

WATERBURY PLANNING COMMISSION
Approved Minutes
Monday, October 2, 2023

Planning Commission: Martha Staskus (Chair), Kati Gallagher, Billy Vigdor, Mary Koen, Dana Allen
Staff: Neal Leitner
PC Liaison: Alyssa Johnson
Public in attendance: None

The meeting was opened at 7:00 p.m. in the municipal offices at 28 N. Main Street.

AGENDA REVIEW AND MODIFICATIONS

The PC modified the agenda to focus on a review of the entire Draft UDBP-1 bylaws from beginning to end.

ANNOUNCEMENTS AND COMMENTS FROM THE GENERAL PUBLIC

No announcements were made. Members of the public were not present.

REVIEW AND APPROVAL OF PRIOR MEETING MINUTES

The draft minutes for the meeting held on September 25th, 2023 were reviewed.

Mary Koen motioned to approve the September 25th minutes as amended, it was seconded by Dana Allen.

Motion passed 5-0.

PREPARATION FOR UDBP-1 INFORMATIONAL BYLAW OPEN HOUSE MEETING

The PC decided to review the entire UDB-P1 document as an overview to clean up the document by resolving and addressing comments left by previous reviews. Sections of the document that have not been reviewed by the Planning Commission were grayed out so it will be easily identifiable in the near future when the sections are reviewed. The Zoning Districts that are not included in UDBP-1 were removed from the document to avoid any confusion since the draft working document will be uploaded to the Town of Waterbury website. The PC agreed by consensus that the use categories would be added back to the gray tables and the uses under them would be alphabetized. The numbers next to the use name would be removed as well.

OTHER PLANNING COMMISSION BUSINESS

The PC agreed to discuss and review definitions and the use analysis spreadsheet at the next meeting.

NEXT MEETING

The next regular PC meeting is scheduled for Wednesday, October 11th, 2023 at 7:00 p.m. in the municipal offices in the Municipal Center.

ADJOURNMENT

The PC meeting was adjourned at 9:20 p.m.

Respectfully submitted,

Danny Velez, Secretary