

**Waterbury Village Board of Trustees Meeting  
Steele Community Room  
28 North Main Street  
October 12, 2016**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Sherman, Trustees; William Shepeluk, Municipal Manager; Joby Feccia, Waterbury Police; Anthony Mazzilli, Waterbury Police Department; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

Public: Sally Dillion; Gary Dillon; Lieutenant Nally, VSP; Sargent LeBlanc, VSP; Everett Coffey; Diane Ellingwood.

**Opening and Call to Order**

P. Howard Flanders called the meeting to order at 7:00 pm.

**Consider any Modifications to the Agenda**

There was a modification to the agenda to have a conversation with the State Police representatives.

G. Dillion would like to encourage the Trustees to have the Waterbury Police Department participate in more public events. The Fire Station hosted a Public Safety event at the Fire Station and there was no Police representation there. It would have been very positive if the Waterbury Police Department had participated. P. Howard Flanders thought this was a good idea. No action was taken at this time.

**Building Burning**

The Building behind the Legion on Stowe Street will be burned for training purposes by the Waterbury Fire Department on October 30<sup>th</sup>. There may be a need to have the dry bridge closed for a portion of the burn. **N. Sherman motioned to authorize the Fire Chief to close the section of Stowe Street for the purpose of a training burn on a building on Stowe Street on October 30<sup>th</sup> if he deems it necessary during the burn. L. Sayah seconded the motion. The motion was voted on and passed unanimously.**

**Conversation with State Police Representatives**

**Lieutenant Nally, VSP and Sergeant LeBlanc, VSP regarding responding to calls**

Lieutenant Nally from the Vermont State Police discussed when the Vermont State Police would respond to phone calls. If you have a police department, then non-urgent calls will be held/tabled until the local police department is available to respond. P. Howard Flanders stated that there were concerns that there is a level of service that the Waterbury Town gets from the VSP versus what the Village gets. The Town pays the same amount of taxes but they get full service by the VSP. The Village pays extra to have a Police Department and they don't get equal service by the VSP. Discussion followed. It would cost the Village of Waterbury approximately \$70-75,000 to pay for an extra police officer this would result in a 4 cent tax increase.

Lieutenant Nally described the process when a call comes into the VSP. If a call comes in from 8 am to 6 pm, the call will be responded to. If it is outside of these hours, the patrol commander will determine if the call will be responded to right away or if it will be tabled to respond to the next day at 8 am. With regard to VSP service in the Village of Waterbury; if calls are received in Waterbury Village and the WPD are not on duty, the VSP will respond to domestic disputes, a crime in progress, or a car crash needing assistance. The Patrol commander will triage these specific incidents. Cases not responded to will be held for the WPD's next business day. The VSP may also give follow-up case work to WPD for cases the VSP have responded to in the Village.

The Vermont State Police will not respond to alarms that are not registered. The VSP has a specific policy regarding responding to alarms. Businesses can register their alarms if they would like. Lieutenant Nally asked the Board of Trustees: What direction will Waterbury go in the future? What are your objectives, what is your mission statement, long term goal, when you know these things it might help you decide what to do in the future. Discussion followed.

Lieutenant Nally reviewed call data from January 2016 to October 12, 2016 , which are scribed here. The Trustees are looking further into that data relative to tickets reported by the VSP.

### **2016 Data**

#### **Calls**

The Waterbury PD responded to 762 calls from the Village residents

The VSP responded to 85 Village calls

The VSP responded to 502 from Town residents

#### **Tickets**

WPD issued 75 in the Village

VSP issued 57 in the Village

VSP issued 197 in the Town

#### **Warnings issued**

WPD issued 22 warnings in the Village

VSP issued 89 warnings in the Village

VSP issued 164 warnings in the Town

#### **Arrests**

WPD - Village 12

VSP for the Village 18

VSP for the Town - 41

#### **DUI's**

WPD - 2 in Village

VSP in Village - 8

VSP in Town - 12

### **2015 Data**

*WPD responded to 1021 calls the VSP responded to 101 calls in the Village and 655 in the Town*

#### ***Tickets***

*WPD issued 214 in the Village*

*VSP issued 47 in the Village*

*VSP issued 553 in the Town*

#### ***Warnings***

*WPD issued 0 warnings in the Village*

*VSP issued 1 warnings in the Village*

*VSP issued 595 warnings in the Town*

#### ***Arrests***

*WPD arrests in the Village 24*

*VSP arrests in the Village 31*

*VSP arrests in the Town 50*

#### ***DUI's***

*WPD - 1 in Village*

VSP in Village - 6

VSP in Town - 13

Also discussed was what the status was of dissolving the Village. P. Howard Flanders stated that a warning would need to be published so everyone knows that this is a question that would need a vote. If the Village dissolves there will not be a police department. S. Dillion stated concerns that the Town doesn't want to buy into *this* police department. She felt that J. Feccia had an opportunity a few years ago when he took over to make this a police department that was well received by the Town and the Village he hasn't done that. She does feel that the Town should share in the cost of the Waterbury Police Department.

#### **Review Waterbury Police Department July and August Reports**

The Board of Trustees reviewed the July and August police reports with Chief Feccia.

Discussed parking enforcement and what is the goal and how do we make people accountable when people have received multiple tickets and haven't paid them.

#### **Update on Recommendation on Location of Rotary Storage Container**

P. Howard Flanders spoke with Al Lewis. He is going to find a private location for storage now but he would like to keep the door open for future consideration to have this be a possible storage location. No action was taken at this time on this matter.

#### **Review Draft of Trustees Points in MOU with Waterbury Unleashed**

P. Howard Flanders drafted an MOU. The Board of Trustees reviewed the draft MOU between Waterbury Village Trustees and Waterbury Unleashed concerning the Waterbury Dog Park. Discussion followed and minor changes were made. P. Howard Flanders will make the edits to the MOU then email it to Natalie and she will send it to the Dog Park Committee to review.

#### **Consider Draft of Letter to Property Owners in Possible Expanded Historic District in Waterbury Village**

P. Howard Flanders will draft a letter with Steve Lopspeich's assistance. The letter will be reviewed at another time.

#### **Overview of UDAG Loan Fund – outstanding loans, annual income from loan repayments, interest**

The Municipal Manager reviewed the UDAG Fund Update. Questions raised: Is it beneficial to continue to have an Economic Development Director? How much money should be kept in cash? When would the Village need access to this cash? Discussion followed. The Municipal Manager suggested that the Trustees review the memo, look at the reports and if they have any questions to let him know.

#### **Joint Meeting Agenda with Select Board**

The Joint Meeting is on Monday, October 17th at 7 pm.

Personnel Policy, Health Insurance, Economic Development Director, discussion of dissolving Village Charter.

#### **Minutes**

**N. Howell Sherman moved to approve the Trustees Meeting minutes of the September 14, 2016 as presented. L. Sayah seconded the motion. The motion was voted on and passed unanimously.**

#### **Next Meeting**

**Joint Meeting with the Selectboard, 10/17 at 7pm**

**Trustees Meeting, 10/26 at 4 p.m.**

**Adjourn**

**L. Sayah motioned to adjourn the meeting at 9:34 pm. N. Howell Sherman seconded the motion. The meeting was voted on and passed unanimously.**

Respectfully submitted,

Denise McCarty  
Board Secretary

Approved on: Dec 28, 2016

P. Howard Flanders

P. Howard Flanders

Lawrence Sayah

Lawrence Sayah

Natalie Sherman

Natalie Howell-Sherman