

**Meeting of the Waterbury Select Board
April 18, 2016
Steele Community Room – 28 North Main Street**

Present: C. Nordle, C. Viens, D. Schneider, M. Frier, and J. Brown, Select Board; S. Lotspeich, Community Planner; W. Woodruff, Public Works Director; D. Fowler, Recreation Program Coordinator; S. Blow, Waterbury Record; A. Imhoff, ORCA Media; and C. Lawrence, Town Clerk.

Public: Robert Dombrowski, Zacheriah Cote-Weaver, Everett Coffey, Erin Mooney, Will Bucossi, Allan Thompson, Craig and Carol Van Tuinen, Frank Spaulding, Harriet Grenier.

The meeting of the Select Board was called to order at 7:00pm.

APPROVE AGENDA

C. Lawrence asked to add a liquor license for Maxi's Restaurant. C. Viens made a motion to approve the agenda as amended. The motion was seconded by M. Frier and passed unanimously.

CONSENT AGENDA ITEMS

M. Frier made a motion to approve the consent agenda items including the minutes of the April 4th meeting; liquor licenses for Arvad's, Buddy's Famous Burger, and Maxi's; the 100 on 100 Relay event on August 13th; the appointment of S. Lotspeich as Acting Zoning Administrator from April 18th through April 25th; and a Special Event Permit for Four Quarters Brewing LLC for a tasting event at Craft Beer Cellar on April 29th from 5:00pm to 8:00pm. The motion was seconded by J. Brown and passed unanimously.

PUBLIC

No comments from the public.

NEW APPOINTMENTS – INTERVIEWS

Robert Dombrowski was present to express interest in being appointed to the Development Review Board. He gave a brief history of his background, and stated he would like to stay locally involved. C. Viens made a motion to appoint R. Dombrowski to the Development Review Board for a 3 year term ending on April 30, 2019. The motion was seconded by M. Frier and passed unanimously.

Zacheriah Cota-Weaver was present to express interest in being appointed to the Conservation Commission. He gave a brief history of his background, stating he has an avid passion of the outdoors and for connecting people to their natural resources. J. Brown made a motion to appoint Z. Cota-Weaver to the Conservation Commission for a 4 year term ending April 30, 2020. The motion was seconded by C. Nordle and passed unanimously.

REAPPOINTMENTS

The following individuals were seeking reappointment for the term specified, ending April 30th: Planning Commission (3 yr)-Mary Koen; DRB (3 yr)-Mike Bard; Recreation Committee (3 yr)-Eric Weeber; Conservation Commission (4 yr)-Allan Thompson; Tree Committee (3 yr)-Jack Carter; Tree Warden (1 yr)-Dan Sweet; Town Service Officer (1 yr)-Peter Plagge; VT State Police Community Advisory Board (2 yr)-Marc Metayer; Representative & Alternate to MRRMA (1 yr)-Alec Tuscany & William Woodruff; Animal Control Officer (1 yr)-Peter Turmelle. J. Brown made a motion to reappoint all individuals as specified in the agenda. The motion was seconded by C. Viens.

M. Frier expressed concerns about how the Animal Control Officer communicates with members of the community. He would like to see this issue addressed at some point in time. The motion passed unanimously.

POOL UPDATE

D. Fowler explained that pool membership and swim lesson costs have not changed, but will be looked at next year. The swim instructors will all be Red Cross recertified. They have added a couple of new water programs. The programs are almost fully staffed for both the day camp and pool.

D. Schneider asked about the August 14th pool closing date. D. Fowler stated she would like to extend the pool opening by a week, but that is a budget consideration. It might be possible to remain open on weekends during late summer.

D. Fowler gave a quick update on summer day camp. The program was moved back to the Recreation building and is capped at 80 campers. There are currently only 7 slots left. The day camp and pool staff will be a cohesive unit this year. There are 12 mini-camps be offered this year, with a focus on 12 to 16 year olds.

DISCUSSION OF DAC ROWE PAVILION

B. Woodruff gave a brief history of the concept for the pavilion. The recreation committee expressed a need for the pavilion as a shelter. A site was chosen and a slab poured. B. Woodruff went in front of the DRB who had reservations about building the pavilion, and the permit was declined. C. Nordle stated the Board has talked periodically about needing a long term recreation plan.

