



The Waterbury Conservation Commission held Meeting on **June 18, 2024, from 6:00 pm to 7:30 pm.**

Present: Amy Marshall-Carney, Marcy Blauvelt, Malachi Brennan, Marty Johansen, Meg Baldor, Josh Lincoln. Town of Waterbury Planning Commission Member – Billy Vigdor

A quorum was established. The meeting was called to order at 6:00pm.

Agenda Review & Modifications

- Agenda accepted as published

5/21 & 5/29 Meeting Minutes

- (Baldor) Motion to approve the 5/21 minutes as written. (Blauvelt) Second, the motion. Motion carried unanimously.
- (Johansen) Motion to approve the 5/29 minutes as written. (Lincoln) Second, the motion. Motion carried unanimously.

Public Comments

- No members of the public in attendance

Phase II: Unified Development Bylaws Readiness

- Billy Vigdor, preceding WCC Chair, provided current WCC members with a deeper understanding of unified development bylaw work conducted by the previous Conservation Commission. In short, in late 2020 the previous commission reviewed and provided recommended updates to the Unified Development Bylaws (the “Bylaws”). The Planning Commission experienced significant delays with completing the overall bylaws update. As a result the revision scope was reduced, therefore the recommendations provided by the WCC were not considered for adoption.
- Recognizing the WCC holds an advisory role to both the Planning Commission and the Selectboard, members discussed and agreed two working groups should be established. Working Groups (Sub-Committees): 1) Grant management, led by Baldor and 2) Bylaw content review/revision led by Brennan. Sub-Committees have been encouraged to meet at least once per month, in addition to our standing monthly meeting. The first meeting will be focused on clarifying each committee's purpose, scope, objectives and immediate next steps.
- Amy noted there are several grants available to assist our town with assessing the current landscape in service of informing our municipal plan and bylaw updates.

Hope Davey

- Meg shared trees have been planted and new course directional signs have been installed. Efficacy is to be determined. Invasive species management activities are underway. Some species require chemical applications by certified applicators to eradicate. It is unclear who can provide this service for the town.

Treasurer Report & Grant Planning

- Agenda item not discussed due to length of Phase II Unified Development Bylaws discussion

Secretary Appointment

- The Secretary position is currently vacant. Amy asked commission members to review the Secretary roles and responsibilities, consider their individual interests and be prepared to appoint a Secretary at the July meeting.

Action Items

- Amy to draft 6/18 Meeting Minutes and send to Commission for final review
- Meg to organize the Grant sub-committee
- Malachi to organize the Bylaws sub-committee
- Amy to acquire supporting documentation and maps from the SHWC partnership
- WCC members to review the [Town of Waterbury's Energy Plan adopted December 2018](#)
- WCC members to review the [Secretary roles and responsibilities](#) (pg. 3)
- Meg to follow-up with the town manager to determine if there is an approved vendor certified to manage invasive species.

Adjournment

- Upcoming meeting reminder - July 9th, August 13th, and September 10th
 - July Meeting - Meg and Josh will not be in attendance.
- The meeting adjourned at approximately 7:42 pm