

WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING
DRAFT MINUTES
28 North Main Street – SAL Meeting Room
Monday, May 13, 2024, at 5:00 PM

Present: Anna Black, Deanna King, Margaret Moreland, Rachel Muse

Absent: Michelle Baker, Kit Walker, Tom Leitz

Anna called the meeting to order at 5:01 PM

Margaret moved to approve the agenda. Deanna seconded. All in favor.

Deanna moved to approve the April 15, 2024, meeting minutes. Anna seconded. All in favor.

Public Comment: none.

Municipal Manager's Report

- In Tom's absence, Rachel reported that the Library's 2024 budget items are on track. About 25% has been spent to date, including the increased amount attributable to recent pay raises.
- The Library's annual transfer to MBOF (approximately 50% of operating expenses) will be made later in May.

Treasurer's Report

- No report.

Library Director's Report

- Rachel, Tom, and Alyssa Johnson continue their work on Welcoming & Engaging Communities. Their final presentation is on May 16.
- The Harwood Interact Club has placed the wordstones in the garden and both Library gardens are looking great. Progress in the new Children's Garden includes building raised beds with volunteer support and securing donations of lumber and soil.
- Much of the recent Library activity has been focused on preparing for Summer Reading and other summer programs for children and adults. Adult programs will include a series of Silent Reading Parties in conjunction with Bridgeside Books. The first is at The Phoenix on May 30 and the second will be at Little River.
- Michelle attended a day-long cataloging meeting with the Catamount Library Network and the cataloging consultant from the Vermont Department of Libraries.

- The Library will be closed on Monday, May 20th so staff can attend the Vermont Library Association, a great opportunity for learning and networking.
- Anathé, DeAnna and Sandra attended ae Vermont Reads book discussion on *Last Night at the Telegraph Club* at Harwood UHS with other area libraries and a representative from Outright Vermont.
- Friends of the Library hosted a very successful program, Gardening with Charlie Nardozi, on April 30. Friends will have a number of pop-up book sales at the Waterbury Farmers' Market and will schedule a music program for next fall/winter.
- Waterbury Public Library was recognized on the House floor during VT Library Legislative Day at the Capitol. We also had storytime on the State House Lawn, an informative press conference, and an opportunity to discuss the newest library bill with legislators.
- In addition to our full schedule of regular adult, teen, and children's programs, several stand-alone programs included Stop Listening to your Inner Critic with Resilience Coach Lou Bevacqui, a reading by poet and author Erika Frazer-Nichols as part of National Poetry Month, and Backyard Composting with John Malter.
- Displays were set up for Poetry Month, April Fair Housing Month with free community art kits, and Vermont Plants Sunflowers for Ukraine with free sunflower packets, as well as a spot for eclipse glasses recycling/reuse collection. The outreach librarian created the monthly Senior Center Pop-up Library on April 17.

Old Business – Investment Policy Committee: Margaret and Tom met to discuss the revised draft of the investment policy which highlighted proposed changes and open questions. Tom's suggestions are in an email dated May 13. Margaret, Michelle, and Tom will meet and a final draft will be emailed to Board members before the Board meeting on June 10. A vote on the policy is planned for that meeting.

New Business: Rachel has placed a revised Computer and Internet Use Policy on the Library website. There were no substantial changes. Deanna moved to review and affirm the policy as amended. Anna seconded. All in favor.

Meeting adjourned at 5:30 PM

APPROVED: