

**Waterbury Village Board of Trustees Meeting
Steele Community Room
28 North Main Street
November 9, 2016**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Sherman Trustees; William Shepeluk, Municipal Manager; Anthony Mazzilli, Waterbury Police Department; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

Opening and Call To Order

P. Howard Flanders called the meeting to order at 4:00 pm.

Consider any modification to the agenda

There were no modifications to the agenda.

Public

There was no public comment.

Review Waterbury Police Department September Reports

Anthony Mazzilli reviewed the September police report with the Trustees. Discussion followed regarding a Governor's Highway Safety grant award. J. Feccia would like to buy three body cameras for the police department using the GHSP grant and the Lintilhac Foundation grant. Discussion followed regarding the grant requirements of keeping the camera footage,

On Halloween evening, Elm Street and Randall Street were closed at both ends. The police handed out 500 glow sticks in the first hour. There were between 800 to 900 kids – not including parents. It was a good idea to close those roads.

Consider Draft of Letter to Property Owners in Possible Expanded Historic District in Waterbury Village

The Trustees reviewed the letter that Steve Lotspeich drafted to property owners. This letter should also be sent to property owners on Healy Court, Batchelder Street, and Derby Lane to see if they would like to be included in the Historic district. Discussion followed. S. Lotspeich will also prepare a pro and con list to having property in the Historic District to include with the letter to property owners.

N. Sherman made a motion to authorize the Municipal Manager to sign and send out a letter to property owners on Batchelder Street and South Main to River Road inclusive, informing them of a proposed survey to expand the Historic District. The motion was seconded by L. Sayah and passed unanimously.

Consider Easement Requests and Proposals for Compensation Related to the Main Street Project - 51 South Main/Rusty Parker Park

VTrans has made an offer to the Village to purchase a temporary right of way at Rusty Parker Park and Park Row for \$1,000. The purpose of this offer is a temporary easement/install for VTrans road projects.

VTrans has also offered the Village to purchase a permanent easement at 51 South Main Street for \$7,200 to install a power vault structure along the property line near the Waterbury Service Center.

N. Sherman made a motion to accept the easement offer from VTrans for a temporary right of way at Rusty Parker Park and Park Row for \$1,000 and a permanent easement at 51 South Main Street for \$7,200 for purposes as discussed; and authorize the Municipal Manager to sign the appropriate paperwork. The motion was seconded by L. Sayah and passed unanimously.

Update on Budget Spending

The Municipal Manager gave an update on the 2016 budget.

Comments on Parking Study

Stantech will make a presentation on the Village Parking study on December 14th. N. Sherman would like to send a press release out 2 weeks prior to the presentation. No action was taken.

Update on MOU with Waterbury Unleashed

N. Sherman has provided the draft MOU to share with the Waterbury Unleashed group. N. Sherman did not believe they had met yet and will send them a note to find out when they will be meeting as the Trustees would like some feedback.

Minutes

N. Sherman made a motion to approve the Trustees meeting minutes of October 12th with corrections as discussed that will be provided to C. Lawrence. The motion was seconded by L. Sayah and passed unanimously.

N. Sherman made a motion to approve the minutes of the October 17th Joint Meeting with the Waterbury Select Board. The motion was seconded by L. Sayah and passed unanimously.

Next Meeting

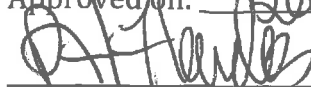
December 14 - Board of Trustees Meeting

Adjourn

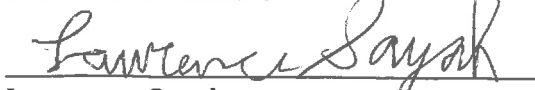
L. Sayah made a motion to adjourn the meeting at 5:43 pm. The motion was seconded by N. Sherman and passed unanimously.

Respectfully submitted,

Denise McCarty
Board Secretary

Approved on: Dec 28, 2016


P. Howard Flanders


Lawrence Sayah


Natalie Sherman