative pauses to ensure department has time to spread gravel on roads
New Fire Truck (A)	380,001	One new truck, off the property tax rolls
Highway Capital Fund	125,000	Slowly rebuild fund
Recreation Facility Planning/Estimating	60,000	Planning/estimating
Recreation Infrastructure	150,000	Pickleball
Public Works Vehicle (A)	309,999	One new truck, off the property tax rolls
Skatepark	85,000	
Housing Trust Fund	400,000	Total 5-year investment. Very skeletal plan, and funds could be reduced if grants and donations are available
New Fire Pickup	90,000	Command vehicle
Public Works Vehicle (B)	300,000	One new truck, off the property tax rolls
Public Works Vehicle (C)	230,000	One new truck, off the property tax rolls
Bridge 3	330,000	Guptil Rd. Bridge near Viens Estates
Pool Improvements	115,000	Coating, new filter, and bath house renovations
Card Access/Security System	20,000	
Total	3,215,000	
Estimated LOT Revenues: 2025-2029	3,966,163	

From: Waterbury Conservation Commission VT <waterburycvvt@gmail.com>

Date: Mon, Dec 2, 2024 at 12:08 PM

Subject: WCC 2025 Proposed Budget

*To: Thomas Leitz <tleitz@waterburyvt.com>, Roger Clapp <roger.clapp@waterburyvt.com>, Martha Staskus <mstaskus@gmail.com>
Cc: Michael Bard <michaelbard22@gmail.com>, Marcy Blauvelt <mbblauvelt@gmail.com>, Meg Baldor <megbaldor@gmail.com>, Malachi Brennan <malachi.brennan@gmail.com>, Joshua Lincoln <jklincolin@gmail.com>, Angela Hilsman <angelahilsman@gmail.com>, Richard Cohen <richcohen57@gmail.com>, Rachel Campbell <campbellrachelmaria@gmail.com>, Martin Johansen <dnorski@gmail.com>*

Good Morning Tom, Roger & Martha,

Below you'll find the Waterbury Conservation Commission's proposed 2025 budget. Our proposed budget was constructed based on insights gathered from a variety of our external partners and industry experts.

You'll note for the 2025 year we are requesting a sizable amount to pursue a 'special project' - Upland, Hydrology and Natural Communities field based inventory mapping.

Special Project Description

This project represents the first step in a multi-phase analysis and action planning effort. The first phase consists of planning for and conducting an in-depth seasonal natural resources inventory for the Town of Waterbury. The purpose of the inventory is to map, assess and analyze the natural heritage elements deemed important for long-range preservation of biological diversity. The inventory process should include field based identification and classification of natural communities, resources, and hydrology through field assessment, wildlife movement tracking, remote landscape analysis, and community input. Elements include, significant natural resources, forest blocks, upland communities, wildlife habitat, wetlands, rivers and floodplains.

The data collected, and culminating reports will support town, regional and state informed decision-making and action for environmental conservation, land use planning and resource management.

In Q2 2024 we sought to apply for the Municipal Planning Grant and were advised the Planning Commission would be pursuing the totality of this grant for other purposes. Upon this news, in Q3 2024 we applied for 2 other funding opportunities, The UVM Leahy Institute for Rural Partnerships and The Vermont Community Fund - Nonprofit Connection. Unfortunately our funding requests were not awarded.

Although we are planning to pursue a variety of grants in 2025, the uncertainty of the award suggests we pursue other means. It's worth noting, ideally, we would not be asking taxpayers for these funds, rather securing them from either grant or philanthropic sources.

Expense Category	2025	Description of Expense
Membership dues to the Association of Vermont Conservation Commissions	\$50.00	Association of Vermont Conservation Commissions
Technology and hardware (computers, external hard drives, game cameras)	\$0.00	
Software (GIS, Microsoft Office)	\$0.00	
Travel reimbursement	\$0.00	
Training, meeting, and conference costs	\$0.00	
Stewardship (e.g., lumber, tools, contractor labor)	\$30,000.00	Upland, Hydrology and Natural Communities field based inventory mapping.
Water sampling equipment	\$0.00	
Printing, photocopying, and postage costs (maps, flyers, newsletters, etc.)	\$600.00	LEAP Fair, Targeted education session(s)
Educational program costs (Walks and Talks series, etc.)	\$2,000.00	Partner with Natural Resource, Habitat and Wildlife experts to prepare and deliver public education. Education themes: Water Quality, How and when to use Town/State Land for recreation, Waterbury's Natural Communities and Resources
Town of Waterbury's Conservation Fund	\$1,000.00	The intention for appropriating monies to the Conservation fund is to establish the bare minimum match contribution for securing a \$30K grant.
	\$33,650.00	

To date we've been made loosely aware of some potential conservation budget needs in 2025. It's not clear to me who is taking the lead and planning for these items. Therefore, these items are not included in our 2025 proposed budget.

