

**Joint Meeting of the Select Board and Village Trustees
October 15, 2012
Main Street Fire Station**

Present: J. Grenier, R. Ellis, C. Nordle, K. Miller, and C. Viens, Select Board; P. H. Flanders, L. Sayah and N. Howell-Sherman, Trustees; W. Shepeluk, Municipal Manager; M. Rivera, Library Commissioner; S. Lotspeich, Community Planner; A. Imhoff, ORCA Media; D. Taube, Times Argus; K. Fountain, Waterbury Record; and C. Lawrence, Town Clerk.

Public (at various points throughout the meeting): Nat Fish, Bill Minter, Peg O'Neill, and Tom Strasser.

The meeting was called to order at 8:20pm.

EDA GRANT

R. Ellis suggested advertising the RFP for the LTCR Economic Recovery Director in the VLCT news, with a deadline of November 13th. R. Ellis made a motion that the Town advertise the RFP for LTCR Economic Recovery Director once the grant documents are signed with a deadline of Tuesday November 13th at noon. The motion was seconded by K. Miller and passed unanimously. N. Howell-Sherman made a like motion on behalf of the Village. The motion was seconded by L. Sayah and passed unanimously.

DRB INTERVIEW

Nat Fish was present and expressed interest in participating on the Development Review Board. He stated that he is interested in how residents and business owners interact with the Town. S. Lotspeich gave a quick review of the DRB duties. R. Ellis made a motion to appoint Nat Fish to the DRB for a term expiring April 30, 2015. The motion was seconded by K. Miller and passed unanimously.

CDBG GRANT APPLICATION FOR ESTABLISHING A LOCAL ECONOMIC DEVELOPMENT CORPORATION

This grant may not be as competitive as hoped, as it is a planning and development grant. R. Ellis explained that it is very important for Waterbury in terms of recovery over the next couple of years. It is essential for the health of our local economy since the State employees were displaced by the flood.

N. Howell-Sherman made a motion to approve the Resolution for Disaster Recovery Grant Application Authority for Establishing a Local Develop Corporation. The motion was seconded by L. Sayah and passed unanimously. On behalf of the Select Board, R. Ellis made a motion to approve the Resolution for Disaster Recovery Grant Application Authority for Establishing a Local Develop Corporation. The motion was seconded by K. Miller and passed unanimously.

R. Ellis made a motion to approve \$5,187 for in kind administrative support for the CDBG grant application. The motion was seconded by C. Nordle and passed unanimously.

N. Howell-Sherman made a motion to approved spending \$56,000 of UDAG funds for the local match for the CDBG grant application. The motion was seconded by L. Sayah and passed unanimously.

WINTER FESTIVAL

Bill Minter, Peg O'Neill, and Tom Strasser were present to discuss the winter festival with the Boards. B. Minter explained the schedule of events on the weekend of January 18, 2013. They are holding a variety of events and want to keep the festival manageable.

The idea is to celebrate Waterbury and its recreational opportunities. They would like to have buses park on Winooski Street by the substation. They would like some police presence on site, and can use volunteers for parking and crossing main street. They would like plowing done at Dac Rowe and Anderson field parking lots. They also requested money for port-o-lets.

K. Miller made a motion to approve up to \$1,000 for the Waterbury Winterfest 2013 with the understanding that any revenue generated will help offset the costs. The motion was seconded by R. Ellis and passed unanimously.

MAIN STREET RECONSTRUCTION PROJECT

There was a working group/steering committee that met on October 12th. The committee worked on 2 options: option 1 is to build a 5 foot sidewalk with a 3 foot buffer and on-street parking; option 2 is to build a 6.5 foot sidewalk with a 3 foot buffer and on-street parking. Discussion followed. K. Miller made a motion that for the Main Street Reconstruction project, from Park Street to the end of the project, that the sidewalk be 6 feet where applicable. The motion was seconded by C. Viens and passed unanimously.

PHASE ONE FLOOD STUDY

J. Grenier gave an update on the project and the funding status was reviewed. The State has approved a match to the Town of up to 50% of the project. The project has been broken into 3 segments. R. Ellis made a motion for the Town to spend up to \$11,250 on the Phase I Choke Study and that we issue a notice to proceed to Milone and McBroom. The motion was seconded by C. Nordle and passed unanimously.

MANAGER'S REPORT

The manager spent last week at the ICMA conference and received an award for 30 years of service. The Kneeland Flats paving project is almost complete. Trench paving will be done on South Main Street. It is time to start thinking about the budget and goals. The 2011 audit has not yet been received.

TOWN CLERK'S BUSINESS

The Board considered a Capital equipment refunding note for \$126,000 at an interest rate of 2.1%. R. Ellis made a motion to approve the note. The motion was seconded by C. Nordle and passed unanimously.

Bridgeside Books has requested to serve wine at two events: on November 7th and December 8th from 5:00pm to 8:00pm. R. Ellis made a motion to approved the request. The motion was seconded by K. Miller and passed unanimously.

Stash N' Stowe has requested a tobacco license at 1024 Waterbury Stowe Road. They formerly had a license at the Cabot Annex. K. Miller made a motion to approve the request. The motion was seconded by C. Nordle and passed unanimously.

R. Ellis made a motion to approved the minutes of the October 1st Joint Meeting and the October 10th Public Hearing. The motion was seconded by K. Miller and passed unanimously.

C. Viens mentioned that he would like to discuss some things not related to flood recovery with the Board at a future meeting. He has heard concerns about road conditions and dogs running at large, among other issues.

TRUSTEES BUSINESS

N. Howell-Sherman made a motion to approve a new location for the street clock to be constructed by the Rotary Club, at the rear of the stage/pump station building at Rusty Parker Park across the street from the Railroad Station. The motion was seconded by L. Sayah and passed unanimously.

The Trustees had a discussion about parking issues in the Village and asked the Manager to continue to explore signage.

There being no further business, the meeting was adjourned at 10:15.

Respectfully submitted,

Carla Lawrence,
Town Clerk

Approved on: Nov. 19, 2012