

Meeting of the Waterbury Select Board
July 10th, 2017
Steele Community Room ~ 28 North Main Street

Present: C. Viens, M. Metayer, D. Schneider and J. Brown, Select Board; W. Shepeluk, Municipal Manager; B. Farr; Long Term Community Recovery Director; S. Lotspeich, Community Planner; A. Imhoff, ORCA Media; and C. Lawrence, Town Clerk.

Public: P. Howard Flanders, Chris Nordle, Theresa Wood, Everett Coffey, Karen Nevin, Gary Dillon, Marcella Pelkey, Natalie Sherman, Phoebe Pelkey, Melissa Moore, Clem Despault.

The meeting was called to order at 7:02pm.

APPROVE AGENDA

J. Brown made a motion to approve the agenda as presented. The motion was seconded by M. Metayer and passed unanimously.

CONSENT AGENDA ITEMS

M. Metayer made a motion to approve the consent agenda items, including the minutes of the July 3rd meeting. The motion was seconded by J. Brown and passed with one abstention.

PUBLIC

There was no public comment.

BRIEFING ON COMPENSATION HEARING PROCESS

C. Nordle was present to brief the Board on the upcoming compensation hearing process on the Main Street reconstruction project. He stated that there has been an appeal as to the necessity of the project, and there should be an Executive Session to discuss how the appeal affects the compensation hearings.

There are four scheduled nights of hearings on July 17, July 24, August 7 and August 14. Property owners who have not reached a settlement are scheduled, and a fifth night may be needed. Properties continue to fall off the list as easements are signed.

At 7:07pm, D. Schneider made a motion to move into Executive Session to discuss the Main Street compensation hearings and next steps. The motion was seconded by J. Brown and passed unanimously. W. Shepeluk and B. Farr were invited to join the Executive Session.

D. Schneider made a motion to exit Executive Session at 7:41pm. The motion was seconded by M. Metayer and passed unanimously. There was no action taken.

WATERBURY RAIL ART PROJECT – REVITALIZING WATERBURY AND PROCESS ON ARTIST SELECTION

T. Wood, K. Nevin and B. Farr presented information on the Waterbury Rail Art Project. T. Wood raised about \$13,000 for the project during her tenure on RW. The Waterbury American Legion has raised about \$5,500, and a \$15,000 grant has been awarded. The project is to commission a work of art to be installed on the train trestle at the entrance of the Village. The total project budget is \$46,000 of which \$33,355 has been raised to date.

The Board was previously emailed a project description. An RFQ was issued, and four finalists will be chosen tomorrow evening. B. Farr has made a connection with the New England Central Railroad and they are involved with the project. The work needs to be completed by December 31, 2018. There is no specific theme other than the artwork needs to relate to the community.

DISCUSSION REGARDING SPONSORSHIPS FOR RECREATION PROGRAMS

Earlier in the year, the Board approved that the Recreation Director could solicit donations for the recreation program for such things as day camp tee shirts and lifeguard jackets. Approximately \$4,800 was raised from 15 different organizations. The lifeguard jackets have the sponsor's business name written on them. W. Shepeluk wanted to bring the Board's attention to this fact.

INITIAL DISCUSSION ON POLICE COVERAGE

D. Schneider requested that this item be included on the agenda. There has been a lot of interest in the topic on Front Porch Forum. M. Metayer made a general information post on the Front Porch Forum recently to try to disseminate information and relieve some anxiety. There are a number of options that need to be explored, and a subcommittee should be formed to gather background information to bring to the community for further discussion. M. Metayer stated that if the Village gets through the rescission period on the recent charter change vote, it is incumbent on the Board to explore options. C. Viens stated that it is important that there is not a knee jerk reaction, and that information be acquired in order to make a good decision. M. Metayer stated that dilemma with small departments is the difficulty in retaining qualified officers, and that the current department is too small to be self-sustaining.

D. Schneider suggested that two Select Board members develop the composition of a subcommittee to be reviewed at the next meeting. There should also be a Select Board statement made to the public via the Waterbury Record. M. Metayer has already drafted a letter that was posted on the Front Porch Forum. J. Brown made a motion to submit the letter to the Waterbury Record. The motion was seconded by D. Schneider and passed unanimously. M. Metayer will touch base with M. Frier on the structure of a subcommittee. M. Moore and G. Dillon stated that they have an interest in participating on the committee.

MANAGER'S ITEMS

S. Lotspeich distributed language and a map for the easement by the roundabout on the Main Street Cottage side for the new fencing project as initiated by Kristin Kassis. Jeff Kilgore drafted the easement and there was no cost to the Town. VLCT reviewed the document as the Town's insurance company and were fine with the draft.

E. Coffey expressed displeasure with project when there are sidewalks that need to be repaired, and concern with the use of Revitalizing Waterbury money that the taxpayers fund. T. Wood explained that the money for the fencing was raised separate and aside from any funding that the Town provides. The project was approved by the RW design committee and is therefore an RW project, but uses no RW or Town funds.

J. Brown made a motion to authorize the Municipal Manager to sign easement and move forward with contracting the company to perform the work. The motion was seconded by D. Schneider and passed unanimously.

S. Lotspeich distributed the Application for Certificate of Approved Location of a Salvage Yard, with Findings of Fact, Conclusions and Conditions of Approval for the junkyard owned by Clem and Donna Despault. S. Lotspeich reviewed some of the conditions of approval. There is a camper on the property that is being used as a dwelling that needs to have a zoning permit. There is some debris in the junkyard that needs to be removed within 30 days. There is a stockpile of tires that need to be taken care of. C. Despault stated that he is downsizing his yard. The tire pile will be gone within the year. The motor home will be registered and moved and anything else not in compliance will be taken care of. D. Schneider made a motion to approve the Application for Certificate of Approved Location of a Salvage Yard for Clem and Donna Despault. The motion was seconded by M. Metayer and passed unanimously.

Ben Susman recently resigned as the Town Health Officer as he is moving out of the State. Beth Ann Maier, who is currently the Deputy Town Health Officer, is interested in the position. J. Brown made a motion to nominate Beth Ann Maier as Town Health Officer. The motion was seconded by M. Metayer and passed unanimously. The nomination will be submitted to the Department of Health.

W. Shepeluk distributed the general fund budget, the highway fund budget and the general fund balance sheet. He then hit some of the highlights of the reports, and stated the Town is through 50% of the year and the general fund has spent about 31% of its money. There will be several one-time payments at the end of the year. W. Shepeluk reviewed the Fire Department budget. The General fund is in good shape.

W. Shepeluk reviewed the highway budget and noted there is nothing out of the ordinary on the revenues or expenses. He then reviewed the General fund balance sheet. The Town borrowed money from the Village in anticipation of taxes.

There being no further Select Board business, the meeting adjourned at 9:30pm.

Respectfully submitted,

C. Lawrence, Town Clerk

Approved on: July 31, 2017