

**Meeting of the Waterbury Select Board**  
**Monday April 17, 2023**  
**Steele Community Room, 28 North Main Street**

**Attendees:** D. Kehlmann, M. Bard, A. Johnson, R. Clapp, K. Sweeney; Board; T. Leitz, Manager, K. Petrovic, Town Clerk

**Public Attendees:** L. Scagliotti Waterbury Roundabout; ORCA Media, C. Viens, B. Gilpin, B. McDougall, J. Ferreira, Z. Wolfe, A. Marshall-Carney, B. Vigdor, M. Callan, D. Greason

**Attending by Zoom:** Orca Media; L. Walton, S. Lambert, M. Guylas

The meeting was called to order by R. Clapp at 7:10pm - R. Clapp apologized to all for the delay.

**Approve Agenda:**

**A. Johnson moved to approve the agenda which was seconded by D. Kehlmann. A vote was held and passed unanimously.**

**Consent Agenda Items:**

- a.) Minutes of April 3, 2023
- b.) Tobacco Substitute Endorsement for Maplewood's Convenience Store; 1st & 3rd Class Liquor license and Outside Consumption Permit (Deck and Fenced in Patio area) for Farm to Soul Inc. (Zen Barn);  
2nd Class Liquor license Cabot Creamery Annex;  
1st & 3rd Class Liquor license & Outside Consumption Permit (OCP - Located at 2 Elm Street, directly in front of Pro Pig Brewery. The two-tiered cement deck area is railed in by a metal bar and is located directly in front of the brewery. The whole area is 24' x 40' and has an upper roofed deck section of 10' x 40' in addition to a lower section which is 14' x 40'. Each section is fully railed in) for Pigasus, LLC (Pro Pig Brewery);  
1st & 3rd Class Liquor license for Pigasus, LLC (Prohibition Pig & Pro Brewery);  
1st & 3rd Class Liquor license for Hen Of The Wood - Waterbury LLC;  
1st Class Liquor and Outside Consumption Permit (OCP - Wooden deck being 20x15 in size, fully enclosed with railing with only exit through pizza shop front door, May 01-Nov 01, 1100AM-2145PM) for Jimmz Pizza LLC;  
1st & 2nd Class Liquor licenses and Outside Consumption Permit (OCP - To include pool patio) for Oak Hill Corporation (Best Western Waterbury - Stowe);  
\*\*Adjustment to the already approved OCP for Black Back LLC to allow for Music in the Alley to take place on Friday June 23, 2023; July 28, 2023 and August 25, 2023

**D. Kehlmann moved to approve the Consent Agenda which was seconded by M. Bard. A vote was held and passed unanimously.**

**Public:** no comment

**Consider and Receive Public Comment on a one-year extension of the Interim Bylaws of the Downtown Zoning District:** R. Clapp invited public comment, there being none the meeting moved forward

**Appointments to Boards:**

Development Review Board: **A. Johnson made a motion to reappoint members D.**

**Frothingham, B. Wilson, and D. Rogers each to 3-year terms on the Development Review Board. K. Sweeney seconded the motion, a vote was held and passed unanimously.**

Recreation Committee: After hearing from all members present **D. Kehlmann made a motion to reappoint F. Spaulding to a 3-year term. A. Johnson seconded the motion, a vote was held and passed unanimously.**

**A. Johnson made a motion to appoint B. Gilpin to a 3-year term, B. McDougall to an unexpired 2-year term and J. Smith to an unexpired 1-year term while appointing J. Ferreira as an alternative. M. Bard seconded the motion and requested a friendly amendment to add S. Culver as an additional alternative. Johnson accepted the amendment, a vote was held and passed unanimously.**

Tree Committee: After hearing from both members present **M. Bard moved to appoint M. Guylas to the Tree Committee for vacant 3-year seat. The motion was seconded by K. Sweeney, a vote was held and passed unanimously.**

Planning Commission: After hearing from all members present and the Board deliberating **M. Bard moved to appoint Bill Vigdor to the Planning Commission for a vacant 3-year seat. The motion was seconded by K. Sweeney, a discussion followed about the number of candidates and the boards earlier decisions based on candidates' willingness to serve on other boards. A vote was held and passed 3-0-2 abstentions.**

Conservation Commission: **K. Sweeney made a motion to appoint A. Marshall-Carney to a vacant 4-year seat on the Conservation Commission and Z. Wolfe to the unexpired 2-year seat. A friendly amendment was requested and accepted to appoint S. Lambert to a second vacant 4-year seat. M. Bard seconded the motion, a vote was held and passed unanimously.**

CVRPC - there are no applicants. K. Petrovic to reach out to the three candidates that applied for Planning Commission and were not appointed to gauge their interest.

**Update on Charter - next steps:** T. Leitz updated the board about the timeline to implement a Charter that included holding a Special Town meeting or discussing at the March 2024 Town Meeting. It can currently be voted by Australian Ballot due to Covid protocols. The Charter would require Legislative Approval. The soonest all this could be accomplished would be January 2025. There are currently about 50 towns with Charters and it is difficult to compare them due to complexities of each Charter. Some of the simple advantages to having a Charter is the ability to recall Elected Officials, issuing Ordinances and creating a Local Options Tax. M. Bard will compile data from similar sized town Charters to bring to the next meeting.

**Circus Smirkus & 100on100:** Having had the event plans reviewed by Chief Dillon **D. Kehlmann made a motion to approve the Entertainment Permit as submitted by Circus Smirkus. K. Sweeney seconded the motion, a vote was held and passed unanimously. 100on100 - K. Sweeney made a motion to approve the 2023 100on100 event. D. Kehlmann seconded the motion, a vote was held and passed unanimously.**

**Presentation of Quarterly Financials:** T. Leitz reviewed the quarterly status of the Town Budget with the board. There is a possibility of conducting a tax sale. T. Leitz highlighted some budget items that are high and some that are low.

**Update on Housing Task Force:** A. Johnson updated the Board on the status of the Housing Task Force. Still organizing. There is a shared document on the Town website now to assist. The Select Board would like the Task Force to focus on Short Term Rentals.

**Executive Session:** T. Leitz stated it was no longer necessary to enter Executive Session he can update the board in open meeting. The candidate for Planning Director has declined the Town's offer. T. Leitz will begin to readvertise the position.

**D. Kehlmann made a motion to adjourn at 10:00pm. There being no further business the motion was seconded by K. Sweeney and passed unanimously.**

Next schedule meeting of the Select Board: Monday May 1, 2023

**From:** Lynn Mason <[lmason20@gmail.com](mailto:lmason20@gmail.com)>  
**Sent:** Monday, April 10, 2023 7:42 PM  
**To:** Karen Petrovic <[karen@waterburyvt.com](mailto:karen@waterburyvt.com)>  
**Subject:** Blackback Liquor license

Hi Karen,

Blackback will once again be serving the food and alcohol being just beer and wine for the Music in the Alley events. They have three dates that I will forward to you once I know that they are set in stone. The proposed dates are June 23, July 28 and Aug 25. The DLC has suggested that rather than us obtaining another permit that I go to the town and see if they would be willing to adjust my outside liquor license to include the alleyway which we do own under the One Stowe Street LLC. I could put in place a contract from One Stowe Street LLC to allow Black Back LLC usage for said dates.

We have an outside liquor license for the main street patio and it includes the t covered porch one the Stowe St side. Would it be possible for me to revise the existing outside liquor license? Again, this would be only for these three events that are put on by someone other than the Blackback. We know that we need to have the space roped off so that alcohol cannot leave the area. No one will be bringing the alcohol in or out of any other space either, only available by my serving in the roped area. There will be no access between the bar and the alleyway. They must enter by the street side where I set up so that I can mandate the area. Please advise.

Thank you

Lynn



**WATERBURY MUNICIPAL OFFICE**  
802.244.7033 OR 802.244.5858  
FAX: 802.244.1014  
28 NORTH MAIN ST., SUITE 1  
WATERBURY, VT 05676  
WATERBURYVT.COM

April xx, 2023

The Times Argus  
Attn: Kristine Wolfrom

Please print the following notice in the legal notice section of the Classified Ads. Please send me an e-mail confirmation and proof to review. *Thank you.*

Neal Leitner  
Community Planner  
Town of Waterbury

---

## **TOWN OF WATERBURY NOTICE OF PUBLIC HEARING**

The Select Board for the Town of Waterbury will convene a Public Hearing on Monday, April 17, 2023, at 7:10 p.m. in the Steele Room at the Waterbury Municipal Center. The public hearing is to consider and receive public comment on a one-year extension of the Interim Bylaws for the Downtown Zoning District, adopted April 26, 2021. The interim bylaws, per 24 V.S.A. § 4415, are limited in duration to two years, but may be extended for an additional year. These interim bylaws are intended to facilitate a mix of uses, including commercial and limited light industrial uses, and a diversity of higher density housing in the downtown area. A copy of the Interim Bylaws for the Downtown Zoning District may be obtained from and viewed via the home page of the municipal website: [www.waterburyvt.com](http://www.waterburyvt.com) or by contacting Neal Leitner, Assistant Planning and Zoning Administrator via e-mail at [nleitner@waterburyvt.com](mailto:nleitner@waterburyvt.com) or by phone at 802-244-1018.

## Karen Petrovic

---

**From:** Karen Petrovic  
**Sent:** Tuesday, April 4, 2023 2:34 PM  
**To:** 'Scott Culver'  
**Subject:** RE: Volunteers for Various Boards in Waterbury

Scott,

At the end of the meeting last night the Select Board asked me to reach out to any board volunteers and ask for information why you believe you would be a good candidate for the board you are asking to be appointed to.

Would you please send me another email with a more detailed description of your strengths you bring to the Recreation Committee?

Thanks

Karen Petrovic, Town & District Clerk  
Town of Waterbury  
Edward Farrar Utility District  
28 North Main Street Suite #1, Waterbury VT 05676  
(802) 244-8447 OR (802) 244-5858

-----Original Message-----

From: Scott Culver <waterburycal@msn.com>  
Sent: Thursday, March 23, 2023 5:57 PM  
To: Karen Petrovic <karen@waterburyvt.com>  
Subject: Re: Volunteers for Various Boards in Waterbury

I would be interested in a recreational committee position

Sent from my iPhone

April 13, 2023

Waterbury Town Select Board  
Town of Waterbury  
28 North Main St  
Waterbury VT 05676

Dear Members of the Waterbury Select Board,

I'm writing to express my interest in becoming a member of the Waterbury Recreation Committee.

I've enjoyed working, learning, and volunteering in recreation-oriented activities my entire life, and I would like to invest my passion in providing opportunities for all Waterbury residents to enjoy a range of recreational interests by contributing to the committee's mission as outlined in its charter. I understand that the committee is undertaking a strategic planning process, which I believe is a critical exercise to ensure that we utilize Town funds responsibly for the benefit of all residents, valuing the work done to date, and thinking carefully about future generations and a wide range of challenges and opportunities.

If approved, I would bring the following skills and experience:

**Employment** - Camp counselor and lifeguard jobs during high school. Bicycle tour leader, telemark, and backcountry skiing instructor as an adult. Served as the Human Resources Manager for several outdoor product companies, including Merrell Footwear, Rossignol, Dynastar, and Trak Skis.

