

**Waterbury Village Trustees Meeting
Steele Community Room
28 North Main Street
July 26, 2017**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Sherman, Trustees; William Shepeluk, Municipal Manager; Anthony Mazzilli, Waterbury Police Department; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

Public: Everett Coffey, Melissa Moore, Alyssa Johnson.

Opening and Call to Order

P. Howard Flanders called the meeting to order at 4:30 pm.

Consider modifications to the agenda

There were no modifications to the agenda.

Public

There was no public comment.

Trustees Time

The Trustees wished Natalie a Happy Birthday and presented her with a cake and song.

Boundary Adjustment between the Village of Waterbury and Charles and Linda Berry - The Municipal Manager gave a summary of the boundary adjustment and deed. **L. Sayah made a motion to authorize the Municipal Manager to sign the quit claim deed reflecting a boundary line adjustment for Charles and Linda Berry as discussed and approved by the Water Commissioners. The motion was seconded by N. Sherman and passed unanimously.**

Economic Development Director Report

A. Johnson, Economic Development Director, gave a broad overview of the projects she is involved in within the community. Discussion followed regarding marketing of the UDAG fund and Tax stabilization fund.

June Police Reports

The police reports and statistical data were reviewed. Discussion followed.

Discussion of Police Department Close Out

The Northfield Police Department would like the two speed enforcement signs. The signs were provided through award of a grant and the grant prohibits selling the equipment in exchange for money but the signs can be given to a police department that qualified for the grant.

The Manager reported that he had relayed to the Police Chief the Trustees' request not to schedule part-time officers for work. He reported that the Chief has not scheduled part-timers to work, except for parking enforcement, as of the most recent schedule. Officer Tobi Bernier has already resigned and he has turned in all his gear, including his gun.

The Trustees discussed a schedule for getting all of the other part-timers to turn in their gear and to resign. W. Shepeluk stated he had not given the Chief a deadline for this. By consensus, the Trustees asked for all part-time officers to turn in their gear and resign by September 13th.

In answer to a question by the audience, Officer Mazzilli reported that six hand guns and two shot guns will need to be turned in before operations cease. The guns will be sold to a licensed dealer and will not be sold to the public, according to W. Shepeluk.

Trustees Representation on the Select Board Public Safety Study Committee

The Select Board will be forming a Public Safety Study Committee that will include Mark Frier from the Waterbury Select Board. They would like a Trustee representative on the board if the Trustees are interested. **N. Sherman made a motion to appoint L. Sayah as the Trustee representative on the Select Board Public Safety Study Committee. The motion was seconded by P. Flanders and passed unanimously.**

Charter Change Submission

The time for any charter change rescission has passed and there was no petition submitted. The formal notification to the Secretary of State and the State Archivist has been done. Representatives Tom Stevens and Theresa Wood have also been notified. All of the required steps have been completed. The bill will need to be drafted and voted on in legislature.

Manager's June Report

The Municipal Manager reviewed his June report. Discussion followed. There was a tree that fell at the 51 South Main street property. W. Shepeluk got tree removal quotes from Farr's Tree Service, Potters Tree Service and Vermont Arborist. Farr's Tree Service was the lowest bid so they will be hired to remove the tree but it will be 3 weeks or so before they can do the work.

Request to VLCT for an Amicus Brief

The Municipal Manager stated that the Supreme Court denied the Appellee's request to dismiss the interlocutory appeal as improvidently granted in the Adam Hubacz case. This means that the Supreme Court will hear the case. Discussion followed. **L. Sayah made a motion to approve a letter from the Waterbury Municipal Manager to the Vermont League of Cities and Towns to request that VLCT file an Amicus Brief in the Hubacz Supreme Court appeal. The motion was seconded by N. Sherman and passed unanimously.**

August Trustees Meetings

The Trustees will not be meeting in August due to the lack of availability of the Trustees and the Municipal Manager.

Minutes

N. Sherman made a motion to approve the minutes of June 28th as presented. The motion was seconded by L. Sayah and passed unanimously.

Consider Contract for Survey of Historic District – Executive Session Likely

N. Sherman made a motion to find that premature general public knowledge regarding contracts and confidential attorney-client communications made for the purpose of providing professional legal services to the Trustees would place the

Village and Trustees at a substantial disadvantage in connection with any future legal proceedings and/or potentially result in the waiver of attorney-client privilege. The motion was seconded by L. Sayah and passed unanimously. N Sherman made a motion to enter into Executive Session to consider contracts and confidential attorney-client communications made for the purpose of providing professional legal services. The motion was seconded by L. Sayah and passed unanimously. The Trustees invited the Municipal Manager into the Executive Session. The Trustees and Municipal Manager entered into Executive Session at 6:08 pm.


N. Sherman made a motion to exit Executive Session at 7:05 pm. The motion was seconded by L. Sayah and passed unanimously.

There being no further business, the meeting adjourned at 7:05 pm.

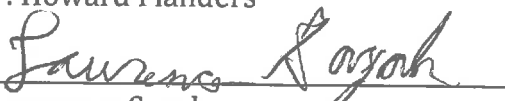
Respectfully submitted,
Denise McCarty

Board Secretary

Approved on: Sept. 13, 2017



P. Howard Flanders



Lawrence Sayah

Natalie Sherman