

**Meeting of the Waterbury Select Board
Monday April 3, 2023
Steele Community Room, 28 North Main Street**

Attendees: M. Bard, A. Johnson, R. Clapp, K. Sweeney; Board; T. Leitz, Manager, K. Petrovic, Town Clerk, B. Woodruff PWD

Public Attendees: L. Scagliotti Waterbury Roundabout; ORCA Media, C. Viens, S. Culver

Attending by Zoom: Orca Media; B. Vigdor, M. Loschiavo

The meeting was called to order by R. Clapp at 7:00pm - R. Clapp let the board know D. Kehlmann would not be in attendance and wished her well.

Approve Agenda

T. Leitz needs time for an executive session to discuss a personnel matter, this will be added at 8:55pm; M. Bard would like to discuss Town issued email addresses, this will be added at 7:15pm
M. Bard moved to approve the amended Agenda which was seconded by K. Sweeney. A vote was held and passed unanimously

Consent Agenda Items

a.) Minutes of Town Meeting
b.) Minutes of March 20, 2023
c.) 1st Class Liquor license and Outside Consumption Permit for Boonthip LLC (Thai Smile Restaurant) Outside Consumption Permit for Smuggler's Notch Distillery; 1st Class Liquor License for Butler Street Pizza Inc (Zachary's); 1st and 3rd Class Liquor license for WYC LLC (The Reservoir); 2nd Class Liquor License Infinite Loop Inc (Craft Beer Cellar Waterbury) 2nd Class Liquor License and Tobacco License for Vitality Market

M. Bard moved to approve the Consent Agenda which was seconded by K. Sweeney. A vote was held and passed unanimously.

Public

C. Viens spoke to the board regarding the news that the State of Vermont might be conducting the reappraisals. He is opposed to this because he does not want control to leave local government. A. Johnson said VLCT has taken this up. K. Petrovic was asked to place this topic in the parking lot for future discussion.

B. Vigdor would like to board and community to be aware of the Community Values Mapping initiative. The first of two events are scheduled to take place on Tuesday April 11, 2023 at St. Leo's Hall in Waterbury. More information is available by visiting

<https://www.waterburyvt.com/boards/conservation/community-values-mapping-program>

A. Johnson also wanted the board to know the LEAP Fair is taking place at Crossett Brook Middle School on Saturday April 15, 2023 from 9am – 3pm. <https://www.waterburyleap.org/events/2023-leap-energy-fair>

Finally, a fun shout-out to the Waterbury Roundabout for their April Fools story which board members received many calls and complaints about.

Town Issued Emails

M. Bard asked the board what the stance was on Town issued email addresses. He would prefer not to use the one provided to him. T. Leitz explained some of the advantages to having the emails such as public record requests but stated it is no a mandate. Board consensus is that each member can choose for themselves.

Update on Roads

Public Works Director B. Woodruff provided the board with an update on Town roads. The dirt roads are fairing much better this year then last. There is budget money to do a substantial resurfacing project and the top named roads for this are Sweet Road and Perry Hill Road.

Asphalt Road – there is \$405,000 in the budget for paving project with several needs. Staff was looking for Board approval on the priority.

a.) Complete the paving on Blush Hill Road, this was left with 2 ½” base course due to the culvert repair that happen late in the season. Estimate of \$54,000

b.) Howard Avenue from Route 100 to Maple Street/Hollow Road. Estimate of \$106,000

c.) Ashford Lane and Kennedy Drive – hoping the Edward Farrar Utility District receives bond approval for replacement of the water line which would involve some street excavation. This would be the time to resurface that street. Estimate of \$150,000

d.) Little River Road to the school bus turnaround. This project would require speedbumps. Speedbumps cause drainage issues and noise when vehicles pass over them. Public works cautions residence might have complaints about these issues. No estimate available for this project currently. Union Street was also mentioned, this street would require milling.

K. Sweeney made a motion to approve Blush Hill Road and Howard Avenue. A. Johnson seconded the motion. A friendly amendment was made to add Little River Road provided it fits in the budget.

Additional comments – the Stowe Street center line is waiting on the State. The light poles on Main Street should be coming down beginning April 15th

Limiting use of Road Salt

B. Woodruff said the damages of road salt can be seen all over but it is a necessary for safety reasons. Public Works is willing to limit the use per the board’s direction. Discussion followed regarding no salt areas of Town or just a directive to limit salt use. No directive was given at this time, the topic should be discussed again on a fall agenda.

Annual Financial Plan for Highways and Certificate of Compliance

A. Johnson made a motion to approve the Annual Financial Plan for Highways and Certificate of Compliance. K. Sweeney seconded the motion; a vote was held and passed unanimously.

Select Board Liaisons

The Board would like to provide an avenue of communication from other boards back to the Select Board in order to clarify objectives of those boards. In this effort they have named the following Board Liaisons:

M. Bard will be the liaison to the Conservation Commission and the Development Review Board

A. Johnson will be the liaison to the Planning Commission

K. Sweeney will be the liaison to the Housing Task Force

R. Clapp will be the liaison to the Recreation Committee

Leaf Peepers Race – 100on100 – Circus Smirkus – CWLL Parade – Gravel Grinder

M. Bard made a motion to approve the safety plan for the CWLL parade. K. Sweeney seconded the motion; a vote was held and passed unanimously.

M. Bard made a motion to approve the safety plan for the Leaf Peepers Race. A. Johnson seconded the motion; a vote was held and passed unanimously.

The Board requests a safety plan from the organizers of 100on100 specific to spectators and traffic. This event coincides with the Antique Car Show. K. Petrovic will follow up and place this on the next agenda.

The Board requests the Fire Chief review the Circus Smirkus plans before the proceed with approvals. K. Petrovic will follow up and place this on the next agenda.

Discussion about impacts of the Gravel Grinder event and local complaints regarding road etiquette and litter. **M. Bard made a motion to approve the 2023 Gravel Grinder with express conditions the organizers provide appropriate volunteers. A Johnson seconded the motion with a friendly amendment the Board would like contact information from the organizers including phone numbers. A vote was held and passed unanimously.**

Appointment of Tree Warden

A. Johnson moved to appoint Mike Loschiavo as the Town of Waterbury Tree Warden. M. Bard seconded the motion, a vote was held and passed unanimously.

Appointment of CVRPC rep

Board would like this advertised. K. Petrovic will do this.

Schedule of Fees – Steele Room

T. Leitz made a recommendation to increase the room fees to \$50/2 hours and \$10 for each hour thereafter. **A. Johnson moved to adopt the Manager’s recommendation of \$50/2 hours and \$10 thereafter. M. Bard seconded the motion; a vote was held and passed unanimously.**

Town Charter

The Board is considering the benefit of a local options tax. A Charter would also assist with other town affairs such as the Select Board appointing the Planning & Zoning Director. A Charter give the Towns people the ability to govern the Town outside of State Statutes. **A. Johnson moved that the Select Board direct the Manager to research comparable communities with Charters including time lines and process to adopt a Charter. K. Sweeney seconded the motion; a vote was held and passed unanimously.**

April 17th Agenda

K. Petrovic brought a draft agenda for review. The next meeting is heavy with Board appointments.

K. Petrovic will reach out to folks that have not submitted enough information for the Board to make an informed decision and request additional information.

Executive Session – Personnel Matter

K. Sweeney made a motion to enter executive session regarding a personnel matter. A. Johnson seconded the motion; a vote was held and passed unanimously. The Board with T. Leitz and K.

Petrovic entered Executive Session at 9:32pm

M. Bard made a motion to exit executive session at 9:47pm having taken no action which was seconded by A. Johnson and passed unanimously.

There being no further business the meeting was adjourned at 8:52pm.

Next scheduled meeting of the Select Board: Monday April 17, 2023

ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS
19 V.S.A. § 306(j)

TA-60

Town of Waterbury Fiscal Year 2024 Begin 7/1/2023 End 6/30/2024

INCOME

DESCRIPTION	ESTIMATED
State Funds - 19 V.S.A. Section 306(a):	
Class 1 1.492	\$ 17,826.02
Class 2 7.940	\$ 34,851.55
Class 3 39.610	\$ 64,586.22
Town Tax Funds – 19 V.S.A. Section 307	\$ 1,845,363.00
Special Funds (e.g., bonds or earmarks):	
a. American Rescue Plan Act	\$465,000.00
b.	\$
c.	\$
TOTAL	\$2,427,626.79

EXPENSES

DESCRIPTION	ESTIMATED
Winter Maintenance	\$ 694,631.00
Non-Winter Maintenance	\$ 697,481.00
Major Construction Projects	
a. Town Bridges	\$435,000.00
b. Downtown Sidewalks	\$35,000.00
c. Gravel Roads	\$60,000.00
TOTAL	\$1,922,112.00

Comments:

This form shall be signed by the appropriate town officials and forwarded to the District Transportation Administrator.
 TA-60 Rev 09-13

ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS

TA-60

19 V.S.A. § 306(j)

(page 2)

We, the Legislative Body of the Municipality of Waterbury certify that funds raised by municipal taxes are equivalent to or greater than a sum of at least **\$300.00** per mile for each mile of Class 1, 2, and 3 Town Highway in the municipality. (19 V.S.A. 307)

 Date: 4/3/23

Alyssa Johnson





(Duly Authorized Representatives)

The submitted Town Plan meets the requirements of Title 19, Section 306(j).

_____ Date: _____


District Transportation Administrator

**Certification of Compliance
for
Town Road and Bridge Standards
and
Network Inventory**


We, the Legislative Body of the Municipality of Waterbury certify that we have reviewed, understand and comply with the Town Road and Bridge Standards / Public Works Specifications and Standards passed and adopted by the Selectboard / City Council / Village Board of Trustees on April 3, 2023.

We further certify that our adopted standards do do not meet or exceed the minimum requirements included in the June 5, 2019 State-approved template.

We further certify that we do do not have an up-to-date highway network inventory which identifies location, size, deficiencies/condition of roads, bridges, causeways, culverts and highway-related retaining walls on class 1, 2, and 3 town highways, and estimated cost of repair.



