

Waterbury Village Water and Sewer Commissioners
December 19, 2016
4:30 pm, 28 N Main Street – Steele Community Room
Minutes

Present: P. H. Flanders, C. Parks, R. Finucane, Commissioners; W. Shepeluk, Municipal Manager, B. Woodruff, PWD, Staff

Public: Barbara Parker

Flanders called meeting to order at 4:30pm

APPROVE AGENDA: Agenda approved as written

Barbara Parker: Broken/Leaking water service line to Early Vermont Antiques located at 1320 Waterbury Stowe Road. W. Shepeluk provided an overview of the situation detailing the long length of the plastic, single customer service line. B. Parker has received an estimate from Kingsbury for repair in the amount of \$12,000. B. Woodruff has been able to obtain quotes from other possible contractors that are \$9-\$11,000. The cost of traffic controllers alone is \$1,200. VTrans doesn't typically like to have water lines placed in the right of way however this service line was installed more than 30 years ago when the road was narrower. There are no full time occupants at the property; it operates solely as an Antique business at this time without public facilities. Long discussion regarding the quality of the line and placement, AOT is scheduled to reconstruct Route 100 past the property in 2018. Commissioners asked B. Woodruff to continue to work with AOT to confirm if they will consider upgrading the line during the 2018 scheduled project. If line is upgraded to State of Vermont standards the commissions will consider the possibility of taking over the line.

R. Finucane has submitted a draft for future discussion of a policy regarding water and sewer customer disputes.

Kathi Grace: Kathi was not present for the meeting. Staff will reach out to her to be placed on the next agenda.

Update on Feasibility Study: No news at this time. B. Woodruff will consult with Alec Tuscany if he is available for this project in 2017. At this time P. Flanders is most interested in the cost of the study versus who is hired to conduct it. Town Planning Commissioners are very interested in the forthcoming results.

Compensation for Alec Tuscany: W. Shepeluk provided some background information regarding paid leave for A. Tuscany. A. Tuscany is a part time employee of the Village and as such is entitled to prorated benefits. W. Shepeluk has reviewed A. Tuscany's timecards for 2016 and determined he works approximately 19 hours per week. W. Shepeluk requests board approval to accept A. Tuscany's request to have vacation time in lieu of paid holidays. A. Tuscany has also stated he does not require paid sick

time. **C. Parks moved to accept the arrangement drafted by W. Shepeluk and A. Tuscany, R. Finucane seconded the motion, a vote was held, and passed unanimously.**

Waterbury Commons Water/Sewer System: W. Shepeluk referenced an email from P. Arnot dated December 14th, 2016 regarding the acceptance of the Phase One Sewer Line in Waterbury Commons by the Village of Waterbury. Discussion of previous agreements followed. W. Shepeluk was able to locate the meeting minutes held on June 29th, 2015 when the board reiterated a previous decision from March 23rd, 2015. At this time the board feels the stipulations of the terms of the agreement have not been met. This includes, but is not limited to, truck access to manholes and testing results.

2017 Goals: B. Woodruff spoke on behalf of the water department. The water line on Crossroad should be upgraded in 2017. There is also a water line from the Blush Hill reservoir to Kennedy Drive that should be upgraded in 2017. Its assumed permits will be required for the latter. Water Department would also like to implement the Inline Hydro project. P. Flanders asked W. Shepeluk if there has been any news regarding the glare of the solar panels in Sweet Field. W. Shepeluk said he has reached out to the homeowner with no response yet, he will attempt again. P. Flanders would like a resolution.

Monthly Reports: The monthly reports were discussed and reviewed. W. Shepeluk stated every effort will be made to get the board monthly reports on the Friday before the scheduled board meetings in 2017. Fats, oils and grease continue to plague the sewer department especially in the area of Bank Hill. The Ice Center is interested in working with the Village to purchase electricity from the Inline Hydro project; W. Shepeluk will continue to pursue this relationship.

Minutes: C. Parks moved to approve the minutes of the November 28, 2016. R. Finucane seconded the motion, and with both votes in favor, the motion passed.

There being no further business, the meeting was unanimously adjourned at 6:13pm.

The next regular meeting is scheduled for Monday January 23rd, 2017 at the Waterbury Municipal Center.

Respectfully submitted,

Karen King, Secretary

Approved:

Date: