

**Waterbury Select Board and Village Trustees Joint Meeting
Monday, November 5, 2012
Main Street Fire Station**

Present: J. Grenier, Chair; R. Ellis, C. Nordle, and K. Miller, Select Board; P. H. Flanders, Village President; N. Howell-Sherman and L. Sayah, Trustees; H. Grenier, M. Luce, F. Chaffee, M. Rivera, and A. Durkin, Library Commissioners; A. Tuscany, Public Works Director; W. Shepeluk, Municipal Manager; E. Loomis, VISTA Member; and A. Imhoff;

Public: M. K. Monley, M. Callan.

The meeting was called to order at 8:45pm.

M. K. Monley appeared to discuss the Lantern Parade with the Select Board and Trustees. The parade is scheduled for Saturday December 8, 2012 from 5:00-6:00 p.m. The parade will step off from the TBPS and proceed down Stowe Street to Main Street where it will turn left and proceed to Park Row. The parade will turn left and continue on Park Row across the railroad tracks and will enter Pilgrim Industrial Park. Participants and spectators will then gather in front of the Pilgrim 5 building for singing and other activities. The event will conclude at the Pilgrim Park location and no parade back to the school will take place. Ms. Monley stated that she would work with the Municipal Manager to secure liability insurance for the event.

L. Sayah made a motion to allow the event as described and included that Stowe Street, Main Street and Park Row would be closed to traffic during the parade from the school to the Pilgrim 5 building. N. Howell-Sherman seconded the motion. The three Trustees approved the motion unanimously. R. Ellis made a motion to allow the event as described and included that Stowe Street, Main Street and Park Row would be closed to traffic during the parade from the school to the Pilgrim 5 building. C. Nordle seconded the motion. The Select Board approved the motion unanimously.

Staff will inform the police and fire departments of the event and will work with the police chief to provide traffic control and address other public safety issues. Staff will also work with the select board in Duxbury to see if through traffic might be directed across the Winooski Street Bridge and along the River Rd in Duxbury during the time Main Street is closed in Waterbury.

Monica Callan appeared to present and discuss preliminary plans for the Across Road Center for the Arts. This organization is partnering with WACC to take advantage of its status as a 501 (c)(3) Not-for Profit Organization and to collaborate in the promotion of the arts in this community. She presented preliminary conceptual drawings (attached) contemplating the use of Wasson Hall as the center for the arts. The drawings are courtesy of Chris Alley, a local architect who has agreed to do some pro-bono work for the conceptual design of this project. The proposed venue will have studio space, public gathering areas and performance space for local productions. Ms. Callan is the LTRC "Project Champion" for this arts center project and the renderings will be used in the CDBG -DR application that Ms. Callan will be submitting on behalf of the Across Roads Center for the Arts.

Alec Tuscany, PWD, appeared to update the boards on the Main Street Reconstruction Project. He stated that the focus group concerned with on-street parking would be meeting on Friday November 9th at 1:00 p.m. the Methodist Church. Tuscany also reported on the progress being made on the design of the underground utilities that will be part of the project. It appears there are as many as 11 conflict points in private properties where re-connections from below to above ground utility lines will take place. The engineers are working to resolve these issues.

The boards discussed \$10,000 of sidewalk improvements earmarked for the designated downtown area and included in the town's Infrastructure CIP. Tuscany and Shepeluk explained the difficulties the highway department was having getting to all the budgeted projects on their work list. In order to get some work done and to satisfy the expectation that some repair of sidewalks would take place this year in the designated downtown, Shepeluk and Tuscany stated that private contractors would be hired to replace concrete sidewalks across three or four driveways along S. Main Street. Even though in a best case situation more sidewalks could be replaced using highway department crew members, this option is better than not getting to the work at all, given the number of projects already in progress struggling to be completed before winter. The board did not object to the proposal.

John Grenier presented, for discussion, a letter to the Trustees of the Village of Waterbury stating that the town Select Board "does not believe that 51 S. Main Street, even if renovated to its pre-flood condition, is an appropriate setting for our shared municipal offices". The letter also states that the Village should use any proceeds it receives from its insurer for the loss to help provide new space for a municipal office. C. Nordle made a motion to authorize John Grenier to sign the letter on behalf of the Select Board and to deliver the letter to the Trustees. K. Miller seconded the motion, which passed unanimously.

W. Shepeluk stated that the boards needed to consider information from Central Vermont Community Land Trust (CVCLT) that was part and parcel of, but preliminary to, an application from that organization for financing of a housing project from Town and Village Revolving Loan Funds. C. Nordle moved to go into executive session for the purpose of discussing details of a contract (loan terms) with CVCLT. The motion was seconded by R. Ellis and was approved unanimously. N. Howell-Sherman moved to go into executive session for the purpose of discussing details of a contract (loan terms) with CVCLT. The motion was seconded by L.Sayah and was approved unanimously.

The Select Board and Trustees re-entered open session at 9:45pm, having taken no action in executive session.

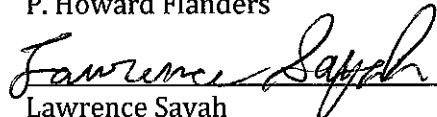
There being no further business, the meeting adjourned at 9:50pm.

Respectfully submitted,

William Shepeluk, Municipal Manager

Approved on: Nov 14, 2012


P. Howard Flanders


Lawrence Sayah


Natalie Howell-Sherman