

WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING

Monday, April 14, 2014

APPROVED Minutes

Present: Harriet Grenier, Margaret Luce, Mary Kasamatsu, Megan Rivera, Alice Durkin, Freya Chaffee

1. Call meeting to order -10:00 AM
2. Change/adoption of agenda - None
3. Approve minutes of March – Approved as amended
4. Public-None
5. Treasurer's Report –
 - Did Tech Stock in Stock Market drop? No info yet.
 - Alice suggests that we liquidate what we need for part of the Library project now before market responds to lack of low from retirement accounts. Motion made & approved to do this.
 - Discussion of sending a postcard to the voter list to get information about the rescission vote (from the Friends of Waterbury group).
 - Coins will be auctioned next week – where to put the money? One idea for use of money is to honor Dr. Janes some way, but put it in money market for now.
 - Things that relate to the Dr. Janes collection are the library's responsibility – need to have a discussion with the H.S about it after the bond issue is settled.
 - Need to cancel safety deposit box
 - Money we have been getting from the trust of Joslin – is it supposed to go to books? Ask TD Bank to tell us if there are any restrictions to this fund. In the meantime put in trust account.
 - Need signature from Linda Siegal to open CC accounts – Harriet can approve invoices.
6. Commissioners' Board – Alice and Margaret will attend the April 30 conference on Library Advocacy in Northfield and Williston by VDL.

Megan is unable to continue to serve as a Commissioner because of work and time constraints. She will help to set up the Pay Pay account. Date of resignation will be timed to approval by the Select Board of replacement.
7. Bank Account for Capital Campaign-Pay Pal account – Mary will set up FOL web site and Megan will assist Lisa Malter to set it up.
9. Library Director's Report – Reported on conference at VTC. Speaker from Anythink

Library – emphasis on more than books – the library is a community gathering space.

10. Interim library location during construction –Discussion included collaborative efforts with other community resources – Chad Ummel (Rec Dept), Nancy Daigle (TBPS librarian) and Jen Hill (CBMS librarian).

Ideas: emphasis on children’s collection, recent adult collection and Catamount

Increase hours at TBPS, decrease WPL evening hours

Saturday programming at TBPS

Plan to close library for 2 wks to allow move and setup in new facility

11 Other Business (Margaret Luce, recording)

Discussion of Dr. Janes collection related to storage and conservation of materials while house is being renovated. Margaret will check with the Vt. Historical Society for recommendations.

Capital Campaign brochure reviewed and Mary will talk with Andrea to see if layout of Library and WHS space can be made larger and clearer

Discussion of job description for treasurer for FOL and WPL Commissioners. Alice, Lise and Bob Olesen, as CC financial advisor, will meet to create job description.

Next Meeting – 10:00 AM Wednesday, May 14 2014