

WATERBURY SELECT BOARD
September 7, 2010
Municipal Office

Present: Rebecca Ellis, Chair; Pam Clapp, Karen Miller, Bob Butler, and John Grenier, Select Board; William Shepeluk, Municipal Manager; Tim Simard, Waterbury Record; and Carla Lawrence, Town Clerk.

Public: John Woodruff, Cemetery Commissioner; Charles Taylor, and Carmel Kelley.

The meeting was called to order at 7:00p.m.

Charles Taylor was present to discuss their concerns with their neighbor Maynard Green and the large amount of livestock on his property. R. Ellis gave an update on the discussion held at the previous meeting which included concerns with zoning, health, and highway safety issues. C. Taylor indicated that the Town seems to have a reluctance to do anything about the nuisance. The Select Board stated that any zoning violations are being addressed and there are no health violations, therefore the Town has very limited authority.

It was decided that if the situation worsens, C. Taylor should contact the Board. If he discovers other Towns that have a policy or ordinance, R. Ellis would be happy to review. The Municipal Manager will check with colleagues at VLCT on any potential solutions.

J. Woodruff was present to discuss the present situation with the cemeteries. The Municipal Manager distributed the balance sheet and income & expense statement for the cemetery fund. J. Woodruff explained there has been a large decrease in revenue over the last 10 to 15 years due to the increase in cremations and lack of lot sales. He explained how the cemetery associations function. He asked the Board to put a line item amount of \$10,000 in the Town budget on an annual basis to have designated funds for the maintenance of the cemeteries. It will also have to be determined how to deal with the maintenance of the cemeteries going forward.

B. Butler made a motion to approve the minutes of the August 2, 2010 and August 16, 2010 meetings. The motion was seconded by J. Grenier and approved by all.

K. Miller discussed the search for a website vendor and indicated that Ecopixel was the first choice. She reviewed the proposal budget summary. A discussion was held about what to do with the business listing on the current website. It was decided the current listing could temporarily be included in static form, and discussion would be held with WCDC and other organizations as to how to move forward with maintaining the listing. J. Grenier made a motion to approve Ecopixel as the vendor for the Municipal website for up to \$7,000 conditioned on clarification of the copyright passage. The motion was seconded by P. Clapp and approved by all.

The next step will be to schedule a meeting with Municipal Staff and Ecopixel to talk about the project plan, and to designate a staff point person. The Municipal Manager will contact the vendor to iron out the contract language.

At the previous meeting, a discussion was held about putting a fence up the disk golf course to protect the Kaiser's property line. B. Butler made a motion to authorize the Municipality to purchase the appropriate amount of snow fencing to be installed along the Kaiser's property line, subject to approval from the Kaisers. The motion was seconded by K. Miller and approved by a 4-1 vote. The Recreation Committee has volunteered to erect the fence.

Revisions to the Animal Control Ordinance were discussed. The fee schedule for violations needs to be added to the ordinance. B. Butler made a motion to approve the amendments to the Animal Control Ordinance with changes made during the discussion. The motion was seconded by J. Grenier and approved by all.

There will be a bike path working group meeting on September 8, 2010 at 6:30p.m.

The Select Board received a Candidate Forum Toolkit from VLCT. The American Legion will be hosting a candidate forum, date unknown.

B. Butler made a motion to accept the error and omissions letter from Tom Vickery dated September 7, 2010. The motion was seconded by K. Miller and approved by all.

The Municipal Manager reviewed a letter of agreement for Computer Appraisal Service from the Vermont Department of Taxes for a license to use the Marshall and Swift Cost Tables until June 30, 2011. The cost is \$231.85. B. Butler made a motion to authorize R. Ellis to sign the letter of agreement. The motion was seconded by P. Clapp and approved by all.

Jeffø Maine Seafood has submitted a request to cater a wine tasting event at Jim and Sherri Hermanowskiø on September 25, 2010 from 4:00pm to 10:00pm for approximately 30 people. P. Clapp made a motion to approve the catering permit. The motion was seconded by J. Grenier and approved by all.

The Green Mountain Disk Golf Club has requested use of the Hope Davey Pavilion on September 18, 2010 from 8:00am to 8:00pm. In conjunction, Green Mountain Beverage has submitted an Application for Special Event Permit to host sampling of their products. K. Miller made a motion to approve the request for Hope Davey Pavilion on September 18, 2010 from 8:00am to 8:00pm, with the following conditions if Green Mountain Beverage is serving alcohol:

Alcohol Use: Requests to consume alcohol at Hope Davey Park must be made to the Waterbury Select Board. The Select Board will generally require that the requestor obtain a liability insurance policy that names the Town of Waterbury as an insured. Alcohol may be consumed only between 12 noon and 8:00pm, and no alcohol will be permitted if youth groups are using the fields at the same time.

Other Conditions: For large events, users may be requested to use the Loomis Hill parking area, or to inquire with Cider Mill or the Waterbury Center Community Church about off-site parking. Users should remove their trash. Events should end by 9:00pm.

The motion was seconded by P. Clapp and approved by all.

K. Miller made a motion to allow Green Mountain Beverage to serve alcohol at Hope Davey Pavilion on September 18, 2010 from 2:00pm to 6:00pm in or next to the Pavilion as long as there are no youth events, and conditioned on their obtaining insurance. The motion was seconded by B. Butler and approved by all.

W. Shepeluk gave the Board a recap of the VOSHA inspection and outcome. The fines were reduced by roughly one-half after the violations were addressed and corrected.

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The Farr Road bridge project was discussed. W. Shepeluk updated the Board on the application for a State structures grant. There is a significant savings to build a road versus replace the bridge. The bridge would be eligible for federal funding, and this funding can be used for the road project.

W. Shepeluk gave the Board an update on the fire stations project. The stations have both been demolished and there were no surprises. The site work has started in preparation for construction. There is no construction scheduled for this week. The Hope Davey land conversion application is complete and was sent to the Feds in Philadelphia.

A discussion was held with regard to staffing needs at the Municipal Office. Over the last several years, there has been a loss of 35 to 40 person hours per week, due to staff initiatives to cut costs. A request was made for a permanent part-time position as Assistant Town Clerk. This position would also help with general office duties. W. Shepeluk indicated that there is money in the budget to cover a part-time person starting October 1st. A discussion was held with regard to whether this position should be a temporary part-time position until the budget is determined, and with regard to recreational staffing wishes. The decision was deferred until the next meeting.

At 10:07pm., K. Miller made a motion to move into Executive Session to discuss contract negotiations. The motion was seconded by B. Butler and approved by all. The Board came out of Executive Session at 10:35pm.

B. Butler made a motion that the Select Board deny further payment to DEW for the fire station project until the terms and conditions of the contract are agreed upon. The motion was seconded by J. Grenier and approved by all.

There being no further business, the meeting was adjourned at 10:40p.m.

Respectfully Submitted,

Carla Lawrence

Approved at a meeting held on September 20, 2010