

Minutes of the Select Board
Monday, January 8, 2024
Steele Community Room, 28 North Main Street and via zoom

Attendance: Alyssa Johnson, Kane Sweeney, Dani Kehlmann, Mike Bard, Roger Clapp, Tom Leitz, Karen Petrovic

Public Attendance: Chris Viens, Bill Shepeluk, John Haase, Doug Greason, ORCA Media, Lisa Scagliotti Waterbury Roundabout, Lisa Walton

ZOOM: Brian Voigt (CVRPC), ORCA Media, Bill Woodruff, Christopher Koliba, Mike, Ian Shea

R. Clapp called the meeting to order at 7:00pm

Approve Agenda: K. Sweeney made a motion to approve the agenda. M. Bard seconded the motion, a vote was held and passed unanimously.

Consent Agenda Items:

a.) Minutes of January 4, 2023

M. Bard moved to approve the consent agenda, D. Kehlmann seconded, a vote was held and passed unanimously.

Public: T. Leitz was asked to testify in front of the legislation this Wednesday. R. Clapp asked if this can be discussed at the end of the agenda before the next meeting agenda is discussed.

Flood Water Mitigation CVRPC: B. Voigt introduced himself and what his position is at the Regional Planning Commission, his primary role is natural resources, water quality and water quantity. The presentation he presented can be found attached. It could cost \$35,000-\$50,000 for a storm water master plan for the entire Town of Waterbury. Some locations may fall on private property so it is important to engage public in these discussions because some private property owners may not want to be involved.

A question-and-answer series followed. BRIC money is going to be the most competitive funds with a good potential to receive because the Town is not able to ask for \$2mil currently. T. Leitz and B. Voigt have spoken about the Hazard Mitigation grant being used for Randall Street, a couple of culverts and at the wastewater treatment facility. B. Voigt was asked if any of the Milone & MacBroom study would be a good fit for Hazard Mitigation Grant and he believed it could be.

Budget: T. Leitz presented the cemetery budget beginning with expenses. Changes will be made to the mowing; an individual has been hired to mow and trim along with a member of public works. There was a discussion about the cemetery trust fund, how much is contributed and where it can be seen on the 2024 budget.

T. Leitz introduced the general government budget highlighting some changes he is making to funds, example Clerk/Assistant is now combined salary opposed to the Assistant Clerk being paid under regular pay. WASI will be working towards \$50 per capita because they have been operating at a loss for a long time. General belief this is not a result of the new building but the restrictions on their invoicing. There was \$15,000 in the 2023 budget for a Community Service Officer which would pay for an Animal Control Officer.

T. Leitz introduced the recreation budget by stating the pool did not have revenue as expected because of weather. Rate increases are expected for the summer camp program in 2024. Proposal to decrease monies moved into the capital fund. Grant application for Hope Davey Accessibility Improvements with \$20,000 in matching funds.

T. Leitz asked to testify in Montpelier: Senate Government Operations has invited T. Leitz to speak regarding flood recovery efforts. T. Leitz hopes to speak to a regional approach to flood recovery and mitigation. D. Kehlmann asked T. Lietz to speak about the hurdles being experienced for funding and encouraging State government to streamline. General lack of awareness about 211, how it works and how important it is to use. B. Shepeluk asked the town to consider encouraging the state to release VT Disaster Recovery Funds and Vista Volunteers. C. Viens wants the state to consider the aggregate resource to be able to move quickly and easily complete road repairs.

R. Clapp thanked B. Voigt for his time tonight to speak to the board and present a clear roadmap for ways to move forward.

Next Meeting Agenda: D. Kehlmann will chair as R. Clapp will be out of town. The draft agenda was approved as presented.

Adjourn: A. Johnson moved to adjourn, K. Sweeney seconded, a vote was held and passed unanimously.

Opportunities for Flood Hazard Mitigation

8 January 2024

Brian Voigt, Senior Planner

Central Vermont Regional Planning Commission



Overview

- ◆ Stormwater Master Planning
- ◆ Funding opportunities
 - ◆ Hazard Mitigation Grant Program
 - ◆ Building Resilient Infrastructure & Communities Grant Program
 - ◆ Formula Grant – Clean Water Service Provider Program
- ◆ Next steps

Overview

- ◆ Stormwater Master Planning
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Why Plan?

Many urban areas and impervious surfaces predate statutory requirements for stormwater management.

- ◆ Improve water quality & decrease downstream stormwater impacts
- ◆ **Prevention is cheaper than restoration:** Target areas where pollution is generated and where it can be captured and removed efficiently.
- ◆ Develop a prioritized list of projects and best management practices like [Green Stormwater Infrastructure](#) and [Low Impact Development](#)
- ◆ Increase public awareness of stormwater problems, opportunities for community action & the cost of engineered solutions

Stormwater Master Planning in Vermont

A comprehensive plan for addressing stormwater runoff.