Alyssa Johnson



Date: 4/3/23

(Duly Authorized Administrator)

For a summary of your community's road and bridge information please visit: tinyurl.com/rdsinfo

Leaf Peepers Half Marathon and 5K Run

Sunday October 1, 2023

Duxbury/Waterbury, VT

General Race Info

- Race organized by Central Vermont Runners, A nonprofit running club.
 - Race Director: Will Robens rd@catamountultra.com 802-793-1104
 - Additional race details available at www.leafpeepershanfmarathon.org
-

General Public Race Awareness Measures Prior to the Event

Pre-event community notifications:

- Race notifications will be posted on Waterbury/Duxbury Front Porch Forum, two weeks, and one week prior to race date.
 - Event informational signage will be posted on town roads one week prior. (See maps for posted locations.)
 - Postcards delivered to all houses on Main St. and River Rd. in Duxbury along course that are directly affected by event.
 - Seeking additional notifications as possible. (Newspaper, radio, etc.)
 - Waterbury Fire and Rescue, Washington County Sherriff, and State police will be pre-notified of event and will be provided with race safety plans, maps, and applicable contact information. All three will be on site during the event as available.
-

Event Safety Measures

Race Day Precautions:

- Race start time will be 9:00am(Half Marathon) and 9:15am(5K).
- Runners will be required to travel from Horseshoe Drive onto Rt 2 East through Waterbury, and then turn right onto 100 south for a short distance and then onto Main St. through Duxbury and River Rd. on the river side of the road only. The designated lane through Main St in Duxbury will be one half of the traveled lane. Runners return to

Waterbury via Winooski St bridge and the Cross VT trail behind the state facility on Horseshoe Rd.

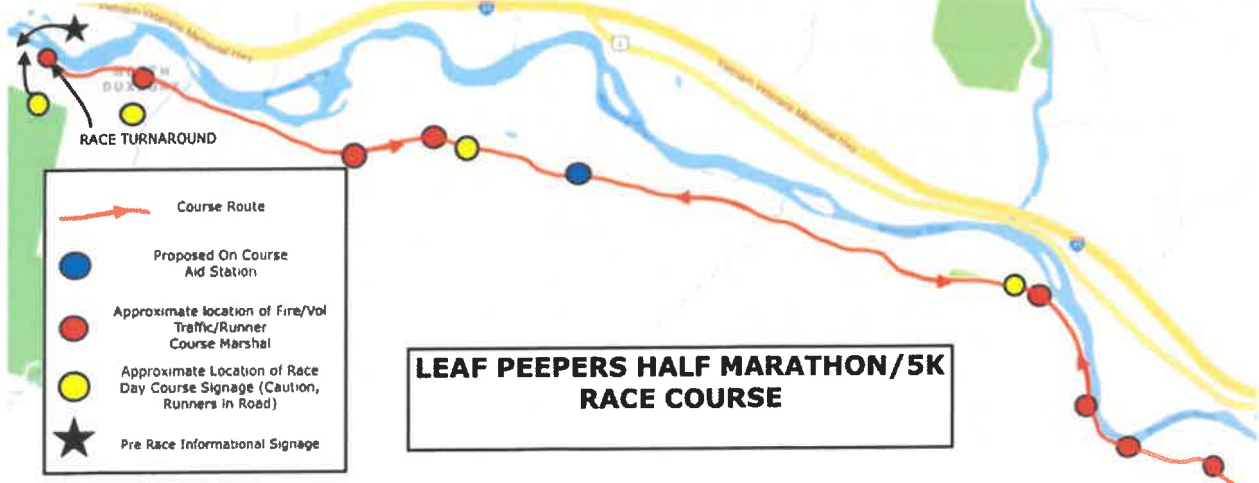
- Cones will be placed along Main St. and River Rd. in Duxbury on the river side of the road to remind runners to stay to the river side of the road.
- Signage will also be placed anywhere traffic is approaching the course and in a few locations along the course to let drivers know there is a race occurring. Signage will be removed promptly after the race.
- Waterbury Fire/Volunteers will be placed along Main St. and River Rd. at blind turns and hills both to request that drivers slow down and to ensure the runners stay on the river side of the road.
- Waterbury Fire will manage traffic control throughout the course with the additional support of volunteer course marshals. (See map for locations.)
 - Winooski Street bridge and the intersection of Winooski St. and River Rd. will be manned by Waterbury Fire and/or Washington Co Sheriffs and will only be closed for groups of runners passing for a few minutes at a time, not for the entirety of the race.
- The race will be led from the start by Washington County Sheriffs through Waterbury and onto 100 south until turn onto Main St. in Duxbury.
- Races will be swept clear of runners by vehicle or bike patrol.
- Runners will be notified on race day, and in pre-race information that spectators are not to travel by vehicle onto the race course. Parking in private drives, turnouts and field/yards will be strictly prohibited.
- Fire/Volunteers on course will be transported in as few vehicles as possible and will also only park along River Rd. where wider shoulders allow and will be instructed not to park in private drives, yards, etc.

Race Course Maps

(Waterbury/Duxbury Town section)



(River Rd Section)



Karen Petrovic

From: Dolecki, Evan <edolecki@venturesendurance.com>
Sent: Tuesday, February 14, 2023 1:41 PM
To: Karen Petrovic
Subject: Vermont 100on100 Relay 2023 Permission Request

Hi Karen,

I hope all is well. I am reaching out to you regarding this year's **Vermont 100on100 Relay** event. I had previously worked with Carla Lawrence on receiving permission from the Town of Waterbury for the race to pass through, but received a retirement notice when I sent her an email this morning. I am once again leading the operations on the 2023 event and am looking forward to continuing our partnership with the Town of Waterbury. With the event being less than six months away, I am beginning the initial outreach to all the towns and venues on the course! 2023 will mark the seventeenth year of the **Vermont 100on100 Relay**. This year's event is scheduled to take place on **Saturday, August 12th, 2023**, starting early in the morning at the Von Trapp Bierhall in Stowe and winds down Route 100 to finish in Ludlow at the Okemo Icehouse.

We are once again seeking permission to run through the Town of Waterbury. I have attached the relay leg course maps that will travel through the Town of Waterbury which are identical to the 2022 event. Should you have any questions or need any additional information, please do not hesitate reaching out.

[Relay Leg 3](#)

[Relay Leg 4](#)

Benefits to the Town of Waterbury include: local restaurants, stores, and other businesses benefiting from the number of people passing through the town and making purchases..

We will also issue a certificate of insurance prior to the event insuring the Town of Waterbury.

All of us at Loco Races and Ventures Endurance look forward to working with you again to ensure a safe and fun event this August.

Best



Evan Dolecki
Event Operations Manager, New England

Ventures Endurance

edolecki@venturesendurance.com | 860-921-6945 | VenturesEndurance.com





100 MILE RELAY LEG3-2020

Created Aug 22, 2019 Everyone

Morristown, VT, United States

6.79 mi
Distance

566 ft
Elevation Gain

Walk
Activity Type

Log Workout

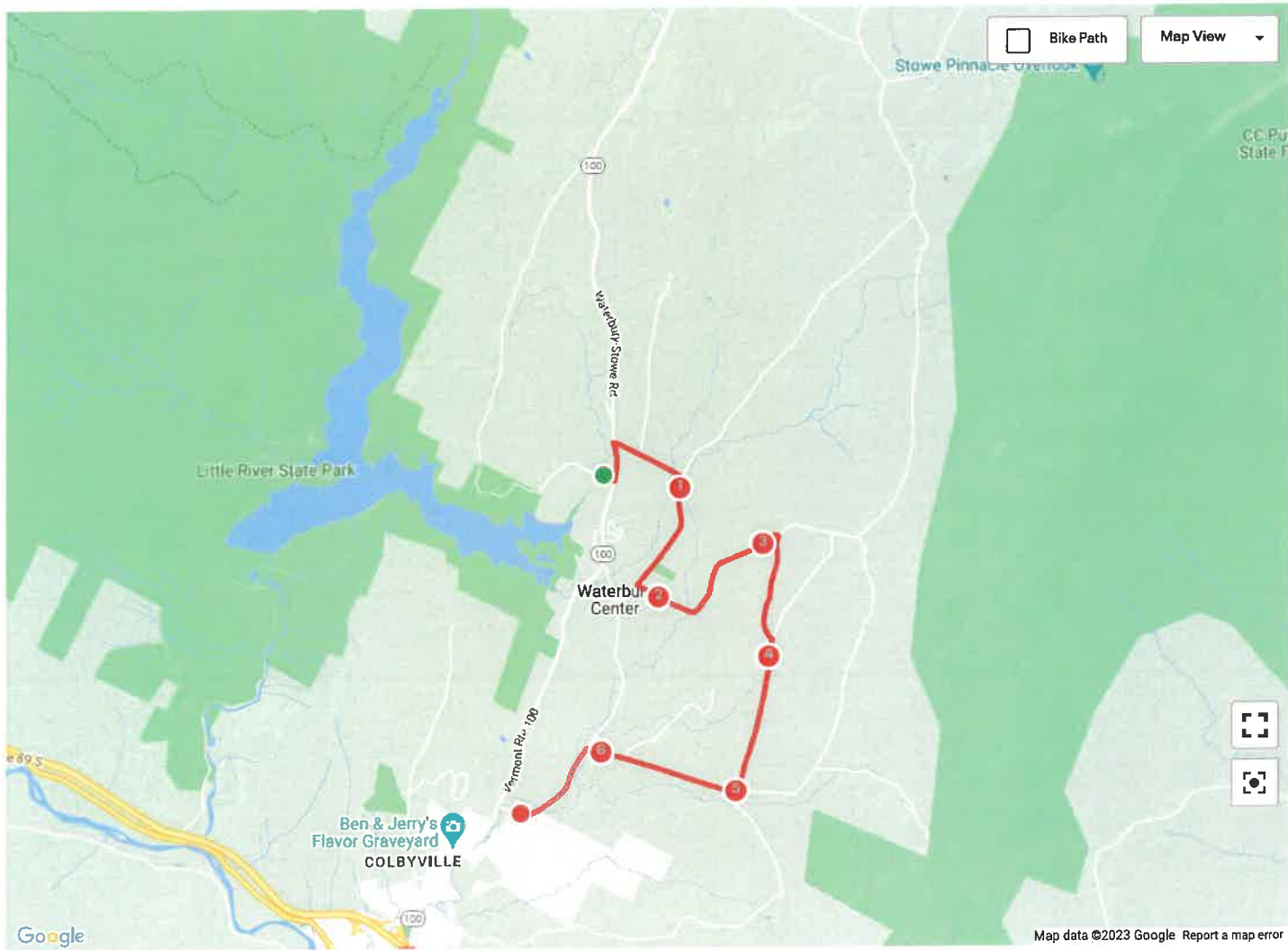
Share

Duplicate Route

Add Route to Website

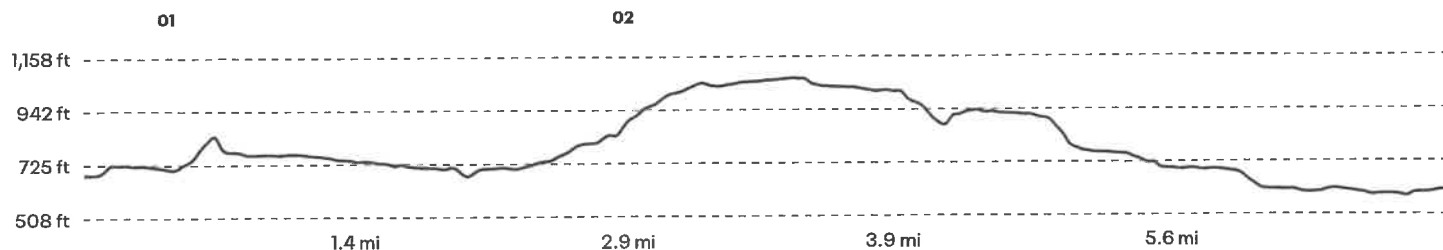
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Got it



