

Edward Farrar Utility District
Commissioners Meeting
June 12, 2019
4:30 P.M.

Present: P.H. Flanders, L. Sayah, N. Sherman, C. Parks, R. Finucane, Commissioners; W. Shepeluk, Municipal Manager; B. Woodruff PWD; K. King Staff

Members of the Public Present: A. Imhoff, K. Nevin, R. & P. Holibaugh, D. Allen, C. Parsons, C. Parsons, J. Goyette, L. Gorski, D. Einhorn, D. Rye, D. DiDomenico, L. Nikolaides, A. Johnson, J. O’Gorman of the Waterbury Record

Chairperson Flanders called the meeting to order at 4:30 p.m.

Consider Modifications to the Agenda: P. Flanders requested time to elect officials.

R. Finucane nominated P. Flanders for Chair; C. Parks seconded the motion, a vote was held and passed unanimously.

R. Finucane nominated N. Sherman for Vice Chair; L. Sayah seconded the motion, a vote was held and passed unanimously.

N. Sherman made a motion to appoint C. Lawrence as Clerk, R. Finucane seconded the motion, and a vote was held and passed unanimously.

K. King requested time on the agenda to discuss a water invoice for Main Street Cottages LLC. Time was granted at the end of the meeting.

The Commissioners agreed by consensus to proceed with the altered agenda

Public: No comments

Revitalizing Waterbury – Main Street Facade: K. Nevin spoke to the Commissioners regarding a grant program RW would like to develop for homeowners and businesses along the route of the Main Street Reconstruction project. RW has a goal of raising \$120,000, including a contribution from EFUD of \$60,000 – see memo attached. **R. Finucane made a motion to express general consensus to work with RW provided RW can provide a MOU and details regarding eligibility of grant recipients and how the funds will be used. N. Sherman seconded the motion, a vote was held and passed 4 – 1. C. Parks voted against the motion.** K. Nevin hopes to have detailed information in time for the August 2019 meeting.

Dana Allen WATA – Request for Gravel Grinder in Rusty Parker Park May 2, 2020: D. Allen spoke on behalf of WATA to request use of Rusty Parker Park for their annual Gravel Grinder fundraising event. Previously the event has taken place at Keurig Dr. Pepper – the organizers would like to move the event for use of utilities such as water and power. They propose an event that includes live entertainment, craft beer, food and vendor services. The maximum participation is 500 riders. Set up of the event will be on Friday 5/1 and tear down on either 5/2 or early 5/3. WATA will still utilize Keurig Dr. Pepper for parking. The event will end at 4:30pm on 5/2. **R. Finucane made a motion to authorize Municipal Manager W. Shepeluk to negotiate with WATA to use Rusty Parker Park on May 2, 2020 provided they meet conditions of a secondary location (Keurig Dr. Pepper) if conditions on the ground at the Park cannot support the event. WATA must provide Proof of Insurance and details relating to fencing. N. Sherman seconded the motion; a vote was held and passed unanimously.**

Parsons Proposal for Solar Panels at WWTP: W. Shepeluk is working to ensure the Town or EFUD can use some of the power generated from this project. There are still some unanswered questions but in his opinion it can be utilized and for that reason the arrangement should proceed. C. Parsons does not have an agreement ready to consider at this time. **R. Finucane made a motion to authorize Municipal Manager W. Shepeluk to negotiate a lease agreement with C. Parsons at a rate of 7 ½% of the value of the solar credits. C. Parks seconded the motion; a vote was held and passed unanimously.**

Discussion on request for takeover of water system at Oakwood Estates: L. Gorski President & J. Goyette Vice President Home Owners Association of Oakwood Estates spoke to the Commissioners regarding their continued desire to have the water system taken over by EFUD. W. Shepeluk spoke of the history of the current arrangement, in place for over 30 years. The HOA would like to turn it over due to the burden of administrative tasks, upkeep and maintenance. EFUD has previously taken over the wastewater system. The former Water & Sewer Commissioners of the Village didn't want to take over the water system because of the pump station. By consensus the Commissioners agree to solicit proposals for an engineering study for the basis of design.

Update on response from Waterbury Commons Proposal: W. Shepeluk drafted and mailed a letter to the developer on April 16, 2019. For EFUD's responsibilities mandrel testing is tentatively scheduled for Tuesday June 18, 2019. W. Shepeluk was told by the developer his attorney is working on the easements. There is no further news at this time.

Update on progress of correction of Inline Hydro Unit: B. Woodruff updated the Commissioners on any news related to the project. Fuss & O'Neil have calculated the changes to the system to see if it will meet expectations. Specifically if changing the inlet piping size would be effective.

Update on asbestos removal at 51 South Main Street and project schedule: Tom Shay from Deconstruction Works found suspect material along the roof line. ATC tested the material and it contained asbestos. B. Woodruff has contacted a number of removal companies, most are busy. B. Woodruff has received one estimate but is holding out for other options.

