

**Joint Meeting of the Waterbury Village Trustees and Select Board  
Steele Community Room  
28 North Main Street  
January 10, 2018**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Sherman, Trustees; William Shepeluk, Municipal Manager; Chris Viens, Mark Metayer, Jane Brown, Select Board; Steve Lotspeich, Community Planner; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

**Public:**

Rebecca Ellis, Alyssa Johnson, Everett Coffey, Rebecca Pfeiffer, Karl Anderson.

**Opening and Call to Order**

P. Howard Flanders called the meeting of the Trustees to order at 7:05 pm.

Chris Viens, Select board President called the Select Board Meeting to order at 7:05 pm.

**Consider modifications to the agenda**

The Municipal Manager asked to add an update on the Main Street project after the FEMA presentation.

**Public**

There was no public comment.

**FEMA Representative Presentation - Community Rating System Plaque**

Karl Anderson, from the FEMA Boston Office, is the Lead Flood Plain Manager for FEMA. Rebecca Pfeiffer works in the Flood Plain Management Office for the State of Vermont Department of Environmental Conservation and Waterbury is in the zone that she covers. Two plaques were presented by K. Anderson and R. Pfeiffer with assistance from Rebecca Ellis, Deputy Commissioner of the Department of Environmental Conservation. One plaque was presented to the Village of Waterbury and one plaque was presented to the Town of Waterbury to reflect that the Village and the Town of Waterbury successfully participates in the National Flood Insurance Program Community Rating Program. This program recognizes communities that are in the National Flood Plain Program. The community has undertaken a series of meaningful activities to protect its citizens from losses caused by flooding and has exceeded the requirements for National Flood Plain participation and effective floodplain management. Participating in this program means that it saves the citizens of Waterbury an average of \$117 dollars each (or approximately 5 percent) with an overall savings total of \$17,000 for flood insurance policy holders. Karl Anderson stated that Waterbury is used as a model all over the State because they did an amazing amount of work since the flood and provided phenomenal outreach to the citizens. Steve Loptspeich, Community Planner stated that the Village goal was to get to a Level 8 Community rating by FEMA which would be a 10% savings per policy holder. He also stated that Dina Bookmyer-Baker, Zoning Administrator, will be a flood plain manager which requires a CFM certification.

**Update on Main Street Reconstruction Project**

W. Shepeluk gave an update on the Main Street Reconstruction Project. There will be 50,000 cubic yards of soil to come out of the ground during the project and not be put back in the ground. The soil may have higher levels of contaminants such as PAH, lead and arsenic. The Town will not know what the levels are until the soil is tested. W. Shepeluk stated that if 25,000 cubic yards needs to be, transported and disposed of in Coventry, the cost associated with doing this is approximately \$12.5

million to transport and leave it there. This cost may or may not be a participating project cost which means that the Federal highway funding may or may not pay for it. The expected revised target start date for this project is April 2019. A. Johnson, Economic Development Director, will softly let the businesses know the revised plans.

### **Ken Squier Proclamation**

Ken Squier is going to be inducted into the Nascar Hall of Fame for his contribution to broadcasting Nascar races and being one of Nascar's original broadcasters. Nascar asked if his home town could pass a proclamation making January 19<sup>th</sup> "Ken Squier Day" in the Village and Town of Waterbury. **Chris Viens made a motion to approve and accept the proclamation as written and name January 19<sup>th</sup>, 2018 "Ken Squier Day". The motion was seconded by M. Metayer and passed unanimously. The Select Board thanked him for all of his accomplishments. N. Sherman made a like motion on behalf of the Village Trustees. The motion was seconded by L. Sayah and passed unanimously.**

### **Review RFP's for South Main Street**

The Village received two RFP's for the sale of 51 South Main Street. One of the proposals was from Chris Parsons and the other was from the Town of Waterbury. Chris Parsons offered \$120,000 to purchase 51 South Main Street. The Town of Waterbury proposed a purchase price of \$200,000 and further requested to borrow \$275,000 from the Village UDAG Fund for up to a five-year term. If the Village accepted the proposal from the Town to purchase 51 South Main Street as proposed, there are implications that it would cost the Village money against the Village tax rate and grand list. Discussion followed regarding both proposals and the importance of having parking spaces available during the Main Street reconstruction project. No action was taken at this time regarding either proposal.

**At 8:35pm, Mark Metayer made a motion to adjourn the Select Board portion of the meeting. The motion was seconded by Jane Brown and passed unanimously.**

### **Update on Police Department Closure**

The Municipal Manager gave an update on the Waterbury Police Department closure. He stated that J. Feccia and A. Mazzilli worked until the end of December. Lamoille, Chittenden, Northfield and Swanton have expressed interest in the cruiser package. There were various police departments around Vermont that took equipment for their police departments. There were several firearms that were sold through Parro's Gunshop and the two bicycles were sold. The total for the sales was approximately \$2,700.00. Sensitive information was shredded at Public Safety. Revitalizing Waterbury is interested in the copier that has another 2 years on the lease. Miscellaneous office equipment will likely be given away because of their condition and age. **L. Sayah made a motion to authorize the Municipal Manager to look into a process of selling the two police cruisers as soon as possible. The motion was seconded by N. Sherman and passed unanimously.** The Municipal Manager reviewed the Police Department response calls.

### **Discussion on Village Budget 2018**

The Municipal Manager reviewed the budget for 2018. No action was taken at this time.

### **Charter Change Update**

The Municipal Manager gave an update regarding the charter change. The charter change is being drafted into a bill by the Legislative Committee. There may still be changes to it. The Municipal Manager will keep the Trustees updated on its progress.

**Minutes**

**N. Sherman made a motion to approve the December 13<sup>th</sup> and 29<sup>th</sup> Trustees meeting minutes and the Joint Meeting minutes of December 18<sup>th</sup> as presented. The motion was seconded by L. Sayah and passed unanimously.**

**Adjourn**

**At 9:33 pm, N. Sherman made a motion to adjourn the meeting. The motion was seconded by L. Sayah and passed unanimously.**

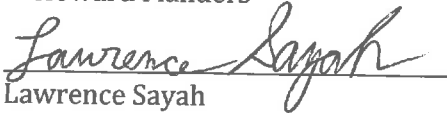
Respectfully submitted,

Denise McCarty  
Board Secretary

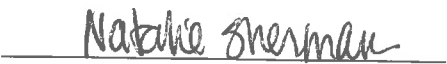
Approved on: January 24, 2018



P. Howard Flanders



Lawrence Sayah



Natalie Sherman