

## **WATERBURY SELECT BOARD**

**November 15, 2010**

**Municipal Office**

Present: Rebecca Ellis, Chair; Pam Clapp, Bob Butler, Karen Miller and John Grenier, Select Board; William Shepeluk, Municipal Manager; Steve Lotspeich, Community Planner; Anne Imhoff, ORCA Media; Chris Preston, Waterbury Record; and Carla Lawrence, Town Clerk.

Other Attendees (at various points in the meeting): Everett Coffey, Ted Brunelle, Randy Walker, Rick Lee, Duncan McDougall ó Waterbury LEAP, Tawnya Kristen & Chris Cole ó GMTA, Mary Kasamatsu, Library Director; Alice Durkin, Harriet Grenier, Jan Gendreau, and Margaret Luce, Library Commissioners.

The meeting was called to order at 7:05p.m.

### **MOTORCYCLE RALLY**

Organizers of the summer motorcycle rally were present and provided a follow-up report. The event went off without a hitch, for the most part. Traffic was heavy on Saturday, and they would make changes in traffic flows for a future event. Attendance was as anticipated, with a lot of out of state visitors. There were no security issues. The group donated \$4,000 to Rhythm of the Reins. They will decide after the first of the year if they will organize and event for next summer.

### **WATERBURY LEAP BUDGET REQUEST**

Duncan McDougall was present for the LEAP annual budget request. LEAP's mission is to turn Waterbury into the greenest community in Vermont by 2020. D. McDougall gave a summary of activities during the past year, and requested \$3,000 be placed in the warning for Town meeting. This is a \$500 increase from last year. Their annual budget is between \$15,000 and \$20,000. The Board indicated they would discuss the request at a later time, and that they would be discussing general guidelines for special articles later in the meeting.

E. Coffey expressed concern about lights being left on at the tennis courts. A discussion was held with regard to putting a timer on the lights for improved energy efficiency. It was also mentioned that Efficiency Vermont will looking at the fire stations for energy savings.

### **GMTA BUDGET REQUEST**

Chris Cole and Tawna Kristen were present to discuss GMTA services and request funding of \$7,323 (same as last year). The Board reviewed the GMTA Annual Report.

### **LIBRARY COMMISSIONERS ANNUAL BUDGET REQUEST**

H. Grenier reviewed increases from last year's budget, including health insurance (to include one family plan), regular pay (to include restoring the Assistant Librarian for Technical Services to a 30 hour per week job, from 20), and new equipment (to include 2 computers and a copier). Other line items in the budget were reviewed, and it was indicated that they should be well within budget by the end of the year. The budget, as presented was \$245,820, as compared to \$240,645 last year. W. Shepeluk reviewed the revenue line items.

The proposed land swap for the new library was discussed. The parcel discussed is located behind the armory building, and is accessible from Hill and High Streets. The Commissioners will hire Larry Martin to appraise the parcel. P. Clapp made a motion to authorize Municipal Staff to submit an application for a swap of land behind the armory to replace land by Dac Rowe field. The motion was seconded by K. Miller and approved by all.

### **PLANNING BUSINESS**

The Board reviewed a letter from S. Lotspeich dated November 15, 2010, requesting the naming of a new private road starting at the west end of Perry Hill and traveling south toward East Street. The new road name has been requested by Travis Kingsbury, the landowner developing the property. The requested name is Mavis Lane. B. Butler made a motion to accept the private road name of Mavis Lane pursuant to the memo from S. Lotspeich dated November 15, 2010. The motion was seconded by K. Miller and approved by all.

The Planning Commission will be discussing the DRB at a December 1<sup>st</sup> meeting. The Town and Village Zoning Boards of Adjustment are invited to attend. The meeting will be warned so that members of the Select Board can attend.

### **MANAGER'S BUSINESS**

W. Shepeluk reviewed a form from the State of Vermont to request reimbursement on the Farr Road bridge project. B. Butler made a motion that the Select Board sign the document to submit for reimbursement in the amount of \$23,003.37. The motion was seconded by J. Grenier and approved by all.

A discussion was held with regard to the property tax payment due date and the current policy to allow postmarked payments. The policy causes some complications for staff. It was decided to keep the current policy intact.

### **SELECT BOARD BUSINESS**

The Board will be working on a draft use policy for the Fire Station meeting room.

K. Miller researched the New England States Government Officers' Association's Citizens Satisfaction Survey Project. She recommended that the Town opt out of participating in the survey due to costs and lack of time.

Budget priorities for 2011 were reviewed. The Board would like to maintain the 32 cent tax rate, exclusive of the cost of the Fire Stations and maintain the same level of funding in the CIP. Other budget priorities were discussed, as well as estimates of state revenues.

A discussion was held with regard to guidelines for special articles. The Select Board decided to allow increases to special articles only if a signed petition is submitted.

J. Grenier made a motion to approve the minutes of the October 21, 2010 and October 26, 2010 meetings. The motion was seconded by B. Butler and approved by all.

The 100 on 100 Relay Committee has made a request to hold their annual charity relay through the Town of Waterbury on Saturday August 13<sup>th</sup>, 2011. J. Grenier made a motion to approve the request. The motion was seconded by K. Miller and approved by all.

The Board reviewed a letter of Errors and Omissions from Tom Vickery dated November 15, 2010. There were 19 errors on the Grand List due to a change in the CLA on Current Use parcels which made a small change in the allocation of taxable value. B. Butler made a motion to approve the letter of Errors and Omissions dated November 15, 2010. The motion was seconded by J. Grenier and approved by all.

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At 9:40p.m., K. Miller made a motion to move into Executive Session to discuss personnel related matters. The motion was seconded by B. Butler and approved by all.

The Board came out of Executive Session at 9:52p.m. and no action was taken.

There being no further business, the meeting was adjourned at 9:54p.m.

Respectfully Submitted,

Carla Lawrence

Approved at a meeting held on December 6, 2010