Update on Main Street Reconstruction: B. Woodruff updated the Commissioners on the project. The contractors have begun laying sewer lines from Rusty Parker Park to Subway Restaurant. Sections of the pipe had to be laid twice due to an error however the project was back on schedule quickly. Water breaks have occurred often. Boil notices for broken water lines have been limited to five. Homeowners have been extremely patient.

Department Reports: In addition to reviewing monthly reports, the Commissioners took note that Peter Krolczyk, Chief Operator of the Wastewater System, received the Operator of the Year Award from the Green Mountain Water Environment Association. The Commissioners congratulated Pete on his award and for his good work for EFUD.

Update on archeology investigation at Lamson/Batchelder site near Ice Center: See memo from S. Lotspeich shared with the Commissioners

UDAG – Wulff/Flint Project: W. Shepeluk spoke to the Commissioners regarding a request for a UDAG loan from property developers Wulff & Flint. They would like to borrow monies for use in renovating and developing 11 N. Main Street and 28 Stowe Street. Details of the development were not available at

the meeting. Wulff & Flint are at this time requesting \$200,000. The Commissioners agree to allow W. Shepeluk to continue talks with the developers.

W. Shepeluk made the Commissioners aware that the interest rate on the UDAG loan for Revitalizing Waterbury is due for review. **R. Finucane made a motion to lower the interest rate for Revitalizing Waterbury UDAG loan to 2%, to be reviewed again June of 2024. P. Flanders seconded the motion; a vote was held and passed unanimously.**

Water invoice for Main Street Cottages LLC: K. King presented the Commissioners with a unique situation of an unexplained high water reading. After hearing the details **P. Flanders moved to apply the "One Leak Rule" to account 962-0085-V for N. Lizotte C. Parks seconded the motion; a vote was held and passed unanimously.** This will be the only time Mr. Lizotte will be allowed the courtesy of a reduced payment for water.

Topics for future Discussion:

- *Ownership of EFUD properties
- *UDAG loans offered to individuals and businesses outside the district

Minutes: **C. Parks moved to approve the minutes of May 8, 2019 at 4:30pm & May 8, 2019 Annual Meeting at 7:30 as written. R. Finucane seconded the motion; a vote was held and passed unanimously.**

Adjourn: **R. Finucane made a motion to adjourn, P. Flanders seconded the motion; a vote was held and passed unanimously.** Meeting was adjourned at 8:00 pm

The next regularly scheduled meeting to be held on Wednesday July 10th 2019 at 4:30pm

Approved:



Date:



**Edward Farrar Utility District
Commissioners Meeting**

Wednesday June 12, 2019
4:30 pm at Steele Community Room
28 North Main St
Waterbury VT

Agenda

- 4:30 pm Opening
- 4:30 pm Consider any modifications to agenda.
- 4:31 pm Public
- 4:36 pm Revitalizing Waterbury – Main Street Facade
- 4:56 pm Dana Allen WATA- Request for Gravel Grinder in Rusty Parker Park **May 2, 2020**
- 5:15 pm Parsons Proposal for Solar Panels at WWTF - possible contract
- 5:35 pm Discussion on request for take over of water system at Oakwood Estates - Lynn Gorski
- 5:55 pm Update on response from Waterbury Commons Proposal
- 6:10 pm Update of Progress of correction of inline Hydro Unit.
- 6:20 pm Update on asbestos removal at 51 South and project schedule
- 6:30 pm Update on Main Street reconstruction.
- 6:40 pm Department Reports
- 6:50 pm Update on archeology investigation at Lamson/Batchelder site near Ice center.
- 7:00 pm UDAG – Wulff/Flint Project
- 7:10 pm Topics for future discussion
- 7:20 pm Minutes
- 7:25 pm Adjourn



Committed to preserving, promoting and enhancing the economic, historic and social vitality of Waterbury, Vermont for residents, businesses and visitor alike.

PO Box 473
Waterbury, VT 05676
802.793.6029
www.revitalizingwaterbury.org

May 15, 2019

Commissioners
Edward Farrar Utility District
28 North Main Street
Waterbury, VT 05676

Dear EFUD Commissioners,

Revitalizing Waterbury requests support from the Edward Farrar Utility District for RW's Beautify Waterbury project. The project's goal is to complete Main Street Reconstruction by helping residents and business owners to "Beautify Waterbury" by repairing, cleaning, or renovating their property from the sidewalk (work done by VTrans) to the front of their house or building. Revitalizing Waterbury sees this project as an opportunity to finish the transformation of Main Street by supporting the residents and business owners who live and work along the construction zone. Possible projects that could be undertaken include:

- walkway repair or replacement
- landscaping to include trees, shrubs, gardens
- cleaning and/or repairing front façade (homes or business) to include windows, siding, doors, awnings, business signage
- painting of front façade (home or business).

RW has a goal of raising \$120,000 to create a grant fund for this project. Eligible properties would be encouraged to apply for a grant to use for a beautification project on their property. All grants would require a financial match from the applicant. RW will administer the fund by preparing funding and grant materials, setting up a grant fund committee, creating design standards and expectations for the individual projects and fundraising for the fund.

