

**Meeting of the Waterbury Select Board**

**Monday October 21, 2024**

**In Person: Steele Community Room  
28 North Main Street**

Join Zoom Meeting

<https://www.zoom.us/join>

Meeting ID: 881 7434 5289

Passcode: 197204

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Dial by your location

- +1 305 224 1968 US
- +1 309 205 3325 US

- 7:00pm Approve Agenda
- 7:05pm Consent Agenda Items:  
a.) Minutes of Special Meeting September 30, 2024 and October 7, 2024  
b.) Second Class License, PineMarten, LLC (Stone's Throw Pizza Waterbury) 13 Stowe Street  
c.) Approval of agreement with Jim Barlow to conduct a Tax Sale
- 7:10pm Public
- 7:15pm Town of Waterbury Reappraisal Proposal – Dan Sweet
- 7:30pm Emergency Shelter
- 7:50pm Discussion of Municipal Police
- 8:10pm Mini Pumper FD
- 8:20pm Housing Update
- 8:40pm Rental Registry Outreach
- 8:55pm Next Meeting Agenda
- 9:05pm Executive Session – if needed
- 9:15pm Adjourn

**Next Meeting of the Select Board: Monday November 4, 2024**

**Parking Lot:**

- 3 Year Budget Plan
- Parade and Event Permits
- ACO Fee Structure
- Natural Disaster Preparedness Committee Handbook
- ANR Worcester Management Plan
- Outreach Plan Woody Avenue

# James W. Barlow PLC

VERMONT LOCAL GOVERNMENT LAW

P.O. Box 172 Danville, Vermont 05828

802.274.6439

[jim@vtlocalgovlaw.com](mailto:jim@vtlocalgovlaw.com)

VIA ELECTRONIC MAIL

October 16, 2024

Thomas Leitz  
Municipal Manager and Collector of Delinquent Taxes  
Town of Waterbury  
28 North Main Street, Suite 1  
Waterbury, VT 05676  
[tleitz@waterburyvt.com](mailto:tleitz@waterburyvt.com)

**Re: Tax Sale**

Dear Tom:

This letter confirms my discussion with you regarding the engagement of James W. Barlow PLC (the "Firm") and describes the services that the Firm will provide to the Town of Waterbury in the collection of delinquent taxes for the following properties:

<b>Taxpayer</b>	<b>Parcel No.</b>	<b>Total Delinquency</b>
Glenn Andersen	680-1459	\$23,408.76
Farr's Tree Service	010-2400	\$48,178.17

Before initiating formal tax sale proceedings, I will issue a 30-day demand letter to each taxpayer. If the letter is unsuccessful, and you elect to proceed with the tax sale, I will conduct a title search to develop a legal description of the property and to determine the existence of any mortgage or other lienholders entitled to notice. I will then prepare the Levy and Notice of Tax Sale. These documents will be recorded, and the Notice of Tax Sale will be posted, served, and published in accordance with Vermont law.

Before the sale, I may assist or consult with you regarding a taxpayer's payment of the outstanding taxes. If you do not receive payment before the tax sale, I will conduct the sale at the Waterbury town office. After the sale, I will prepare a Report of Sale for recording and may assist you during the redemption process. During the redemption period, I will post and serve the taxpayer the notice required under 32 V.S.A. §5260(b)(1) and (2). If the property is not redeemed, I will prepare a Tax Collector's Deed and Property Transfer Tax Return.

My fee for preparing and mailing each demand letter will be \$75.00. If you proceed with a tax sale, I will bill the Town of Waterbury on an hourly basis at the rate of \$150.00 per hour, plus the costs of travel, recording, mailing, and publication. I estimate that my time preparing for each tax sale will be as follows:

WWW.VTLOCALGOVLAW.COM

- Title search and legal description for Notice of Levy and Notice of Tax Sale. Draft Notice of Levy and Notice of Tax Sale. 0.8 – 1.5 hrs.
- Tax Sale notice cover letter to taxpayer. Coordinate service on taxpayers and lienholders. Posting, recording, and publication of Notice of Tax sale, recording of Notice of Levy. Prepare accounting. 2.0 - 2.5 hrs.
- Prepare for and conduct Tax Sale 0.8 hr.
- Prepare and record Report of Sale 0.8 hr.
- Prepare, serve and post 32 V.S.A. §5260(b) redemption notice 1.0 hr
- Coordinate redemption and prepare and record Notice of Redemption or prepare and record Tax Collector's Deed 1.0 hr. 6.4 – 7.6 hrs.