- *Costs associated with managing and governing unpermitted use of Town owned lands (e.g. mountain biking and back country skiing in the Waterworks)*
- *Costs associated with wetland mitigation within Town owned land (e.g. Disc golf course usage at Hope Davey)*
- *Costs associated with floodplain management. To include, procuring, developing and maintaining 'the corn field' as a floodplain.*

I'm not sure how to prepare for these expenditures as the municipal budget process is not clear to me. At a recent SB meeting I asked about the overall process and schedule. The response was - "provide a budget proposal by 12/2." In my experience a budget process is far greater than just providing a number. The process includes goal setting, planning, iterative discussions, alignment and approval.

In an effort to be most effective, I'd really appreciate it if someone could provide me with an overview of the Town of Waterbury's municipal budget process, schedule and change management expectations.

Respectfully,

Amy



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WATERBURYVT.COM

Memo

Date: 12/6/24
From: Tom Leitz
To: Selectboard
Re: ARPA funds

In prior years the Town received \$1.54 million in ARPA funds. These funds were committed to an array of projects, including \$435,000 to repair two Town bridges. All projects have now been completed.

The bridge projects were under budget. The Town therefore should recommit the balance of \$32,022.40 in ARPA funds. By rule, this must be completed by the end of the calendar year, and all ARPA funds must be expensed by the end of 2026.

Some thought has been given to allocating \$20,000 towards the construction of the skatepark. If this is pursued, I suggest committing the entire balance of ARPA funds to the recreation capital fund.

The draft 2025 capital budget for recreation contains \$55,000 for pool repairs, along with \$20,000 to replace lawn mowers. Any unused ARPA funds could be utilized to pay for these expenses. In the event skatepark construction begins, the Town would provide the \$20,000 payment through the recreation capital fund, which would be consistent with federal rules.

Town of Waterbury
Natural Disaster Response Coordinator

Primary Role:

The primary role of the Natural Disaster Response Coordinator is to recruit, oversee, and manage the activities of volunteers who serve ready to serve Waterbury in the event of a flood that inundates homes and businesses. The position oversees the volunteer response in assisting property owners with immediate flood recovery needs, including pumping out homes, removing debris and trash, providing cleaning supplies to impacted residents, and assisting in a myriad of ways to makes homes and neighborhoods livable.

The position serves Town residents and businesses in the immediate aftermath of a flood. Long-term recovery efforts, including mold prevention, are done by the Town's long-term recovery entity, Community Resilience for the Waterbury Area (CRew). The position does not oversee the repair of municipal infrastructure.

This is a volunteer position for which an annual stipend is paid. In the event of a flood additional compensation will be provided for the acute work that is required. The position is expected to lead regular meetings of flood volunteers to ensure the community is prepared for a future flood. The position reports to the Municipal Manager.

Nature and Scope of Position:

- Maintains the Natural Disaster Response Manual for the Town, and works with the Municipal Manager and Selectboard as needed to ensure the manual is current and provides appropriate guidance for the Town and its volunteers.
- Recruits and maintains a group of volunteers who stand ready to serve the Town in the event of a flood.
- Works with the municipal manager and department heads to ensure the Town maintains an adequate store of supplies to appropriately respond to a flood and assist residents.

Key Duties & Responsibilities Related to Volunteers Include:

- Ensure there is a group of volunteers who are prepared to lead cleanup efforts in the event of a flood. Ensure volunteers know their respective roles and are able to provide community assistance in a productive and safe manner.
- Oversee volunteer training, purchase and maintain equipment used by volunteers, and develop a safety protocol.
- Ensure volunteer activities are closely coordinated, and develop a protocol for responding to resident needs.
- Work with the municipal manager to utilize communication tools, including town owned software and social media, to keep the public well informed.
- Provide concise and correct information to CRew and town officials.

Required Skills and Experience

- Experience in a position that requires leadership skills during a crisis.
- The ability to successfully build and manage a team, and inspire public confidence.
- History of community leadership and engagement.
- Excellent organizational skills.

**Meeting of the Waterbury Select Board
Monday December 16, 2024
In Person: Steele Community Room
28 North Main Street**

Join Zoom Meeting
<https://www.zoom.us/join>
Meeting ID: 833 9654 3260
Passcode: 215444

Dial by your location
1 309 205 3325 US
1 312 626 6799 US

- 7:00pm Approve Agenda
- 7:05pm Consent Agenda Items:
a.) Minutes of Special Meeting December 10, 2024
- 7:10pm Public
- 7:15pm Natural Disaster Preparedness Committee Handbook
- 8:15pm ACO Fee Structure
- Rental Registry Postcard
- Skatepark Coalition Funding (finalize their options, invite them to attend)
- Route 2 Neighborhood Public Safety
- 8:35pm Next Meeting Agenda
- 8:45pm Executive Session – if needed
- 9:00pm Adjourn

Next Meeting of the Select Board: Monday December 23, 2024

Parking Lot:

·3 Year Budget Plan ·Parade and Event Permit