**Education** - B.S. Degree in Private Outdoor Recreation Management from UVM's Rubinstein School (formerly known as the School of Natural Resources).

**Volunteer Activities** - Former board member and fundraising volunteer with the Vermont Youth Conservation Corps; current member of Waterbury Winterfest Leadership Team and longtime volunteer; participant in playground rebuilds at the Ellen P. Smilie Elementary School and Brookside Elementary School; organizer of the Town of Bolton's Bike Safety Day; current volunteer with the Vermont Huts Association, Waterbury Rotary, Revitalizing Waterbury, and A River Runs Through It (AARTI).

For the past 16 years, I have run Beth Gilpin Consulting, an Executive Search, Recruiting and HR Consulting firm based in Waterbury. This work has required the ability to develop productive relationships, effectively collaborate with people from a wide range of backgrounds, and manage concurrent projects, information, and communication. Based on my reading of The Recreation Commission's mission, it appears that you're looking for members with the ability to strategically identify, discuss, analyze, reach consensus, plan, execute and communicate with various stakeholders about needs and opportunities. I believe that my background will enable me to help with that work, and I hope to begin contributing to the committee's important efforts in the near future.

Thank you very much for your time and consideration.

With sincere regards,

*Beth*

Beth Gilpin

## Karen Petrovic

---

**From:** Stacey Lambert <lambstac@gmail.com>  
**Sent:** Sunday, April 2, 2023 10:30 AM  
**To:** Karen Petrovic  
**Subject:** Letter of interest Recreation Committee

Dear Ms. Petrovic and the Waterbury Select Board,

I am writing to express interest in serving on the town's recreation committee.

As a resident of Waterbury Center, I would like to contribute to the community through this volunteer opportunity.

I possess strong communication skills, collaborate well with others, and am adept at problem solving. In my work as a Vice President for Academic Affairs at a College, one of the aspects of the position that I enjoy most is overseeing our Dean of Students Office which is responsible for planning all of our college wide activities. As such, I am keenly aware of the importance of recreational programming to promote a strong sense of community.

In my opinion, understanding the town's demographics, planning inclusive activities with a something for everyone approach, and showcasing our area's natural geographic resources are important considerations. As a member of the VT251 club, I love all things Vermont and would be excited to help use my skills and creativity to help foster recreational activities in Waterbury.

Please let me know if you need any further information regarding my qualifications such as my resume, or references.

Thank you for your consideration.

Best,

Stacey Lambert  
331 Maple St  
Waterbury Center



Roger Clapp-Chairman, Waterbury Select Board  
c/o Karen Petrovic  
April 12, 2023

Dear Roger and all voting Select Board Members,

I wanted to submit my name (Belle McDougall) and Jake Ferreira's name for consideration to join the Waterbury Recreation Committee. Jake and I would like to "share" one position/one vote- and would like you to consider this option.

As I mentioned to Roger Clapp last night there are many strong candidates who would like to be involved with the Recreation Committee to help it grow and to support the many demands, projects and concerns that this important committee works on for our town. Waterbury is the recreation crossroads of Vermont and our recreation assets attract many visitors to our town. It seems like there is a lot of work that needs to be done.

Unfortunately many folks are reluctant to "commit" to more "work" due to their busy lives, family, work and projects. One solution that Jake and I would like you to consider would be that we "share" the position and alternate our attendance at meetings to act as a "team". Contributing to the committee in this way and sharing in the responsibilities together would be more sustainable for us at this time. It is our understanding that we would represent one vote in this capacity.

Our collective goals include:

- Strengthening and growing the Recreation Committee's "voice" in town communicating with towns folk so they know what we're doing and how they can support our work.
- Working effectively in collaboration with the Select Board to support recreation initiatives.
- Supporting the town's Recreation Director and working collaboratively on projects and initiatives together.
- Diversifying the active and passive recreation assets in our town to represent all interests of our citizens.

If you would like any further information about Jake's background and experience working for the SE Group as a designer and landscape architect you can contact him at [jferreira@segroupp.com](mailto:jferreira@segroupp.com) Jake has direct experience with many recreation projects in and around New England.

If you would like any further information about Belle's background and interest in recreation in town you can contact me at [btmcdougall@gmail.com](mailto:btmcdougall@gmail.com). I have previous experience working on the Thatcher Brook Tree House project and the Hope Davey skatepark project as well. Currently Jake and I are members of the Waterbury Skatepark Coalition.

Thank you for considering this idea. Jake and I would like to participate and contribute to the Recreation Committee and we hope you will agree that this model could be a good way to bring in two, new voices who might not otherwise be able commit at this time.

Many thanks,  
Belle McDougall-Waterbury Center  
Jake Ferreira-Waterbury

## Karen Petrovic

---

**From:** eustiswood@aol.com  
**Sent:** Wednesday, March 22, 2023 1:52 PM  
**To:** Karen Petrovic  
**Cc:** MARGE GULYAS  
**Subject:** Tree Committee

Hi Karen,

I am interested in applying to be a member of the Waterbury Tree Committee. I attended their meeting last evening as Jane's guest and she and Steve said I should put this in writing to you. Please let me know what else I need to do.

Marge Gulyas  
84 Dave Culver Road  
Waterbury, VT 05676  
Eustiswood@aol.com  
Cell 802-793-0879  
Home 802-244-5240

Sent from the all new AOL app for iOS

## Karen Petrovic

---

**From:** Zinn Wolfe <zwolfe2018@gmail.com>  
**Sent:** Thursday, March 30, 2023 10:32 AM  
**To:** Karen Petrovic  
**Subject:** Re: Tree Committee

Thank you very much!