Total \$960.00 - \$1,140.00 Legal Fees (6.4 to 7.6 hrs. @ \$150.00/hr.), plus \$75.00 demand letter, = **\$1,035.00 to \$1,215.00**

Plus, recording, service, mailing, and publication costs

The preceding represents my estimate of the time incurred for each tax sale. The fees arising from the conduct of a tax sale are not entirely predictable, and the time expended may be greater or less than these estimates. If a significant deviation from this estimate appears likely, I will consult with you before additional fees are incurred. Recording, service, mailing, and publication expenses will be charged at cost.

Statements for these services will be rendered monthly and due upon receipt. If any statement of fees and expenses remains unpaid for more than 30 days, the outstanding balance will accrue interest at 12% per annum (1% per month) from the billing date until paid in full.

To eliminate any question that the Selectboard has authorized these sales and approved these expenses, please bring the terms of this engagement letter to their attention for approval, then execute and return a copy of this letter to me with a copy of the Selectboard meeting minutes reflecting their authorization.

Of course, if you have any questions or comments, please feel free to contact me.

Sincerely,

Accepted:

Accepted:



James W. Barlow

\_\_\_\_\_  
Thomas Leitz  
Town of Waterbury  
Collector of Delinquent Taxes  
Date: \_\_\_\_\_

\_\_\_\_\_  
Roger Clapp  
Town of Waterbury  
Selectboard Chair  
Date: \_\_\_\_\_

# Waterbury Selectboard

October 21, 2024

## RE: Waterbury Reappraisal 2026

As a result of the very dynamic and rising housing market the town of Waterbury has been mandated by the State of Vermont to conduct a reappraisal of all properties in the Town because we have met a statutory threshold of the Coefficient of Dispersion. The Coefficient of Dispersion (COD) which is the variability of the ratios of assessments to sales values is used to determine the need for reappraisal. When the COD exceeds 20% the state mandates a reappraisal be initiated. The current COD for the town is 20.24% just meeting the threshold for reappraisal. This threshold was revised as a part of Act 68 prior to which the threshold included an identifier for the Common Level of Appraisal (CLA) of + or – 20%. There are 2,300 Taxable properties in the town that need to be reviewed.

### Timeline:

#### Currently Ongoing to approximately November 15, 2024:

Previous 1 year 2 year and 3 year Sales review and analysis

Update of building element cost tables and land schedules

#### By December 1, 2024

Public notice of reappraisal to be published in local news sources (Front Porch Forum, Waterbury Roundabout) town office and local post offices. Initial letters mailed to first group of properties to be inspected. Subsequent groups of letters will be mailed on an ongoing basis. A second letter will be mailed to property owners that did not respond to the first group mailing approximately 6-8 weeks after the initial mailing. The letter will provide interior or exterior inspection options as well as the option to refuse. If there is no response time will be reserved to visit properties at the end of the inspection period.

#### December 5, 2024 through April 1 of 2026:

Ongoing Property inspections for all town parcels with new photos. The majority of work will be completed by the Town Assessor with limited assistance as necessary from the Town Listers, Alec Tuscany, Mary Woodruff and Bob Butler. Commercial and Condo reassessment will be completed by the Town Assessor with the assistance of others. Initial conversations have been had with Tom Vickery who may be available but no commitment has been made. The expectation is conduct interior inspections on as many parcels as possible with a hope for an interior inspection rate of 50+% and an exterior rate of 75%