- ◆ Background
 - ◆ VT Department of Environmental Conservation has supported an urban watershed management coordinator since 1997
 - ◆ Vermont's Stormwater Management Statute Year 2000 amendments § 1264 (b):
 - ◆ (10) Promote implementation of pollution prevention during the conduct of municipal operations.
 - ◆ (12) Encourage municipal governments to utilize existing regulatory and planning authority to implement improved stormwater management by providing technical assistance, training, research and coordination with respect to stormwater management technology, and by preparing and distributing a model local stormwater management ordinance.
 - ◆ (13) Promote public education and participation among citizens and municipalities about cost-effective and innovative measures to reduce stormwater discharges to the waters of the state.
- ◆ Overarching goal is to target locations where pollution is generated so that it can be captured & mitigated in a cost-effective manner.

What is Stormwater Master Planning?

A comprehensive plan for addressing stormwater runoff.

- ◇ Water quality or quantity problem definition
 - ◇ Biological / chemical monitoring data
 - ◇ River geomorphic data
- ◇ Existing Data Collection
 - ◇ Geographic Information Systems
 - ◇ Existing reports / studies
 - ◇ Existing data analysis
- ◇ New Data Collection
 - ◇ Field surveys to compile a list of sites contributing to the problem
 - ◇ Field data analysis
 - ◇ Compile list of sources associated with defined water problems
 - ◇ Project prioritization to lead to feasible project selection, funding & implementation

Town of

Waterbury

**Stormwater Infrastructure
Mapping Project**

October 2009



VERMONT

Stormwater Master Planning Process

- ◆ Procure engineering consultant
- ◆ Role of Planning & Conservation Commissions
 - ◆ Generate list of problem sites
 - ◆ Review initial analysis
 - ◆ Prioritize projects (5) for preliminary (30%) engineering design
- ◆ Department of Environmental Conservation offers templates depending on scope of plan
- ◆ Education & Outreach
 - ◆ Public involvement and comments should be as comprehensive as possible in listing all known problems.
 - ◆ An education plan that encourages public awareness and involvement and fosters both community and municipal support is crucial.
 - ◆ Chittenden County Regional Planning Commission's Stormwater Education Program: [Rethink Runoff](#)

Overview

- ◇ Stormwater Master Planning
- ◇ **Funding opportunities**
 - ◇ Hazard Mitigation Grant Program
 - ◇ Building Resilient Infrastructure & Communities Grant Program
 - ◇ Formula Grant – Clean Water Service Provider Program
- ◇ Next steps

Funding Opportunity: Hazard Mitigation Grant Program

- ◇ Funding is available for municipalities following the July flooding event under the Hazard Mitigation Grant Program to scope potential risk reduction projects
- ◇ Funded through the Federal Emergency Management Agency and administered by Vermont Emergency Management
- ◇ Damage from flood event not required
- ◇ Cost share: 75% federal – 25% local
- ◇ Eligibility requirements:
 - ◇ Federal Emergency Management Agency approved & adopted Local Hazard Mitigation Plan (work in progress with anticipated completion Summer 2024)
 - ◇ Good standing with the National Flood Insurance Program
 - ◇ Adopted Local Emergency Management Plan

Funding Opportunity: Hazard Mitigation Grant Program

- ◆ Project types:
 - ◆ dam removal
 - ◆ upsizing a bridge / culvert
 - ◆ floodplain restoration
 - ◆ engineering design for elevating residential properties or commercial / municipal floodproofing
- ◆ Application deadline: 31 January 2024
- ◆ Project scoping
 - ◆ Procure engineering services to assess the issue(s) and develop alternatives
 - ◆ Select preferred alternative
 - ◆ Develop designs, budget & scope of preferred alternative
 - ◆ Benefit – Cost analysis (required for implementation funding)

Funding Opportunity: Building Resilient Infrastructure & Communities

- ◇ Annual Federal Emergency Management Agency funding program for hazard mitigation to reduce the risk from natural hazards.
- ◇ Pre-disaster mitigation program
- ◇ Available funding: \$2 million
- ◇ Cost share: 75% federal – 25% local
- ◇ Eligible projects:
 - ◇ Scoping: for specific structures or areas with flood vulnerability
 - ◇ Analysis of alternatives, designs, budget, scope & Benefit – Cost Analysis
 - ◇ Local Hazard Mitigation Plan development / update
 - ◇ Construction projects: home buyouts, floodplain restoration, culvert upsizing
- ◇ Application deadline: 12 January 2024

Funding Opportunity: Formula Grant – Clean Water Service Provider

- ◆ CVRPC is the Clean Water Service Provider for the Winooski River Basin
- ◆ Projects must ...
 - ◆ be non-regulatory with a **primary goal of phosphorous reduction**
 - ◆ align with the vision set forth by Act 76, the Clean Water Service Delivery Act and Department of Environmental Conservation guidance
- ◆ Ideal project types include: Floodplain / Stream Restoration, River Corridor Easement, Riparian Buffer Planting, Operations & Maintenance
- ◆ Project solicitation 4+ times per year

Annual Funding Based on Formula				
Design, Engineering & Construction	Project Identification & Development	Total Project Funding	Maximum Administrative Costs	Total Project Funding + Max Admin
FY24	\$871,791	\$932,650	\$164,585	\$1,097,235

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Next Steps

- ◆ Near-term priorities already identified?
- ◆ Broader municipal engagement & outreach strategy
- ◆ Engagement with state & landowners
- ◆ Pursuing funding opportunities



