

Waterbury Cemetery Commission Minutes
July 7, 2023, 4pm
Steele Room (Municipal complex)
DRAFT

Present: Jan Gendreau, Tom Leitz, Barbara Walton, Jill Chase, and John Woodruff
Absent: Amy Kinsell

The June minutes were approved.

Maintenance

Barbara updated and reviewed committee on the Loomis Hill Highlander work (invoice attached).

Financial Update

Tom Leitz reviewed and discussed the current Budget Status and Edward Jones reports. Budget/Edward Jones improved by 10%.

Hope Cemetery

Committee discussed and **voted to approve the quotes Vista submitted for Hope Cemetery work.** Committee agreed to continue with Mattie Mandigo her role as arborist for the committee.

Draft Tree Care Ordinances(attached)

John mentioned the Tree Care policies drafted by the Waterbury Tree Committee were given to the commissioners for comment. The guidelines come from the state's writings on the care and maintenance of trees. The information is also part of state statutes. Selectboard will be informed of cemetery commissioners' acceptance.

Ricker Mountain Cemetery visit is scheduled for July 14, 2023.

Next Meeting August 2, 2023 – 4pm

Submitted respectfully July 10, 2023
Barbara Walton

Highlander Invoice

Subject: Invoice
 Date: June 14, 2023 at 8:18 PM
 To: Barb Walton amaliya9@aol.com

Hi Barb,
 Here is the invoice for the Loomis Hill Cemetery work that Tom and Taylor completed for you. Please let me know if you have any questions or concerns. Now that Tom has the cemetery marked well they can plan to mow in a couple of weeks or so. Please let us know if you have any feedback on the work or needs in the meantime.
 Regards,
 Martha

Highlander Property Services, LLC
 32 Majestic Drive
 Waterbury, VT 05676

Invoice

Date	Invoice #
6-14-2023	3128

Bill To
Waterbury Cemetery Commission



P.O. No.	Terms
Loomis Hill	Due on receipt

Description	Amount
6.7.23 Brush Hog: Weed Whack, Trim Trees, Cut Up Downed Trees & Move, Use of Brush Hog DR, Chainaw, Weed Whacker - 2 men 4 hours each	631.50
Marking Flags, White for Stone Marking	12.56
6.12.23 Placing Marker Flags for Mowing - 5 hours/1 man	32.50
Total	5676.56
Payments/Credits	50.00
Balance Due	5676.56

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