



The Waterbury Conservation Commission held a regular meeting on **January 14, 2025, from 6:00 pm to 7:30 pm.**
Present: Amy Marshall-Carney, Marcy Blauvelt, Marty Johansen, Josh Lincoln, Angela Hilsman, Meg Baldor

A quorum was established. The meeting was called to order at 6:10pm.

Agenda Review & Modifications

- Agenda accepted as published

12/12/24 Meeting Minutes

- (Blauvelt) Motion to approve the 12/12 minutes as written. (Lincoln) Second (Johansen) the motion. Motion carried unanimously.

Public Comments

- No comments made

Budget Update and Grant Planning

- The 2025 WCC budget will be supported in two ways - \$30K primarily funded by local option and \$2,650 allocation of the municipal budget
- The [Town of Waterbury adopted its Purchasing Policy January 1st, 2023](#). The policy outlines procurement expectations based on funding source. The inventory mapping experts we seek will not be funded with federal dollars. Therefore we are not beholden to provisions outlined in Title 2, Part 200.318 - 200.326 of the Uniform Administrative Requirements, Cost Principles and Audit Requirements.
 - (Marshall-Carney) to establish a draft vendor selection criterion.
 - (Blauvelt) and (Lincoln) to compile a list of potential vendors with needed capabilities.
- UVM Rubenstein School of Environment and Natural Resources - Environmental Problem Solving Graduate Program
 - (Marshall-Carney) and (Lincoln) in partnership with T.Leitz (Municipal Manager), B.Woodruff (Public Works) and C.Parks (EFUD) participated in 2-kick off sessions with the UVM students where we reviewed the problem statements, provided background context for each and initiated project planning. The two opportunities we've asked UVM to support us with, are:
 - How do we protect our Town's water source from the damaging effects of unauthorized recreational use?
 - How do we transform the 'cornfield' land into a floodplain and flood resilient recreational area?
 - Each working group is scheduled to meet every two weeks, at a minimum, working towards a student developed and community partner approved project proposal. Once approved, students will carry out project tasks, making timely progress on objectives and goals outlined in the proposals.

2025 Strategic Planning

- (Hilsman) drafted a strategic planning template for the Commission to review and populate with their recommended Objectives, Measurable Goals for Progress and planned tactics for the WCC. (Marshall-Carney) provided initial feedback/edits.
 - (Marshall-Carney) to send 2025 Goals & Strategies DRAFT to (WCC Members). Members are to review and provide feedback before the February meeting.

2026 Municipal and Bylaw Update

- Chapter 7, 8 & 11 Review
 - General discussion among members regarding process of review, and focus on tethering to natural resource goals.
 - (Johansen) completed his review of Chapter 7, 8 & 11 sharing his insights with the Commission. (Marshall-Carney) to incorporate his feedback into each chapter respectively. (WCC members) to finalize their individual review and share with (Marshall-Carney) for incorporation and submission to the Planning Commission.

Hope Davey Disc Golf & Class II Wetland Update

- (Marshall-Carney) provided WCC members with a brief overview of the discussions and email exchanges with T.Leitz, R.Clapp (prior SB Chair) and S.Morrison (State of VT Wetland Ecologist). The question of unpermitted land shaping and brush cutting within the Class II wetland buffer area of the disc golf course at Hope Davey remains unanswered.
- (Marshall-Carney) to disseminate a summary of the current state, historical emails, and recommended next steps to the WCC members, T.Leitz, K.Lisaius and B.Woodruff.
- (Lincoln) and (Baldor) assigned to conduct current state gap analysis of Hope Davey and identify next steps using the [Waterbury Hope Davey and Ice Center Area Parks Master Plan](#)

General Action Items

- (Baldor) to complete and submit a 2025 application to the Association of Vermont Conservation Commissions.
- (Marshall-Carney) and (Lincoln) to continue as liaisons with UVM Environmental Problem Solving graduate students
- (Marshall-Carney) to draft and disseminate the 2024 Annual Report. (WCC Members) to perform final review before submitting to the Town Clerk.

Adjournment

- Upcoming meeting reminder - Wednesday, February 12, 2025 - 2 hr. Strategic Planning Working session. Food will be provided.
- Meeting adjourned at approximately 7:40 pm. Motion by (Marshall-Carney), Seconded by (Lincoln).