

**Waterbury Conservation Commission
Draft Meeting Minutes
November 18, 2014**

Attendees: Heather O'Wrail, Joan Beard, Mike Hedges, Allan Thompson, Steve Hagenbuch

- Agenda approved with amendments
- October meeting minutes approved
- I-89 / Winooski River Wildlife Crossing Study presentation by Jim Andrews planned for Nov. 20, 2014
 - VT ANR and Stowe Land Trust promoted event through their list serves
 - Delegations
 - Refreshments – Mike
 - WCC materials, nametags, Shutesville Hill Wildlife Crossing posters – Allan
 - Sign in sheets – Heather
 - Solicit donations to Conservation Fund - Joan
- Strategic Planning Update
 - Allan posted message to Association of VT Conservation Commissions (AVCC) to see who other Conservation Commissions have used to facilitate strategic planning – received approx. 10 responses
 - Need to define goals for strategic planning session(s). Possible focal areas include:
 - Develop mission and vision statements
 - Develop short and long-term objectives
 - Develop strategies for achieving objectives
 - Possible goals include:
 - Identify land conservation priorities
 - Define role of WCC in municipal planning
 - Strengthen education and outreach activities
 - Develop means for sustaining WCC over time – maintain continuity
 - Questions to pose to potential facilitators:
 - Ideas on planning process
 - Timeline for going through process
 - Cost
 - Methodologies
 - Contract with facilitator to include:
 - Municipal grant requirements - Allan to identify these
 - Deliverables
 - Electronic drafts
 - Electronic and written final report
 - Completion date – 6 months after contract is signed
- AVCC Summit
 - Held on Nov. 1 at Montpelier HS
 - Approx. 100 attendees, Heather and Joan attended for WCC
 - Noted sessions were Role of Conservation Commissions in Reviewing Development Projects and Town Forests
 - Informative event
- Municipal Day

- Event held for planning commissions, conservation commissions, etc. to better understand regulations
- Attended by Heather

Respectfully submitted by Steve Hagenbuch
Nov. 21, 2014