

WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING MINUTES

46 South Main Street – Revitalizing Waterbury Offices

Tuesday, November 12, 2019

Present: Dan DeSanto, Shannon DeSantis, Susan Mazza, Judy Byron (departed at 6pm), Almy Landauer, Lara Keenan (departed at 6pm), Christine Wulff

1. Meeting called to order
2. Agenda adopted as presented
3. October, 2019 minutes approved as presented
4. Strategic Planning: Getting Started:
 - Lara Keenan from VT Department of Libraries presented information about strategic planning; shared several possible methods that could be used to develop a strategic plan; stressed community input/involvement in developing the strategic plan
 - *Discuss strategic planning committee make-up at December meeting*
5. Town Manager's Report
 - Almy presented a proposed budget for 2020; proposed increases were reviewed and discussed
 - Bill reviewed current budget for 2019; budget is on track
6. Treasurer's Report
 - Susan reviewed financial statements; Morgan Stanley reports are now quarterly, not monthly; signatures and names have been added to VSECU accounts
7. Library Director's Report
 - Motion was made to approve spending up to 350.00 from Capital Campaign for walk-up catalog station; *Motion seconded and passed unanimously*
8. Other Business

- Initial 2020 Budget reviewed; further discussion will take place at future meetings after more line items are finalized

8. Meeting adjourned at 7:05pm

Next Regular Meeting – Monday, December 9th, 2019 at 5:00pm