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Cemetery Draft 2024 Budget: 12-15-24

Revenues	2020 Actual		2021 Actual		2022 Actual		2023 Budget		2023 as of 12-14-23		2024 Proposed		Change from Prior Year	% Change from Prior Year	Notes
53-6-00-1-001.00 PROPERTY TAXES-FROM GF		5,000	5,000	15,000	15,000	15,000	15,000	15,000	15,000	5,500	5,500	0.0%	0.0%	On tax rate summary page, no longer a fixed amount	
53-6-00-1-002.00 CEMETERY LOT SALES	8,800	9,200	6,500	3,100	5,500	5,500	5,500	5,500	5,500			NA	NA		
53-6-00-2-001.00 STATE GRANT		6,500	45,000									NA	NA		
53-6-00-4-001.00 DONATIONS IN TRUST	2,500											NA	NA		
53-6-00-4-001.01 DONATIONS-UNRESTRICTED	1,800	600	600	600	600	600	600	600	600	600	600	0.0%	0.0%		
53-6-00-5-001.00 VAULT FEES	6,850	13,725	11,603	11,603	8,000	15,250	11,000	11,000	11,000	3,000	3,000	37.5%	37.5%		
53-6-00-8-001.00 GRAVE OPENINGS					250	1,572	250	250	250	250	250	0.0%	0.0%		
53-6-008-001.01 FROM CEMETERY TRUST			70	25,000	25,000	25,000	25,000	25,000	25,000	(25,000)	(25,000)	-100.0%	-100.0%	On tax rate summary page	
53-6-00-9-003.00 GAS TAX REFUND	500	980	1,300							500	500	NA	NA		
53-6-00-9-099.00 MISC												500	500		
Total Revenues	20,450	81,005	31,673	54,350	63,872	17,850	36,500	36,500	36,500	17,850	17,850	-67.2%	-67.2%		
Expenditures															
53-7-55-1-110.00 CEM-Regular Pay	3,650	3,600	4,300	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.0%	0.0%		
53-7-55-1-120.00 CEM-Part-time Pay	500	6,042	525	15,000	1,200	1,200	1,200	1,200	1,200	5,000	5,000	-65.7%	-65.7%	Less expansive hiring plans	
53-7-55-1-270.00 CEM-Social Security	317	581	316	1,530	344	765	765	765	765	(765)	(765)	-50.0%	-50.0%		
53-7-55-1-250.00 CEM-Insurance-Unemployment	29	74	78	95	81	40	40	40	40	(55)	(55)	-57.9%	-57.9%		
53-7-55-1-260.00 CEM-Insurance-Worker Comp	528	628	315	315	508	350	350	350	350	35	35	11.1%	11.1%		
53-7-55-2-741.00 CEM-Small Tools					114							NA	NA		
53-7-55-3-411.00 CEM-Utilities - Water	420	420	420	420	420	420	420	420	420	420	420	0.0%	0.0%		
53-7-55-3-424.00 CEM-Grounds Maintenance	19,145	23,308	18,100	25,000	23,550	23,550	21,000	21,000	21,000	(4,000)	(4,000)	-16.0%	-16.0%	Increased use of staff	
53-7-55-3-626.00 CEM-Fuel-Gasoline	690	300	600	600	600	600	600	600	600	600	600	0.0%	0.0%		
53-7-55-5-310.00 CEM-Public Works Director	690	445	510	960	1,000	960	960	960	960	960	960	0.0%	0.0%		
53-7-55-5-330.00 CEM-Tree Maintenance	2,055	6,642	4,565	8,500	1,240	1,240	3,500	3,500	3,500	(5,000)	(5,000)	-58.8%	-58.8%		
53-7-55-5-450.00 CEM-Contractors	15,870	22,481	29,848	40,000	90,600	50,000	50,000	50,000	50,000	10,000	10,000	25.0%	25.0%	Includes \$50k in one time expenses paid for through a donation in prior year.	
53-7-55-6-520.00 CEM-Ins. Prop & Liability	471	348	1,010	1,010	1,993	800	800	800	800	(210)	(210)	-20.8%	-20.8%		
53-7-55-7-741.00 CEM-New Equipment	1,250		500	4,000	3,078	1,000	1,000	1,000	1,000	(3,000)	(3,000)	-75.0%	-75.0%		
Total Expenditures	44,925	64,868	61,086	102,430	127,792	89,435	127,992	127,992	127,992	89,435	89,435	-12.7%	-12.7%		