We request that EFUD consider donating to RW's Beautify Waterbury fund up to \$60,000 over three years. These funds would be the annual interest earned by the UDAG revolving loan fund in 2019, 2020 and 2021 (approximately \$19,000 per year). Additional funding sources for this project include the Downtown Transportation grant, fundraisers such as the sale, auction and raffle of products derived from the Main Street oak tree, and a Revitalizing Waterbury capital campaign specifically for this project.

Our timeline is to launch this project in Fall 2019 with fundraising activities. We would roll out the first round of grant applications in January 2020 to the properties located at the south end of Main Street. By the time Main Street Reconstruction is complete (Summer 2021), Waterbury will be ready to celebrate a complete transformation and renewal of the main thoroughfare through our downtown.

Sincerely,

Karen Nevin
Executive Director

Beautify Waterbury

GOAL/PURPOSE: To complete the Main Street Reconstruction project by helping residents and business owners to “Beautify Waterbury” by repairing/cleaning/renovating their property from the sidewalk (being done by VTrans) to the front of their house or building.

The Beautify Waterbury Project ties back to RW’s mission by “preserving and enhancing” the “historic and economic” vitality for “residents and businesses.” The project also fulfills three of RW’s current Strategic Initiatives:

BE A CHAMPION FOR MAIN STREET RECONSTRUCTION (MS)

Be a champion for Waterbury to successfully navigate through Route 100 Rehabilitation and Main Street Reconstruction.

MS GOAL #2

Evaluate and enhance current initiatives and develop new marketing programs and activities to sustain overall visibility and vibrancy of Waterbury.

3. Develop Beautify Waterbury Program, including funding sources. Responsible: Executive Director. Timeline: launch in 2020.

PROMOTE WATERBURY AS A PREMIER DESTINATION (Tour)

Promote Waterbury as a premier destination in New England for visitors, tourists and new businesses

Tour GOAL #2

Shape the physical image of Main Street and Waterbury as an attractive community.

PROVIDE OUTSTANDING SUPPORT TO BUSINESSES (BS)

Provide outstanding support to current and prospective Waterbury businesses.

PROPOSAL: Revitalizing Waterbury raises money (outright solicitations, grants and fundraising) to create a grant fund called “Beautify Waterbury.” Residents and businesses directly impacted by Main Street Reconstruction will be encouraged to apply to the fund to use for a beautification project on their property. The grant application will require a financial match from the applicant (i.e. 1-to-1 match). Amount of individual grants and granting criteria are still to be determined.

Suggested projects include:

- walkway repair or replacement
- landscaping to include trees, shrubs, gardens
- cleaning and/or repairing front façade (homes or businesses) to include windows, siding, doors, awnings, business signage
- painting of front façade (home or businesses)

Eligible properties will be those that face Main Street along the route of the VTrans Main Street Reconstruction project, be on Stowe Street along the route of the Town’s reconstruction work (up to dry bridge), or on Elm Street up to 21 Elm Street and 1 Randall Street.

FUNDING GOAL: To raise a minimum of \$120,000 for the Beautify Waterbury grant fund.

INCOME:

\$60,000	Edward Farrar Utility District
\$20,000	Revitalizing Waterbury
\$20,000	Downtown Transportation Grant (EFUD funds could be used for match in grant)
\$20,000	Fundraising - Sale/Auction/Raffle of products (earrings, cutting boards, frames, pens, raw slabs from Main Street oak tree) - other RW Capital Campaign (i.e. special beer sales from Alchemist)
\$120,000	TOTAL

EXPENSES:

\$120,000	Matching grants of minimum of \$1000 per property. (approximately 100 eligible properties along Main Street/Stowe Street route.)
\$unknown	Administrative costs (bookkeeping/grant processing/fees)

PROPOSED TIMELINE:

Summer/Fall 2019	- begin fundraising for grant program
Winter 2020	- apply for Downtown Transportation Grant - conduct capital campaign portion of fundraiser
January 2020	- roll out grant application process. First round of grants by April 2020 (targeted at south end of Main Street)
Fall 2020	- roll out second round of grants (targeted to north end of Main Street)

All projects supported by Beautify Waterbury grants need to be completed by December 2021.

ADMINISTRATION:

RW will administer the fund.

RW will establish a small grant fund committee (to include community members) that will make the decisions on the projects.

RW Design Committee will help create design standards to direct Beautify Waterbury projects.

RW will seek help from communities that have completed successful façade improvement programs, such as Wilmington, VT.

Skip Flanders

From: Mary Koen <makoennw@gmail.com>
Sent: Wednesday, June 12, 2019 9:23 AM
To: Skip Flanders; nataliejsherman@gmail.com; bobfinucane@hotmail.com; cynthiap299@gmail.com
Cc: William Shepeluk; Marie-Andree Denise Gervais
Subject: WATA Request to Use Rusty Parker Park

Dear Commissioners,

As residents bordering Rusty Parker Park, Marie Gervais and I are writing in reference to the request by WATA to use the Park for next year's Gravel Grinder. We were able to talk today with Dana Allen, WATA President, and, after our extensive conversation with him, we would like to offer the following input for your consideration as you review the request:

WATA is an asset to the community and their largest fundraiser, the Gravel Grinder, also brings money into the larger Waterbury economy. If you feel the scale of the event is appropriate for Rusty Parker Park, we would like to see the event take place there with a few conditions:

1. The playground equipment and the seating area next to the pump house remain available to the public during the event
2. The clean-up takes place primarily on Saturday evening, rather than Sunday morning
3. Music planned for the event is allowed with the stipulation that the decibel level remain below 85.

Since we are unable to make the meeting this afternoon, we hope you will take our requests into consideration during your discussion with Dana at today's meeting. For Bob and Cynthia, who do not know Marie and me, we want to say that we strive to be responsible members of our neighborhood, which includes Rusty Parker Park, and we hope our input is received in the spirit with which we offer it, to ask that folks who use the park also remember they are joining this residential neighborhood for the time they are there.

We appreciate Skip's giving us a heads-up, Bill's sharing information he had about the request, and Dana's willingness to work with us and others in the neighborhood as they continue to plan for this event next May.

Sincerely,
Mary Koen and Marie Gervais
5 Park St

Wastewater Progress Report

June 2019

- **Process:**

- CoMag process running well. Heavy daphnia population in CCC, affecting turbidity.
- T2 mixing motor bearing failure; replacing motor June 12th.
- Repaired caustic injection pumps; Hallam on site repaired SCADA issues
- L2-4 lagoon motor VFD replaced. Ran well for 2 weeks, motor failed. All other lagoon motors and Grid Bee circulators running well.
- Sludge barge and sled purchased, end of July delivery. Training for set up at Jeffersonville WWTP June 20th.
- Monthly Flows May
 - Influent: 11.25 MG
 - Effluent: 11.16 MG
 - Precipitation: 6.10 inches

- **Collection System:**

- Recreation Building man hole replaced. Heavy solids build up in 6 inch line that runs under the bath house, possible break.
- Main St. project continues. Working at Park St. intersection which is very challenging.
- Alec continues work on Sewer Ordinance
- Awaiting FOG letter from Municipal Manager to Restaurant owners.
- First week of Collection System cleaning and TV work completed, will resume work end of June.

- **Personnel**

- Pete K. off week of June 10th. Brad Roy getting married next month.

- **2019 Projects:**

- Main St. Project 2019 – 2021
- Recreation Building MH Replacement - completed
- Lagoon #1 Sludge Sled purchase and set up – August 1st
- Sludge Disposal to Asbestos, Quebec
- Raise Sludge Storage Bunker back wall - completed
- Repair existing catch basin drying bed walls - completed
- Organic Capacity Study, Phase II to increase BOD capacity from 170 lbs./day – not started
- 2019 Collection system flushing, pump station cleaning, and TV work – first week completed
- Man-hole repairs – On going
- SCADA drawing I/O mapping;- Hallam

MONTHLY Report May 2019

Items of Interest

Dam Bypass Open; Operating on Spring Water

Main Street Project

Spring Projects

Chemical Deliveries

Chlorine

NaOH Caustic (Small delivery – overflow from Wastewater order)