On Tue, Mar 28, 2023 at 10:11 AM Karen Petrovic <[karen@waterburyvt.com](mailto:karen@waterburyvt.com)> wrote:

Thank you Zinn

I will have this email for the Boards consideration. If you can be available the night of Monday April 17<sup>th</sup> between 7-9pm they many have questions.

Take care

Karen Petrovic, Town & District Clerk  
Town of Waterbury

Edward Farrar Utility District

28 North Main Street Suite #1, Waterbury VT 05676

(802) 244-8447 OR (802) 244-5858



**From:** Zinn Wolfe <[zwolfe2018@gmail.com](mailto:zwolfe2018@gmail.com)>  
**Sent:** Tuesday, March 28, 2023 9:36 AM  
**To:** Karen Petrovic <[karen@waterburyvt.com](mailto:karen@waterburyvt.com)>  
**Subject:** Tree Committee

Hi there! My name is Zinn Wolfe, I am a waterbury local as well as a tree enthusiast. In the past five years I have spent my time caring for/planting/pruning/climbing and removing hazard trees under the guidance of Vermont Arborists. Due to a recent corporate change of ownership I have ventured off to do the same level of quality tree care on my own with a few helping hands of qualified arborist connections I've made over the years. I am currently studying hard for my official Arborist Certification through the International Society Of Arboriculture and as someone with a passion for tree

health care and natural beauty I have enjoyed the trees of waterbury for many years and would like to be considered for the Waterbury Tree Committee. Thank you for your time and consideration!

**Karen Petrovic**

---

**From:** Amy Marshall-Carney <n2elvira@gmail.com>  
**Sent:** Wednesday, March 29, 2023 10:14 AM  
**To:** Karen Petrovic  
**Subject:** UPDATED: Letter of Interest for Town Planning Commission Membership

Hi Karen,

I've re-worded my letter of interest a bit to allow for more personal history.

\*\*\*\*\*

Hello,

My name is Amy Marshall-Carney, and I am extremely interested in lending a voice as a native Vermonter to the responsible development of Waterbury Town and Village. I feel I am qualified as an 7th generation Vermonter, a full-time resident of Waterbury Center, and as a professional consultant with career skills that can benefit the Planning Commission.

Our property in Waterbury Center has been in our family since the 1800s. We operate a small family organic farm nestled in the designated Wildlife Corridor along Route 100.

Since the pandemic I've adjusted my professional plans to allow for more personal and civic action. "Giving back" is very familiar to me throughout my professional and personal experiences. Just this year I began researching local board and commission openings that interest me, align with my values and can leverage my skill set. Becoming a Planning Commission team member seems to be a perfect fit and I would take the position very seriously.

While I've never held a local government role, I've held several positions throughout my career requiring similar activities and skills. Recognizing there is no interest in receiving a complete resume, I've highlighted some of my key positions, skills, and accomplishments relevant to the role of a Planning Commission team member. Thank you in advance for your consideration.

**RELEVANT COMPETENCIES & SKILLS**

Negotiating	Collaboration	Strategic Agility & Leadership
Conflict Management	Integrity	Fair and Open Mindedness
Interpersonal Savvy	Trustworthy	Business Acumen
Organizational Agility	Change Management	Decision Making Quality
Planning	Active Listening	Total Work Systems

**RELEVANT ROLES**

Senior Executive Leader	Strategic Advisor
Senior Program & Project Manager	Implementation Manager

**RELEVANT RESPONSIBILITIES**

- Established, maintained, enforced, and led the implementation of departmental and organizational policies and procedures.
- Overseeing the development and implementation of program management plans, program governance structures and budgets.
- Demonstration of broad organizational expertise, business partner knowledge, excellent communication and influencing skills, and the ability to lead complex initiatives.
- Provided expertise in business planning, reengineering, strategy, change management, contract negotiation/management, financial management, resource allocation, project execution and team management.
- Facilitation of strategic business planning and process improvement efforts in support of double-digit growth.
- Developed strategic tactics to drive results forward, making sure that all internal roles performed at the highest level.
- Provided data-driven insights for decision-making.
- Managed both resources and communications across all projects with their respective stakeholders.
- Partnered with State and Federal CMS & Health and Human Services (HHS) representatives to successfully execute a transformational IT program for the State of Vermont Agency of Human Services.
- Administered all State of Tennessee and Vermont learning grants for Green Mountain Coffee Roasters/Keurig Green Mountain (2008-2010)
- Worked effectively with cross-functional and geographically dispersed teams, coordinating timelines, work plans, and resolving conflicts.
- Contributed to the analysis and reduction of administrative costs by identifying and leading (5) key business process improvement initiatives – Procurement of services, Program team member orientation, Governance decision making, Risk & Issue Management & Communication within the State of Vermont Agency of Human Services, Agency of Administration and Agency of Digital Services.
- Established and managed multi-million-dollar budgets.

## Professional and Personal Profiles

<https://www.linkedin.com/in/amy-marshall-carney-pmp-13a35611/>

<https://fibonacci-acres.com/>

THANK YOU for considering me to be a part of this important team. Please do not hesitate to reach out if you have further questions.

Very sincerely,

Amy Marshall-Carney

Amy Marshall-Carney  
n2elvira@gmail.com

Billy Vigdor  
79 Henry Hough Rd  
Waterbury, VT. 05676  
[wvigdor@gmail.com](mailto:wvigdor@gmail.com)  
802.917.2272

March 9, 2023

**Via Email ([karen@waterburyvt.com](mailto:karen@waterburyvt.com))**

Karen Petrovic  
Town Clerk  
28 North Main Street  
Waterbury, VT 05676

**Re: Application to be Considered for the Waterbury Planning Commission**

Dear Karen

Please consider me for the open position on the Waterbury Planning Commission. The following discusses my experience and desire for seeking this position.