General Government, Public Safety and Municipal Building Draft 2024 Budget: 12-15-24										
Revenues	2023 as of 12-14-23									
	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2023 as of 12-14-23	2024 Proposed	Change from Prior Year	% Change from Prior Year	Notes	
11-6-00-1-003.00 TAX INTEREST	8,871	23,877	27,708	25,500	29,277	28,500	3,000	11.8%		
11-6-00-1-004.00 TAX PENALTY	30,129	39,426	38,698	38,000	48,283	48,000	10,000	26.3%	Consistent with 2023.	
11-6-00-1-005.00 TAX SALE COSTS	3,009	86	292	1,000	1,470	250	(750)	-75.0%		
11-6-00-1-010.00 225 OF 1% SCHOOL TAXES	26,037	27,360	26,983	28,725	29,977	30,000	1,275	4.4%		
11-6-00-2 OTHER GOVERNMENTS										
11-6-00-2-001.00 VILLAGE ADMIN SERVICE FEE	90,000	91,800	96,990	111,610	111,610	114,958	3,348	3.0%	5% Increase as per agreements	
11-6-00-2-002.00 TRAFFIC CONTROL INCOME	6,587	441	1,506	1,500	569	1,500	569	0.0%		
11-6-00-2-010.00 PILOT	334,033	330,765	388,635	360,000	400,163	420,000	60,000	16.7%	Expected growth due to other towns enacting LOTs	
11-6-00-2-012.00 MILEAGE REIMB-FED EXCISE	15	95	158	100	-	100	100	0.0%		
11-6-00-2-013.00 FOREST & PARKS	91,560	91,560	92,843	92,843	92,843	92,843	0	0.0%		
11-6-00-2-014.01 CURRENT USE CHANGE TAX	104,997	106,426	107,643	106,000	115,561	115,550	9,550	9.0%		
11-6-00-2-015.00 RAILROAD TAX	2,679	2,679	1,339	2,600	2,679	2,600	(79)	-2.9%		
11-6-00-2-016.02 STATE GRANT-VTRANS Lb	54,401	31,268	3,408	25,000	10,000	(25,000)	(25,000)	-100.0%		
11-6-00-2-016.03 STATE GRANT P2 RESERVOIR	3,015	2,328	(638)	3,200	-	(3,200)	(3,200)	-100.0%		
11-6-00-2-016.04 STATE GRANT-P2 TREES	3,000	-	-	-	-	-	-	-		
11-6-00-2-016.07 Covid Relief Grants	34,487	-	-	-	-	-	-	-		
11-6-00-3 USER FEES		25	25	-	25	-	-	-		
11-6-00-3-001.02 Leases & Rent-BLDS & GROU										
11-6-00-4 SERVICE FEES										
11-6-00-4-001.00 TOWN CLERK FEES	105,428	101,493	75,435	75,000	60,863	60,000	(15,000)	-20.0%	Consistent with high interest rates and low housing inventory	
11-6-00-4-002.00 ANIMAL CONTROL INCOME	7	6	-	-	-	-	-	-		
11-6-00-4-010.00 FROM HISTORICAL SOCIETY	1,543	3,000	-	27,350	10,222	27,350	27,350	0.0%	Tied directly to expense.	
11-6-00-7-001.01 FROM REAPPRAISAL FUND	7,450	-	-	-	-	-	-	-		
11-6-00-8 DEBT SERVICE										
11-6-00-8-001.00 INT ON SWEEP & CD'S	2,255	1,787	6,918	6,000	23,090	20,000	14,000	233.3%	Conservative. High interest rates hurt us as a borrower, but help when lending.	
11-6-00-8-002.00 FROM TAX STABILIZATION FU	50,000	50,000	50,000	50,000	50,000	50,000	0	0.0%		
11-6-00-9 MISCELLANEOUS										
11-6-00-9-001.00 Interest										
11-6-00-9-003.00 Trans in ARPA-Eligible Us	452	3,769	614	500	1,930	1,000	500	100.0%		
11-6-00-9-099.00 MISCELLANEOUS										
Subtotal Revenue	860,055	864,867	917,895	954,928	994,517	1,018,151	63,223	6.5%		
Subtotal Excluding ARPA	860,055	864,867	917,895	954,928	994,517	1,018,151	63,223	6.5%		

General Government, Public Safety and Municipal Building Draft 2024 Budget: 12-15-24									
Revenues	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2023 as of 12-14-23	2024 Proposed	Change from Prior Year	% Change from Prior Year	Notes
Expenditures									
11-7-10-1-110.00 GG-Regular Pay	330,328	352,314	310,985	322,500	298,130	296,938	(25,562)	-7.9%	Moved Assistant Clerk, but overall consistent with 2023.
11-7-10-1-115.00 GG-Natural Disaster Coordinator					7,125	10,000	10,000	RDIV/01	
11-7-10-1-115.02 GG-Clerk/Assistant	56,086	58,043	6,500	6,500	6,500	6,500	6,500	0.0%	Proposed town expense. 400 hours.
11-7-10-1-115.03 GG-Lists	1,500	1,500	1,500	1,500	67,155	90,731	29,611	48.8%	See note above.
11-7-10-1-120.01 GG-USTER Reg Pay	47,547	48,530	50,636	53,200	50,137	55,507	2,307	4.3%	
11-7-10-1-120.02 GG-Historical Society-Cle	5,103	8,472	9,915	27,350	24,988	27,350	2,350	0.0%	
11-7-10-1-210.00 GG-Ins-Health	78,528	84,463	95,194	124,383	102,367	101,244	(23,139)	-18.6%	Lack of the draw
11-7-10-1-210.03 GG-Life Disability, LTCI	3,929	3,777	4,577	3,300	4,302	4,200	4,200	24.3%	
11-7-10-1-220.00 GG-Ins-Social Sec	33,366	36,082	35,729	34,029	36,185	37,372	3,344	9.8%	
11-7-10-1-250.00 GG-Ins-Unemployment	18,615	21,055	23,381	25,460	19,222	28,453	2,984	11.8%	Rate Increases
11-7-10-1-260.00 GG-Workers Compensation	599	1,676	1,658	1,250	1,826	1,780	1,780	42.4%	
11-7-10-2-330.00 GG-Computer Services	2,315	3,221	3,017	2,615	2,532	2,900	285	10.9%	
11-7-10-2-330.01 GG-Tax Mapping	19,083	15,107	20,449	21,500	14,103	18,000	(3,500)	-16.3%	
11-7-10-2-330.03 GG-Prof Services-Other	2,100	2,502	1,200	2,500	1,500	2,500	2,500	100.0%	
11-7-10-2-330.04 GG-Payroll System	7,243	7,278	13,354	10,000	11,695	10,000	10,000	0.0%	
11-7-10-2-340.00 GG-Legal Service	17,997	11,247	3,765	10,000	10,660	10,000	10,000	0.0%	
11-7-10-2-340.01 GG-Clerical/Video Meeting	1,874	1,635	1,515	1,600	400	1,850	250	15.6%	
11-7-10-2-340.01 GG-Voting Machinery/Electo	5,233	5,220	4,492	5,200	1,287	5,200	5,200	0.0%	
11-7-10-2-590.00 GG-Utilities-Tele/Interme	5,129	5,243	6,537	6,600	5,903	6,800	200	3.0%	
11-7-10-2-531.00 GG-Postage	4,836	6,134	7,460	6,100	6,100	7,000	900	14.9%	
11-7-10-2-540.00 GG-Advertising	627	330	500	650	472	700	50	7.7%	
11-7-10-2-550.01 GG-Website	1,654	8,070	1,707	2,000	1,541	2,000	2,000	0.0%	
11-7-10-2-550.02 GG-Printing/Annual Report	1,499	1,293	1,759	1,800	1,545	1,850	50	2.8%	
11-7-10-2-610.00 GG-Office Supplies	11,441	11,340	14,221	12,000	8,776	12,500	500	4.2%	
11-7-10-3-430.00 GG-To MBOF	45,000	53,245	68,000	68,000	46,564	56,088	(11,912)	-17.5%	Not funding a reserve
11-7-10-4-526.00 GG-Fuel - Gasoline	67		95						
11-7-10-5-240.00 GG-Training	165	4,433	361	4,000	2,235	3,500	(500)	-12.5%	
11-7-10-5-240.01 GG-Manager's Prof Dev		190	3,287	3,000	2,000	2,000	(1,000)	-33.3%	
11-7-10-5-241.00 GG-Association Dues	1,036	1,120	1,124	1,200	1,542	1,200	1,200	0.0%	
11-7-10-5-330.00 Trans to Reappraisal Fund			75,000	15,000	15,000	15,000	15,000	0.0%	
11-7-10-5-580.00 GG-Travel & Meals	469	438	823	800	954	1,000	200	25.0%	
11-7-10-6-330.00 GG-Commercial Audit	24,830	23,580	24,340	25,000	25,977	25,000	25,000	0.0%	
11-7-10-6-490.00 GG-County Taxes	42,237	84,519	65,233	69,505	69,505	71,500	4,995	2.9%	
11-7-10-6-520.00 GG-Ins-Prop & Liability	21,620	19,617	17,135	19,250	19,781	15,150	(4,100)	-21.3%	General liability costs are down for the Town.
11-7-10-6-560.00 GG-VLCT Dues	7,445	7,390	7,840	8,000	8,132	8,225	225	2.8%	
11-7-10-6-630.00 GG-Bank Charges	221	942	768	1,000	42	1,000	1,000	0.0%	
11-7-10-6-950.00 GG-Memorial Day/July 4th		12,000	14,015	17,900	15,072	16,000	(1,900)	-7.5%	2023 will be moved to appropriate expense lines
11-7-10-6-960.00 MISC Expenses	1,472			17,900	4,170	50	20	66.7%	
11-7-10-6-990.00 GG-Unclassified/Tow abate	31	28	31	30	528	50	50	55.2%	PCS
11-7-10-9-560.00 GG-New Equipment	5,674	3,085	1,690	14,500	6,500	6,500	(8,000)	0.0%	
11-7-10-9-560.01 GG-Senior Citizens	10,000	12,500	12,500	32,500	32,500	32,500	32,500	0.0%	
11-7-10-9-950.05 GG-To Cemetery Fund		5,000	15,000	15,000	15,000	(15,000)	(15,000)	-100.0%	Reflected in tax rate. Cemetery fund is now "on budget."
11-7-10-9-950.06 GG-To Historical Society	1,870	2,040	1,870	2,400	1,940	2,400	2,400	0.0%	

General Government, Public Safety and Municipal Building Dept 2024 Budget: 12-15-24										
	2023 as of 12-				2024 Proposed	Change from Prior Year	% Change from Prior Year	Notes	2023 as of 12-	
	2020 Actual	2021 Actual	2022 Actual	2023 Budget					14-23	2024 Proposed
Revenues	54,500	53,170	54,335	56,126	51,289	35,040	62.6%	\$33,500 moved from Planning Department. Expenses consolidated		
11-7-10-9-950.07 GG-ECON DEV TO RW			50,000				NA			
11-7-10-9-950.08 ARPA EFUD/CV FIBER				76,000		(76,000)	-100.0%			
11-7-10-9-950.12 ARPA WASI				100,000		(100,000)	-100.0%			
11-7-10-9-950.09 ARPA Downtown				150,000		(150,000)	-100.0%			
11-7-10-9-950.10 ARPA EFUD				200,000		(200,000)	-100.0%			
11-7-10-9-950.13 ARPA Senior Center Kitchen				10,551			NA			
11-7-10-9-950.14 ARPA Stone St. Alleyway				20,000			NA			
Subtotal General Government Expenses	879,775	894,327	1,118,057	1,635,347	1,175,285	(535,192)	-32.5%			
Subtotal Excluding ARPA	879,775	894,327	1,068,057	1,099,347	994,734	(7,192)	-0.2%	Almost identical to 2023. Manager transition costs eliminated.		
11-7-20 PUBLIC SAFETY										
11-7-20-5-930.00 PS-Contracted Services	365,101	374,251	287,949	385,000	289,603	55,000	14.3%	Assume quarterly increase 2.5% from \$96,250 to \$125,750.		
11-7-20-5-930.04 WASI	39,770	39,770	54,064	79,070	79,070	49,441	62.5%	increase from \$26 to \$35 per capita. Break even for WASI		
Public Safety Subtotal	404,871	414,020	342,013	464,070	368,673	104,441	22.5%			
Fund 76: Municipal Building Operating Fund										
Revenue	151,880	158,490	174,460	165,392	147,968	(109,304)	-66.1%	Pro-rated share of expenses based on square footage		
76-6-00-1-002.00 MBOF-TRANSFERS FROM GF							-65.3%			
76-6-00-1-002.01 MBOF-TRANSFERS FROM LIB	180,315	381,615	194,140	184,984	179,235	(120,712)				
76-6-00-1-002.02 MBOF-ROOM RENT	915	860	1,720	2,250	2,585	250	11.1%			
76-6-00-9-001.00 MBOF-INTEREST	(98)	(7)	(11)		(245)		NA			
Subtotal Revenue	333,012	340,958	370,309	352,626	329,543	(229,766)	-65.2%			
Expenditures										
76-7-34-3-411.00 MBOF-Water/Sewer	1,320	1,154	1,285	1,671	1,486	2,005	20.0%			
76-7-34-3-622.00 MBOF-Electricity	22,860	31,581	25,410	32,500	19,486	(3,500)	-10.8%			
76-7-34-3-623.00 MBOF-Propane-Heat	3,459	6,489	6,273	6,500	6,035	6,500	0.0%			
76-7-34-5-510.00 MBOF-Public Works Directo	11,045	12,960	17,785	12,745	12,745	12,745	0.0%			
76-7-34-6-624.00 MBOF-Grounds Maintenance	2,131	1,447	1,785	5,000	4,152	5,000	0.0%			
76-7-34-6-430.00 MBOF-Building Maintenance	60,094	58,068	57,041	55,110	57,791	55,110	0.0%			
76-7-34-6-520.00 MBOF-Ins-Prop & Liability	12,424	12,252	10,510	12,500	11,211	(2,500)	-20.0%			
76-7-34-7-741.01 MBOF-Trains to Reserve			20,000	4,973		(4,973)	-100.0%	No need to fund a reserve given the age of the building. We should plan to build a reserve in advance of any capital projects.		
76-7-80-8-820.00 MBOF-Debt-Principal				147,500	147,500	(147,500)	-100.0%	Moved to general and library funds as per audit recommendation		
76-7-80-8-830.00 MBOF-Debt-Interest				70,106	70,106	(70,106)	-100.0%	Moved to general and library funds as per audit recommendation		
Subtotal Expenses	113,232	123,692	156,089	348,605	316,756	(228,243)	-65.5%			

Health & Social Service Draft 2024 Budget: 12-15-24									
Expenditures	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2023 as of 12-15-23	2024 Proposed	Change from Prior Year	% Change from Prior Year	Notes
11-7-40 HEALTH & SOCIAL SERVICE									
11-7-40-1-116.00 Community Service Officer	-	-	-	15,000	525	2,000	(7,000)	-46.7%	
11-7-40-1-116.01 Health Officer	-	250	-	992	992	1,200	1,200	NA	
11-7-40-1-220.00 HS-Social Security	92	19	-	1,748	116	612	(596)	-46.7%	
11-7-40-1-250.00 HS-Unemployment	29	29	-	-	-	50	50	NA	
11-7-40-1-260.00 HS-Animal Control-Ins-WC	120	120	-	150	-	150	-	0.0%	
11-7-40-1-540.00 Advertising	-	-	-	1,500	150	1,500	-	0.0%	
11-7-40-4-626.00 HS-Gas & Mileage	-	-	425	500	9	500	-	0.0%	
11-7-40-5-330.00 HS-Pound Service	-	-	-	1,000	32	1,000	-	0.0%	
11-7-40-5-580.00 HS-Travel & Training	-	200	-	300	-	235	(65)	-21.7%	
11-7-40-6-570.00 HS-Ins-Prop & Liability	-	-	-	1,000	-	1,000	-	0.0%	
11-7-40-6-610.00 HS-Signs & Equipment	2,318	-	768	2,000	-	2,000	-	0.0%	
11-7-40-6-990.00 HS-Damage Claims/Enforce	13,500	13,500	13,534	13,500	13,500	13,500	-	0.0%	
11-7-40-9-950.03 HS-Public Health	-	-	-	-	-	-	-	-	
Total Expenditures	16,089	14,118	14,727	36,098	15,323	29,747	(6,351)	-17.6%	

1	A	B	C	D	E	F		G	H	I	J	K	L
						2023 Actual	2023 Budget						
2						Waterbury Parks & Recreation Draft 2024 Budget: 12-15-24							
3	Pool Revenues					2023 as of 12-15-23	2024 Proposed			Change from Prior Year	% Change from Prior Year		Notes
4	11-6-00-4-051.00 SWIMMING POOL INCOME	9666	46,180	45,662	50,000	36514	50,000			5,000	9.1%	Will seek ways to limit exposure. Less staff at public swim, swim team events.	
5	11-6-00-4-052.02 REC/POOL-SNACKS	0	2,000	2,247	2,000	1391.33	2,000			382	9.1%		
6	11-6-00-4-052.05 RED CROSS TRAINING FEES	0	5,600	1,285	2,000	100	500			(1,500)	-75.0%		
7													
8	Pool Revenue Subtotal	9,666	53,780	49,194	54,000	38,005	52,500			(1,500)	-2.8%		
9													
10	Pool Expenditures												
11	11-7-51-1-120.00 POOL-Regular Pay	8605.9	38,375	55,905	55,000	57,680	60,000			5,000	9.1%		
12	11-7-51-1-200.00 POOL-Ins-Social Sec	1435.51	2,946	4,360	4,208	4,432	4,590			382	9.1%		
13	11-7-51-1-250.00 POOL-Ins-Unemployment	229	709	558	695	347	232			(463)	-66.6%		
14	11-7-51-1-260.00 POOL-Ins-Workers Comp	505	3,875	3,155	2,440	1,973	2,300			260	12.7%		
15	11-7-51-1-290.00 POOL-Clothing & Safety We	0	632	480	650		650			0	0.0%		
16	11-7-51-2-310.00 POOL-Crosscharges	0	1,350	2,695	1,500		1,500			0	0.0%		
17	11-7-51-2-430.00 POOL-Equipment Maintenance	0	1,809	1,048	2,250	1,167	2,250			0	0.0%		
18	11-7-51-2-530.00 POOL-Telephone	1796.85	1,897	2,259	2,300	1,984	2,300			0	0.0%		
19	11-7-51-3-111.00 POOL-Chemical Supplies	0	3,352	5,228	3,350	5,428	5,800			450	8.4%		
20	11-7-51-3-410.00 POOL-Water & Sewer	3436	8,985	9,079	9,500	9,656	9,500			0	0.0%		
21	11-7-51-3-622.00 POOL-Electric	2998.88	3,334	4,444	4,500	5,222	4,500			0	0.0%		
22	11-7-51-5-240.00 POOL-Training & Red Cross	836	3,024	4,447	5,000	2,852	4,500			(2,500)	-50.0%		
23	11-7-51-5-310.00 POOL-Public Works Directo	2110	690	590	2,370	1,778	2,370			(1,000)	-100.0%	Moved to training & red cross line	
24	11-7-51-5-320.00 POOL-PP-Training	0	1,571	1,200	1,000		1,600			(400)	-20.0%		
25	11-7-51-6-520.00 POOL-Ins-Prop & Liability	130	122	119	2,000	1,118	1,600			1,000	NA		
26	11-7-51-6-990.00 POOL-Unclassified	0				1,093	1,000			1,000	NA		
27	11-7-51-7-741.00 POOL-New Equipment	190	1,932	2,831	2,500	1,031	1,500			(1,000)	-40.0%		
28													
29	Pool Expenditures Subtotal	22,273	74,603	95,438	100,663	94,187	102,532			1,729	1.7%		
30													
31	Net Operational Cost of Pool	20,823	46,244	46,863	46,863	56,181	50,032			3,229	6.3%		
32													
33													
34													
35	Revenues: Parks & Recreation Non-Pool Programs												
36	11-6-00-4-052.00 REC PROGRAM REVENUES	75387.5	90,800	143,342	145,000	160,937	174,060			29,060	20.0%		
37	11-6-00-4-052.01 MINI-CAMP INCOME	12425.5	69,643	76,143	77,500	95,934	104,719			27,219	35.1%	Based on actuals and planned rate increases, plus additional staffing.	
38	11-6-00-4-052.04 REC-FACILITIES RENTALS	2430	11,700	9,935	11,500	13,101	12,500			1,000	8.7%	Parks, buildings, etc.	
39	11-6-00-4-052.06 GEN REC&PROGRAM DONATION	2125	64,220	1,067	2,000		2,000			0	0.0%		
40													
41	Revenues Subtotal	236,563	230,487	230,487	236,000	269,972	293,279			57,279	24.3%		
42													
43													
44	Expenditures: Parks & Recreation Non-Pool Programs												
45	11-7-52-1-110.00 Recreation Salaries	51,083	58,073	89,410	78,000	66,134	126,500			48,500	62.2%	Fully staffed	
46	11-7-52-1-120.00 DC-Summer Program Pay	84,321	83,980	157,849	140,000	173,625	160,000			20,000	14.3%		
47	11-7-52-1-130.01 MC-Regular Pay-Mini Camps	13,869	20,917	17,191	22,500	7,390	24,000			1,500	6.7%	Some reduction from 2023 given program coordinator will be at camp.	
48	11-7-52-1-130.02 Other Programs	444	244	501	1,000	291	1,000			(1,000)	-100.0%		
49	11-7-52-1-210.00 Health Insurance	9,456	9,732	6,026	1,740	8,865	36,350			34,610	1989.1%	New hires	
50	11-7-52-1-210.02 Life, Disability, LTC Ins	505	517	605	1,140	687	1,000			(140)	-12.3%		
51	11-7-52-1-220.00 DC-Ins-Social Sec	11,198	12,431	18,256	18,475	19,226	23,753			5,278	28.6%		

