

WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING
28 North Main Street
Monday, May 9, 2016, 4:30 PM

Draft Minutes

Attending: Dan DeSanto, Harriet Grenier, Alice Durkin, Roy Lloyd, Bill Shelupek, Freya Chaffee, Mary Kasamatsu

1. Call meeting to order
2. Change/adoption of agenda
3. Approve minutes of April - Alice moved to accept minutes, seconded by Harriet – motion carried.
4. Treasurer's Report – update on finances by Alice. Update from Bill on budget items to date. Discussion of utility costs – more than original estimate by the contractor. Bill will follow up on possibility of solar panels for future consideration.
5. Library Director's Report;
 - a. Update on “Welcome to the Neighborhood Event.”
 - b. Tech Librarian position search: have made an offer to one of the candidates. The job will be 20 hours, 2 ½ days – could do some evenings. Sounds like a perfect candidate.
6. Other Business:
 - a. Library meeting times: keep as same. No meetings in July and August, as other years, unless a special meeting is needed.
 - b. Discussion of Rooms Policy: discussion of policy, including small fee for SAL reservations for Duxbury residents. Alice moved to adopt the proposed Waterbury Public Library Rooms Policy as written, seconded by Roy. Motion carried. Discuss how to handle refunds if room is cancelled. Mary will check in with Town Employees to discuss how to handle this.
 - c. Update on gardens: Garden group will meet May 26
Use of old grave stones in basement of Janes building with no writing on them. Benches?
 - d. Update on Dr. Janes MOU & \$100 to VT Historical Society – signed and in official red book in the vault. The Luces will pick up the material to bring to the Historical Society. Rick Darby has recommended that we also do a Bill of Transfer of the items. Paul Gillis also thought this should be done with the deed to the Janes Building. Harriet has asked Rick to do this. He will look into the deed to see if we need to include this also. This transfer will show that we raised this amount of money and used it for the new library per Dr. Janes' will. Will have to pay a legal fee to Rick.
 - e. Friends of the Library has a new treasurer, Michelle Baker. Will attend the next library meeting.
7. Harriet moved to adjourn, Dan seconded. Motion carried.

Next Meeting – Monday, June 13, 2016, 4:30 p.m.

Submitted by Freya Chaffee, Secretary