

**Waterbury Village Board of Trustees Meeting
Waterbury Municipal Center
28 North Main Street
July 27, 2016 ~ 11:00am**

Attendees: P. H. Flanders, Village President; N. Sherman, Trustee; W. Shepeluk, Municipal Manager; S. Lotspeich, Community Planner; Z. Gordon, RW Economic Development Director

Opening and Call to Order

P. H. Flanders called the meeting to order at 11:04am.

Consider Any Modifications to the Agenda

N. Sherman made a motion to approve the agenda as written. The motion was seconded by P. H. Flanders and passed unanimously.

Public

There was no public comment.

Consider Application for Renewal of Downtown Designation

S. Lotspeich presented information to the Trustees about the renewal application for the Designated Downtown. He explained that Revitalizing Waterbury has submitted all the information they need to continue being the 'Downtown Organization'. The Select Board has already approved the submission of the application on behalf of the Town. N. Sherman made a motion to approve the submission of the renewal application for the Downtown Program on behalf of the Village. The motion was seconded by P. H. Flanders and passed unanimously.

Update on Application for Removal of Structure at 51 South Main Street

P. H. Flanders reported to the Board concerning the disposition of 51 South Main Street. The Village just appeared before the Development Review Board to apply for a permit to demolish the building. The DRB has indicated that they will issue a permit that will allow the Village to remove the entire building or remove all but the front 20' x 40' portion of the building. The Village also agreed to remove four of the cedars at the request of Anne Imhoff, adjoining property owner. Replacement landscaping will be planted. The Village's intent would be to build 11 parking spaces if the entire building is removed and 8 spaces if the front of the building was left standing. At present, there is only a plan to create parking in the foot print of the building. At this time no parking spaces are being anticipated on the existing lawn area. An amendment to the permit would be necessary if parking were to be built on the lawn.

Z. Gordon appeared to discuss a proposal offered by Allen Hunt who would like to buy the building and redevelop it for housing and perhaps office space. The Trustees decided to delay any further consideration of selling the property until after the DRB makes a final determination about the demolition permit and until Stantec submits a report about parking needs. If the Trustees decide to consider a sale of the property it will not be until September at earliest and that the process will be open.

Adjourn

N. Sherman made a motion to adjourn the meeting at 11:50am. The motion was seconded by P. H. Flanders and passed unanimously.

Respectfully submitted,

William Shepeluk, Municipal Manager

Approved on: August 1, 2016



P. Howard Flanders



Lawrence Sayah



Natalie Sherman