

## Municipal Manager Search Committee Meeting

August 12, 2022 Minutes

Meeting held by Zoom

Present by Zoom: Selectboard: Mike Bard, Dani Kehlmann, EFUD: P. Skip Flanders, Natalie Sherman, Library: Rachel Muse, VLTC: Rick McGuire

Meeting called to order at 9:15am

Agenda: To interview candidates for the Municipal Manager position.

Rick McGuire discussed the process and ground rules for the interviews. Rick explained that he will provide the candidates with ground rules. The committee members role is to ask questions, listen, take notes, and upon completion of interviews provide opinion on the best next Manager for the committee's consideration. The Committee will then arrive to a recommendation to the Select board and EFUD, with the top 2-3 candidates. The final decision will be made by the two boards.

4 candidates are schedule to interview today, 8/12/22, and 3 candidates are scheduled to interview Monday, August 14.

Ground rules:

For confidentiality, we will enter Executive Session.

Each candidate will be asked the same set of questions.

There is a 35 minute time limit per candidate.

Each candidate will be provided 5 minutes for their questions. There is to be no discussion between interviews of each candidate.

At 9:21am, Motion made by Natalie Sherman to enter executive session for the purposes of interviewing candidates for a public position. Seconded by Dani Kehlmann, Motion passed.

Entered executive session at 9:22am.

At 9:50 am, executive session ended by interruption of internet service due to a Waterbury-wide cable/internet failure, affecting all committee's members access to the zoom interview.