Climb Details

[Learn More](#)

Section	Category	Avg. Grade	Elevation	Distance	Expand Stats
01	5	2.5%	Gain 98 ft	Length 0.75 mi	▼
02	5	4.4%	Gain 364 ft	Length 1.57 mi	▼



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100 MILE RELAY MAP 4 2020

Created Apr 16, 2019 Everyone

Northfield, VT, United States

3.59 mi
Distance

138 ft
Elevation Gain

Walk
Activity Type

Log Workout

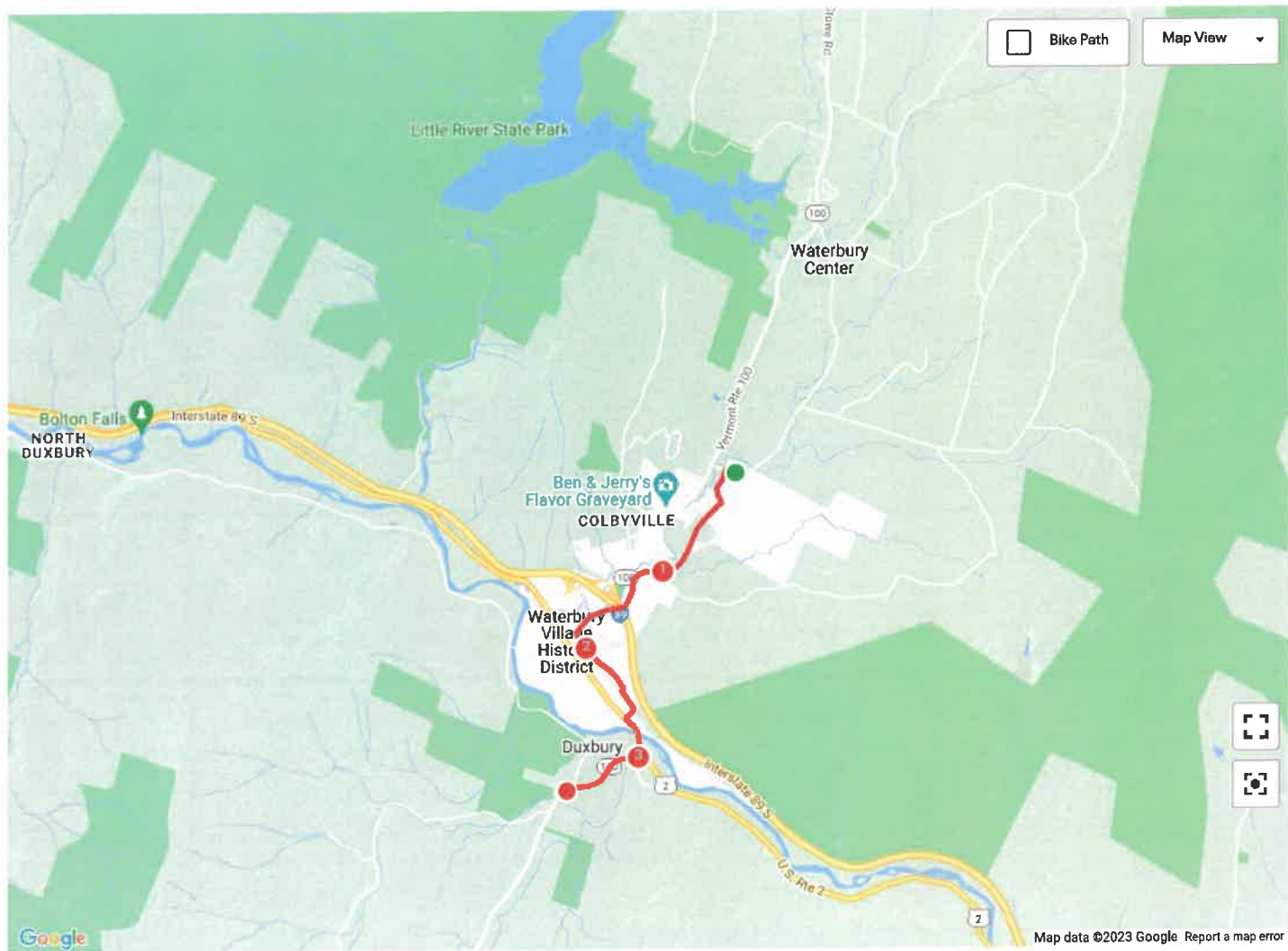
Add Route to Website

Share

Print

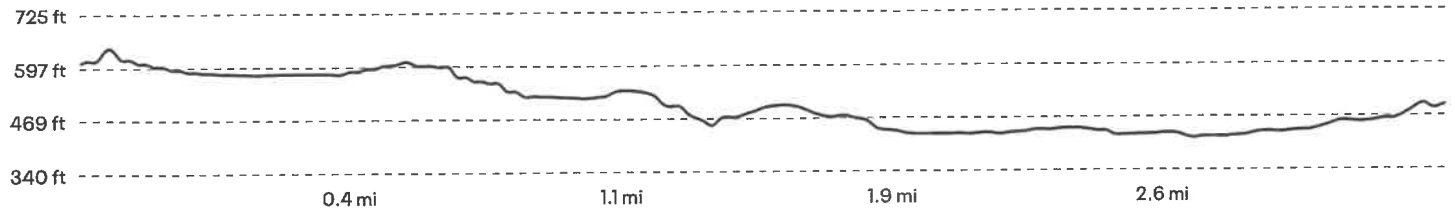
Duplicate Route

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Karen Petrovic

From: Michelle Gudorf <michelle.gudorf@smirkus.org>
Sent: Tuesday, February 14, 2023 11:31 AM
To: Karen Petrovic
Cc: Kerry Kaye
Subject: Circus Smirkus coming to Waterbury
Attachments: Circus Smirkus Lot Dimensions v2022.pdf; 2023 Tent and Bleacher Compliance Packet.pdf

Hi Karen,
It was lovely to speak with you earlier today! Circus Smirkus will be performing 5 shows at Farr's Field in Waterbury July 4-6, 2023: July 4 at 6pm; July 5 & 6 at 1pm & 6pm. We will arrive on July 2 and depart July 7.

Who we are:

Smirkus is a family oriented, well-loved, and well-received traveling circus troupe consisting of thirty (30) performers ages 10 to 18 (no animals). Our circus has been performing around New England for the past 36 summers. Backed by ~50 professional coaches, cooks, musicians and crew, our Smirkos perform to sell-out crowds in Circus Smirkus' very own 750-seat European-style one-ring big top tent. Each performance is approximately 2 hours with a 20 min intermission.

Our Safety Compliance

Our Big Top Tent seats up to 750 people. It is certified for wind and fire, we have an emergency evacuation plan, and a crew who have crowd control, CPR, and fire extinguisher training. I have attached our 2023 Tent and Bleacher Compliance packet that discusses in detail every aspect of our tents and seating layout.

Concessions:

We will be selling themed gifts as well as the following food items: novelty pre-packaged ice cream, cotton candy, soft pretzels, popcorn, and water. We have secured a VT Department of Health 2023 Temporary Food Permit. Our head concessionaires will have allergen and food certification.

Permits:

We have applied for a tent permit with the Division of Fire Safety (Ben Moffat). We will secure a master electrician to work with us post set up to ensure we pass our fire and electrical (building) inspections the morning of our first show. Our tents will open at 12pm and shows will wrap up by 8:00pm.

- Does the Town of Waterbury require a noise permit?
- Does the Town of Waterbury require a gathering permit?

Emergency Details:

- Does Waterbury require police, fire AND EMT details to be present during the shows and if so, what are your requirements for the number of police and fire officers/750 people?

Thank you for bringing this to the Town Manager and Selectboard (if necessary). I have attached our lot dimensions (and general layout) and our Tent and Bleacher Compliance Packet. Please let me know what else you might require from us to better enable your determination of additional permits and /or requirements..

Kind regards,
Michelle



2023 Circus Smirkus Tents and Bleacher Compliance Packet

The manufacture of all three of our tents is Canobbio Textile, located in Italy. In order to ensure that American engineers and inspectors could readily translate these construction drawings into American standards, Circus Smirkus has had the drawing reviewed by a team of professional engineers at Engineering Ventures to verify code compliance.

Circus Smirkus is committed to ensuring the safety of all our audience members, crew, and performers. Throughout our 30 year history, we have proactively sought to understand, support and continually improve the safety measures of the communities we visit. I appreciate very much your assistance in reviewing the attached documents and welcome any comments you may have so we can be assured that we meet the requirements or have adequate time to address any missing documentation that you may identify.

