

**JOINT MEETING OF THE SELECT BOARD & VILLAGE TRUSTEES**  
**December 6, 2010**  
**Municipal Office**

Present: Rebecca Ellis, Chair; John Grenier, Pam Clapp, Karen Miller and Bob Butler, Select Board; Everett Coffey, Village President; Lawrence Sayah and P. H. Flanders, Trustees; William Shepeluk, Municipal Manager; Steve Lotspeich, Community Planner; Anne Imhoff, ORCA Media; Chris Preston, Waterbury Record; and Carla Lawrence, Town Clerk.

Public: M. K. Monley, Karol Smith, Herschell Murry, Jeanne Kirby and Natalie Sherman.

The meeting of the Select Board and the Board of Trustees was called to order at 7:05p.m.

**WATERBURY SENIOR CENTER BUDGET REQUEST**

K. Smith and H. Murry were present to review the FY2011 budget of the Waterbury Senior Center. They requested funding from the Town in the amount of \$30,000, of which \$20,000 would be a special article and \$10,000 would be in the budget. They currently have approximately \$6,600 in reserves. A discussion was held with regard to the \$20,000 special article and how at its inception several years ago it was a onetime request.

**REVITALIZING WATERBURY BUDGET REQUEST**

J. Kirby presented the funding request from RW. The requests are level from last year and include \$6,500 of municipal funds to be directed towards RW's downtown revitalization programs, \$3,500 for the Planning Department 'beautification' line item, \$1,000 for the Waterbury Community Fair, and \$7,000 in the Capital Improvement fund for downtown projects and sidewalk repair. She indicated that RW is recognized as one of the top 'downtown' organizations in the State. The downtown designation will need to be renewed in 2011.

**PLANNING DEPARTMENT BUDGET REQUEST**

S. Lotspeich gave a brief overview of the work of the Planning Department. They are working with the Planning Commission to move towards a DRB. He reviewed the status of the Town and Village Grant Projects for 2010. He discussed the website and the need to have a conversation about the Business Directory. The Directory may be transferred over to the new site and one idea is to pay someone to keep it up to date. S. Lotspeich reviewed the proposed budget. The funding requests from RW were included in the budget.

S. Lotspeich then updated the Board on a zoning permit between the Town of Waterbury and the Center Chains Golf Club for a kiosk. The permit needs to be signed by the Municipal Manager.

**FIRE DEPARTMENT BUDGET REQUEST**

G. Dillon was present to review the proposed Fire Department budget. He indicated that call volume is down significantly from the previous year so anticipated year-end expenses should be lower than budgeted. He asked the Board to consider paying for a copper roof on the bell tower. The cost is \$950 and the Board indicated the funds could come from the project budget.

**ORCA BOARD OF DIRECTORS**

B. Hammerl was present and expressed interest in being nominated to be on the ORCA Board of Directors. B. Butler made a motion to nominate B. Hammerl to the ORCA Board of Directors. The motion was seconded by K. Miller and approved by all.

### **PLANNING COMMISSION APPOINTMENT**

J. Wulff was present and expressed interest in being appointed to the Planning Commission. J. Grenier made a motion to appoint J. Wulff to the Planning Commission for the remainder of the 3 year term expiring on April 30, 2011. The motion was seconded by K. Miller and approved by all.

### **HEALTH CARE PLANS – FY 2011**

W. Shepeluk reviewed the medical plan options and recommended offering the same three plans as last year (see attached memo). E. Coffey, noting that Newport had changed to a BCBS plan and saved \$110,000, suggested changing vendors. W. Shepeluk indicated that there is a significant penalty to withdraw from the VLCT Health Trust at this late date, and recommended waiting until next year to explore other options. W. Shepeluk suggested that the Newport plan was not comparable to the plans being offered by the Town and Village. W. Shepeluk indicated that an HRA or hybrid HRA could be considered next year. It was suggested that a committee be formed after budget season to review health insurance options.

P. Clapp made a motion that the Town offer three health plans for 2011, the same ones as last year: \$2,250/\$4,500 High Deductible Health Plan-Value (HDHPV) with Health Savings Account (HSA) contribution; \$1,500/\$3,000 HDHP with HSA contribution; and an indemnity plan (VHP 20/30B). Further, that the Town decrease its contribution into HSA's associated with the \$1,500/\$3,000 HDHP both to match the highway union contract and to encourage more employees to move to the \$2,250/\$4,500 HDHPV. The motion was seconded by B. Butler and approved by all.

P. H. Flanders made a like motion for the Village. The motion was seconded by L. Sayah and approved by all.

### **INTER-MUNICIPAL PAYMENTS**

Inter-municipal payments for FY 2011 were discussed. The Boards reviewed the formulas used in 2009. The payment that the Town pays for public safety was discussed. The Village police have made 59 calls to the Town this year, but it is not yet know how many hours were logged. It was suggested that the hourly rate needs to be reviewed as well. The Town pays a PILOT payment for public safety. The new fire station in the Village will have to be valued. It was suggested the cost of the building be used as the value and that the 2011 Village tax rate be used in the calculation. A discussion was held with regard to the Village administrative service fee and what percentage of time the utility billing clerk works for the Village. There was a brief discussion of duties of municipal staff.

### **SELECT BOARD BUSINESS**

K. Miller made a motion to approve the minutes of the November 15, 2010 meeting. The motion was seconded by J. Grenier and approved by all.

A request was received from VLCT to contact the congressional delegates regarding higher weight limits on Interstate 89 to ease the flow of truck traffic through the Village. B. Butler made a motion to authorize the Municipal Manager to write a letter of support. The motion was seconded by K. Miller and approved by all.

K. Miller made a motion to authorize Capital Improvement notes from Peoples United Bank in the amount of \$96,000 and \$40,000 at a rate of 2.2%. The motion was seconded by J. Grenier and approved by all.

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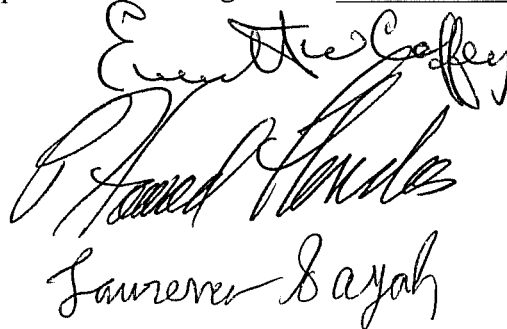
B. Butler made a motion to approve a payment in the amount of \$3,102,800 to the schools for taxes collected in November. The motion was seconded by K. Miller and approved by all.

There being no further business, the meeting was adjourned at 10:10 p.m.

Respectfully Submitted,

Carla Lawrence

Approved at a meeting held on 01.26.2011

  
E. H. Coffey  
Paul H. Hulse  
Lawrence Sayah