

**Joint Meeting of the Waterbury Select Board,
Village Trustees, and Library Commissioners
May 6, 2013
Main Street Fire Station**

Present: R. Ellis, Vice Chair; C. Nordle, C. Viens, and K. Miller (via skype), Select Board; P. H. Flanders, Village President; L. Sayah and N. Howell-Sherman, Trustees; M. Rivera, M. Luce, H. Grenier, and A. Durkin, Library Commissioners; W. Shepeluk, Municipal Manager; S. Lotspeich, Community Planner; A. Imhoff, ORCA Media; D. Winham, Local Economic Development Director; B. Farr, Long Term Community Recovery Director; E. Loomis, VISTA Member; M. Kasamatsu, Library Director; K. Fountain, Waterbury Record; and C. Lawrence, Town Clerk.

Public: Monica Callan; Patricia & Logan Geyer, Everett Coffey, Kahlie Genest

The meeting of the Boards was called to order at 6:35pm.

PUBLIC

P. Geyer and K. Genest were present to describe concerns about traffic on Winooski Street. P. Geyer read a request, signed by over 30 residents, asking that the Manager instruct the police to do radar for speed control on Winooski Street on a regular basis. There are many young children on the Street, as well as walkers and runners. They also have concerns about signage and visibility of crosswalk paint.

W. Shepeluk indicated that the sidewalk painting contractor has been contacted, and will be on the schedule to paint the crosswalks, and the municipality will take care of a missing crosswalk sign. Research will be done on "Children at Play" signage.

REPORT FROM DARREN WINHAM

D. Winham updated the Boards on his activities. He is trying to set up the community for future economic development and is working with the Planning Commission. He wants to discuss parking in the Village, sewer and water, and district heating and cooling. He is working with some property owners on new building and private investment in the state complex, and is working with people to bring businesses to empty office spaces. He is working with Vermont Digital Economy grant group on wi-fi zones, and has been involved in vetting candidates for the executive director of Revitalizing Waterbury.

At 6:50pm, P. H. Flanders made a motion to move into Executive Session to discuss an employee evaluation and contract negotiations with the State of Vermont. The motion was seconded N. Howell-Sherman and passed by those present. The Boards came out of Executive Session at 7:25pm.

P. H. Flanders made a motion that the compensation for the Municipal Manager for 2013 be a salary of \$100,000, and that the contribution for the current year into his HSA be \$3,350 in addition to the amount that is customarily paid; and 13 vacations days be bought out as he is above the limit. The motion was seconded by C. Nordle and passed by those present.

The Village President and Select Board Chair will try to meet more regularly with the Manager.

MUNICIPAL OFFICE COMPLEX – REPORT FROM BARB FARR

B. Farr distributed a report of progress updates made between April 1st and May 6th including:

1. Several people have been meeting on a regular basis with Black River Design on the Municipal Complex. The goal is to contain costs, and the grant went in to not exceed \$5 million on the project. The grant application was submitted on schedule. If the grant is awarded, it will remain open until a site is determined. The historic preservation review has been completed. The next design meeting is scheduled for Friday May 10th at 9:30am.
2. Timing of bond vote: The original time line was to have a bond vote in the spring. R. Ellis feels the working group is moving along well and suggested that the timing may be as early as June 20th or June 27th. The Tri Board can meet next Monday to discuss potential timing.
3. 8-Step Flood Review Process: this is almost complete. Some alternative sites were looked at and the final decision was to pursue the Stanley/Wasson Hall site. C. Viens stated he was not in favor of building in the flood plain and has not been so from the beginning. He feels the site at 28 North Main deserves a second look, as well as a couple of other sites. W. Shepeluk stated that if the CDBG grant is going to be utilized on a property that is not owned by the Town, the Town would have to pay for relocation the residents/renters of that property. Relocation would become a project cost if purchasing an apartment building.
4. Wasson Hall: Consider what to do with Wasson Hall. The State is only divesting properties where the use is part of the long-term community recovery plan. One idea is to issue an RFP consistent with the LTCR plan.
5. MOU between Town and Village: If the bond vote passes, the Village will give to the Town the insurance proceeds from 51 South Main and any proceeds from the sale; in return the Municipal building would include space for the Village Police Department; also would incorporate and 20 or 30 year rental agreement for \$1 per year, and the Village would pay for utilities for that space. A maintenance agreement also has to be discussed. K. Miller is uncomfortable that costs of acquisition, demolition and site prep have not yet been considered. It was suggested that these costs are the same whether or not the Village PD is there. Would people find it more acceptable to have the Village PD pay rent? This would mean that the bond would be over \$0.5 million more.

H. Grenier made a motion to approved the minutes of the Tri Board meeting on April 1st. The motion was seconded by M. Rivera and passed by those present.

At 8:05pm, the meeting of the Tri Board adjourned and the Library Commissioners left the meeting.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: May 20, 2013