

Waterbury Historical Society Board Meeting

May 17, 2023 in the Steele Community Room at 4:30 p.m.

Present: President Cheryl Casey, Joe Camaratta, Jan Gendreau, Anne Imhoff, Skip Flanders, Jill Chase, Laura Parette, Bill Woodruff, Mike Maloney, Jane Willard and Grace Sweet Guest: Paul Willard

Copies to: Karen Petrovic and Sandy Hough, Margo Metayer, Josette White, Betty Jones, and Betsy Shapiro

Agenda Item	Discussion	Action
Minutes of April 19	Jan moved to accept the minutes, Jill seconded.	<i>Approved.</i>
Photo of Fred Tuttle given to WHS by family of Peter Miller	Two photos, one small, one large, which one? Jill made a motion to keep the larger photo and to have it framed using funds from the curator's budget. Anne seconded.	<i>Approved</i>
History Center and Digital Collections - Mike	Sandy is cataloging accessioned items. A large number of Dr. Janes items have not been catalogued. The replica of a ship has been removed from display. Pack and Send estimates that it would cost \$80-\$100 to box and store the ship. Jane moved to send the ship to Merrill's for auction. Anne seconded. The ship needs to be deaccessioned. (The ship was purchased in 1966 from an auction house in Europe by Lyle Woodard and later owned by Clayton Jones. It is not related to Waterbury's history.) Skull – there were bones with it which have been buried in Dr. Janes plot in Hope Cemetery according to John Woodruff. Mike says we still need to determine if the skull is Native American. Kelly Somers , volunteer, is moving away.	<i>Approved to deaccession the ship and send it to Merrill's for auction.</i> <i>Waiting for UVM forensics to help us determine the origin of the skull.</i> <i>Laura will write a volunteer curator job description.</i>
Hanging Rails for displaying items in the Steele Room Jane, Laura, and Jan	The cost for the rails is estimated to be \$674.45, installation by Whitney - \$300, so under \$1000. Bill suggests asking the town for funds to pay the cost, or we could split the cost. A policy needs to be developed for what hangs – we could help with developing the policy.	Cheryl will email the Town Manager, Tom Leitz with the proposal.
Finances, membership Joe	Annual Appeal for 2022-2023 - \$12,515 118 responses Dues received - \$1,280 T. Rowe Price – Joe is not yet on the account Jan would like to see a quarterly reconciliation of the finances so that board members can see how the society is doing compared to the budget. Jill moved to approve the financial report. Anne seconded.	Cheryl and Joe will continue work on getting Joe's name on the T. Rowe Price account. Joe will provide a quarterly reconciliation of the finances.
Online giving – Joe recommends Donor Box	Joe researched several options. Donor Box makes \$5.00 out of every \$100. It is an opportunity to reach a new demographic. Can stop at any time. Joe moved to pilot Donor Box with the goal of using it for the annual appeal. Jill seconded. Can continue to accept checks. (QR code could be displayed in History Center.)	<i>Approved</i> Joe will follow up with Donor Box.

League of Local Historical Societies and Museums Friday, May 19	LLHSM will meet at the VHS site in Barre. Cheryl and Mike will attend. Joe made a motion to pay the \$25 registration fee for Mike. Anne seconded.	<i>Approved</i>
Newsletter - Laura	Jill and Anne will be the proofreaders for the summer issue. For the September issue Jan will write an article about the Grandfather's clock in the Janes' room. (Paul Willard has become the clock winder. Retired Town Manager, Bill Shepluk, wound the clock when he was the Town Manager. The present town manager declined the opportunity.) Anne will write an article on the CC chimneys .	<i>Summer issue will come out mid-June</i>
Media - Cheryl	Lots of response re: the pictures of the ladies serving treats at the movie, <u>The Farm Boy</u> .	
Website – Paul Willard	Paul has managed the Website for 15 years. It is on the WIX platform. The platform can be transferred to another person. Joe pays the fees. Cheryl volunteered to manage the Website.	<i>Policy and protocol need to be established.</i>
Outreach Education Committee - Jane Summer bike camp Senior Center	The Committee met with Wyatt O'Brien, head of the rec program, on May 10. The committee has been invited to share some history with the members of the bike camp, July 10-14 . Sites will be the Rt. 100 cemetery with a bit about Civil War veterans, Camp Smith, the State Hospital Cemetery near the Ice Center, the site where Donnie Messier's truck was found and the Duxbury Schoolhouse and the Waterbury water facilities in Waterbury Center. Wednesday, June 28: Parade power point presentation at the Senior Center by Skip with music by Sue Johannson. Noon time.	<i>Presenters: Grace, Margo Sayah, Skip and Bill</i> <i>Skip and committee</i>
Program - Skip	Forty people attended the Crime of the Century program on April 26.	<i>Summer program not yet finalized.</i>
Ghost Walk - Jan	Monday, May 29 beginning at 11:00 in the Holy Cross Cemetery in Duxbury. Remembering the immigrant families of Kadric, Callahan, Grace and Healy.	<i>Flyers made by Laura are being posted.</i>
Security Cameras - Bill	Safe Tech has the issue on its schedule.	<i>Need a policy</i>
Obit writer of the Wall Street Journal – James Hagerty	He is presenting at Brookside Books this evening and on Thursday, May 18 at 6:00 at the library. Cheryl: WHS, as cosponsors, get publicity .	
Nex meeting	June 21 at 4:30 in the Steele Community Room	
Note taker	Grace Sweet	