



The Waterbury Conservation Commission held a Special Meeting on *March 29, 2024, from 6:00 pm to 7:30 pm.*

Present: Amy Marshall-Carney, Marcy Blauvelt, Malachi Brennan, Marty Johansen, Meg Baldor Public: Josh Lincoln

Agenda Review & Modifications

- Review and decide meeting dates April - June

Public Comments

- No opening comments. Throughout the meeting the Commission solicited and appreciated feedback from Josh.

WCC Bylaws - Amendment [DRAFT WCC Bylaws 04.0124](#)

- Marty presented an updated draft of the WCC Bylaws, now including the roles and responsibilities of the Commission Officers. No substantial changes were made. Re-organization of content, grammar and formatting are to be performed following the meeting. Malachi made a motion to 'conditionally approve' the bylaws, Marcy seconded. The Commission will conduct a final review before our next meeting 4/16, where the bylaws are expected to be finalized and submitted to the Town Clerk for posting.

WCC Commission Officers

- Members reviewed and approved the Officer roles and responsibilities, now incorporated in the bylaws.
- Amy asked if members had an interest in assuming the Chair, Vice Chair and Treasurer roles. Malachi invited us to consider waiting to fill the Vice Chair position until we've fully populated our board. All agreed.
- Meg made a motion requesting Amy assume the Chair position, this was seconded by Marcy. Amy accepted. Meg indicated interest to assume the Treasurer role. Marty made a motion requesting Meg assume the Treasurer position. Meg accepted.

2024 LEAP Fair

- Marcy has spearheaded the LEAP Fair activities. She's made progress further developing a slide show presentation and other printed materials

Action Items

- Amy to draft Meeting Minutes and send to Commission for final review
- Marty to send a soft-copy of Bylaws to Amy for updating.
- Amy to update Bylaws sections V., VI. & VII.
- Malachi to review and adjust shall/will language throughout the document and share with the broader Commission for final review.
- Marcy to send Commission members working draft of LEAP Fair brochure and SHWC presentation materials
- Amy to prepare SHWC presentation for LEAP fair viewing
- Marcy to partner with Laura P to finalize WCC brochure and finalize LEAP Fair booth

Adjournment

- Upcoming meeting reminder - April 16th, May 21st & June 18th
- The meeting adjourned at approximately 8:05 pm