This Compliance Packet contains:

- Section 1:** Overall dimensions of our typical lot layout including fire lanes (aerial view)
- Section 2:** Big Top Tent side and front dimensions
- Section 3:** Big Top Tent stake lines
- Section 4:** Big Top Tent Conformity Certificate - Plan # 3085 matches placard on tops and sidewall sections of tent
- Section 5:** Tent Structural Review for IBC Requirements & High Action Wind Plan by Engineering Ventures (HWAP for NH will be adjusted to evacuate @ 20 MPH winds)
- Section 6:** Smirkus' Big Top Tent Emergency Evacuation Plan
- Section 7:** Midway Tent side and front dimensions
- Section 8:** Backstage Tent side and front dimensions
- Section 9:** Midway Tent, Backstage Tent & side entrances for Big Top Conformity Certificate - Plan # 4255C matches placard on tops and sidewall sections of tents
- Section 10:** Backstage Tent Conformity Certificate - Plan #4255C-1 matches placard on tops and sidewall sections (two new sections were added in 2017)
- Section 11:** NFP 701-10, Method 2 test results for Preconstraint 702 Opaque for all tents
- Section 12:** California Fire Proof Certification for Preconstraint 702 (updated certs requested; current expire 6/30/23)
- Section 13:** Bleacher Diagram - identifies lighted exits, fire extinguisher locations
- Section 14:** Review of Bleacher Structural Code Compliance - Engineering Ventures (2022)
- Section 15:** Special Needs Seating locations are shown on Bleacher diagram
- Section 16:** Special Needs (ADA) Accommodations
- Section 17:** Tour Staff: Crowd Manager Training Certificates (Certs available in June, 2023)
- Section 18:** Tour Staff: Fire Extinguisher Training by FireProTec (Certs available in June, 2023)

Please direct Questions to:

Kerry Kaye, Tour General Manager

kerry.kaye@smirkus.org; 816-536-7770



"Millie"
Concession Tent

"Chapiteau"
Big Top

"Hellie"
Backstage Tent

160'-0"

15'-0"

15'-0"

270'-0"
Frontlot

420'-0"

150'-0"
Backlot

**TOWN OF WATERBURY
ENTERTAINMENT PERMIT**

THE UNDERSIGNED HEREBY REQUESTS PERMISSION TO OFFER PUBLIC ENTERTAINMENT, WITHIN THE TOWN OF WATERBURY, IN A PUBLIC HOUSE OR A NON-PUBLIC HOUSE AS DEFINED BY THE TOWN OF WATERBURY IN ITS PUBLIC ENTERTAINMENT ORDINANCE.

Name of Establishment: The Circus Barn Inc (dba Circus Smirkus)

Location entertainment will be offered: Big top tent youth circus

Name of Applicant: Kerry Kaye (Tour General Manager)

Type of Entertainment (check all that apply):

- Live music
- Dancing
- Mechanically or electronically produced music
- Live productions (plays, concerts, etc.)
- Other (please describe) _____

Please describe the days/time of day and give a brief description for the type of entertainment you have checked above:

See attachments

THE APPLICANT IS RESPONSIBLE TO INSURE THAT ALL SECTIONS OF THE ORDINANCE ARE FOLLOWED. SPECIFICALLY, ALL PUBLIC ENTERTAINMENT SHALL CEASE NO LATER THAN ONE HALF HOUR PRIOR TO THE TIME AT WHICH, BY LAW OR REGULATION, THE SERVING OF ALCOHOLIC BEVERAGES MUST CEASE.

Signature of Applicant: [Signature] Date: 31 MAR 2023

At a Select Board meeting held on _____, this permit was:

() APPROVED Conditions: _____

() DISAPPROVED Reasons: _____

Municipal Manager or Designee: _____

THIS PERMIT SHALL EXPIRE AT 12 MIDNIGHT ON APRIL 30, _____.

FEE: \$25.00 PAID: _____

Karen Petrovic

From: Thomas Leitz
Sent: Wednesday, March 29, 2023 8:59 AM
To: Karen Petrovic; Roger clapp
Subject: FW: Traffic control plan for 4/29/2023 Parade
Attachments: SKonicaC30823032715030.pdf

FYI – please find attached the parade plan for the little league. This appears to be well done. I believe there is a need for the selectboard to approve the parade/road closure.

Regards,

Tom Leitz, Municipal Manager

Town of Waterbury
28 North Main St., Waterbury VT 05676
(802) 244-4300
he/him/his



From: Scott Culver <scott.culver@engelberth.com>
Sent: Wednesday, March 29, 2023 7:40 AM
To: Thomas Leitz <tleitz@waterburyvt.com>
Cc: Gary Dillon <waterburyfd@waterburyvt.com>; Tristan Baribeau <tmsbaribeau@gmail.com>; Robyn Fulton <robyn@birchandpine.net>; breed01215@gmail.com
Subject: Traffic control plan for 4/29/2023 Parade

Good morning, Tom,

Attached is the draft traffic control plan for Clyde Whittemore little league's proposed parade on 4/29/2023. I shared the document with Gary Dillon (fire chief) and he said the plan was well done and it allows opportunities to "adjust" in emergency situations. I would like to pass it along to you and the members of the select board so you can also review and comment before the next meeting. I am confident that the plan will provide ample support and safety of the participants involved.

These are comments I sent to Gary in his email to coincide with the plan photos and descriptions.

I have walked the route a couple times and I am confident that it can be completed in approximately 45-55 minutes. (little legs LOL)

Here are some more details I am finalizing:

- Going to speak with the VFW to see if they can assist with traffic control on the side streets. (update: meeting on 4/4/2023)
- Would like to discuss available cones/materials with FD and town highway for event. (will contact Celia Clark)
- Got commitment with VSP (Sgt. Werner for lead vehicle) (Will follow up with Sargent Werner 1 week before)
- Got a commitment from E&S transport to provide 2 full size flat beds for blocker vehicles at the end of the parade. (ready to assist)
- Looking to see if the fire department could help with Traffic control at the end of the parade at the 4-way intersection of main and Park Row (in discussion)

CWLL Parade safety Plan:

Starting location is Dascomb P Rowe field (47 north main street)

Parade assembly: on Dascomb field driveway. (12:30pm)

12:50 Put Road closures and detours in place. Radio/call ahead to confirm readiness before advancing the parade onto main street.

2 flat bed units with lights from E&S transport to follow behind parade from north Main starting location until we stop in parking lot on State drive.

1 lead car with lights to lead parade south on Main Street. (Looking to VSP for support.)

Spoke to Sargent Warner (3/27/2023) He will find a lead car for support.

(Traffic going north to south of main street can follow behind buffer vehicles.)

1:00p.m.

Winooski street: (2 volunteers in vests with cones to block traffic onto main street until the parade group passes the side street. Winooski street to be reopened for north/south travel. South follows behind flat beds.

Stowe street: closed at Junction of Main and Stowe. Bidwell lane can turn right onto Stowe Street. This will give them access to Union, Stowe Street and Railroad. Stowe street will also have a detour at the intersection of Union and Railroad Street. Once parade is by Stowe street, Stowe to main heading both north and south will be open to regular traffic leaving detour in place going over dry bridge to main street.

Elm street: Access onto Main Street from Elm Street will be temporarily closed. 2 volunteers with vests and cones for the road will be in place until the parade passes by the street. Traffic will be opened on Elm for north main street or to follow parade south.

Foundry Street: Temporarily closed onto main street. 1 volunteer with vest and cone set up. Traffic will be reopened to north and south traffic after parade has passed.

Waterbury Square: Volunteer with vest and cones. Close off entrance onto main street and divert traffic to park row Street until parade passes.

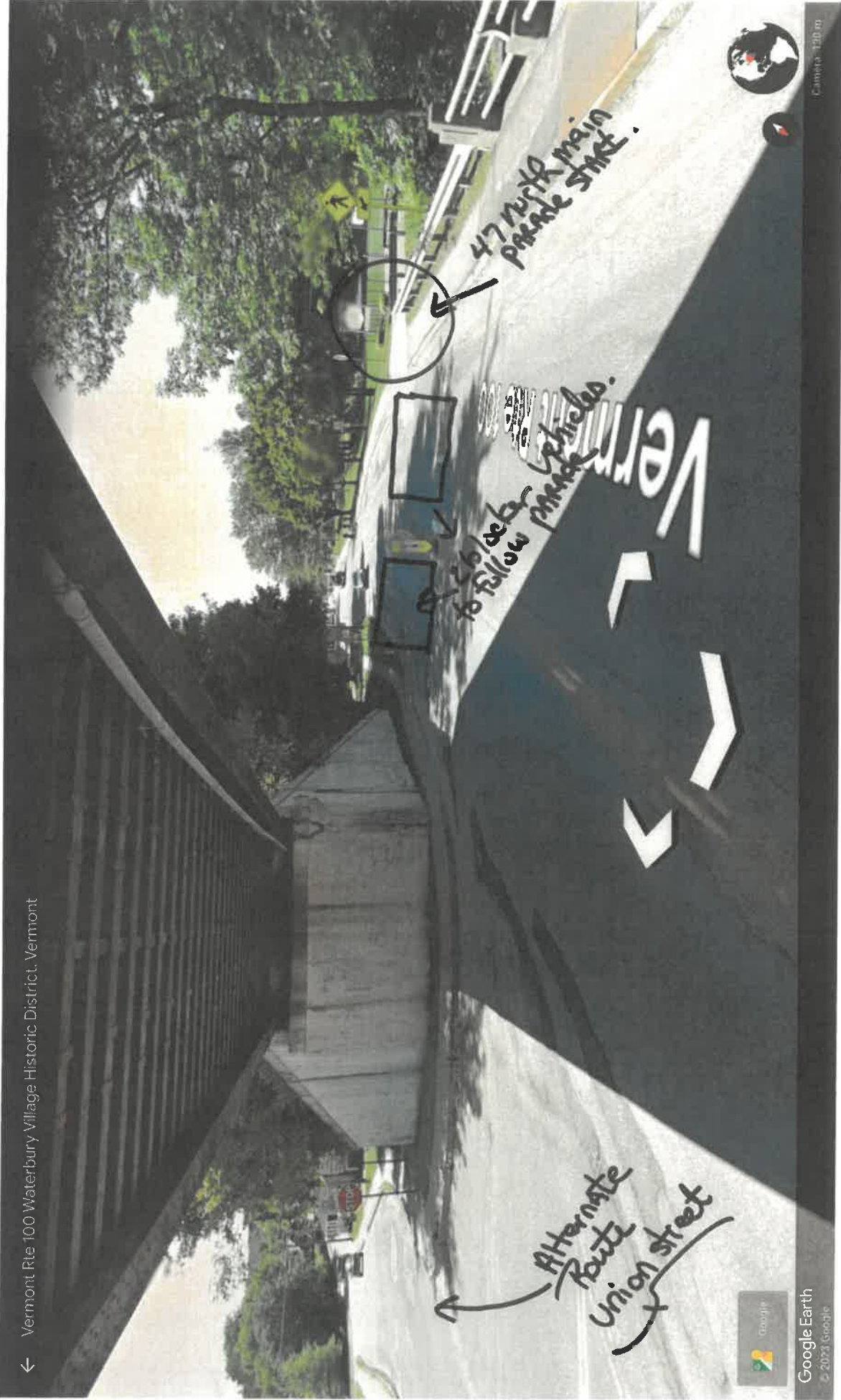
Park Row Street: Last intersection. Temporarily closure of four lane intersection to allow parade to turn onto Park Row street toward parking lot near state drive. (Disassemble there)

1 volunteer with a vest will diverting traffic from turning onto Park Row. Traffic will be sent from Randall Street, right onto State Drive.