**Experience**

Since moving to Waterbury in 2019, I have held positions on the Waterbury Conservation Commission (including the last year as Chair) and the Winterfest Leadership Team. I have volunteered for specific projects with the Stowe Land Trust, Vermont Brewers Association, Waterbury Land Initiative (short-term board member), and the Green Mountain Club. I have also testified before the Development Review Board regarding three permit applications, gaining experience with the Zoning Regulations and permitting process.

During my time at the Conservation Commission, I drafted language to the updated Unified Development Bylaws. The Commission suggested the Town create a Priority Wildlife Area Overlay District, which would require evaluating wildlife studies and adding protections to the most important wildlife habitat that Waterbury wants to protect. The Commission also submitted comments to the Parks Steering Committee, highlighting the importance of Thacher Brook as a protective flood plain for Waterbury Village. The Commission has also set up a Community Values Mapping program; working with Vermont Department of Fish & Wildlife and supported by Revitalizing Waterbury. The program coincides with the Commission responsibility to conduct an inventory of Town resources. The Mapping should be a useful tool for the Select Board and Planning Commission as the Town navigates through issues relating to affordable housing, diversity and inclusion, economic growth, recreation facilities, and infrastructure updates and investment, among others.



From 1990 to 2019, I practiced antitrust and national security law in Washington, DC. For six of those years, I worked at the Federal Trade Commission reviewing mergers and acquisitions (e.g., Staples-Office Depot; Exxon-Mobil; Pillsbury-General Mills). For 22 years, I represented clients negotiating and drafting merger and acquisition agreements and representing them before federal, foreign and state authorities. I am co-editor of one of the best selling American Bar Association books, *Premerger Coordination: the Emerging Law of Gun Jumping and Information Exchange* (2006), and am co-editing the second edition. While my specialization is not directly applicable to the Planning Commission's work, my drafting, negotiating, administrative law and other legal skills are applicable to the Planning Commission' work.

Finally, I earned my PhD in Economics from the University of Iowa. During my internship forecasting revenues for the State of Iowa, I learned about the farm economy, including the impact of high inflation and shrinking demand on family farms. Those farmers faced many of the same challenges faced by Waterbury and Vermont farmers today.

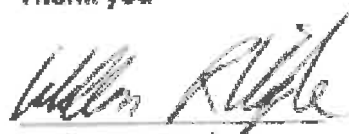
### **Desire and Capacity**

I moved to Waterbury with my wife Julie (leaving behind all of our friends) because we loved Waterbury the way it was. We did not see a need to change it but over the past four years, I have observed, like many, that Waterbury faces challenges that must be addressed. The Town has an impressive array of talent and a great history of facing its challenges, e.g., Irene and the COVID pandemic.

The Town and Planning Commission is now addressing affordable housing and a central part of that effort will be updating the existing Zoning Regulations in a thoughtful and timely manner. My goal would be to propose bylaws acceptable to the community and Select Board by applying principles that already work for the Town and concepts already agreed upon in our Municipal Plan, as well as information arising from the Community Values Mapping. I would hope to include bylaws language anticipating desired growth, such as developing Waterbury Center and improving its connection to Waterbury Village. I would expect to engage on issues that the Conservation Commission has already raised with the Planning Commission.

I am happy to answer any of your questions appreciate your time considering my application.

Thank you



William R. Vigdor

## Karen Petrovic

---

**From:** Robert Adler <robbie.adler@gmail.com>  
**Sent:** Monday, March 13, 2023 9:24 PM  
**To:** Karen Petrovic  
**Subject:** planning commission interest

Hi Karen,

A friend recently shared the post about the need for an additional planning commission member. I'd like to throw my hat in the ring if it is not too late.

I moved to Waterbury Ctr. five years ago with my wife and have lived in VT on and off for over 20 years. My wife and I have two young daughters and plan to live in Waterbury for years to come. I care deeply about our community, our town, and the beautiful environment that surrounds us. I own a software business based in Burlington that employs ~40 people, some of whom live in the town and many in the surrounding area. I'm eager to help our town address the challenges of affordable housing, climate resilience, smart growth, and vibrant town centers, and see joining the planning commission as a way for me to contribute to these efforts.

My professional background is primarily in software, data, and organizational development. In this capacity, I've worked extensively with county assessor and other parcel data. One of my earliest jobs after college was working for a land use organization in California, using GIS to identify infill opportunities in the nine county Bay Area. This gave me exposure to an array of zoning and land use laws.

In my role as a founder and chief strategy officer at my company Faraday, I've had to develop a capacity to work with a diverse set of stakeholders, gathering input and synthesizing information to make concrete proposals and decisions. I believe these skills would be of value as the planning commission embarks on the process of community engagement around the proposed update to the town's zoning bylaws.

I'd be happy to answer any further questions about my background or interest in the position.

Thanks,  
Robbie Adler  
802 598-3026  
195 Loomis Highlands  
Waterbury, Ctr., VT 05677

**Monica Callan**

PO Box 264 Waterbury Center, VT 05677  
802-371-7400 [grangehallcc@gmail.com](mailto:grangehallcc@gmail.com)

**Dear Waterbury Select Board Members,**

I am writing to express my interest in the open position on the Waterbury Planning Commission. I believe I have the qualifications, experience, and investment to be a constructive voice addressing the tasks in front of the Planning Commission, with knowledge of both Waterbury's historical strengths as well as potentials for positive progress for the future. I have grown up, raised my children, and resided Waterbury for more than 50 years, participating in many community initiatives and projects, and have also commuted to or had brief relocations outside of Vermont garnering valuable insights and best practices from those experiences to bring perspective and possibility for Waterbury's eminent growth. I am especially concerned with Waterbury's affordable housing issues, balancing conservation and environmental considerations, preserving our town's natural resources, and creating a strong and diverse economic vibrancy for business and recreational activity in our town.

