

WATERBURY PUBLIC LIBRARY COMMISSION

DRAFT MEETING MINUTES

28 North Main Street – SAL Room

Monday, May 9th 2022 at 5:00 PM

Present: Shannon DeSantis Gile, Susan Mazza and Deanna King

Absent: Maroni Minter, Margaret Moreland and Rachel Muse (Library Director)

Called to Order

Shannon called the meeting to order at 5:05 PM.

Adoption of Agenda

Susan moved to adopt the agenda. Deanna seconded. All in favor.

Approval of Minutes

Deanna moved to approve the April 2022 minutes. Shannon seconded. All in favor.

Treasurer's Report

- The treasurer's report was distributed to the board via email on 5/7/2022.
- Treasurer Mazza is keeping track of the money that is being given to the Town of Waterbury as part of the library's yearly payment.
- Money received from other sources generally goes straight towards the yearly payment to the Town of Waterbury, the remainder will be paid through the Morgan Stanley holdings.

Library Director's Report

Submitted via email on 5/6/2022 by Director Muse.

Strategic Planning Committee Update

- Deanna gave an overview on the latest meeting of the Strategic Planning Committee which took place on 4/19/2022. The committee is made up of Rachel Muse, Deanna King, Margaret Moreland and Maureen White of the Friends of the Library.
- Action items before the next meeting include finding examples of other strategic plans and resources for planning/delivering surveys to the public.

Meeting adjourned at 5:45 PM.

Next Meeting – Monday, June 13, 2021 at 5:00 PM.

Submitted by Deanna King