Maintenance

Regular

Water Sources Used

All Surface Sources Used

Sweet Wells

Flow Data

High Day

5/15/2019

362188 Gallons

Low Day

5/26/2019

244944 Gallons

Average Day

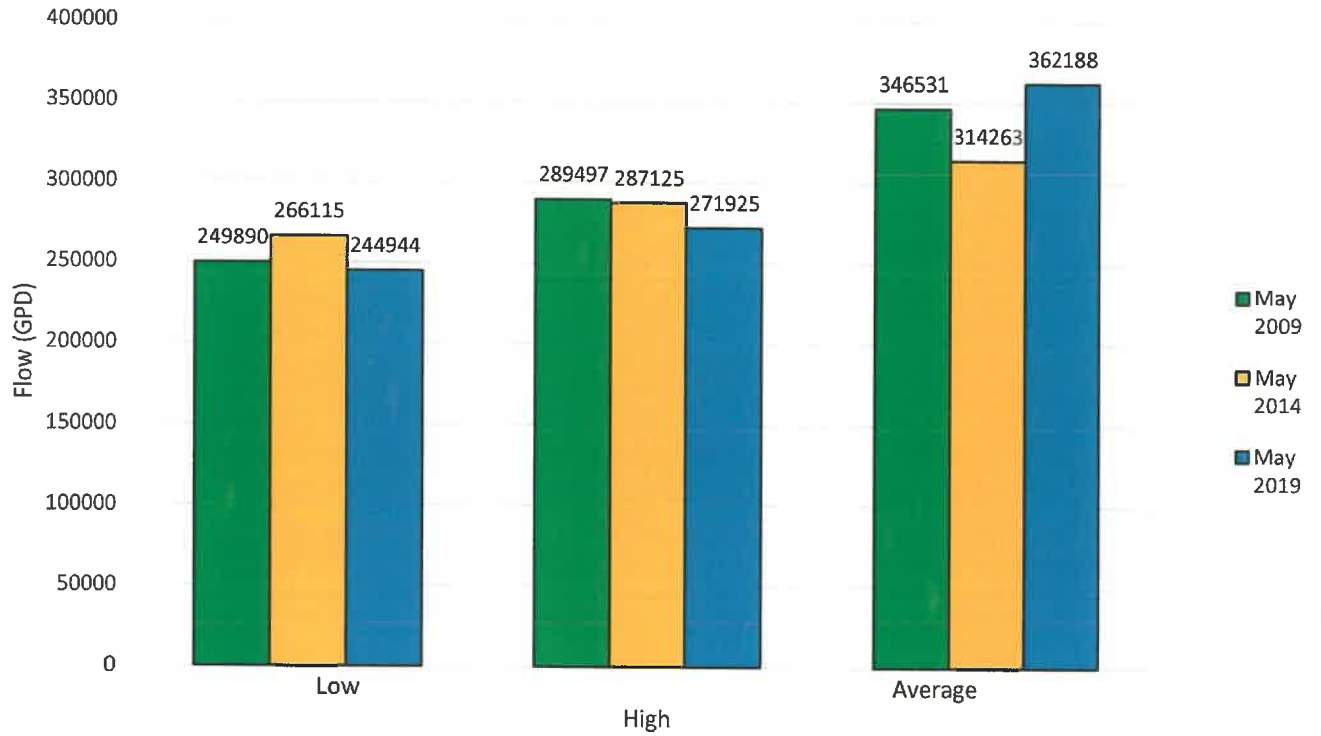
271925 Gallons

Peak

5/14/2019

956 GPM

Low, Average and High Flow (GPD) for May 2009, 2014 and 2019



- Notes: Data collected from electronic records dating back to 2009

Summary

Near the beginning of April, we closed the collection lines at the dams and opened the bypasses. We did this due to several heavy rain events which stirred up a lot of sediment in the surface water, as well as to allow high flows to clear some collected debris out of the dams. Fortunately, with all of the snowmelt and high water tables, we have been able to continue operating the plant using only spring water for most of the month of May.

With the Main Street project beginning in earnest last month, we spent a significant amount of time working with the crews down there. Some of the areas in which we have been involved include:

- Locating and marking infrastructure as needed in advance of projects or when questions arise
- Coordination with crews in preparation for work on water lines or work which may impact water lines/service
- Addressing water interruptions ranging from service line breaks to main line breaks
- Overseeing installation of temporary water lines
- Hydrant flushing in and downstream of affected areas
- Communicating with the public regarding the impact of work activities on the water system
- Making plans and preparing materials in the event they are required for future breaks
- Changing meters and checking water services which are affected by construction

One of the biggest items listed above is addressing water breaks. There were a number of these in May, ranging from service line breaks which could be crimped and did not affect more customers beyond that line, all the way to major water main breaks which impacted entire sections of the water system and required boil water protocols to be put in effect. The boil water notices have affected the South Main, Duxbury and Moretown areas of the system, and are required when the nature of the break is such that there is a potential loss of water pressure in the affected line. When that happens we need to notify all customers impacted as soon as possible, while also addressing the actual break immediately, overseeing the repair work, and then recharging the lines which lost water pressure during the event, and ensuring customers again have clean, disinfected water, and that there is minimal air and sediment in the lines. We have to collect several water samples, deliver them for testing as soon as possible, and when the results are back and acceptable, again notify all customers that the notice is lifted. All in all very time consuming when they happen, but a critically important part of our job and responsibility to our customers.

While we know that these interruptions are an inevitable consequence of the type of work being done, we have our fingers crossed that as the project progresses, we may see fewer of these events. All in all, we believe we've done a very good job of addressing them effectively and in a timely manner, and are prepared to continue to do so as they pop up in the future.

When we weren't working on Main Street projects, we did find some time to do the necessary spring tasks, such as turning on faucets at parks, cemeteries, gardens, roundabout, etc, early-season pool preparation, and mowing the plant and our other facilities.. All public water faucets are now on,

and the pool and associated facilities are all where we would like them to be as we get closer to the open date in June.

Sweet Wells were used during May; Well 1 was not. The Sweet Wells were used on 6 days with an average flow of ~180gpm for a total flow of ~1,555,000

Public Works Report

Waterbury, Vermont
May and June 2019

Water Update...

- Main Street contaminated soils Frank and Buds
- Cover for water operators Memorial Day Weekend
- Construction planning with water staff
- Boil Water discussions with Water Supply
- Non revenue water for last quarter was 25% previous quarter 17%

Sewer Update

- Elm Street Sewer construction finally complete . Property pin set and final payment made 6-11-19
- Meet with Stantec with regards to Healy Court water size
- Meet with Pete and Brad about Anderson Field sewer basin
- Meet with Alec about sewer changes on Main Street Plans
- Discus Solar with Pete and others

Other works...

