

WATERBURY PLANNING COMMISSION
Approved Minutes
Monday, July 24, 2023

Planning Commission: Martha Staskus (Chair), Mary Koen, Dana Allen, Kati Gallagher
Staff: Neal Leitner
SE Group members: Gabby Voeller, Jake Ferreira

The Chair opened the meeting at 7:00 p.m. at the SAL Room, 28 N. Main St. and via ZOOM.

AGENDA REVIEW AND MODIFICATIONS

No modifications were made to the agenda.

ANNOUNCEMENTS AND COMMENTS FROM THE GENERAL PUBLIC

No announcements were made.

MEETING WITH THE SE GROUP: Discuss the bylaw modernization outreach process and scheduling.

The primary objective of this meeting with the SE Group was to finalize a schedule that would allow the SE Group and the Planning Commission to meet their deadlines while working together during the bylaw outreach process. Many processes and details were discussed during the meeting. At the end of the meeting, a detailed schedule was agreed upon. The schedule will be sent to the chair of the selectboard so that they can be kept up to date.

REVIEW AND APPROVAL OF PRIOR MEETING MINUTES

The draft minutes for the meeting held on July 17th, 2023 were tabled to the July 31st, 2023 Planning Commission meeting.

CONTINUED REVIEW OF DRAFT UNIFIED DEVELOPMENT BYLAW – PHASE #1 (UDB-P1)

Staff incorporated the uses into the Zoning District Tables as decided in the prior meeting.

A discussion began regarding the Tourism Business (TB) zone in Phase 1. The draft zoning map for Phase-1 has a small area shown as TB. The majority of the Tourism Business zoning district is located along Route 100 in Phase-2. The PC discussed whether the zone should be in Phase-1 at all. The PC members decided that a review of the UDB-P1 draft zoning map should be placed on the next agenda.

The Planning Commission will continue review of Sections 1604.4 through 1604.8 at the next meeting on July 31st.

OTHER PLANNING COMMISSION BUSINESS

Housing Task Force Report

The housing task force update will be provided monthly at the 4th Monday of each month.

NEXT MEETING

The next regular PC meeting is scheduled for Monday, July 31, 2023 at 7:00 p.m. in the Steele Room in the Municipal Center. The PC decided to meet weekly on Monday evenings until the draft UDBP-1 bylaws are adopted.

ADJOURNMENT

MOTION

Martha Staskus motioned to adjourn; it was seconded by Dana Allen.

Vote: The motion was approved 4-0.

The PC meeting was adjourned at 9:37 p.m.

Respectfully submitted,

Danny Velez, Secretary