3/27/23, 1:38 PM

Google Earth

← Vermont Rte 100 Waterbury Village Historic District, Vermont

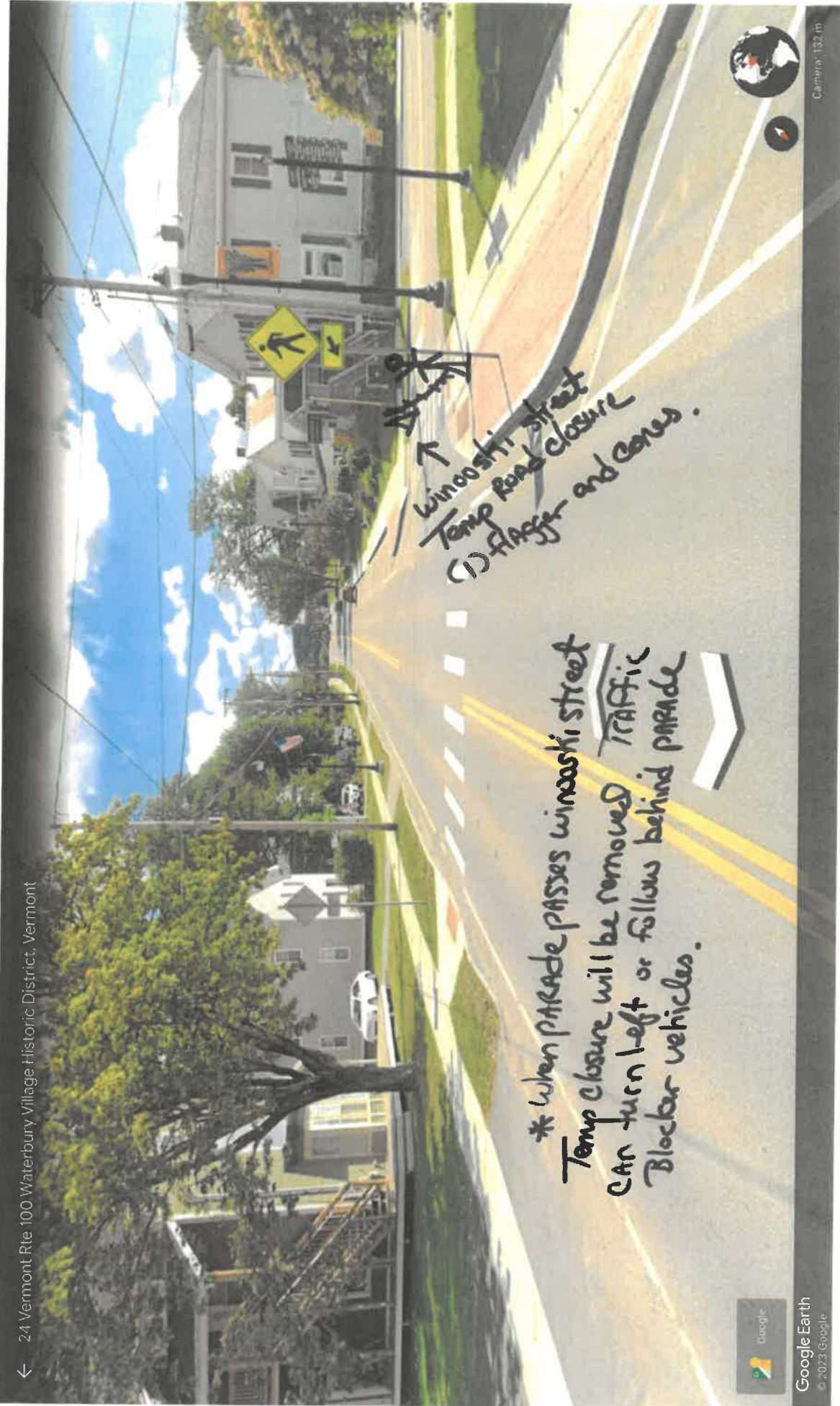


<https://earth.google.com/web/@44.3408843,-72.7581823,129.71871948a,0d,80y,142.45243148h,83.05876371t,Drndata=llhoKCF1JSH1FN1ez2F2F0eXRMB0N1W4ZU1EOAg>

3/27/23, 1:37 PM

Google Earth

← 24 Vermont Rte 100 Waterbury Village Historic District, Vermont

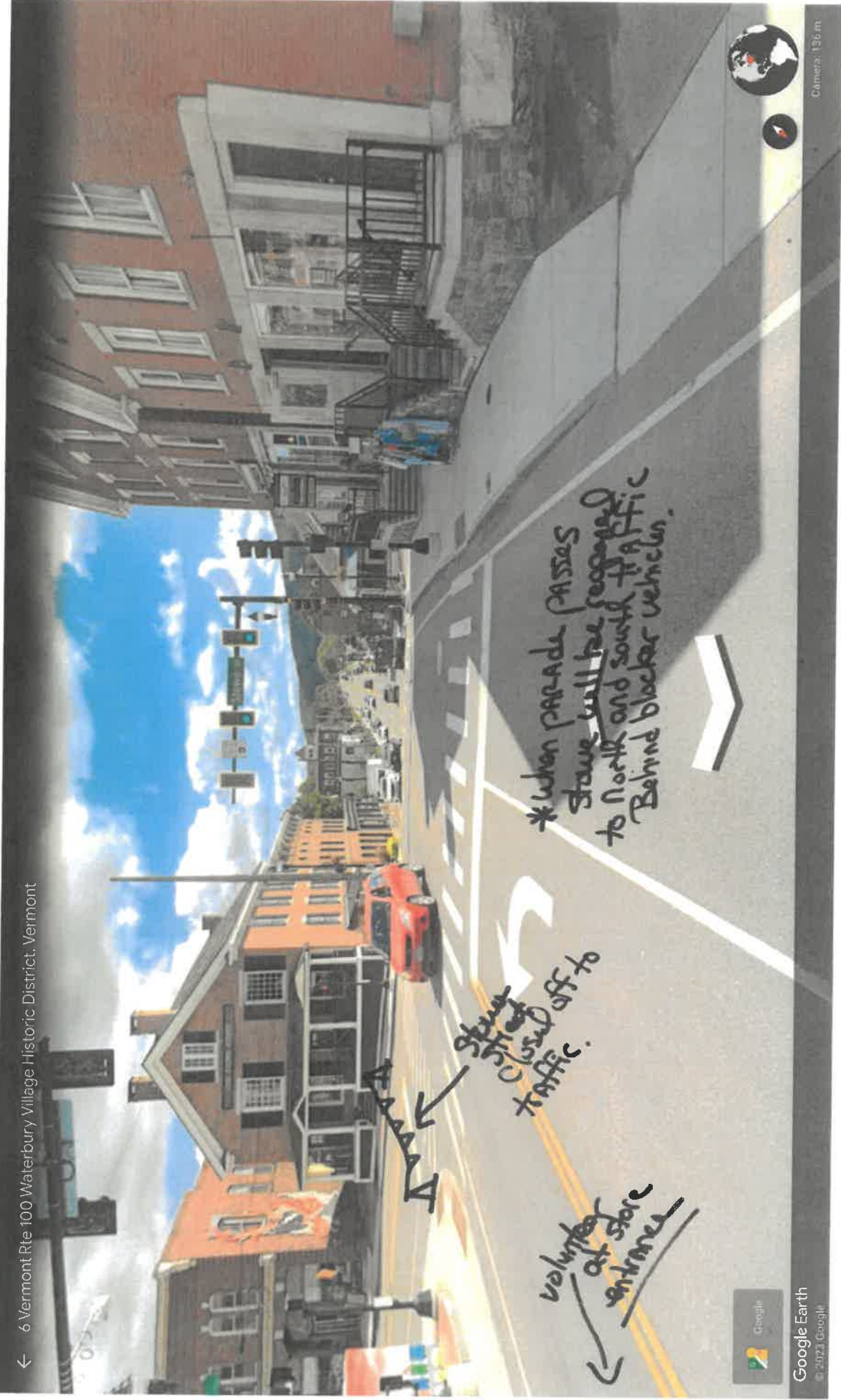


* When PARADE PASSES Winoski street
 Temp closure will be removed
 CAR turn left or follow behind PARADE
 Blocker vehicles.

