

**Meeting of the Waterbury Select Board**  
**January 7<sup>th</sup>, 2019**  
**28 North Main Street**

Present: C. Viens, M. Metayer, J. Brown, and N. Fish, Select Board; W. Shepeluk, Municipal Manager; Almy Landauer, Library Director; Anne Imhoff, ORCA Media; and C. Lawrence, Town Clerk.

Public: Emily Heymann, Dan Schillhammer, Josh O’Gorman, Mary Koen, Marie-Andree Jervais, Will Bucossi, and Mari Pratt.

The meeting was called to order at 7:00pm.

**APPROVE AGENDA**

M. Metayer made a motion to approve the agenda. The motion was seconded by N. Fish and passed unanimously.

**CONSENT AGENDA ITEMS**

M. Metayer made a motion to approve the minutes of the December 3<sup>rd</sup> meeting and a liquor licenses for R. G. Blake Enterprises, Craft Beer Cellar and Hen of the Wood. The motion was seconded by N. Fish and passed unanimously.

**PUBLIC**

E. Heymann was present to discuss concerns about the crosswalks. She had expressed her concerns in a letter to the Municipal Manager, Highway Supervisor and Select Board. E. Heymann thanked the Manager and Highway Supervisor for their prompt response that signage will be put in place soon. She hopes that pedestrian crosswalks can be improved in the spring. M. Koen also expressed concerns as to the condition of the crosswalks and would like money in the budget to restripe them. She also stated the crosswalks are not accessible for people with mobility issues.

W. Shepeluk stated that there will be money in the budget to repaint the crosswalks and they are repainted every year. The crosswalks on Main Street will be greatly improved after the Main Street project is completed.

D. Schillhammer expressed concerns with the crosswalk between Pro Pig and TD Bank and stated that it is dangerous, especially at night. W. Shepeluk stated that there is no room for signage on this particular crosswalk.

W. Bucossi asked if there are Main Street plans available. W. Shepeluk responded that there are plans available but there is no longer any opportunity to change the plans. W. Bucossi also expressed concerns about snow removal around the crosswalks. W. Shepeluk stated that snow removal may be more difficult in the future due to a different design of the crosswalks, but the highway crew does the best they can.

**DISCUSSION WITH LIBRARY DIRECTOR**

A. Landauer was present to give the Select Board an update as to the Library activities and functions. She expressed interest in meeting with the Board quarterly. A. Landauer gave an overview of the services and resources that the Library provides. She stated that she found some savings in the downloadable book budget by switching providers and therefore will add a new service in February.

A Landauer provided statistics to the Board on visits, computer uses, classes, tech help sessions, inter-library loans, website and Facebook visits and the like. A. Landauer concluded by asking the Board for their support for the 2019 Library budget which will be discussed next week.

C. Viens asked if there has been an increase in memberships. A. Landauer stated there was a surge when the new library opened but does not have numbers available this evening.

### **MANAGER'S ITEMS**

#### **Budget Discussion 2018 Year End – 2019**

W. Shepeluk distributed the proposed fire protection contract with Duxbury. The contract last year was for \$107,570 and \$114,000 is proposed for 2019. W. Shepeluk explained how the formula works to come up with the payment.

A discussion was held with regard to services provided by Moretown to South Duxbury and changes to the Duxbury grand list, and how that affects the amount payable to Waterbury. The percentage payable is based on the split in the grand list as to what is covered by Moretown and Waterbury.

M. Metayer made a motion to approve the fire protection contract for the Town of Duxbury as presented for the contract year April 1, 2019 to March 31, 2020. The motion was seconded by N. Fish and passed unanimously.

W. Shepeluk distributed the budget report for 2018. The budget contains all expenses paid through December 31<sup>st</sup>, including invoices paid today that were posted back to 2018. There will be additional expenses posted back. Figures for the 2019 budget will be available and discussed at the next couple of meetings.

W. Shepeluk highlighted that some revenue line items will increase, including property tax revenues, the State grant for the VTrans liaison, and a refund from the Historical Society for archivist time.

W. Shepeluk then reviewed the General Government and Public Safety expenses. Telephone expenses went over budget as a new phone system was installed but there will be cost savings moving forward. Office supply expenses were also over budget, but overall expenses were less than budgeted.

The biggest overage in the Fire Department was in overtime pay, but that is a function of the number of calls. Equipment and vehicle maintenance were higher than anticipated. Overall, the expenses were about \$4,900 higher than expected.

The recreation program expenses were reviewed. The budget included expenses of \$380,695 and anticipated income of \$133,000 leaving a net budgeted cost of \$247,695. Actual recreation expenses were \$352,666 with income of \$129,153, leaving a net cost for recreation of \$223,513.

The Planning Department was approximately \$2,000 under budget. W. Shepeluk reported that from a spending perspective, the Town did well in the General Fund.

W. Shepeluk reviewed the Highway revenue and expenses. The expenses were approximately \$22,375 over budget. W. Shepeluk stated he will have more information next week and the Highway Supervisor will attend the meeting. C. Viens stated that he would like the Board to have a realistic discussion about the impact of salt to the environment and budget. W. Shepeluk stated that this discussion should take place next week.

W. Shepeluk reviewed the Library fund. There was a drag on pay as the former library director retired and had leave pay that was due to her. Part time pay was higher than anticipated.

There being no further Select Board business, the meeting adjourned at 8:51pm.

Respectfully submitted,

C. Lawrence, Town Clerk

Approved on: January 14, 2019