

# **Waterbury Cemetery Commission**

**November 1, 2023**

**Steele Room [Municipal complex]**

**Present: Jan Gendreau, Barbara Walton, John Woodruff, Jill Chase and Tom Leitz**

**Absent: Amy Kinsell**

## **1. Public**

**2. Reviewed/Approved minutes of October 4, 2023.**

## **3. Old Business**

### **Meeting with Mattie from Vista Tree Care**

- **Mattie from Vista Tree Care was unable to attend the meeting today. Jan will talk with Bill Woodruff about utilizing Mattie to help with the maintenance of cemeteries.**

### **Loomis Hill**

- **Barbara will continue to try and connect with neighbors and get a date to attend our meeting and get their input about the signage.**
- **Tom Leitz will check with Bill Woodruff about installing a sign for the Loomis Hill cemetery when we decide on the design.**

## **4. New Business**

### **Financial updates and other business with Tom Leitz**

- **Tom will be talking to the select board about long- term investments, and we will need to withdraw \$44,000 from the investment fund to cover the budget.**

## **5. New Business - Training**

- **John gave the committee instruction on what form to fill out when purchasing a lot. Size of plots were reviewed with committee John will continue to work on the instructional manual for committee members.**

## **6. John**

- **John visited the Vermont State Hospital Cemetery with Anne Donoghue, who serves in the House as a representative. Corner markers have been placed in the area to represent the possible outline of the cemetery. There are no headstones that mark a grave. Four tall granite posts to be installed with a plastic chain connecting them.**

**Next meeting Dec 6, 2023 – 4PM**

**Respectfully submitted, Barbara Walton**