

Select Board Meeting
Waterbury Municipal Office
January 27, 2011

Present: Rebecca Ellis, Chair; Pam Clapp, John Grenier, Karen Miller, and Bob Butler, Select Board Members; William Shepeluk, Municipal Manager; Anne Imhoff, ORCA Media; Chris Preston, Waterbury Record; and Carla Lawrence, Town Clerk

Public: Stacy Currier

The meeting of the Select Board was called to order at 5:35pm.

Stacy Currier was present to discuss concerns with the Town's lack of response when he applied four different times for the Town Highway job. He had complaints about the hiring process and feels he received conflicting information. He was concerned that he did not receive a letter. W. Shepeluk explained the hiring and interview process, and explained if the issue is he did not receive a letter, the Select Board can address this and develop a process. If the concern revolves around other individuals qualifications, there are factors that are considered each time.

P. Clapp made a motion to approve the minutes of the January 10, 2011 meeting. The motion was seconded by J. Grenier and approved by all.

Bob motion to approve the liquor licenses for Arvads Grill & Pub, Barwick Corporation (Old Stagecoach Inn), Black Back LLC, Budboø Inc. (RJø Friendly Market), Butler Street Pizza (Zacharayø), Hen of the Wood, Kinney Drugs, Inc., Oak Hill Corporation (Best Western), and Owens Faith LLC (Stebu Sushi); and tobacco licenses for Budboø Inc. and Kinney Drugs. The motion was seconded by P. Clapp and approved by all.

Timberline Events has requested use of Hope Davey Pavilion on June 18, 2011 from 10:45am to 3:40pm for the 2011 Green Mountain Relay. B. Butler made a motion to allow the use of the park for the relay, on the condition that there is no alcohol and all trash is removed. The motion was seconded by J. Grenier and approved by all.

On February 7, 2011, the meeting starts at 6:30pm for a Board of Abatement tax appeal. The meeting will then move upstairs for evaluation training, which may partially be held in Executive Session.

K. Miller made a motion to approve the minutes of the January 10, 2011 meeting. The motion was seconded by P. Clapp and approved by all.

The Zoning Administrator has requested a change of hours to work Monday 12:00 - 4:00pm, Tuesday and Wednesdays from 9:00am to 2:00pm. This is for informational purposes and does not need to be approved by the Board.

General Fund Budget: Items still to discuss are inter-municipal payments, wage and benefit proposals, and the website. W. Shepeluk explained that he has used the formulas that were used last year, and that the Trustees and Select Board have still not come to agreement on the payments. The Village Administrative Service Fee was discussed. The calculation was done three different ways and the one using the current formula was the lowest of the three in the amount of \$121,200. W. Shepeluk then discussed the long standing formula for rent. This resulted in a 2011 payment of \$34,845. The public safety formula was reviewed. The number of hours for agency assists has decreased and the estimated payment for 2011 is \$1,175. The PILOT payment formula used applied the grand list of Town properties in the village multiplied by the previous yearø tax rate.

An amount of \$2,000,000 has been added for the construction of the new fire station. Last year the town also agreed to pay \$4,200 in rent for the ice center storage area and pump station storage area. The allocation of the public works director time was discussed. The Board will wait until a Joint meeting to finalize these payments.

Wages and benefit payments were reviewed. A placeholder of 2% on average was included in the budget. The Trustees have already made a decision with regard to the wage and benefit payments. The Board asked what decision Trustees had made. The Municipal Manager explained the medical plan offerings for 2011, and indicated that if an employee took the higher deductible, they received more money into their HSA. The Trustees and Water & Sewer Commissioners, in lieu of a wage increase, will contribute \$1,500 into their HSA's. This is a beneficial transaction for both parties. The contribution is not taxable to the employees and FICA and retirement is not taxable to the employer. The wage level does not get increased for the employer which is an additional benefit to the employer, but a negative for the employee. Those employees that do not have HSA's have to be considered. For those employees without an HSA, the Trustees will be giving the Village employees a bonus to receive a net \$1,500 gain.

There is a place holder of \$10,000 in the budget for the website. This placeholder will remain although the line item may not be spent.

Highway and Library funds were briefly discussed. There were very few questions.

The capital funds were reviewed. Some items on the CIP snapshot were discussed. The Municipal Manager gave an overview of the paving capital fund. Some discussion followed with regard to prioritization of projects and need for additional sidewalks. The State has two paving projects scheduled this year. One is on North Main Street from Maxie's to the Village limit and the other is from the ramp to Guptil Road. There was a question on the amount of the vehicle in the highway vehicle capital fund. The amount budgeted is \$51,300 and for a larger sized pickup truck that includes a plow. A brief discussion followed.

Given the budget as presented, the current tax rate would be 34.55 cents, including the fire station bond cost of 3.57 cents. A possible transfer from the tax stabilization fund was discussed. The Municipal Manager recommended that the money remain in the tax stabilization fund, as the tax rate (excluding the fire station bond) is lower than that of last year. An amount of \$65,725 can be transferred, and if this transfer occurs the tax rate would be approximately 33.9 cents.

On Sunday February 27th is the Town Fair from 12:00noon to 3:00pm. There will be a Select Board meeting warned at 2:00p.m to give a final review of the Articles. The warning was reviewed. B. Butler made a motion to approve the warning of the Annual Meeting of the Town of Waterbury to be held on March 1, 2011. The motion was seconded by K. Miller and approved by all.

P. Clapp made a motion to approve the budget as presented with corrections. The motion was seconded by K. Miller and approved by all.

The Richmond Select Board is meeting next week on the flood maps and J. Grenier plans to attend.

P. Clapp recently met with Jessica Viens, the Municipal Manager, and members of the Recreation Committee. There was a suggestion to include an extra week starting June 20th and end on August 19th. It will be required that a certain number of children would have to sign up to make it cost effective. The logistics of a delayed start due to snow days was discussed. It was also considered that parents could sign their child up for any particular week at \$100 per week, with a certain number of openings. Other attendance options such as 2 days or 3 days per week were discussed. The logistics of extended care from 7:30am to 5:30pm was considered. An advance sign up would be required and an extra charge of \$200 would be charged. The Board was in support of these additional considerations.

Page 3

January 27, 2011

P. Clapp made a motion to approve the 2011 summer camp rates as presented. The motion was seconded by B. Butler and approved by those present.

B. Butler mentioned doing something to acknowledge the hard work that Tom Vickery has put into the appeals process.

There being no further business, the meeting was adjourned at 8:20pm.

Respectfully submitted,

Carla Lawrence
Town Clerk

Approved at a meeting held on: March 7, 2011