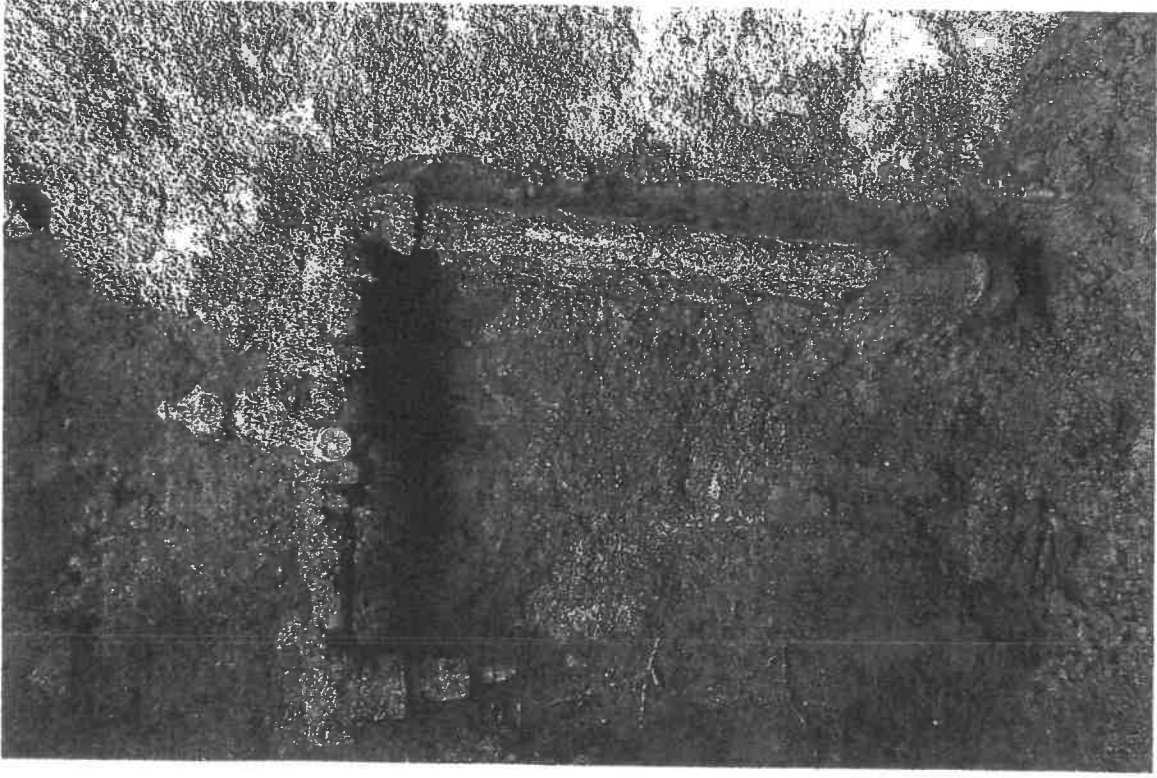
Micro Hydro: Conference call with Doug and Virgil of Fuss and O'Neill calculations being done pipe size
Main Street: Daily visits and meetings with contractor and VTrans
Oakwood : Do background on Oakwood water pump station and associated infrastructure
Arnot. Mandrel test tentatively scheduled for 6-18-19
51 South Main. Meet with asbestos abatement contractors for removal of suspect material

Coming down the pipe...

- Public Works Standards
- Non-revenue water
- Water and Sewer ordinance work.
- Arnot / Oakwood / Micro
- Main Street

Submitted by Bill Woodruff, Public Works Director, Main Street, Waterbury, VT 802-839-6199

FLUSH BASIN
104 S. MAIN



June 2019

MONTHLY ALLOCATION/DUTIES REPORT FOR COMMISSIONERS

UTILITY BILLING CLERK

Waterbury Commons LLC

Lot # 16 & 26

We received check payments for lots 16 & 26 on May 9th

Meters were delivered to each location for the plumber to install.

Water Allocation 810 gallons \$2,733.75

Sewer Allocation 488 gallons \$2,485.87

Meters \$320.00

Excess payment for water allocation \$1.17

Total paid \$5,540.80

Duxbury Moretown Fire District

Lot 38 – 258 Gallagher Acres

2 bedroom home

Water Allocation 270 gallons \$1,012.50

Grace Investment Properties, LLC

3579 Waterbury Stowe Road

Proposed 8 unit 3 bedroom condominium development

Water Allocation fee 3,240 gallons \$12,150.00

Meter Fee \$1,280.00

Total to be billed \$13,430.00

STILL PENDING:

Marc & Melissa Coviello

Lot #2 The Knolls

Waterbury Center

We received an application for hook up of a 3 bedroom home in the development off Guptil Road.

Processed an invoice for \$1,515.20

Cris Jones

Finlum LLC

30 Foundry Street

Waterbury

Change of use application to zoning prompted a review of the water & sewer allocation. This property is current over allocated having 600gpd and needing 135gpd. Letter has been sent to the owner advising them of options to keep or let go of allocations – no response to our letter

Silas Power

212 Blush Hill Road

Connect to Municipal Water Service

Mr. Power's is working to get easements from Dean Salvas as well as his legal team to draft a letter stating responsibilities of the water line.