#### Approximately June 1, 2026

Grievance hearings will occur with the Town Listers

Sincerely

Daniel Sweet

Town of Waterbury Assessor

## Waterbury Fire Department

### Apparatus Replacement Plan

Vehicle	Date Purchased	Make / Model & Mileage	Truck Information	Potential Issues	Other Comments	Recommended Replacement Dates	Planned Replacement Date	Est. Replacement Cost -
Tower 1	7/6/2017 Used 1999	KME 19,337	2000 pump - 200 gal. tank - 95' Tower - Ladder		Interior overhaul in 2021	2030		\$600,000
Engine 3	11/15/2019 - \$461,395	E-One - Typhoon - 5,192	1500 gpm Hale Pump	May need body work		2039	2039	\$750,000
Engine 1	10/8/2020 - \$489,645	E-One - Typhoon - 3,785	1500 gpm Hale Pump	May need body work		2040	2040	\$750,000
Tanker 2	1999 - \$84,000	IH 4900 SLG Design - 14,884	600 gpm pump			2018	2026	\$390,000
Tanker 1	1999 - \$84,000	IH 4900 SLG Design - 11,537	600 gpm pump			2018	2024	\$380,000
Engine 11	2006 - \$25,000	Ford PK - 14,106			Replace when needed		2025	\$100,000
Engine 12	2014 - \$45,000	Ford PK - 2,752					2030	\$100,000
Engine 4	2006 - \$165,000	Chevy - 7,296	500 gpm pump	Can't find parts - maintenance problems	Consider 4WD - 1250 gpm pump		2025	\$380,000
Engine 2	2010 - \$310,000	E-One - Typhoon 17,585	1500 gpm Hale Pump			2030	2030	?
Rescue 1	2014 - \$283,000	International 6,513	Heavy Rescue	May need Body work			2034	\$750,000
Boat	2014 Rehab Pontoon						?	?
SCBA Cascade System	2023						2044	\$95,000

**DESORCIE EMERGENCY PRODUCTS, LLC.**

**1045 Bronson Road  
St. Albans, VT 05478  
(802) 527-2216**

**FIRE APPARATUS CONTRACT**

DATE \_\_\_\_\_

THIS CONTRACT MADE IN DUPLICATE, BY AND BETWEEN DESORCIE EMERGENCY PRODUCTS, LLC.  
- PARTY OF THE FIRST PART, HEREINAFTER REFERRED TO AS "THE COMPANY", AND:

\_\_\_\_ Town of Waterbury – 28 North Main Street – Waterbury, VT 05676 \_\_\_\_\_

BY ITS AUTHORIZED REPRESENTATIVES-PARTY OF THE SECOND PART, HEREINAFTER  
REFERRED TO AS "THE BUYER", WITNESSETH AS FOLLOWS:

1. THE COMPANY AGREES TO SELL, UPON THE CONDITIONS WRITTEN BELOW, VEHICLE AND EQUIPMENT IN ACCORDANCE WITH THE ATTACHED SPECIFICATIONS, WHICH ARE MADE A PART OF THIS AGREEMENT AND CONTRACT. IN THE EVENT THAT THE COMPANY'S SPECIFICATIONS AND THE BUYER'S SPECIFICATIONS ARE INCORPORATED IN THIS AGREEMENT, BUT ARE IN CONFLICT WITH ONE ANOTHER, THE COMPANY'S SPECIFICATIONS SHALL APPLY.
2. THE SAID VEHICLE AND EQUIPMENT SHALL BE DELIVERED BY THE COMPANY WITHIN APPROXIMATELY 185 DAYS AFTER ACCEPTANCE OF CHASSIS IN OCALA, FL AND THE EXECUTION OF THE CONTRACT BY THE BUYER, AND THE RECEIPT AND ACCEPTANCE OF THE SAME BY THE COMPANY AT THE COMPANY'S OFFICE IN ST. ALBANS, VT. DELIVERY SHALL BE SUBJECT TO DELAYS DUE TO STRIKES, MATERIALS AVAILABILITY, COMMERCIAL CHASSIS AVAILABILITY, AND OTHER CAUSES BEYOND THE COMPANY'S CONTROL. VEHICLE AND EQUIPMENT SHALL BE ACCEPTED BY THE BUYER **F.O.B., Ocala, FL**; INCLUDING ALL APPLICABLE FEDERAL AND STATE TAXES. IF THE BUYER OF THE PRODUCT IS EXEMPT FROM TAXES, IT SHALL BE THE RESPONSIBILITY OF THE BUYER TO COMPLETE THE ATTACHED TAX EXEMPT CERTIFICATE(S).
3. FULL ACCEPTANCE INSPECTION MAY BE PERFORMED AT THE BUYER'S LOCATION. SUCH INSPECTION SHALL BE MADE UPON ARRIVAL AT THE DESTINATION, WHILE THE VEHICLE IS IN THE CARE, CUSTODY, AND CONTROL OF THE COMPANY. IF NO SUCH INSPECTION IS MADE, THEN SAID VEHICLE AND EQUIPMENT SHALL BE CONSIDERED ACCEPTABLE AND IN COMPLIANCE WITH THE CONTRACT AND SPECIFICATIONS.
4. IF MORE THAN ONE VEHICLE IS COVERED BY THIS CONTRACT, AND THE VEHICLES ARE SHIPPED ON DIFFERENT DATES, AN INVOICE COVERING EACH VEHICLE OR SHIPMENT SHALL BE RENDERED. ANY LOOSE EQUIPMENT ADDED OR CHANGES MADE TO THE VEHICLE AFTER EXECUTION OF THIS CONTRACT SHALL BE INVOICED SEPARATELY AND DUE AT THE TIME OF DELIVERY.
5. ALL CONTRACTS ARE TAKEN SUBJECT TO THE WRITTEN ACCEPTANCE OF DESORCIE EMERGENCY PRODUCTS, LLC., BY AN OFFICER OF THE COMPANY; THE PARTIES HERETO WARRANTY AND REPRESENT TO EACH OTHER THAT THEY HAVE LEGAL AUTHORITY TO ENTER INTO AND SIGN THIS CONTRACT. WHEN REQUESTED, THE BUYER SHALL FURNISH SATISFACTORY OPINION OF THE BUYER'S ATTORNEY AS TO THE POWER OF THE BUYER TO ENTER INTO SAID CONTRACT, AND THAT SAID CONTRACT IS A VALID, LEGAL AND ENFORCEABLE OBLIGATION OF THE BUYER, AND THAT THE OFFICIAL EXECUTING THE CONTRACT FOR THE BUYER HAS THE AUTHORITY TO DO SO.