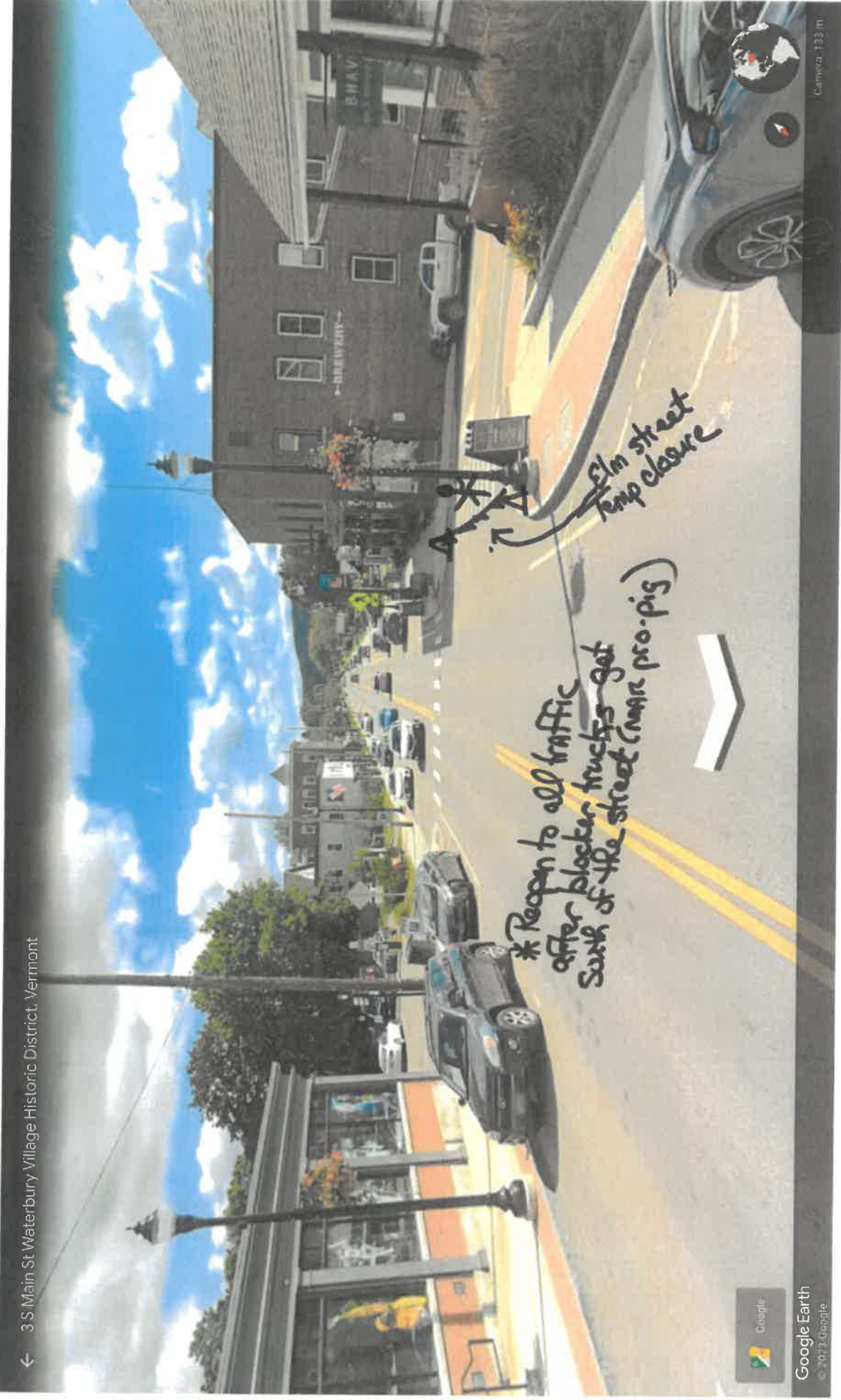
Winoski street
 Temp Road closure
 CD FLAGGER and CONES.

<https://earth.google.com/web/@44.33949458,-72.7580185,131.50474548a,0d,80y,142.45243148h,85.05876371l,Ordate=1hokFcr7rkwsUVBh2dCah2T0ZTC0NHNE0AG>

← 6 Vermont Rte 100 Waterbury Village Historic District, Vermont



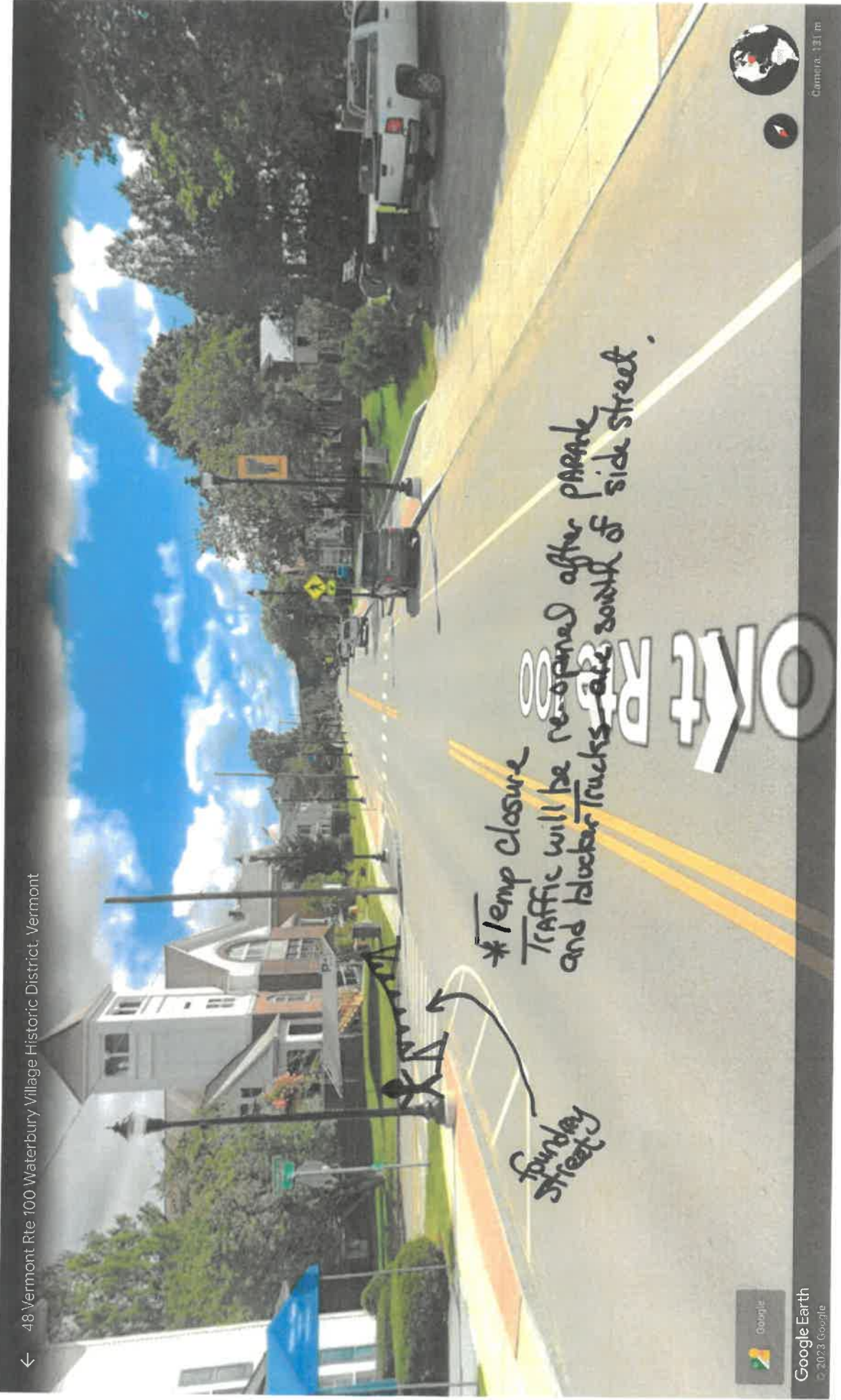
← 3 S Main St Waterbury Village Historic District, Vermont



* Reopen to all traffic
 after blocker trucks get
 South of the street (near pro-pig)

Elm street
 Temp closure

← 48 Vermont Rte 100 Waterbury Village Historic District, Vermont

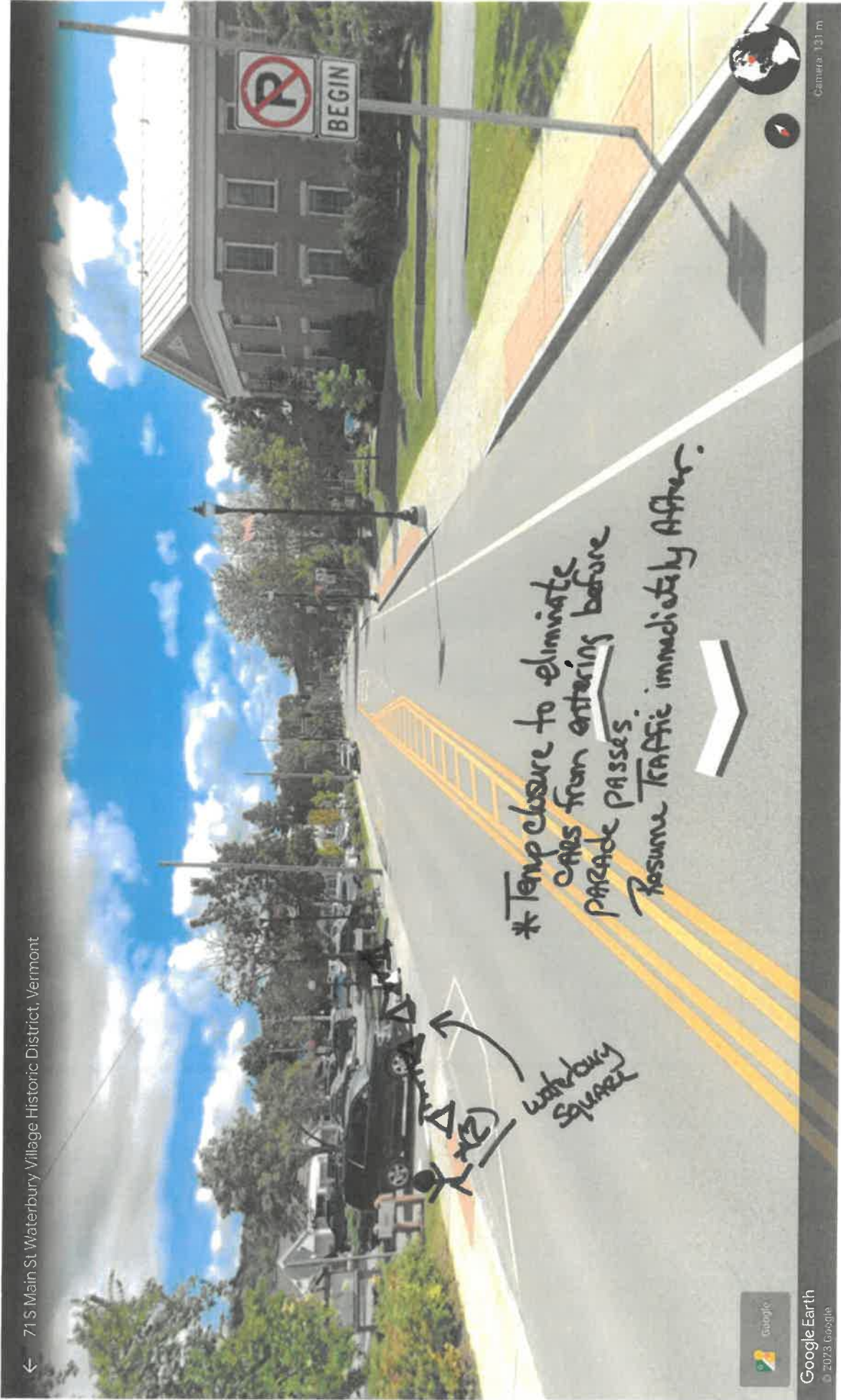


*Temp closure
 Traffic will be reopened after parade
 and blocker trucks are south of side street.