Will Bucossi stated that the proposed location is the biggest problem, and he is not a proponent of the project because of its proximity to the residential neighborhood and other related concerns. C. Van Tuinen stated that he does not understand what the pressing need is for the pavilion, and that it will invite partying close to the residential community. He feels the location is not appropriate.

E. Coffey stated that lights are on late into the night at the ball fields. He asked the Board if they were aware of the project at inception. C. Nordle responded that it was presented as part of the overall budget.

B. Woodruff stated that a large portion of Dac Rowe is in the flood way, and the other portion of the property is covered by playing fields, so the pavilion was cited on the upper portion of the property. He believes it makes sense to have a pavilion on the fields.

S. Lotspeich stated that a pavilion was offered to the Town by the State, and was placed at Anderson Field to augment the summer recreation program. The lighting concern stated by the DRB was with regard to the late night use of the fields and duration of the lighting. This aspect will be addressed before an application goes back to the Development Review Board. It is unusual to have a park the size of Dac Rowe without a picnic pavilion.

C. Nordle stated that the pavilion's use can be managed just like at Hope Davey and that the Board, in conjunction with the Recreation Committee, should work on a management plan.

CONSIDER APPROVAL OF WATERBURY LOCAL EMERGENCY OPERATIONS PLAN

S. Lotspeich stated that the Town has a Local Emergency Operations Plan (LEOP) that was approved about a year ago, and B. Farr has updated the plan. C. Nordle made a motion to approve the LEOP as presented and authorize the Municipal Manager to sign the plan. The motion was seconded by M. Frier and passed unanimously.

CONSIDER RESOLUTION TO ACCEPT GRANT AGREEMENT FOR THE HOME ELEVATIONS AND AUTHORIZE MUNICIPAL MANAGER TO SIGN GRANT AGREEMENT

S. Lotspeich stated that the Town has a group of hazard mitigation grants to elevate homes in the floodplain. There is a \$6,000 in kind match of staff time. The home elevation projects and procedures were briefly discussed. M. Frier made a motion to adopt the resolution to accept the grant agreements for the home elevations and authorize the Municipal Manager to sign the grant agreement. The motion was seconded by J. Brown and passed unanimously.

PUBLIC WORKS UPDATE

B. Woodruff reported that the Highway Department has been filling potholes and sweeping streets. They have also begun work on the recreation fields and facilities, and mulched the roundabout. Work will be commencing on the bridge decking by the roundabout. The paving projects are lined up as discussed back in January.

MEMORANDUM OF UNDERSTANDING – TOWN, LIBRARY, HISTORY CENTER

H. Grenier stated that the MOU is for the Town of Waterbury to take over the Dr. Jane's artifacts. The artifacts are currently under the control of the library but insured by the Town. It is the hope to recognize them as Town artifacts and change the care and control to the Historical Society. It also addresses all of the holdings of the Historical Society, to be under control of the Town. The Historical Society is still cataloguing all of their artifacts.

H. Grenier stated that a lawyer will draw up a letter of transfer to fulfill Dr. Jane's will and that funds raised in capital campaign more than covered the value of the artifacts.

C. Nordle had concerns about the MOU and has made some revisions. He will bring that revised draft to the Board. The Board can consider the MOU at their May 2nd meeting. T. Wood and H. Grenier have already been authorized to sign the MOU.

AUTHORIZE CHAIR TO SIGN STIPULATION AGREEMENT RELATED TO THE REDETERMINATION OF THE 2015 GRAND LIST

C. Nordle explained that Tom Vickery works closely with the Department of Property Valuation & Review to look at annual common level of appraisal in an attempt to get it as close to 100% as possible. M. Frier made a motion to authorize chair to sign the stipulation agreement. The motion was seconded by C. Viens and passed unanimously.

REPORT ON RECREATION COMMITTEE MEETING

D. Schneider updated the Board on the Recreation Committee meeting of last Wednesday. He said there were many attendees. Future goals were discussed, as well as a governance document that is being worked on. D. Fowler attended to give an update on summer programs, and expressed the need for a long term recreation plan. F. Spaulding and D. Gildea will be on Recreation Director Search Committee. D. Schneider will be on the committee as the Select Board member, and B. Woodruff volunteered to be on the committee as a staff member. F. Spaulding state that the goal of the Recreation Committee is to move forward.

M. Frier asked who concerns about recreational facilities should be addressed to and C. Nordle responded that concerns should be directed to the Municipal Manager.

There being no further business, the meeting of the Select Board adjourned at 8:40pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: May 2, 2016