I currently co-own a Waterbury Center business with my husband; cultivate a robust career as an agent in a thriving Waterbury real estate company; maintain a strong artistic practice; co-founded and help run a local non-profit community arts organization; serve as a Zone Agent for the Vermont Creative Network (a statewide advocacy and initiative of the Vermont Arts Council), and am a member of Waterbury's WADC Advisory Board.

I welcome the opportunity to learn more acutely the Commissions processes and help to foster concrete policy for the future of our community.

Thank you in advance for your consideration. If you should have any questions or concerns, please do not hesitate to contact me at the contacts listed above.

Gratefully,

Monica Callan

**Below is a partial list of community and public service:**

Current:

Co-Owner: Grange Hall Cultural Center--Waterbury Center (2016)

Licensed Realtor: New England Landmark Realty—Waterbury (2019)

Artist: Performance, Visual, Design, Education, Community—VT, NY, New England (1986)

President: Across Roads Center for the Arts-- Waterbury Center ( 1989 + 2015)

4-County Zone Agent, Vermont Creative Network--Washington, Lamoille, Franklin, Grand Isle (2019)

Advisory Board Member: Steering Committee WADC—Waterbury (2022)

Past:

FEMA Project Champion, Arts Center Lead: Tropical Storm Irene Recovery-Waterbury (2011-16)

Member: Waterbury Rotary Club (2016-2021)

Northern Manhattan Community Capacity Steering Committee Member—NYC DCLA (2017-20)

Secretary: Waterbury Zoning Commission (1994-96)

Community Arts Coordinator: Various events, public art projects, and initiatives (1995-present)

**From:** [dgreason@bainbridge.net](mailto:dgreason@bainbridge.net)  
**To:** [Karen Petrovic](#)  
**Subject:** Planning Commission opening  
**Date:** Wednesday, April 12, 2023 11:49:02 AM

---

Karen Petrovic  
Town Clerk, Town of Waterbury

Dear Karen

I am writing to express my interest in serving on the Waterbury Planning Commission. With my recent retirement from a career in construction management, I believe I could help with the work of the commission and especially with the rewriting of the development bylaws.

My work in construction management started with permitting and running small to medium sized commercial real estate projects. My responsibilities included assembling and submitting permit applications, as well as managing the architectural, engineering, and construction work associated with each project. I spent the last twenty-five years of my career running the project management group for a Seattle ship builder. These marine projects had to comply with complex international regulations and a range of specialized technical standards. The detailed vessel construction specifications which I created had to satisfy these requirements, meet the unique needs of each vessel owner, and clearly define the shipyard's scope of work.

The Planning Commission's current task of rewriting the town's development bylaws is certainly a big undertaking, both in terms of content and process. While I am familiar with the issues addressed in the bylaws, I think the larger contribution I could make would be in helping with the overall process. My experience creating construction specifications would be directly applicable. I worked collaboratively with a range of stakeholders to create accurate documents that were hundreds of pages in length. Tracking the uneven progress drafting the various sections is inevitably challenging. I have experience with this process, and with the even harder task of keeping on track for completion of the overall document by a date certain.

I count myself fortunate to be back in Vermont and settling into the Waterbury community. In the four years since I returned, I think I have gotten a feel for the shared values that make this town special. These are the values that should inform the work of town government, including creation of the new bylaws. The current opening on the Planning Commission seems to me an opportunity where I could contribute to that goal.

Please let me know if I can answer any questions. I would also appreciate confirmation that you received this email.

Sincerely,

Doug Greason, PE

## Karen Petrovic

---

**From:** Kerry Kaye <kerry.kaye@smirkus.org>  
**Sent:** Wednesday, April 5, 2023 3:34 PM  
**To:** Gary Dillon  
**Cc:** Michelle Gudorf; Karen Petrovic  
**Subject:** Re: smirkus in waterbury 2023

Hi Gary,

Got it! We have our master electrician coming on 03JUL 5pm to do a walk through with the inspectors to make sure we are doing everything correctly. Will that time work for you? We should be fully, or very close to it, set up by that time.

**Kerry Kaye (they/he)**  
**TOUR GENERAL MANAGER**  
**CIRCUS SMIRKUS**  
1 Circus Road, Greensboro, VT 05841  
[www.smirkus.org](http://www.smirkus.org)  
[kerry.kaye@smirkus.org](mailto:kerry.kaye@smirkus.org)

On Wed, Apr 5, 2023 at 3:16 PM Gary Dillon <[waterburyfd@waterburyvt.com](mailto:waterburyfd@waterburyvt.com)> wrote:

Kerry, thanks for getting in touch with me. I actually don't need to talk or meet until before the event. As you get the Waterbury you can just get in touch. Maybe a day or two early and I can drive down and meet. Your plans looks good.

Gary

**Gary Dillon, Fire Chief**  
Waterbury Fire Department

(802) 244-8856

On Apr 5, 2023, at 2:29 PM, Kerry Kaye <[kerry.kaye@smirkus.org](mailto:kerry.kaye@smirkus.org)> wrote:

Hi Gary,

I was given your email address by Karen Petrovic. I am the Tour General Manager and would be happy to discuss our setup and plans for the show. Going on site will be difficult for me before May, but I am able to schedule a time to talk on the phone or via zoom.

My availability for the next few days are:

TH 06APR 9am-8pm

F 07APR 1-7pm

M 10APR 9am-4pm

T 11APR 1-5pm

Thanks,

**Kerry Kaye (they/he)**  
**TOUR GENERAL MANAGER**  
**CIRCUS SMIRKUS**  
1 Circus Road, Greensboro, VT 05841  
[www.smirkus.org](http://www.smirkus.org)  
[kerry.kaye@smirkus.org](mailto:kerry.kaye@smirkus.org)

## Karen Petrovic

---

**From:** Dolecki, Evan <edolecki@venturesendurance.com>  
**Sent:** Wednesday, April 5, 2023 10:56 AM  
**To:** Karen Petrovic  
**Subject:** RE: Vermont 100on100 Relay 2023 Permission Request  
**Attachments:** Waterbury, VT 100on100 Maps.pdf

Hi Karen,

Thank you for providing the update.

As far as traffic control goes, there are only two areas in Waterbury that require traffic control on our end for the event. The first area is at the junction of Gregg Hill Road & Vermont Route 100 near Michael's on the Hill. Like we did last year, I will hire an officer from the Washington County Sheriff's Department to handle this location for the duration of our event. The second location is at the crosswalk on South Main St. near Derby Lane. Like last year, I will again be hiring traffic control personnel from Green Mountain Flagging (GMF) to help safely cross runners at the crosswalk. The flagger at the South Maine St. will be there to cross runners when needed, but otherwise traffic will be unaffected on that road. Cars may be held for up to 60 seconds as runners safely cross the road.

Due to the nature of this event being a relay with teams starting over the course of several hours, spectators will not be located on the course. Teams are instructed to only use our designated transition areas as stopping points along the course. There are two transition areas located in Waterbury which will be at Michael's on the Hill and The Zenbarn. Permission from the business owners have already been granted for our 2023 event.

With the car show being at Farr's Field, the 100on100 should have very little impact on traffic flow in Waterbury. Runners are instructed to use the sidewalk whenever possible on Stowe Street, Railroad Street, and the very small section of the course when they are on Route 100. The remainder of the roads used are Guild Hill Road, Maple Street, Loomis Hill Road, Valley View Road, Shaw Mansion Road, Kneeland Flats Road, Guptil Road, and the Community Rec Path. Since these roads are much less traveled, participants are instructed to follow standard rules of the road for runners – always run facing traffic, wear bright-colored or reflective clothing and obey all traffic signs.

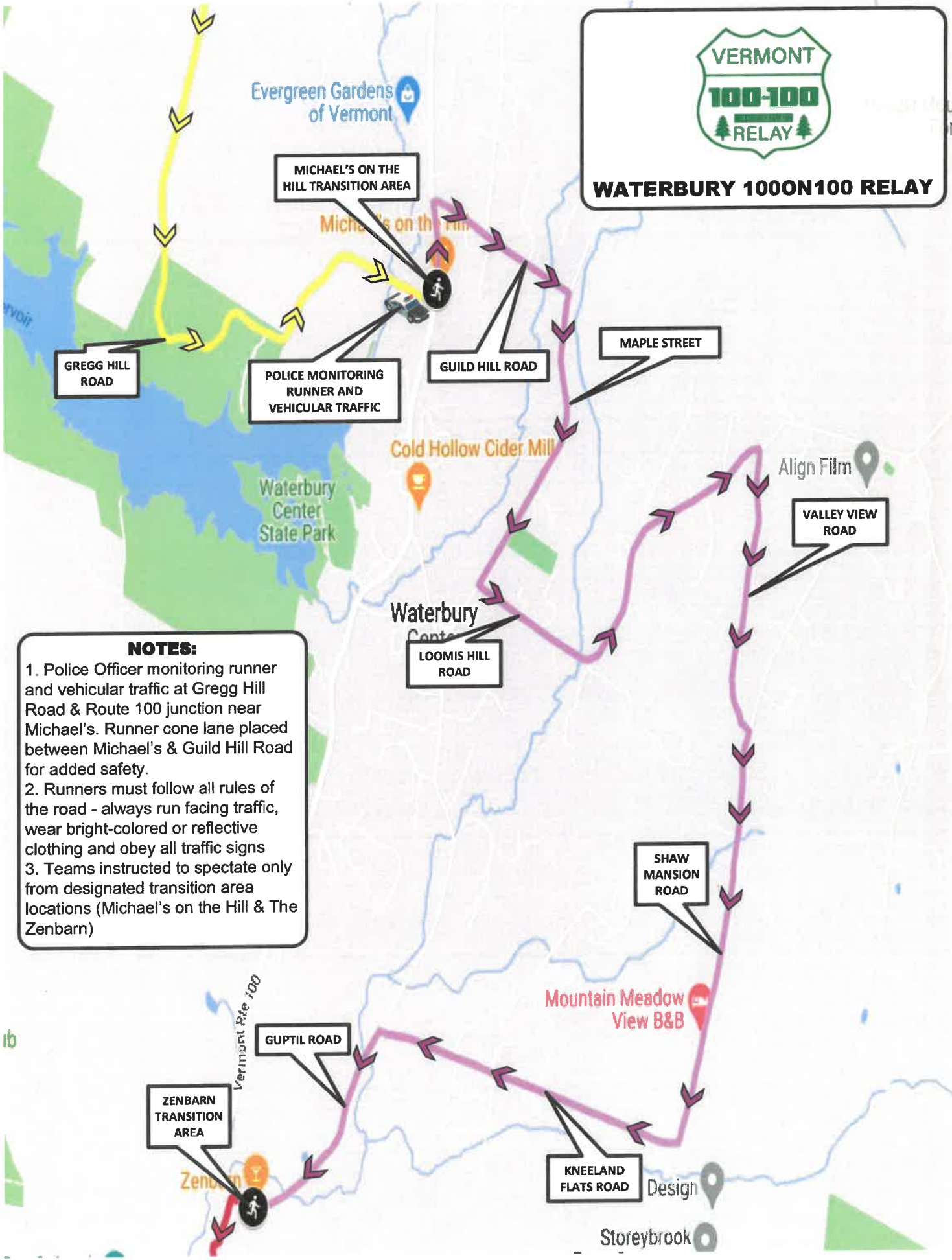
I have created PDF maps attached to this email for the selectboard to review which includes impacted roads with notes included. If you could please emphasize the impact of this event is extremely minimal as it is spread out over several hours with no more than 75 runners on the road at any given time across several miles.