1	A	B	C	D	E		F		H	I	J	K	L
					2020 Actual	2021 Actual	2022 Actual	2023 Budget					
101	New - Playground Maintenance	0											
102	New - Community Garden Maintenance	0											
103	11-7-54-3-431.00 PARKS Equip Maint	1,894	1,007	1,988	3,000	2,495	3,000	3,000	NA	-25.0%	Moved from capital fund.		
104	11-7-54-3-622.00 PARKS-Electricity	1,170	3,224	3,636	3,500	2,162	3,500	3,500	NA	0.0%			
105	11-7-54-3-626.00 PARKS-Fuel-gas	1,395	3,339	3,833	3,500	1,842	2,000	1,500		-42.9%			
106	11-7-54-5-310.00 PARKS-Public Works Direct	1,660	690	590	3,365	2,365	2,365	2,365		0.0%			
107	11-7-54-5-520.00 PARKS-Ins-Prop & Liabil	1,120	1,118	1,960	1,825	1,878	1,450	375		-20.5%			
108	11-7-54-7-741.00 PARKS-New Equipment	512	647	2,249	1,750	619	1,750	3,300		-100.0%	One contribution from recreation		
109	11-7-54-9-960.00 PARKS-To Capital Fund	5,610	1,500	3,300	3,300								
110													
111	Parks Expenditures Subtotal	55,710	88,744	109,894	111,842	90,353	103,771	8,071		-7.2%			
112													
113	Grand Total	9,666	290,343	279,681	290,000	307,977	345,779	55,779		19.2%			
114	Revenues	331,917	458,915	637,259	604,147	529,462	668,869	64,722		10.7%			
115	Expenditures												
116	Net Impact on Tax Levy: All Recreation Programs		168,572	357,616	314,147	221,485	311,460	2,687		-8.9%			
117													
118													
119													
120	Capital Fund - Revenues		20,000	75,000	59,500	7,039	26,000	33,500		-56.3%			
121	75-6-00-1-002.02 Transfers from GR-Rec Dep		(5)	83	544		300	300					
122	75-6-00-9-001.00 INTEREST			1,955	60								
123	75-6-00-1-002.01 Grants												
124													
125	Revenues Subtotal	19,995	76,438	76,438	59,500	7,642	26,300	33,200		-55.8%			
126													
127	Capital Fund - Expenditures	11,858.93	761	670	30,000	1,821	2,000	18,000		-80.0%			
128	75-7-34-7-480.00 Recreation Buildings		14,850	4,157	20,000	385	3,000	17,000		-85.0%			
129	75-7-54-7-460.00 Field Improvements		4,064	88	3,500	53	3,500	3,500		-100.0%			
130	75-7-54-7-460.01 Pool Improvements			1,602	3,000	570	1,100	3,000		-100.0%			
131	75-7-54-7-460.02 Tennis Court Improvements												
132	75-7-54-7-460.03 Playground Equipment												
133	75-7-54-7-460.04 Statepark												
134	75-7-54-7-460.09 Community Gardens	1013.58	1,011	1,063	1,000	786		1,000		-100.0%			
135	75-7-54-7-460.10 Rec Van	56,194	205										
136	75-7-54-7-460.11 Pool Study				12,000	2,956	20,000	23,400		-100.0%			
137	Hope Dairy Accessibility Improvements												
138													
139	Expenditures Subtotal	12,852	86,879	7,825	49,500	8,783	26,100	23,400		-47.3%			
140													
141	Net Gain (Loss) of Capital Fund	(12,852)	(66,854)	(60,614)	(10,000)	(1,141)	200	(9,800)		-98.0%			