

**Meeting of the Waterbury Select Board
January 9, 2017
Steele Community Room ~ 28 North Main Street**

Present: C. Viens, Vice Chair; C. Nordle, J. Brown and M. Frier, Select Board; W. Shepeluk, Municipal Manager; S. Lotspeich, Community Planner; Anne Imhoff, ORCA Media; and C. Lawrence, Town Clerk.

Public: John Malter, Sheena Chadwick, Members of Boy Scout Troop #711, Everett Coffey, Sally and Gary Dillon, Melissa Moore, Marcella Pelkey, Phoebe Pelkey, Georgianna Birmingham.

The meeting was called to order at 7:00pm.

APPROVE AGENDA

M. Frier made a motion to approve the agenda as presented. The motion was seconded by J. Brown and passed unanimously.

CONSENT AGENDA ITEMS

J. Brown made a motion to approve the consent agenda item of the minutes of the December 5th and December 14th meetings and liquor licenses for Billings Mobil, Butler Street Pizza, Maplewood Convenience Stores, Hen of the Wood, Pete's Greens and Sunflower Natural Foods. The motion was seconded by M. Frier and passed unanimously.

PUBLIC

E. Coffey stated concern about an application under review by the DRB for a marijuana clinic on Route 100. Stowe voted to not allow this type of facility in their town. State law requires that the facility be 1,000 feet from a daycare, and there is a daycare within 500 feet. He wanted to raise public awareness about the application.

CONSIDER QUIT CLAIM TO RELEASE LEASED LAND

There is a property off of Shaw Mansion owned by Heath Cummings and Sara-Lee Terrat. S. Chadwick asked for a release from the Town of any land that may have been leased land. Historically, some land was held for the building of schools, and S. Chadwick asked the Town to release their interest in this land. Tracy Sweeney is the buyer of the property. J. Brown made a motion to authorize the release of the municipality's interest in the land owned by Cummings and Terrat at 371 Shaw Mansion Road. The motion was seconded by M. Frier and passed unanimously.

CONSIDER EXPANDING MEMBERSHIP FOR TREE COMMITTEE AND APPOINTING NEW MEMBERS

J. Brown stated that the Tree Committee currently has four members and is very active. The Committee would like to add Steve Lotspeich, Barb Blauvelt and Stuart Whitney. M. Frier made a motion to expand the Tree Committee by 3 new members for a total of 7, consisting of S. Lotspeich with term to expire on April 30th, 2018, Barb Blauvelt with term to expire on April 30th, 2019 and Stuart Whitney with term to expire April 30th, 2020. The motion was seconded by C. Nordle and passed unanimously.

The Board skipped to Manager's item – amendment to the JaniTech Service Agreement. W. Shepeluk explained that JaniTech currently cleans the Municipal Building 3 times per week. For 2017 it is proposed that the contract be amended to drop the cleaning to two times per week after April 15th (winter season) to save some money. C. Nordle made a motion to authorize the Manager to sign the amendment #2 with JaniTech. The motion was seconded by J. Brown and passed unanimously.

REVIEW AND APPROVE GRANT AGREEMENT FOR MUNICIPAL PLANNING GRANT FOR ZONING REWRITE

S. Lotspeich stated that the Planning Commission will be rewriting several chapters in the Zoning Regulations. The project cost totals \$20,000 with a cash match of \$4,000. The work is expected to be completed during 2017. An RFP will go out to hire a consultant and the work should start in mid-March and be completed mid-December. It will be a very public process with 3 public meetings during the process. S. Lotspeich and W. Shepeluk have both reviewed the grant agreement. C. Nordle would like to see housing addressed in the rewrite, including additional apartments on lots already developed. M. Frier made a motion to authorize the Manager to sign the grant agreement for the rewrite of Waterbury Zoning Regulations with a \$4,000 match. The motion was seconded by C. Nordle and passed unanimously.

CONSIDER THE OFFER FROM THE CVRPC TO PROVIDE TECHNICAL ASSISTANCE TO WATERBURY TO ADDRESS THE ENERGY PLANNING STANDARDS

S. Lotspeich stated that the legislature passed Act 174 which is an energy bill. It is required that the Regional Planning Commission develop a regional energy plan, and it is optional for municipalities to have an energy component to their regulations. The CVRPC has offered to provide assistance to municipalities to address the energy planning standards for municipal plans included in Act 174. The Planning Commission discussed the offer and decided to request the assistance from the CVRPC. The municipality's role will be in commenting (or not) on an application to the Public Service Board. C. Nordle made a motion to authorize S. Lotspeich and W. Shepeluk to submit the request to the CVRPC for technical assistance to Waterbury to address the energy planning standards for Municipal Plans included in Act 174. The motion was seconded by M. Frier and passed unanimously.

DISCUSSION OF POLICE SERVICES

W. Shepeluk explained that attorney Paul Giuliani was present at the last Trustees meeting to discuss potential changes to the Village Charter. The Trustees are going to include an article on the Annual Warning asking the Village voters if the Trustees should move forward to amend the charter to limit Village authority. Several residents attended this meeting and discussed the value and need for Village Police. The residents asked how to go about having a discussion on a town wide level about police services. It was suggested that the most effective way would be to ask the Select Board to put an article for discussion purposes on the Town Meeting Warning. C. Nordle suggested an item could be placed on the warning to ask the Select Board to form a committee to research a Town wide police department.

S. Dillon stated that the Town benefits from the Village police department and it is time to look at spreading police services throughout the Town and sharing the costs. It might be time to have no coverage while the Town, as a whole, figures out policing needs. W. Shepeluk explained the current coverage of the Village police.

Melissa Moore, Manager of the Best Western, stated she is deeply concerned about the possible dissolution of the police department due to crime at the hotel. She understands the existing system is ineffective and stated that the time has come for a broader police force.

Discussion followed about the hours of coverage of the current police department and ideas as to how to open up the conversation with Town residents. No decision was made at this time.

MANAGER'S ITEMS

J. Malter of the Mad River Resource Management Alliance was present to give an update on the activities of the Alliance. He distributed a draft of the Annual Report and a proposed budget. The biggest activity is the two household hazardous waste collections per year. He then reviewed several other activities of the Alliance as outlined in the draft report.

With regard to the budget, the per capita rate will remain level. For Waterbury, this amounts to \$6 per capita or \$30,384. The Town will need to reappoint the representative to the Alliance Board and approve the budget.

W. Shepeluk explained the letter from Tom Vickery prepared for the Chair's signature. T. Vickery took an exception as to how PVR conducted the equalization study for 2016. W. Shepeluk recommended the Board approve the Chair to sign the letter. J. Brown made a motion to authorize the Chair to sign the letter. The motion was seconded by M. Frier and passed unanimously.

W. Shepeluk distributed a summation of the 2016 budget for the General Fund. He stated that things are looking quite good and reviewed the revenues from taxes and other revenues. He then reviewed some of the expenditure line items.

W. Shepeluk briefly reviewed the fire department budget for 2017 and stated it is a maintenance budget. A fire contract has been sent to Duxbury for their review and acceptance.

W. Shepeluk reviewed the Highway budget and stated that the fund balance should be positive when all costs have been posted to 2016. The budget proposes that all highway workers work for the highway department for the full 12 months, versus working in the parks department. He distributed a spreadsheet showing the debt service as of December 31, 2016.

There being no further Select Board business, the meeting adjourned at 9:58pm.

Respectfully submitted,

C. Lawrence, Town Clerk

Approved on: January 16, 2017