funday street

OKT Rte 100

← 71 S Main St Waterbury Village Historic District, Vermont



3/27/23, 1:42 PM

Google Earth

← 77 U.S. Rte 2 Waterbury Village Historic District, Vermont

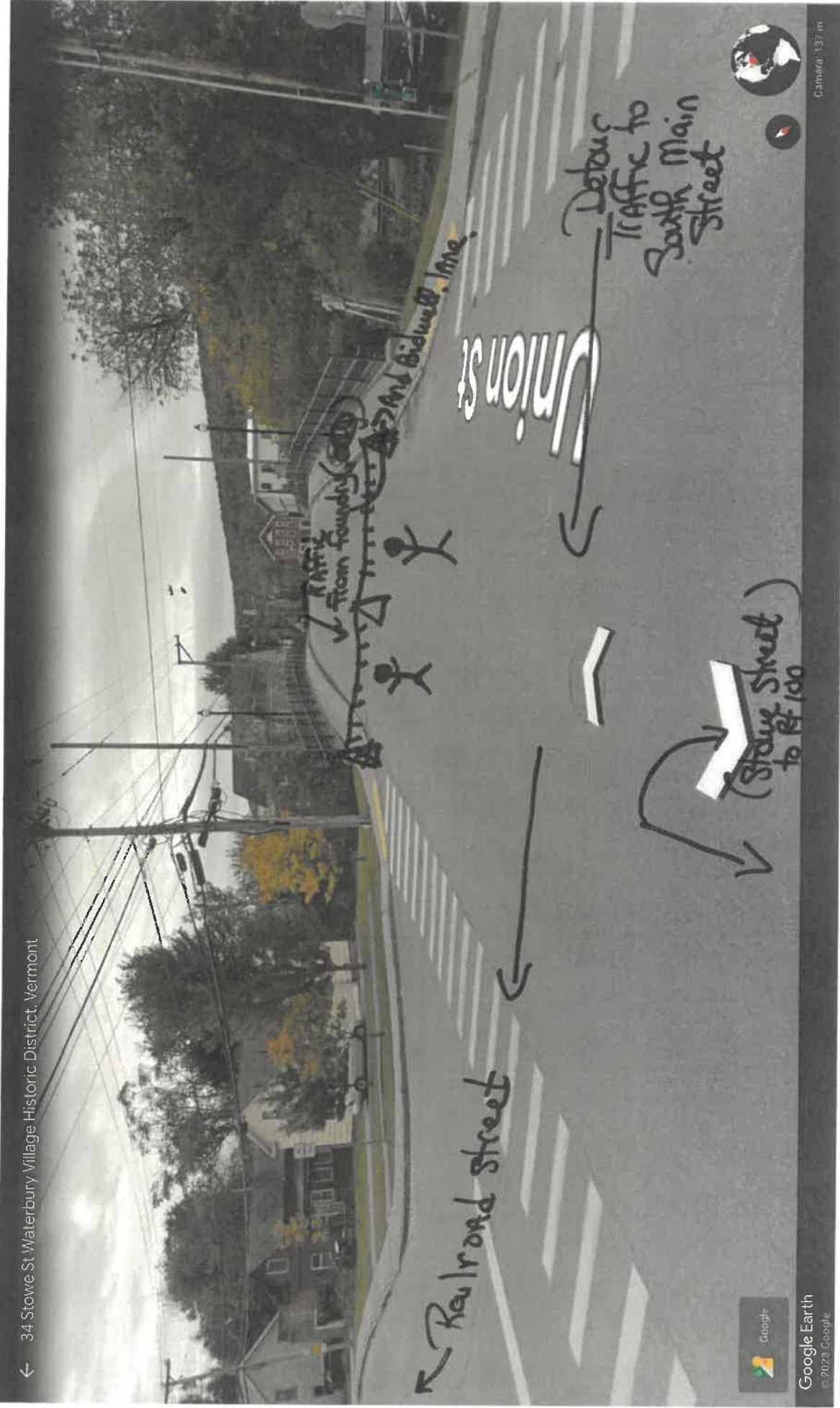


<https://earth.google.com/web/@44.33462864,-72.75547728,131.4628682a,0d,60y,142.45243146h,83.05876371t,Or/date=TheKFmNkeKvZz3x08EVwwWDBVsdck8F0xCOAG>

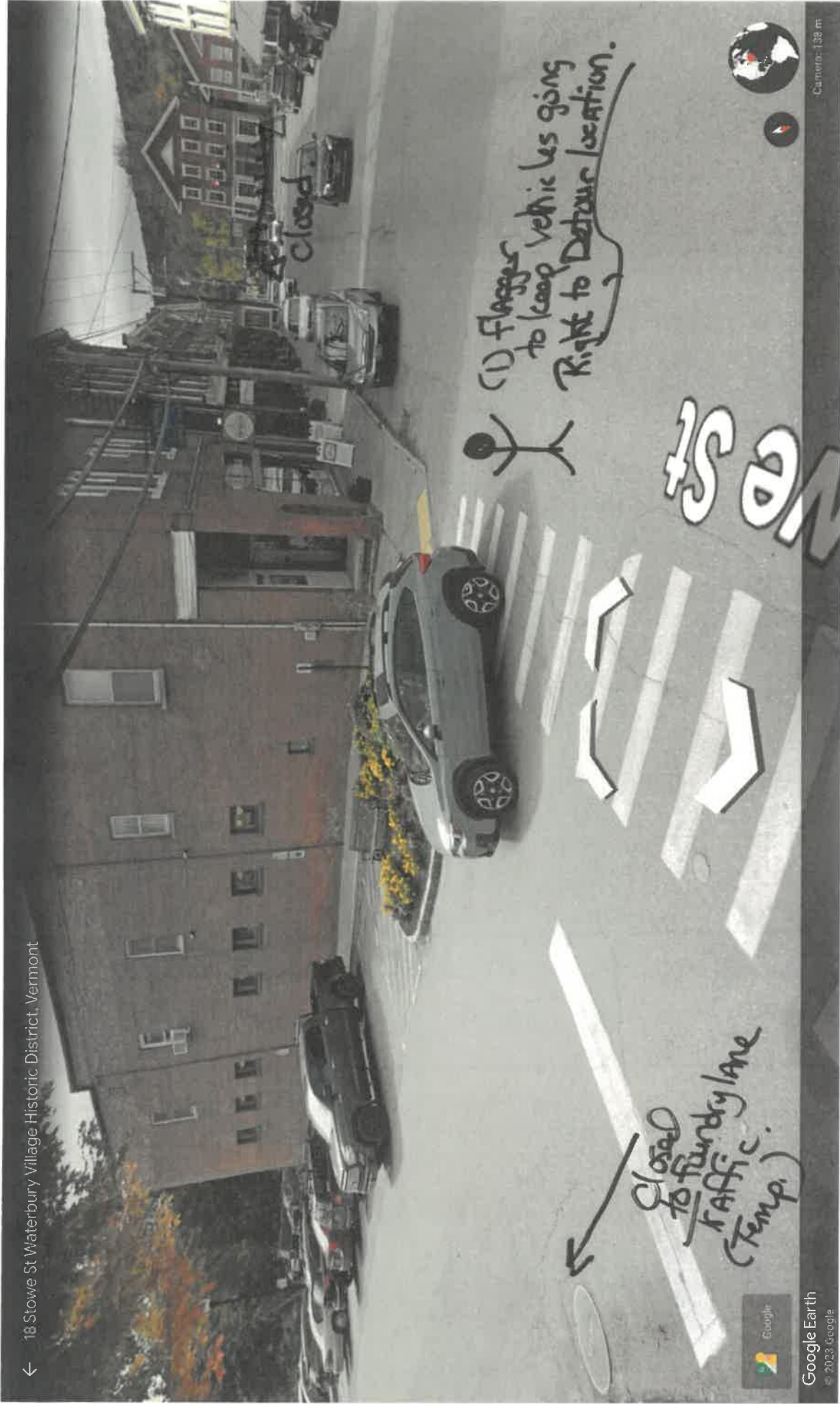
3/27/23, 1:45 PM

Google Earth

← 34 Stowe St Waterbury Village Historic District, Vermont



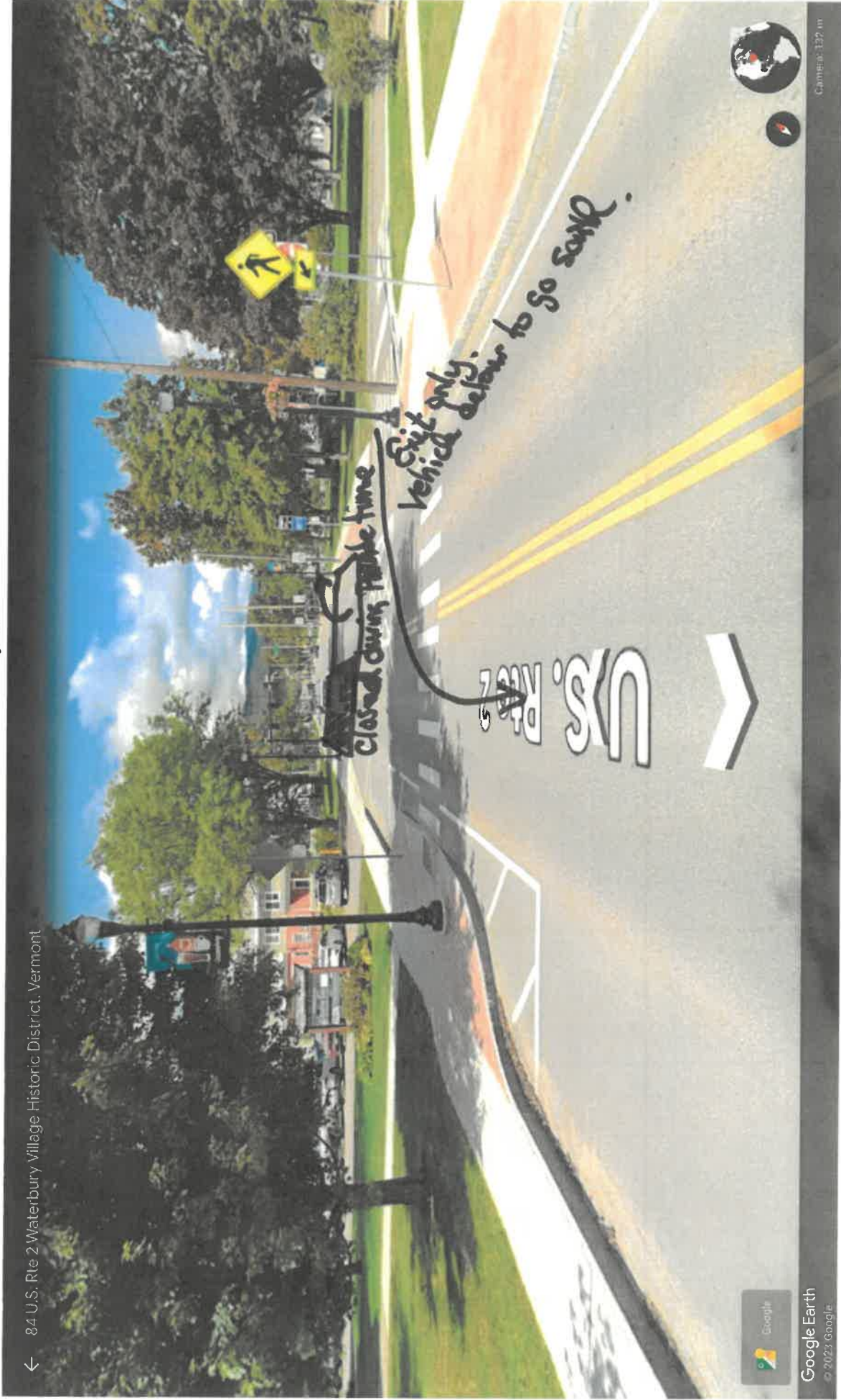
← 18 Stowe St Waterbury Village Historic District, Vermont



