

**WATERBURY PLANNING COMMISSION, TRUSTEES AND SELECTBOARD
SPECIAL JOINT MEETING**

**Approved Minutes
Monday, February 8, 2016**

Select Board Present: Chris Nordle, Chair; Chris Viens; Don Schneider; Jane Brown; Mark Frier

Planning Commission: Rebecca Washburn, Chair; Mary Koen; Ken Belliveau; Sarah McShane; Judi Kamien

Trustees: Skip Flanders, Chair; Lefty Sayah

Staff: Bill Shepeluk, Municipal Manager; Steve Lotspeich, Community Planner; Patti Spence, Secretary

Public: Herschell Murray, Recreation Committee; Bill Minter, Recreation Committee; Zoe Gordon, Revitalizing Waterbury; Jason Gibbs; Stanley Blow, Waterbury Record

SELECT BOARD

Chris Nordle called the Select Board meeting to order at 7:03 p.m.

SELECT BOARD AGENDA REVIEW

No changes were made to the agenda.

Jane Brown moved and Mark Frier seconded the motion to approve the agenda as presented.

VOTE: Passed unanimously.

PLANNING COMMISSION

The Planning Commission called their meeting to order at 7:05 p.m. and no changes were made to the agenda.

TRUSTEES

The Trustees called their meeting to order at 7:06 p.m. and no changes were made to the agenda.

COMMENTS FROM THE GENERAL PUBLIC

1. Herschell Murray with the Recreation Committee asked for clarification on a change to the budget and hours for the Recreation Director position since the last meeting when it was presented as a full-time position. His understanding is that the position had been cut by 2 hours per week. He wanted to impress upon the Board that Waterbury is a destination and the benefits of having a salaried full-time Recreation Director is important to the Town.
2. Bill Minter, also with the Recreation Committee, expressed a concern with what the process was after understanding that the position of Recreation Director would become a full-time position.

Chris Nordle explained, on both concerns, that cuts had to be made to the proposed Town budget - the position of Recreation Director was one of several budget areas that was cut back from the budget that was initially proposed. The position is still more hours than in prior years. The Select Board understands the concerns of the Recreation Committee.

DISCUSS WARNING PUBLIC HEARINGS ON DRAFT ZONING AMENDMENTS

The Select Board and Trustees discussed warning hearings on Draft #3 of the Amendments to the Flood Hazard Area Regulations and Draft #2 of the Campus & Downtown Area Zoning Amendments.

A Select Board member was concerned with moving forward with amendments to the Flood Hazard Area Regulations that the Board may not be fully in support of, specifically regarding the amendments regarding elevating new construction.

It was pointed out that the next step is to warn the hearing and receive public input and at that point a decision can be made to approve or deny the regulations as drafted or to make substantial changes and then the revised amendments would be warned for a second Select Board / Trustee's hearing and the Planning Commission would be asked to provide their comments on the proposed additional changes.

MOTION

Jane Brown moved and Don Schneider seconded the motion to warn a public hearing on the Draft #2 of the Campus & Downtown Area Zoning Amendments to be held on Monday, March 7th at 7:05 pm followed by a public hearing on Draft #3 of the Amendments to the Flood Hazard Area Regulations to be held at 7:25 p.m.

Vote: The motion passed unanimously.

MOTION

Lefty Sayah moved and Skip Flanders seconded the motion to warn a public hearing on the Draft #2 of the Campus & Downtown Area Zoning Amendments to be held on Monday, March 7th at 7:05 p.m. followed by a public hearing on Draft #3 of the Amendments to the Flood Hazard Area Regulations to be held at 7:25 p.m.

Vote: The motion passed unanimously.

The Select Board and Trustee's meetings were adjourned at 7:40 p.m.
The Planning Commission continued with their meeting.

INTERVIEWS FOR ZONING ADMINSTRATOR

The first interview for the Zoning Administrator was held with Christine (Dina) Bookmyer - Baker. The second interview was held with Victor Sinadinowski.

MOTION

Mary Koen moved and Sarah McShane seconded the motion to go into executive session to deliberate on the candidates for Zoning Administrator.

Vote: The motion passed unanimously.

MOTION

Judi Kamien moved and Sarah McShane seconded the motion to come out of executive session.

Vote: The motion passed unanimously.

MOTION

Ken Belliveau moved and Sarah McSchane seconded the motion for the Planning Commission to recommend candidate Christine Bookmyer-Baker to the Select Board for the appointment to the Zoning Administrator position with the recommendation that the Town request a reference from a previous employer related to a prior Zoning Administrator position held by Christine.

Vote: The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 9:30 pm

Respectfully submitted,



Patti Spence
Secretary

