Waterbury Recreation Committee Meeting Minutes for 11/09/16

Members present: Frank Spaulding, Phoebe Pelkey, Paul Lawson, Barb Blauvelt, Eric Weeber, Deb Fowler (Recreation Director)

Absent: Tami Bass, Diane Gildea, Don Schneider, Bill Minter, Herschell Murry

Guest Introductions: John Boyer

1. Note taker: Eric Time keeper: Phoebe Summarizer (Clarifies discussions/decisions): Frank -5 min.

- 2. Adopt Meeting Agenda: -5 min.
 - A. Motion to Adopt: Frank
 - B. 2ND: Phoebe
 - C: Discussion: D. Vote: Passed
- 3. Adopt Meeting Minutes from October 12^{TH} , 2016: -5 min.
 - A. Motion to Adopt: Frank
 - B. 2ND: Paul
 - C. Discussion: D. Vote: Passed
- 4. John Boyer- Washington County Youth Services, Partnership for Success: -15 min.
 - Federal Health Dept grant targeted towards youth ages 12-25 and substance abuse prevention.
 - Living document to capture Healthy Community Design and aspects of youth risk survey.
 - Look to offer non-regulatory strategies.

5. Recreation Director Report- Deb Fowler: -30 min.

1. New programs that are up on the Recreation website being offered starting in December are:

a. Kids Night Out Dec 10th for grades K-6 from 1 to 6pm, unfortunately we had to cancel the first Kids Night Out. There had been a lot of interest until the accident occurred and then all events in the communities declined in attendance. \$20/\$25

b. Vacation Camps for grades K-6: Dec. 27 to 30, Feb. 27 to Mar. 3 and April 17 to 21. \$150/\$175

c. Red Cross WSI for ages 16 and up, this is in partnership with First In Fitness in Montpelier; starts Dec. 4 and runs through Feb. check website for all the dates \$350/\$400

d. Explore Memoir Writing for 18 and up, every Wednesday for 6 weeks from Jan. 10 to Feb 14, 10:30 to 12:30pm in the library. \$60/\$65

e. Young Rembrandts for grades K-6, an art program that will run every Tuesday for 6 weeks from March 8 to April 12, 3 to 4:15pm. \$70/\$75

2. All the field reservations that Winterfest requested have been secured as well as the Blush Hill Golf Course to ensure that Winterfest can use their parking lot for one of the events. The Fire department has been contacted and the bonfire is no problem again this year. Boy Scout Troop 701 has helped with a lot of events in the past and they are getting back to Deb on their commitment to all the programs again this year. She will have confirmation Thursday Nov. 10 with what they feel they can help with. They have committed to helping with both the River of Lights fires and the Winterfest bonfire so far.

3. River Of Lights, we have started gathering the wood for the fires and have contacted the fire marshal for permission. The Senior Center has committed to make the Hot Chocolate. We have

some volunteers for the evening of the parade (Dec.3) but definitely could use more. Would love help from the Rec Committee.

4. Have a rough draught of field user fees and pool fees that Deb hopes to present to the Selectboard on Nov. 21st. Once a more thorough proposal is together it will be passed along to the Recreation Committee.

5. Co-ed Drop in Volleyball is going really well with 18 people already joined. The Monday after Thanksgiving the time will move to 7:15-9:15 due to Middle School Basketball.

6. Deb met with the Principal of the CBMS, Tom Drake, and he will continue to support programs in the school by the Recreation Department at a discount fee if they are inclusive programs as well as programs that impact Middle School aged kids. He is very open to us using the school in the summer for Specialty camps. Deb is looking into a Science Camp as well as a few others; also working together to form a Focus Group of kids in this age range that will help guide what type of future programming is offered.

7. A proposal has been sent to the Armory to use some of their building for a full summer camp for Middle School Age kids.

8. Starting to work on the 2016/17 budget.

9. Donations have been secured to provide t-shirts for all the campers in our Day Camp program next year.

10. Community Garden clean-up day Nov. 13th starting at 10am. We are also forming a Community Garden Committee to ensure the gardens grow and develop well.

11. Deb is researching an on-line recreation Management Software package, (\$3000/ year) that would help with online registration, advertisement, streamline information sharing etc. The program is called MyRec.com and is a local Vermont company. The feedback from other Recreation Departments is really positive and it would really help minimize paper waste, clerical errors and help with stat keeping as well as financial analysis of programs.

Summer programming should be mostly finalized by Town Meeting day in order to promote and register people starting in March to make all of our summer programs this summer successful.

- Frank made a motion that the Recreation Committee recommend that the Selectboard provide a public response period for commentary on the newly proposed recreation user fees.
- Hope Davey Park was vandalized; perpetrator was seen and approached by the police. Vandal has made satisfactory repairs to the damaged turf.

6. Waterbury Recreation CIP- Frank: -15 min.

- Estimate for new tennis lights at Anderson Park- Tami Tabled
- Deb will approach leagues in order to generate CIP ideas.
- Phoebe made a motion to have the Recreation Committee fully support Frank's efforts to present the CIP scoring rubric to the Town Manager in order to objectively prioritize the allocation of Town resources towards the recreation assets most in need. 2ND- Barb. Motion passes.

7. Election of Recreation Committee Officers: -15 min. -Tabled

8. Upcoming Dates of interest: -5 min.

- Adult Co-ed Volleyball on Mondays 6:30-8:30 October to May. \$15 per season.
- December 10TH : Kids Night Out 1:00PM- 6:00PM

• See Recreation opportunities at: <u>https://www.waterburyvt.com/departments/recreation/</u> for full calendar of events.

9. Pending items: -5 min.

10. New business and agenda items for next meeting on 12/14/16: -5 min.

- User fees
- Meeting officially adjourned at: 8:08 PM