3/27/23, 1:49 PM

Google Earth

← 84 U.S. Rte 2 Waterbury Village Historic District, Vermont



<https://earth.google.com/web/@44.33368555,-72.75254388,131.81380093a,0d,60y,32z,83529848h,80.38121204l,0r/data=!1m1KFEmvGSDTmlVDZsmd602JScEMzVFEQg>



Waterbury Area Trails Alliance
P.O. Box 582, Waterbury, VT 05676
waterburytrails@gmail.com

Proposal for Consideration: 2023 Gravel Grinder

History:

This is the 15th annual Gravel Grinder. All proceeds from the event directly support trail building, maintenance, and land stewardship in the Waterbury Area--Perry Hill & Little River State Park. They also help fund our long-range plans to link WATA trails to other local trail systems.

Plan:

- Sunday, May 7th with a staggered ride starting at 8:30 AM and 9AM from Rusty Parker Park.
- We will expect to have 300-400 participants this year with another ~30 volunteers to support it
- The route will go through Waterbury Center, into Stowe Hollow, then back to the village where some riders will continue over into Moretown
- Pre Ride and Post Ride food and drink concessions available for riders (all permits for vending food and drinks has been obtained)
- Both Stowe Rescue and Waterbury Fire departments have been notified of event (Stowe - Scott Brinkman/Waterbury - Dakota Matayer)
- Emergency Action plan, below.

2023 Gravel Grinder Safety and Emergency Action Plan

Pre-event Notification:

- Ride notification will be posted on Waterbury/Duxbury/Stowe Front Porch Forum. - Event information signage will be posted on town roads prior to the event (including both ends of Crossett Hill Rd.)
- Additional notifications will be made where possible (Facebook, newspaper, etc)

Pre-event Safety Precautions:

- Waterbury Fire and Rescue, Washington County Sheriff, and State Police will be pre-notified of the event and will be provided with ride safety plans, maps and application contact information.
- Riders will be notified prior to the ride that they along with spectators are prohibited from parking in private drives, turnouts and fields/yards.
- Riders will be informed of required good road etiquette (riding single file, not blocking intersections, paying attention to traffic at aid stations, etc.) during the event.

Ride-day Precautions:

- Ride start will be staggered at 8:30am and 9:00am
- Riders are required to follow the marked course for the duration of the event. Course will be marked with yellow signs indicating direction and spray paint on the road surface for key turns. Course marshals will be stationed at critical turns where deemed necessary.
- Cones and barricades will be placed at critical intersections (precise locations TBD the day prior to the event during course marking).
- Signage will be placed in strategic locations to alert drivers that there is a ride occurring (these signs will be promptly taken down after the ride).
- Volunteers will be placed at strategic locations along the course to let riders know about oncoming turns and to give drivers a warning that there may be bikes present. - There will be volunteers along the course at:
 - 18 Elm St. in the Waterbury Village for the beginning of the ride (mass start escort)
 - Route 100 and Route 2 Intersection
 - Stevens Brook Rd. and Route 100
- The course will be swept clear of riders by a vehicle at the end of the ride.

Insurance & Liability:

VMBA's insurance covers the participation of the volunteer for the ride. Barring willful and wanton negligence – volunteers are covered. Every participant will have signed an assumption of risk form at registration. Once this paperwork is complete, the rider will be given a wristband.

The wristband indicates that riders have assumed personal responsibility for any existing medical conditions that may impact their experience. For example, riders are asked to disclose if they have a bee allergy or other pre-existing condition. If so, the paperwork at registration requires that they assume personal responsibility for the administration of any medication if needed. If a volunteer sees someone without a wristband, they will ask them politely to make a quick run to registration to get one.

Every event volunteer must have a working cell phone.

Risk Management Elements

1. VMBA's insurance covers event volunteers.
2. The two ride option difficulty and description are posted in advance with a route map and additional important details.
3. Assumption of risk forms will be used that assures riders understand the physical demands of the ride and that they will administer their own medication should a need arise.
4. Ride is well marked, mapped and obvious risks have been mitigated.
5. Local EMS has been notified of event dates and scale.
6. Local authorities have been notified and traffic management strategies are in place.
7. Participants can choose to abandon the ride anywhere along the course and by doing so they accept full responsibility for themselves and their own safety. . Abandoning the course may involve getting off the marked route. This decision is up to the individual and WATA/VMBA assumes no responsibility for that decision.
8. A check list of suggested items to bring is posted in advance.
9. A plan to respond to injury/illness on the route at regular intervals has been formulated.

Emergency Response

This section is not intended as a source of medical treatment/information.

An emergency can be defined as an event wherein a rider needs immediate assistance from another person to treat an injury or prevent additional injuries.

Volunteers are not expected to have medical training. It is assumed that care will be provided in a manner that is congruent with current medical certifications and that the local EMS will respond with more definitive care. If event volunteers do have current medical certifications, they will be strategically located. Their responsibility and liability is covered under the 'Good Samaritan' laws and is not explicitly covered under WATA/VMBA insurance or liability. Most commonly when riders crash, they quickly assess, take a breath and decide if they want to continue. A rider that has crashed and decides they no longer wish to ride is not an emergency.

Administering care

A currently certified first responder can administer care within the scope of their training. Inventorying the level of medical training among event volunteers and strategically locating them is a great step towards adequate emergency response.

As always, definitive care will be provided by local emergency services personnel. Event volunteers are not expected to administer definitive care.

Head/Spine

If a rider crashes and reaches for their back or neck, DO NOT MOVE THEM. Have them lie still, immobilize their head and call 911 immediately.

If a person is just "off a bit" after a hard crash as per their friends – get them back to the start/finish with a vehicle as quickly as possible and call for medical assistance.

Bleeding

If a rider cannot effectively manage bleeding, apply pressure and call 911 immediately.

Anaphylaxis

If a rider is experiencing anaphylaxis, call 911 immediately. They may be carrying treatment, (an epipen) and may know how to manage their allergy.

Bone or Tissue

Everyone has a different pain threshold for joint damage and broken bones, etc. (excluding the head/neck – see above). In the event of a compound fracture or significant discoloration of surrounding skin is present – call 911 immediately. If the extent of an injury is unknown, it's best to be conservative and request the help of professionals.

Regulatory Illness

A 42 degree day with light rain is prime hypothermia territory. Symptoms include, blue lips and

shivering, mumbling, grumbling, stumbling, etc. Have them jump into a vehicle and crank the heat. Volunteers are encouraged to have a few extra t-shirts, jackets and a blanket if the forecast looks cold. However, volunteers are not expected to provide all potentially necessary equipment or clothing to deal with emergencies of this type. Riders are expected to provide for themselves adequately for the conditions forecasted for the day.

Alternatively, if the person is sweating excessively, is a bit irritable, complains of a headache or nausea, they may be experiencing **heat exhaustion**. A salt tab, some water, fanning them down and taking it easy will likely lead to a fairly quick recovery.

Heat stroke is a much more serious illness and will require a 911 emergency response. Symptoms include hot, dry skin, rapid breathing/heart rate and likely a throbbing headache. Cool these folks down as quickly as possible – get them into shade, pour water over them slowly and fan like crazy and/or get them into a vehicle and crank the AC. In the event that a person continues to experience heat stroke medical attention may be required.

From: Mike LoSchiavo <loschiavomike@gmail.com>
Sent: Thursday, March 30, 2023 4:14 PM
To: Thomas Leitz <tleitz@waterburyvt.com>
Cc: Steve Lotspeich <slotspeich@waterburyvt.com>
Subject: mike loschiavo - tree warden

Hi Tom,

Since I began my gardening/landscaping business in 2017, I've been able to take my passion for making things look beautiful to a professional level, and as Tree Warden I intend to be diligent and professional in the role

Maintaining the "Roundabout gardens" as well as the town library gardens, etc. allowed me to coordinate project operations with town officials including Bill Woodruff and Ceila, creating relationships I've made in working with them and their staff over the years that I will apply as Tree Warden

Caring for residential and commercial properties has taught me how to understand natural weather cycles and how our nature is affected, especially here in the NorthEast USA and our specific climate zone. In my time serving on the Tree Committee I've learned a lot about pests and diseases and those specifically that are affecting our area.

I've attended (and will continue to attend) seminars hosted by local county forestry officers including (Reimagining Forests by Ethan Tapper) at the recent flower show in Burlington and Mike Roche.

Waterbury has become not just my home and place of work, but a place where I'm proud to live - and I've taken a personal interest in seeing the natural life adapt and best succeed as our community experiences growth and change

--

Michael V. Loschiavo
Vermont Gardenscapes, LLC
Design - Install - Maintain
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loschiavomike@gmail.com