John Kirby, 43 Randall Street has completed an application to convert his carriage house to a one bedroom apartment. This was billed on 11/2/2018 - no payment received at this time; a lien has been placed on the property.

James Quinn

Quinn Properties II

Addition of Ion Science at the North Main Street location. Processed an invoice for 41 gpd; \$370.64 - no payment has been received.

Other duties this month have included:

Working with Barb and Woody to ensure good communication with the community regarding the construction project and water shut offs. We have a system in place that includes emailing residence when we learn of a scheduled shut off, calling those we can't email and getting updates on the radio. If there is a boil notice needed those will be printed on green paper with the release on blue paper (seems like a minor detail but became important when folks weren't collecting notices and we had new ones to be delivered).

The Consumer Confidence Report was mailed to 902 homes this year (this includes DMFD#1). I have made a note on my billing instructions for May of each year so we can send this along with invoices; this was overlooked this year making it necessary to mail it separately.

Billing - Michelle has offered to learn the U/B billing process as my back up to allow me more flexibility when I would like to take time off. She and I did the May billing together, I expect to be here August 19th to ensure the bills goes out on the 20th then I'm leaving on my honeymoon!

William Shepeluk

From: Steve Lotspeich
Sent: Wednesday, June 12, 2019 2:28 PM
To: William Shepeluk
Subject: Update on archaeological survey of Lamson/Batchelder Site near Ice Center

Hi Bill,

The team from Hartgen Archaeological Associates did the field work for the Phase II survey of the Lamson/Batchelder house site in the middle of the field near the Ice Center on June 3rd and 4th. They did small ~~had~~ dug test pits on a grid and larger test pits in areas where larger stones are present a foot or so under the ground surface. They found some sections of stone foundations for the house and possible outbuildings that are in-tact. It didn't look like the foundations for the entire cellar hole area are in-tact. They found plenty of artifacts such as broken china and crockery, glass bottles, and bones that are probably from the 19th century when the house existed. These will all be retained and cataloged by Hartgen.

The full report should be available in 2-3 months once they catch up on field work. I talked to Tom Jamison, their lead archaeologist, and apparently the test for the future of the site is whether the site is in-tact enough to be eligible for the National Register of Historic Places. The site is currently a state listed archaeological site. The report will make recommendations regarding eligibility then we can consult with the state archaeologist, Scott Dillon, regarding the future of the site. I will let you know as soon as the report is complete.

In the meantime, let me know if you, the EFUD Commissioners, or the Select Board have any questions.

Thanks!
Steve

Steve Lotspeich
Community Planner
Town of Waterbury
28 N. Main St., Suite 1
Waterbury, VT 05676
(802) 244-1012



85

5/30-Nick called to
dispute bill
5/31 - changed
meter + did
service call

Karen King

From: Karen King
Sent: Monday, May 13, 2019 8:57 AM
To: 'Nick Lizotte'
Subject: RE: Water Bill at 85 O'Hear Court

The meter is inside the house - typically next to the main service line coming in. If you're there again this week please have a look and get back to me. I have a meter reading on record I will use, we've checked it twice
Thanks again

Karen King, Utility Billing Clerk
Town of Waterbury
Edward Farrar Utility District
28 North Main Street Suite #1, Waterbury VT 05676
(802) 244-5858



From: Nick Lizotte [<mailto:nick@vermontrealty.com>]
Sent: Saturday, May 11, 2019 2:23 PM
To: Karen King
Subject: Re: Water Bill at 85 O'Hear Court

This is a complete mystery to me. We we're just down there and none of the faucets are on, no running toilets, nothing is drawing water.

Where does the meter measure water from, inside the house?

Thank you,

Nick

On Fri, May 10, 2019, 3:40 PM Karen King <kking@waterburyvt.com> wrote:

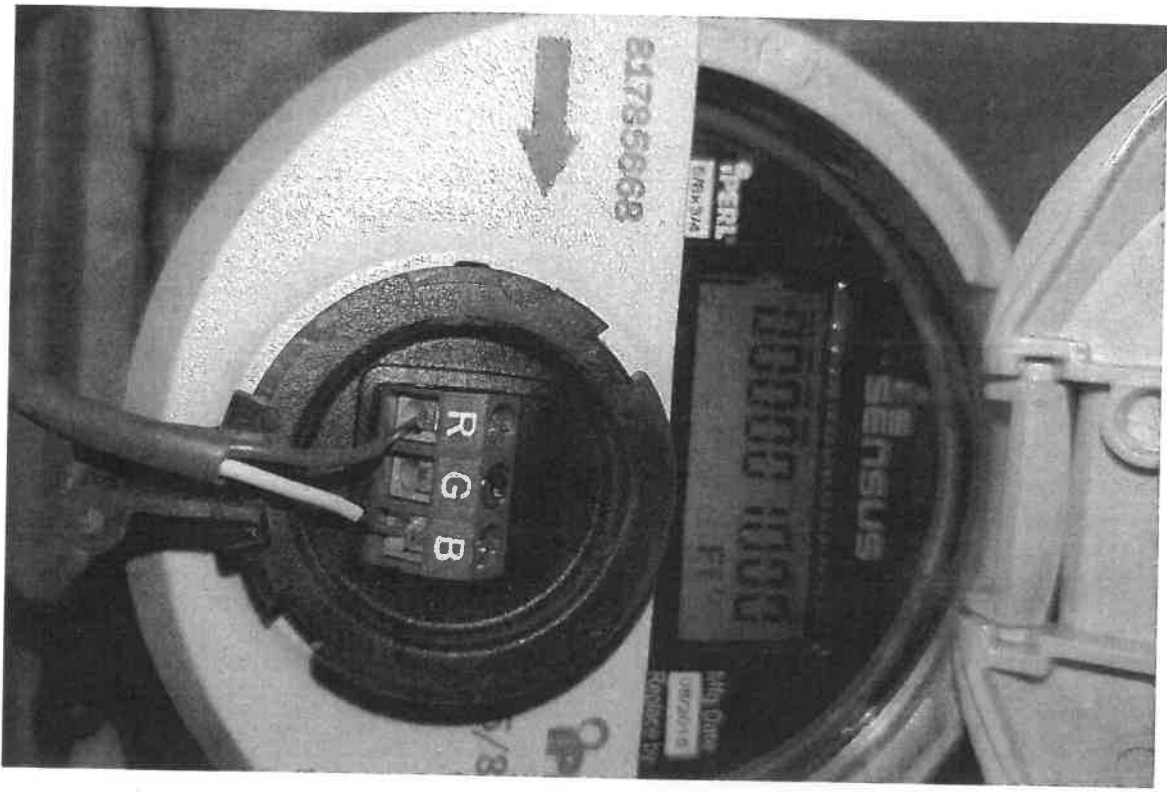
Nick,
Attached is the forecast billing for this location. We've double checked the meter and it's accurate.
Thanks

Karen King, Utility Billing Clerk
Town of Waterbury
Edward Farrar Utility District
28 North Main Street Suite #1, Waterbury VT 05676
(802) 244-5858
[Town Logo]

85 O'Hear Court

5/31/2019

1/91



Account:962-0085-V Book:1/91
 • SHEPPARD, LEIGH
 85 O'HEAR CT
 WATERBURY VT 05676

OCT. 20			
JUL. 20			
APR. 20			
JAN. 20			
OCT. 19			
JUL. 19			
APR. 19	383		✓
JAN. 19	307		✓
OCT. 18	207		✓
JUL. 18	206		✓
APR. 18	200		✓
JAN. 18	182		✓
OCT. 17	170		✓
JUL. 17	156		✓
APR. 17	143		✓
JAN. 17	129		✓
OCT. 16	118		✓
JUL. 16	103		✓

MMAD 384 5110

Account:962-0085-V Book:1/91

85 O'HEAR CT

Waterbury Water and Sewer Commissioners
March 28, 2016
4:30pm, 28 North Main St - Municipal Center
Minutes

Present: P. H. Flanders, R. Finucane, C. Parks, Commissioners; B. Woodruff, Public Works Director; K. King, Staff; C. Nelson, Board Secretary.

Flanders called the meeting to order at 4:30pm. The board considered the agenda and by consent, approved the agenda as written.

Recap of Village Meeting: Flanders provided an overview of business conducted at the 2016 Village meeting. Parks was reelected to the board for a 3-year term. \$100,000 was approved by the voters for pump station upgrades. It was suggested that the board research the potential to change the Village charter to eliminate municipal business, with the exception of water and sewer. If successful, the board would become the authoritative board for funding decisions. At this time, the Trustees have initiated meetings to research potential outcomes.

Clarification on One-Leak Rule: King asked for clarification on the board's policy regarding adjusted bills for customers who have experienced a leak during the billing quarter. The following items were discussed:

1. Definition of "Leak": Effective May 1, 2016, a "leak" as determined by the policy would be defined as "a catastrophic break in infrastructure", as determined on a case by case basis by the board.
2. Documentation Required: The board would accept a statement in writing from the property owners detailing when and how the leak was repaired, in order to be considered for an adjustment. An invoice, or memo signed by the homeowner would suffice.
3. Adjustment Guidelines: If determined as a true leak, the two quarters that would be considered when applying the adjustment would be the two quarters immediately preceding the quarter in which the leak was fixed.
4. The "one leak" allowance would be granted to each property owner, and not with the account/property. If a property changes ownership, the one leak allowance would reset.

Finucane moved to accept the changes to the "One Leak Policy" effective May 1, 2016, as stated above. The policy would allow a one-time adjustment to a high bill due to a true leak, determined by the average of the two quarters prior to the repair of the leak plus a \$50 administrative cost. Parks seconded the motion, a vote was held, and the motion passed unanimously.

Update on Water Loss Procedures: Woodruff is in the final steps of collecting data regarding system wide water loss. A new master meter was installed in summer 2015 at the treatment plant, and the water department staff has been monitoring total use vs. metered use for several billing periods. New quarterly readings should bring more conclusive data. The system leaks