6. THIS AGREEMENT, INCLUDING ITS APPENDICES, EMBODIES THE ENTIRE UNDERSTANDING BETWEEN THE PARTIES RELATING TO THE SUBJECT MATTER CONTAINED HEREIN, AND MERGES ALL PRIOR DISCUSSIONS AND AGREEMENTS BETWEEN THEM. NO AGENT OR REPRESENTATIVE OF THE COMPANY HAS THE AUTHORITY TO MAKE ANY REPRESENTATIONS, STATEMENTS OR AGREEMENTS NOT EXPRESSED HEREIN. ALL MODIFICATIONS OR AMENDMENTS OF THIS CONTRACT, INCLUDING ITS APPENDICES, MUST BE IN WRITING AND MUST BE SIGNED BY AN AUTHORIZED REPRESENTATIVE OF EACH PARTY.
7. THE VEHICLE COVERED BY THIS CONTRACT IS NOT WARRANTED BY THE COMPANY BY ANY EXPRESS OR IMPLIED WARRANTIES. THE VEHICLE IS SUBJECT TO WARRANTIES AS PROVIDED BY THE MANUFACTURERS OF BOTH THE COMPLETED VEHICLE AND ITS COMPONENTS. THE COMPANY IS AN AUTHORIZED SERVICE AND WARRANTY AGENCY FOR MANY OF THE COMPONENTS FURNISHED ON THE VEHICLE, AND ALSO OFFERS THE BUYER ASSISTANCE IN RESOLVING WARRANTY CLAIMS RELATING TO COMPONENTS SERVICED BY OTHER AGENCIES. COPIES OF MAJOR COMPONENT WARRANTIES SHALL BE PROVIDED ON DELIVERY. THE COMPANY SHALL NOT BE LIABLE FOR TECHNICAL OR EDITORIAL ERRORS OR OMISSIONS CONTAINED IN ANY WARRANTY SUPPLIED BY ANY MANUFACTURER. TO THE EXTENT ALLOWED BY APPLICABLE LAW, THE COMPANY DISCLAIMS ALL IMPLIED WARRANTIES OR CONDITIONS, WHETHER WRITTEN OR ORAL, AND NO WARRANTY IS EXPRESSED OR IMPLIED, AND THE COMPANY SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTIES OR CONDITIONS OF MERCHANTABILITY, SATISFACTORY QUALITY AND FITNESS FOR A PARTICULAR PURPOSE. TO THE EXTENT ALLOWED BY APPLICABLE LAW, IN NO EVENT SHALL THE COMPANY BE LIABLE FOR DIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL OR OTHER DAMAGE, WHETHER BASED ON CONTRACT, TORT OR OTHERWISE.
8. THE COMPANY MAKES NO WARRANTY ON, NOR WILL THE COMPANY BE HELD RESPONSIBLE FOR, ANY CUSTOMER SUPPLIED EQUIPMENT. THE COMPANY SHALL NOT BE HELD LIABLE FOR ANY EQUIPMENT MALFUNCTIONS ON CUSTOMER SUPPLIED ITEMS AND IS NOT RESPONSIBLE FOR ENSURING PROPER EQUIPMENT OPERATION.
9. THE COMPANY RESERVES THE RIGHT TO MAKE PRODUCT IMPROVEMENTS WITHOUT NOTICE.
10. DELIVERY INSTRUCTIONS SHALL BE GIVEN IN ACCORDANCE WITH A MUTUALLY AGREEABLE SCHEDULE. TRANSFER OF OWNERSHIP SHALL TAKE PLACE BEFORE DELIVERY INSTRUCTIONS BEGIN. THE BUYER AGREES THAT FIRE FIGHTERS PARTICIPATING IN DELIVERY INSTRUCTIONS MUST BE FAMILIAR WITH BASIC FIRE APPARATUS OPERATING PRINCIPLES. DRIVER TRAINING SHALL BE THE RESPONSIBILITY OF THE BUYER. BUYER HEREBY ACKNOWLEDGES THAT THE COMPANY HIGHLY RECOMMENDS THAT ALL INDIVIDUALS WHO WILL BE OPERATING THE EQUIPMENT PURCHASED UNDER THIS AGREEMENT ATTEND APPROPRIATE TRAINING PROGRAMS TO ACQUIRE THE SKILLS ONE WOULD ACQUIRE IN FIREFIGHTER TRAINING SCHOOL AND/OR PROFESSIONAL DRIVER TRAINING SCHOOL. BUYER HEREBY ACKNOWLEDGES THAT DELIVERY INSTRUCTIONS ARE ONLY TO DEMONSTRATE THE FEATURES AND COMPONENTS OF THE EQUIPMENT PURCHASED HEREUNDER AND FAMILIARIZE BUYER'S PERSONNEL WITH THE PROPER USE AND OPERATION THEREOF. THE COMPANY FURTHER RECOMMENDS TO THE BUYER (1) THAT AS NEW PERSONNEL ARE ASSIGNED TO THE EQUIPMENT PURCHASED HEREUNDER TRAINING SESSIONS BE SCHEDULED FOR SUCH NEW PERSONNEL; AND (2) THAT REFRESHER TRAINING SESSIONS FOR ALL PERSONNEL OPERATING THE PURCHASED EQUIPMENT BE SCHEDULED AT LEAST ON A YEARLY BASIS FROM THE DATE OF DELIVERY.
11. IN THE EVENT AN ORDER IS CANCELLED BY THE BUYER BEFORE THE START OF CONSTRUCTION, A 2% CANCELLATION CHARGE SHALL APPLY. IF WORK HAS STARTED ON THE

VEHICLE, CANCELLATION CHARGE SHALL BE 2% PLUS THE ACTUAL COST FOR WORK DONE TO DATE, AS DETERMINED BY THE COMPANY.

12. THE VEHICLE BEING PURCHASED SHALL COMPLY TO NFPA 1901 STANDARD TO THE EXTENT THE ATTACHED SPECIFICATIONS PERMIT. IF AN ITEM IN ONE OF THESE STANDARDS IS NOT SUPPLIED WITH OR DESIGNED INTO THE VEHICLE, IT IS BECAUSE THE BUYER DID NOT DESIRE TO INCLUDE IT ON THE VEHICLE.
13. ALL THREADS PROVIDED ON THE VEHICLE OR ON SUPPLIED EQUIPMENT SHALL BE NST, UNLESS NOTED TO THE CONTRARY.
14. THE BUYER ACKNOWLEDGES THAT NO EXTENDED WARRANTIES ARE A PART OF THIS AGREEMENT UNLESS THEY ARE INCORPORATED INTO THE ATTACHED SPECIFICATIONS.
15. THIS BID AND CONTRACT HAVE BEEN LET BY THE UNITED STATES OR ANY AGENCY THEREOF, ANY STATE OR ANY OTHER POLITICAL SUBDIVISION OR DISTRICT THEREIN. THIS BID AND CONTRACT ARE AVAILABLE FOR USE BY OTHER GOVERNMENTAL ENTITIES. THE SUCCESSFUL BIDDER WILL EXTEND THE TERMS AND CONDITIONS OF THE CONTRACT TO OTHER GOVERNMENTAL ENTITIES. UNILATERAL OFFERS BY VENDORS TO EXTEND CONTRACT PRICING AND OTHER TERMS AND CONDITIONS WOULD NOT FALL WITHIN THE EXCEPTION. PRICING, TERMS AND CONDITIONS FOR SAID BID WOULD BE NEGOTIATED BETWEEN THE SUCCESSFUL BIDDER AND ANY POTENTIAL GOVERNMENT ENTITIES WISHING TO EXERCISE THE 'PIGGYBACK' OPTION. THE BID AND SUBSEQUENT CONTRACT HAVE BEEN LET TO THE LOWEST RESPONSIBLE BIDDER OR ON THE BASIS OF BEST VALUE IN A MANNER CONSISTENT WITH LAW.
16. THE BUYER AGREES TO PAY AS PURCHASE PRICE FOR THE VEHICLE, ACCEPTED AS AFORESAID, THE SUM OF:

Three Hundred Sixty-One Thousand Dollars

\$ 361,000.00

17. **PAYMENT TERMS:** 100% PAYMENT SHALL BE MADE UPON DELIVERY. IN THE EVENT THE BUYER REQUESTS ADDITIONS, CHANGES OR EQUIPMENT INSTALLATION OTHER THAN AS INCLUDED IN THE ATTACHED SPECIFICATIONS, THEN PAYMENT SHALL BE DUE 15 DAYS AFTER THE VEHICLE ARRIVES AT DESORCIE EMERGENCY PRODUCTS, LLC. THE MANUFACTURER'S STATEMENT OF ORIGIN FOR THE VEHICLE SHALL BE PRESENTED TO THE BUYER UPON FULL PAYMENT. IN THE EVENT THAT PAYMENT IS NOT AVAILABLE WITHIN THE TIME SPECIFIED ABOVE, THE COMPANY RESERVES THE RIGHT TO CHARGE THE BUYER INTEREST AT 8% OVER THE PREVAILING PRIME RATE FOR THE PERIOD FROM THE PAYMENT DUE DATE TO THE ACTUAL PAYMENT DATE. THE INVOICE FOR THE VEHICLE SHALL BE PRESENTED TO THE BUYER AT LEAST FIFTEEN (15) DAYS PRIOR TO THE ARRIVAL OF THE UNIT AT DESORCIE EMERGENCY PRODUCTS, LLC.
18. **COMMERCIAL CHASSIS SURCHARGES WILL BE INVOICED SEPARATELY AT TIME OF CUSTOMER DELIVERY AND PAYMENT BASED ON THIRD PARTY EVIDENT OF ANY INCREASES.**

IN WITNESS WHEREOF, BUYER AND COMPANY HAVE CAUSED THIS CONTRACT TO BE EXECUTED BY THEIR DULY AUTHORIZED REPRESENTATIVES THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.



**CONTRACT AGREED BY BOTH PARTIES TO BE NULL AND VOID IF NOT APPROVED BY THE TOWN VOTERS AT THE 2024 TOWN MEETING IN MARCH 2024 (2024 planned delivery).**

BUYER'S REGISTERED NAME:

Town of Waterbury\_  
28 North Main Street  
Waterbury, VT 05676 \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DESORCIE EMERGENCY PRODUCTS, LLC.  
1045 BRONSON ROAD  
SAINT ALBANS, VT 05478

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

**FLORIDA SALES & USE TAX FORMS  
EXEMPTION CERTIFICATE**

QUOTE OR S.O. #: 147391	COMPLETE NAME AND ADDRESS FOR TITLING PURPOSES
DEALER NAME: Desorcie Emergency	NAME: Underhill – Town of Waterbury
1045 Bronson Road	ADDRESS: 28 North Main Street
St. Albans, VT 05478	Waterbury, VT 05676
UNIT TYPE: Ford Mini Pumper	

The Sale is Exempt as:

- Sales to U.S. Government, Municipality or Florida Volunteer  
(These agencies are exempted from tax under the provision Section 212.08 (6) F.S.  
Submit Form DR-14 Consumer's Certificate of Exemption in not U.S. Government)
- Sales to Florida Dealer for Re-Sale  
Dealer's Florida Sales Tax Registration # \_\_\_\_\_  
(Submit copy of annual resale certificate)
- Sales to Non-Resident purchaser outside Florida or in state delivery to non-resident dealer or resale outside Florida - Purchaser should sign and execute affidavit:

Indicate Whether:

- Non-Resident Purchaser      Dealer Sales Tax Registration # \_\_\_\_\_
- Non-Resident Dealer      State of: \_\_\_\_\_  
Home State Sales Tax No. \_\_\_\_\_

**AFFIDAVIT**

Authorized purchaser signature: \_\_\_\_\_ Date \_\_\_\_\_  
Name and Title

Notarization

State of: \_\_\_\_\_

County of: \_\_\_\_\_

Before me, the undersigned, personally appeared the individual whose name and address is shown above, and after being duly sworn certified that he is a) the purchaser of the motor vehicle delivered outside the State of Florida, or b) dealer for re-sale outside of Florida and that the motor vehicle hereon will not be used in Florida under conditions which will subject said motor vehicle to the State of Florida sales or use tax.

Subscribed to and Sworn before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

Notary Public \_\_\_\_\_

**Please attach signed tax form to the quote in portal and submit with purchase order.**

## FET EXEMPTION CERTIFICATE

<b>QUOTE OR S.O. #: 147391</b>	<b>COMPLETE NAME AND ADDRESS FOR TITLING PURPOSES</b>
	<b>NAME: Town of Waterbury</b>
<b>DEALER NAME: Desorcie Emergency</b>	<b>ADDRESS: 28 North Main Street</b>
	<b>Waterbury, VT 05676</b>
<b>UNIT TYPE: Ford Mini Pumper</b>	
<b>CHECK ONE: COMMERCIAL CHASSIS <input checked="" type="checkbox"/> CUSTOM CHASSIS</b>	
<i>IF COMMERCIAL CHASSIS COMPLETE THE FOLLOWING AND SIGN</i>	

The sale is Exempt as:

- GVW (Gross Vehicle Weight) is **not** greater than 33,000 lbs.  
Indicate GVWR \_\_\_\_\_  
(Gross Vehicle Weight Rating)
- Sales to Dealers Registered for Tax Free Purchases  
  
Dealer's Name \_\_\_\_\_  
Registration # \_\_\_\_\_ **MUST BE COMPLETED**  
A copy of the Dealer's Form 637 approved by IRS must be on file.
- Sale for Export (See Sec. 48.4221-3)  
Proof of export Bill of Lading or other documentation must be on file.
- Certain U.S. Government Sales approved for tax exemption by Secretary of Treasury.  
Approved letter must be obtained from purchaser.
- Sales to State and Local Governments, Municipalities or Volunteers (Sec. 4221 (a)(4)).  
Purchaser must sign and execute:

I certify that I am \_\_\_\_\_ of \_\_\_\_\_  
Name and Title Purchasing Municipality  
and that I am authorized to execute this certificate and that the vehicle described above will be purchased for the exclusive use of \_\_\_\_\_  
Purchasing Municipalities

I understand that the exemption from tax in the case of sales of articles under this exemption certificate to State, etc. is limited to the sale of articles purchased for its exclusive use. I understand that the fraudulent use of this certificate for the purpose of securing this exemption will subject me and all parties making such fraudulent use of this certificate to a fine of not more than \$10,000, or to imprisonment for not more than 5 years, or both, together with costs of prosecution.

Signature \_\_\_\_\_

Address \_\_\_\_\_

**This certificate applies to  Body  Chassis  Both**

Please attach signed tax form to the quote in portal and submit with purchase order.

**Meeting of the Waterbury Select Board  
Monday November 4, 2024  
In Person: Steele Community Room  
28 North Main Street**

Join Zoom Meeting  
<https://www.zoom.us/join>  
Meeting ID: 889 8343 0852  
Passcode: 330983

Dial by your location  
1 309 205 3325 US  
1 312 626 6799 US

7:00pm Approve Agenda

7:05pm Public

7:10pm

9:00pm Next Meeting Agenda

9:15pm Executive Session – if needed

9:30pm Adjourn

**Next Meeting of the Select Board:** Monday November 18, 2024

**Parking Lot:**

- 3 Year Budget Plan
- Parade and Event Permits
- ACO Fee Structure
- Natural Disaster Preparedness Committee Handbook
- ANR Worcester Management Plan
- Outreach Plan Woody Avenue