Please let me know if there are any additional questions or concerns.

Best,



## WATERBURY 100N100 RELAY



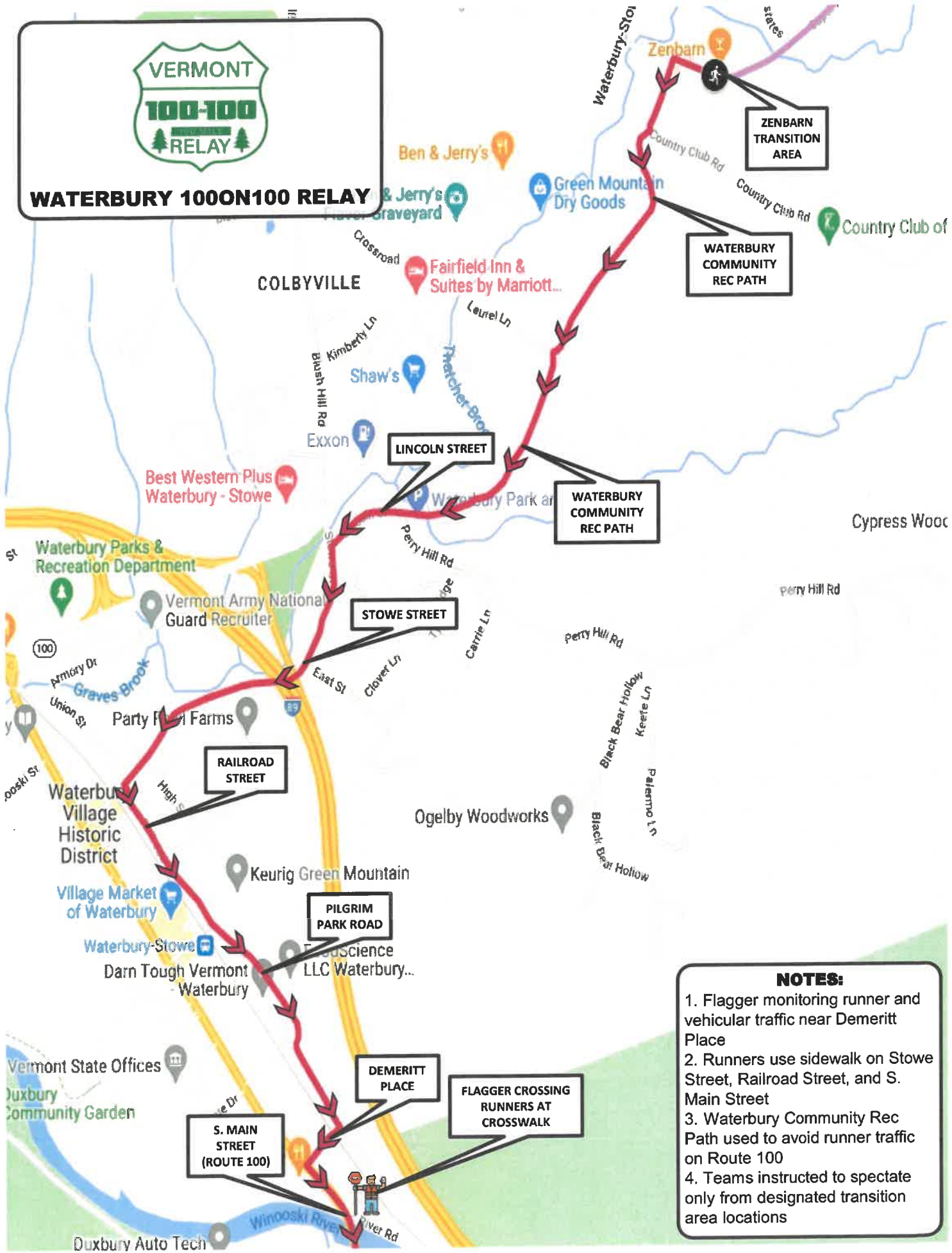
### NOTES:

1. Police Officer monitoring runner and vehicular traffic at Gregg Hill Road & Route 100 junction near Michael's. Runner cone lane placed between Michael's & Guild Hill Road for added safety.
2. Runners must follow all rules of the road - always run facing traffic, wear bright-colored or reflective clothing and obey all traffic signs
3. Teams instructed to spectate only from designated transition area locations (Michael's on the Hill & The Zenbarn)





# WATERBURY 100ON100 RELAY



### NOTES:

- 1. Flagger monitoring runner and vehicular traffic near Demeritt Place
- 2. Runners use sidewalk on Stowe Street, Railroad Street, and S. Main Street
- 3. Waterbury Community Rec Path used to avoid runner traffic on Route 100
- 4. Teams instructed to spectate only from designated transition area locations